



# CITY OF MOORPARK

PARKS, RECREATION & COMMUNITY SERVICES DEPT. | 799 Moorpark Avenue, Moorpark, CA 93021  
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## **TEEN COUNCIL REGULAR MEETING November 2, 2016 5:00 p.m.**

**Arroyo Vista Recreation Center, 4550 Tierra Rejada Road**

- 1. CALL TO ORDER:**
- 2. PLEDGE OF ALLEGIANCE:**
- 3. ROLL CALL:**
- 4. PUBLIC COMMENT:**
- 5. DISCUSSION/ACTION ITEMS:**
  - A. Discussion Committee Assignments for “Fall Giving” Events
  - B. Discuss Teen Council Event to take place in Spring
  - C. Discuss additional program ideas
  - D. Upcoming Teen Programs and Events for Volunteering and Promotion
    - Breakfast with Santa, Friday, December 16, 2016. 3:15 p.m. – 6:15 p.m. to decorate for Saturday Event
    - Breakfast with Santa, Saturday, December 17. Time TBD
    - Cupcake Challenge, Saturday, February 11. 5:00 p.m. – 8:30 p.m.
    - Volunteer Day Saturday, February 25, 2016. 9:00 a.m. – noon.
- 6. ANNOUNCEMENTS/FUTURE AGENDA ITEMS**
- 7. CONSENT:**
  - A. Approval of September 7, 2016 Regular Meeting Minutes.
  - B. Approval of October 5, 2016 Regular Meeting Minutes
- 8. ADJOURNMENT:**

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All writings and documents provided to the Teen Council regarding the agenda items are available for public inspection at the Arroyo Vista Recreation Center public counter located at 4550 Tierra Rejada Road during regular business hours. The agenda for all regular Teen Council meetings is also available on the City's website at [www.MoorparkCa.gov](http://www.MoorparkCa.gov)

In compliance with the Americans with Disabilities Act, if you need special assistance to review an agenda or participate in this meeting, including auxiliary aids or services, please contact the Parks, Recreation and Community Services Department at (805) 517-6227. Upon request, the agenda can be made available in appropriate alternative

formats to persons with a disability. Any request for disability-related modification or accommodation should be made at least 48 hours prior to the scheduled meeting to assist the City staff in assuring reasonable arrangements can be made to provide accessibility to the meeting (28 CFR 35.102-35.104; ADA Title II).

STATE OF CALIFORNIA )  
COUNTY OF VENTURA )       ss  
CITY OF MOORPARK     )

AFFIDAVIT OF POSTING

I, Jennifer Mellon, declare as follows:

That I am the Recreation & Community Services Manager of the City of Moorpark and that an agenda of the Regular Meeting of the Moorpark Teen Council to be held on October 5, 2016, at 5:00 p.m. at the Arroyo Vista Recreation Center, 4550 Tierra Rejada Road, Moorpark, California, was posted on October 28, 2016, at a conspicuous place at the Arroyo Vista Recreation Center.

I declare under penalty of perjury that the foregoing is true and correct.

Executed on October 28, 2016

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Jennifer Mellon, Recreation & Community Services Manager

# ITEM 7.A.



## TEEN COUNCIL REGULAR MEETING MINUTES September 7, 2016, 5:00 p.m.

Arroyo Vista Recreation Center, 4550 Tierra Rejada Road

**1. CALL TO ORDER:**

The meeting was called to order at 5:04 by Jennifer Mellon

**2. PLEDGE OF ALLEGIANCE:**

The Pledge of Allegiance was led by Daniel Vargas

**3. ROLL CALL:**

Present: Karam Barakat, Melody Espinoza, Caroline Gratke, Delia Hamm, Ranessa Harkness, Brandon Jimenez, Jett Landis, Benjamin Meyers, Nicholette Sichmeller, Saima Siddiqui, Diana Spencer, Vivek Thiyagarajan, Daniel Vargas, Matthew Watters

Absent: Trisha Khandelwal, Connor Neilsen

Staff Present: Jennifer Mellon

**4. PUBLIC COMMENT:**

None.

**5. DISCUSSION/ACTION ITEMS:**

A. Welcome Teen Council Members

Jennifer Mellon welcomed the 2016-2017 Teen Council Members.

B. Overview of Meeting Rules and Procedures

The Teen Council was presented with the Brown Act and an overview of meeting rules and procedures was discussed.

C. Teen Council Members Expectations

Jennifer Mellon discussed the expectations of the Teen Council including attendance of members at all meetings and events. Teen Council is responsible for attending Teen Council Meetings and other Teen Council Activities; to actively participate in at least one Teen Council Subcommittee; solicit, receive, and relay to City staff input and suggestions about any matters of concern to the teen residents in Moorpark; participate in publicity and promotional activities of the Teen Council.

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D. Overview of Meeting Rules and Procedures (City Council Policies Resolution – Policy 6.7: Teen Council)

- 1) Day, time, and location.
- 2) Frequency (monthly).
- 3) Special meetings may be scheduled if needed.

Discussion was had regarding day, time, and location. Teen Council member Jett Landis stated he will have to leave Wednesday night meetings at 5:45. All other Teen Council members were available on the First Wednesday of each month at 5:00 p.m.

MOTION: Teen Council member Jett Landis moved and Daniel Vargas seconded the motion to have the Teen Council meetings at 5:00 p.m. on the First Wednesday of each month. The motion carried by voice vote: 14 - 0. Teen Council members Trisha Khandelwal, Connor Neilsen were absent.

E. Upcoming Teen Programs

Teen Council members were provided with the following information regarding events and meetings through December 2016:

Teen Council Meeting, Wednesday 9/7/16  
Teen Council Meeting, Wednesday 10/5/16  
Halloween Cupcake Challenge, Friday 10/21/16  
Fall Volunteer Day, Saturday 10/22/16  
Fest 'n Film, Saturday 10/29/16  
Teen Council Meeting, Wednesday 11/2/16  
Movie in the Park, Friday 11/18/16  
Teen Council Meeting, Wednesday 12/7/16  
Winter Volunteer Day, Saturday TBD  
Breakfast with Santa Set-up, Friday 12/16/16  
Breakfast with Santa, Saturday 12/17/16

Jennifer Mellon stressed that the Teen Council should plan on attending these events and getting other teens to also volunteer. Ms. Mellon reiterated that volunteer hours count towards the Moorpark High School graduation requirement.

F. Teen Council Q & A

The Teen Council discussed items they would like to explore including a Snow Excursion Trip, Music Festival, Textbook Money Drive, Touch a Truck type family event, and children's events. It was concluded that the City Young Adult Librarian, Moorpark High School Librarian, Chaparral Middle School Librarian, and the Mesa

Verde Middle School Librarian would be asked to attend the next meeting. Jennifer Mellon suggested that the Teen Council pick some attainable goals which they could complete during their term. Some ventures to assist the community or schools that would not take a great deal of planning efforts. The Teen Council members are very busy young adults and by considering projects that will take a reasonable effort and time commitment may be the most successful.

**6. ANNOUNCEMENTS/FUTURE AGENDA ITEMS**

None.

**7. CONSENT:**

None.

**8. ADJOURNMENT:**

The meeting was adjourned at 5:30 by Jennifer Mellon

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Jennifer Mellon, Recreation/Community Services Manager  
Parks, Recreation & Community Services Department



**TEEN COUNCIL  
REGULAR MEETING Minutes  
October 5, 2016, 5:00 p.m.**

**Arroyo Vista Recreation Center, 4550 Tierra Rejada Road**

**1. CALL TO ORDER:**

The meeting was called to order at 5:05 by Jennifer Mellon

**2. PLEDGE OF ALLEGIANCE:**

The Pledge of Allegiance was led by Jett Landis

**3. ROLL CALL:**

Present:, Melody Espinoza, Caroline Gratke, Delia Hamm, Brandon Jimenez, Trisha Khandelwal, Jett Landis, Benjamin Myers, Connor Neilsen, Nicholette Sichmeller, Vivek Thiagarajan, Daniel Vargas, Matthew Watters

Absent: Karam Barakat, Ranesha Harkness, Saima Siddiqui, Diana Spencer

Staff Present: Jennifer Mellon

Guests Present: Sunny Barton, Chaparral Middle School Librarian; Liz Olson, Mesa Verde Middle School Librarian; Emily Appleton, Young Adult Librarian, Moorpark City Library.

**4. PUBLIC COMMENT:**

None.

**5. DISCUSSION/ACTION ITEMS:**

A. Elect Chair, Vice Chair, and Secretary

MOTION: Teen Council Member Sichmeller moved and Teen Council Member Myers seconded a motion to nominate Teen Council Member Khandelwal as Chair. The motion carried by majority.

MOTION: Teen Council Member Vargas moved and Teen Council Member Landis seconded a motion to nominate Teen Council Member Myers as Vice Chair. The motion carried by majority.

MOTION: Teen Council Member Sichmeller moved and Teen Council Member Hamm seconded a motion to nominate Teen Council Member Gratke as Secretary. The motion carried by majority.

B. Discussion with City, High School and Middle School Librarians  
Ms. Olson discussed her program of themes for the library and the book club at

Mesa Verde.

Ms. Barton discussed the homework help program at Chaparral and the overwhelming student need they have for tutoring. A discussion ensued about how the library and teen council might assist with soliciting tutors at the high school through clubs and honors/AP classes. Ms. Appleton discussed the tutoring program at the Library as well.

There was a brief discussion about doing book drives for the middle schools since they need Young Adult (YA) books in good condition. There was also discussion about the Moorpark High School library reading program that has a top list of popular YA books that the teens read and vote on. The books "compete" in a "best books tournament" in a bracket to see which book is the best of the year.

Ms. Appleton announced a variety of programs for teens that happen at the Library. Teen Council Member Myers stated teens are not getting information about the programs. Discussion continued about ways in which to disseminate information to teens using Instagram to promote flyers for events; getting information to Moorpark High School afterschool clubs; etc.

Ms. Mellon brought up the Straight Up reality improv reality party idea that Thousand Oaks recently hosted. Continued discussion about this event will occur at the next meeting.

- C. Upcoming Teen Programs and Events for Volunteering and Promotion.
- Harry Potter Festival
  - Volunteer Day
  - Fest 'n Film

Ms. Mellon reminded Teens about volunteer opportunities and that their participation is expected at the volunteer day and Fest 'n Film Event.

**6. ANNOUNCEMENTS/FUTURE AGENDA ITEMS**

None.

**7. CONSENT:**

- A. Approval of September 7, 2016 Regular Meeting Minutes.

**8. ADJOURNMENT:**

Ms. Mellon adjourned the meeting at 6:00 p.m.