



CITY OF MOORPARK

PUBLIC WORKS DEPARTMENT | 799 Moorpark Avenue, Moorpark, California 93021
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**NOTICE AND CALL OF A
REGULAR MEETING OF THE
TRANSPORTATION AND PUBLIC WORKS STANDING COMMITTEE**
(Councilmembers Simons and Enegren)

TO THE MEMBERS OF THE TRANSPORTATION AND PUBLIC WORKS STANDING COMMITTEE OF THE CITY OF MOORPARK:

NOTICE IS HEREBY GIVEN that a Regular Meeting of the Transportation and Public Works Standing Committee is hereby called to be held on Monday, June 3, 2019, commencing at 5:00 p.m. Said meeting will be held in the Large Conference Room at City Hall, 799 Moorpark Avenue, Moorpark California.

Said Regular Meeting shall be for the purpose of considering the following items:

1. CALL TO ORDER:

2. ROLL CALL:

3. PUBLIC COMMENTS:

4. DISCUSSION ITEM(S):

TRANSPORTATION

None

PUBLIC WORKS

- A. Youth Sports Organizations Purpose: To discuss topics pertaining to Youth Sports Organizations and review current Facility Use Agreements. (Written Report)

All writings and documents provided to the members of the Transportation and Public Works Standing Committee of the City of Moorpark regarding all agenda items are available for public inspection at the City Hall public counter located at 799 Moorpark Avenue during regular business hours. The agendas and agenda reports for City Council Standing Committee meetings are available on the City's website at www.moorparkca.gov.

5. ADJOURNMENT:

Date: May 31, 2019.

In compliance with the Americans with Disabilities Act, if you need special assistance to review an agenda or participate in this meeting, including auxiliary aids or services, please contact the Public Works Department at (805) 517-6256. Upon request, the agenda can be made available in appropriate alternative formats to persons with a disability. Any request for disability-related modification or accommodation should be made at least 48 hours prior to the scheduled meeting to assist the City staff in assuring reasonable arrangements can be made to provide accessibility to the meeting (28 CFR 35.102-35.104; ADA Title II).

TRANSPORTATION AND PUBLIC WORKS COMMITTEE AGENDA REPORT

TO: Transportation and Public Works Committee

FROM: Jeremy Laurentowski, Parks and Recreation Director
BY: Michael Ramirez, Recreation Supervisor

DATE: June 3, 2019

SUBJECT: Discussion of Topics Pertaining to Youth Sports Organizations and Review of Current Facility Use Agreements

BACKGROUND

In 2018, the City Council authorized facility use agreements for seven youth sports Organizations (YSO): Achieve Goals, American Youth Soccer Organization (AYSO), Moorpark Girls Softball Association (MGSA), Moorpark Little League (MLL), Moorpark Musketeers Youth Football (MMYF), Moorpark Soccer Club (MSC), and United States Youth Volleyball League (USYVL).

These facility use agreements grant priority use of, and reduced fees for, certain City facilities to these organizations. The agreements also specify the conditions of use and the requirements the youth sports organizations must meet in order to maintain their rights under the agreements.

DISCUSSION

YSO boardmembers, and the makeup of each organization, are subject to change each year. A discussion of anticipated changes, potential issues and concerns, and a review of the approved agreements, will help promote YSO cooperation and ensure successful management of said agreements for the coming year.

The meeting will proceed as follows:

1. Welcome and Introductions
2. Review of Facility Use Agreements
 - a) Scope and Important Terms of Agreement
 - b) Compliance
 - I. Submission of Annual Financial Statements

II. Submission of Participant Rosters for Auditing and Assessment of Non-Resident Fees

2. Maintenance and Repairs

- a) Maintenance and Repair Responsibilities of Youth Sports Organizations
- b) Maintenance and Construction Activities Planned by City

3. Scheduling Facility Use

- a) Revised Reservation Forms
- b) Use Under Agreement vs. Other Use

STAFF RECOMMENDATION

Discuss topics as outlined in this report.

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