

MOORPARK PLAN CHECK SUBMITTAL

1. **Please provide a complete submittal as follows:**
 - Three (3) sets of plans (signed and stamped if drawn by a professional).
 - Two (2) sets of structural calculations (if required for the design).
 - Two (2) sets of California Energy Calculations (as required by design).
 - Two (2) sets of soils reports if required.
 - Two (2) sets of truss and/or post tension plans and calculations (if applicable).
 - One (1) set of all of the above on a compact disk in PDF form.

2. **A set of plans shall be drawn on min. 18x24 sheets to 1/4 inch scale and include the following:**
 - Plot plan,** plot plans shall include a north arrow, property line distances, building footprints and setbacks to property lines. Label all streets, right-of-ways and easements. Show the APN on the plot plan and the owners name address and telephone number. Indicate the square footage of the of all structures and the square footage of the proposed addition. Show location of utilities ie: electrical, plumbing, and gas service. The Permit Specialist has a handout to help you with the plot plan.
 - Foundation plan,** show footings sizes, reinforcing steel and its location, and depth of footing.
 - Floor plan,** show location of all walls both existing and new, label all rooms as to their use.
 - Framing plan,** show sizes of all framing lumber, call out all hardware and detail all connections, show size and location of all sheer panels, show size and direction of ceiling joist, floor joist, and roof rafters.
 - Utility Plan,** show the size and location of the electrical meter, show the location of all plugs and switches, show smoke detectors and carbon monoxide detectors, show the location of all light fixtures and recessed lighting, show any plumbing or HVAC work to be done. provide explanatory notes as required.

3. **Please provide a note on the plans:**

"All work shall conform to the 2013 California Building Code, 2013 California Residential Code, 2013 California Plumbing, Mechanical and Electrical Codes, 2013 Green Building Code, and the 2013 California Energy Code".

4. **Design Criteria:** Wind Speed 85 mph, Exposure B, Rainfall 2"- 60 minute duration. Seismic Category based on location and table reference.

The first plan check is 10 working days and re-submittals are 5 working days. If you have any questions please contact Leticia Briano, Permit Specialist at 850-517-6272.

* **Note:** Planning Department approval is required PRIOR to Building Department plan check submittal. For requirements please contact Freddy Carillo, Planner at 805-517-6224



PLAN CHECK SUBMITTALS
HELP FOR THE HOMEOWNER
MOORPARK BUILDING AND SAFETY

<i>Ray Young, CBO</i>	1/9/14
<small>Building Official:</small>	<small>Date</small>
DATE: 1/9/14	SHEET 1 OF 1
B-256	