

**QUARTERLY REPORT TO CITY COUNCIL
April to June 2017**

ADMINISTRATIVE SERVICES DEPARTMENT

CITY CLERK'S DIVISION

Administration

Volunteer Program:

City Manager/Administrative Services Department for CERT
None for this quarter.

Moorpark City Library:

April	180 hours	45 volunteers
May	204.75 hours	40 volunteers
June	245.25 hours	52 volunteers

Parks and Recreation Department for Active Adult Programs:

April	714 hours	64 volunteers
May	731 hours	58 volunteers
June	632 hours	61 volunteers

Parks and Recreation Department for Arroyo Vista Recreation Center:

April	419 hours	73 volunteers
May	228 hours	30 volunteers
June	54 hours	16 volunteers

Moorpark Police Department:

April	520.5 hours	20 volunteers
May	477.0 hours	19 volunteers
June	360.5 hours	18 volunteers

A total of 4,766 hours were donated by a total of 496 volunteers during the second quarter of 2017.

Legislative: The following took place during the second quarter of 2017:

City Council

6	Regular City Council/Successor Agency meetings were held
6	Special City Council meetings were held
74	Agenda items were processed
13	Set of minutes was approved
14	Resolutions were adopted
3	Ordinances were adopted

Oversight Board to the Successor Agency of the Redevelopment Agency of the City of Moorpark

- 0 Regular Oversight Board meeting was held
- 0 Special Oversight Board meeting was held
- 0 Agenda items were processed
- 0 Set of minutes were approved
- 0 Resolutions were adopted

Clerk's Index: 166 items were input into the Clerk's Index database for tracking of approved agreements, City Attorney Opinions, recorded documents, and sureties.

Scanning: 8,829 pages of staff reports, minutes, resolutions, ordinances, recorded documents, budgets, Fair Political Practices Commission records, affordable housing records, contracts, affidavits of destruction and certificates of insurance were scanned into the digital/electronic imaging system by the City Clerk's Division during this reporting period.

Request for Public Records: Twelve (12) new public records requests were received and responded to during this reporting period.

City Council Objectives

Record Retention Schedule (*Objective IV.A.1., 0 to 2 Years*):

Description: Complete initial phase of a unified filing system for all City files, consisting of a complete listing of all departmental files, and an updated electronic records retention schedule that conforms to federal and state law by June 30, 2016.

Status: No activity this reporting period.

Moorpark Municipal Code (*Objective IV.A.4., 0 to 2 Years*):

Description: Develop a plan to update portions of the Moorpark Municipal Code.

Status: No work has been initiated on this objective.

Recognition of Contributions to the City by Individuals and Organizations (*Objective V.A.2., (0 to 2 Years)*):

Description: Develop initial work to create an electronic inventory to recognize significant contributions to the City by individuals and organizations.

Status: No work has been initiated on this objective.

HUMAN RESOURCES/RISK MANAGEMENT DIVISION

Administration

Safety Committee: The Safety Committee met on April 25, 2017, and is scheduled to meet again in July 2017.

Property Damage Restitution: No property damage restitution invoices were generated during reporting period.

PARMA: The City is a member of the Public Agency Risk Managers Association. The Program Manager is the Secretary/Treasurer of the Gold Coast Chapter for 2017. The Gold Coast Chapter meets quarterly and the Program Manager attended a meeting in April.

ADA Self Evaluation and Transition Plan: Staff is coordinating efforts with CJPIA to retain a licensed consultant to perform the City's 2017 ADA Self Evaluation and Transition Plan to replace the now outdated 2010 Plan. CJPIA is offering a partial reimbursement program to member agencies and the City has been identified as a 2017 recipient of the reimbursement should the City retain the consultant. It is anticipated that the project will move forward in FY 2017/18.

LossCAP: CJPIA met with staff to conduct the LossCAP agency analysis on June 21 and 22. Accomplishments from the last LossCAP, dated February 2014, were discussed, as were new mitigation techniques. Staff also provided a tour of parks and facilities to CJPIA staff. It is anticipated that a new LossCAP will be presented to the City in October 2017. This process is repeated every 3 years. Five new Moorpark Administrative Procedures requested by the CJPIA for Fire Prevention Plan, Hazard Communication, Hearing Conservation, Heat Illness Prevention, Park and Playground Inspection, and Sidewalk Inspection have been prepared and circulated for review by City employees, and are expected to be approved in final form in July 2017.

Underwriting Report: Staff coordinated efforts with Finance and Human Resources to provide the personnel and payroll portions of the Underwriting Report covering calendar year 2016 to CJPIA, as required and on time. The remaining portions of the report are not required at this time and will probably be due to CJPIA in October 2017.

Employment/Recruitment

Administrative Assistant I or II, Parks, Recreation, and Community Services Department: Recruitment for this full-time, Competitive Service position began 4/28/17 and closed 5/22/17; testing for 22 applicants is scheduled for 7/6/17 and 7/7/17.

Recreation Leader IV, Parks, Recreation, and Community Services Department: Recruitment for this full-time, Competitive Service position began 5/12/17 and ended 5/30/17; an oral board is pending.

Senior Nutrition Coordinator, Parks, Recreation, and Community Services Department: Recruitment for this temporary, part-time position began 6/15/17 and ends 7/23/17.

Summer Recreation Positions (Camp Moorpark): Twenty applicants were hired for these seasonal, temporary, part-time positions.

City Council Objectives

Enhance Delivery of Services and Expand Program Efficiencies (*Objective IV.B.1., 2 to 5 Years*):

Description: Comprehensive update of City's Classification Plan and Job Descriptions.

Status: Various amendments were made to the Classification Plan in July, November, and December 2014, and also in December 2015. No further amendments are planned at this time.

INFORMATION SYSTEMS/CABLE TELEVISION DIVISION

Administration

Network Improvements: The project to evaluate connecting all Community Center buildings via City-owned fiber-optic cable is still on hold. Staff continued to explore options to connect all City buildings by using wireless connections.

Two new radios were prepared by Information Systems staff to establish wireless connection link between the Community Center and Arroyo Vista Community Park. Staff evaluated all factors, created a plan for deployment and the project is expected to be completed during the next reporting period.

New Equipment: Two new network switches were selected and purchased to replace the old and outdated equipment in City's Emergency Operations Center. Installation of the new equipment is anticipated to be completed during the next reporting period.

Phone System Upgrade: Installation of the new phone circuit for City's Emergency Operations Center (EOC) was completed by the carrier. Information Systems staff worked with a vendor and the previously started project to upgrade EOC's phone system was successfully completed. The new system works independently and provides automatic redundancy in case of communication line failure.

Financial Software System: Information Systems staff continued to provide assistance and support for the City's new financial system. Staff continued to set up users' security and to provide assistance with the training of system's users.

Business Registration, Code Compliance and Permitting Software: Implementation of the new City permitting system continued through this reporting period. Information

Systems staff worked with the vendors of the new system and City's GIS and coordinated the integration of the two systems.

Moorpark Public Access TV (MPTV): Information Systems staff worked with City's video consultant and completed the upgrade to High Definition digital system. A new bulletin board system was implemented and it allows easier information updates and high definition graphics to be delivered to the viewers. All meetings are currently recorded in high definition digital format as well.

Library: Information System staff continued to provide support and to maintain the technology in the Library. Staff assisted with multiple events organized by Library staff during this reporting period.

Arroyo Vista Recreation Center (AVRC): Staff rebuilt and redeployed AVRC's time and attendance tracking system to be used during Moorpark Summer Camp.

New Digital Video Security System: Information Systems staff continued to provide technology assistance to all City departments and their projects. Staff assisted with preparation of the Request for Proposals and evaluation of the received bids for design and construction administration of the system. The project will continue through the next reporting period.

Computer and Network Security: Information Systems staff continued to monitor and maintain the security of City's computer systems, networks and data. Staff monitored increased worldwide malware attacks during this reporting period and implemented measures to protect City's data. Information regarding those attacks was compiled and sent to the users on a regular basis as the ongoing education regarding current threats is a vital tool of the protection against security breaches and data loss.

Access Control System: Installation of the electronic card readers at the EOC was placed on hold as other projects with higher priorities needed to be completed.

Information Systems staff assisted with the creation and activation of new City badges/Key cards for all City employees and current contractors requiring access to City properties. The new badges replaced the old ones and will be valid for two years.

City Council Objectives

City's GIS System (*Objective IV.A.2., 0 to 2 Years*):

Description: Develop plan to expand City's GIS information layers, including estimated cost to create the database and layer(s) by June 30, 2019.

Status: Information Systems staff continues to search for options to expand City's GIS system and to integrate it with City's new permitting system. Amendment to extend the current Agreement for GIS services for one additional year was presented to and

approved by the City Council. There are currently no pending department requests for new GIS layers.

Broadband Infrastructure (*Objective IV.A.6., 0 to 2 Years*):

Description: Conduct study of Broadband in City to a) identify infrastructure currently in place; b) gaps in the current infrastructure and; c) recommend actions to improve infrastructure, determine funding needs, and evaluate options to provide funding and other actions needed to achieve desired level of Broadband services within the City with a report to the City Council by June 30, 2019.

Status: Information Systems staff started working on City Council's new objective to study and evaluate current broadband infrastructure within the City. Staff organized and participated in a meeting with representatives from one of the local broadband carriers to discuss status and current availability of their network.

Smart City (*Objective IV.A.3., 0 to 2 Years*):

Description: Complete an update of the City's website design; enhance website service delivery with additional options to request and receive City services online, an improved video archive interface, consistency with ADA requirements; and develop list of potential Smart City items for City Council consideration by June 30, 2018.

Status: Information Systems Manager attended Smart Cities Connect Conference June 25 through June 28, 2017 to learn about new technologies and ideas implemented by other cities in their efforts to provide better services to the public.

PUBLIC INFORMATION/LEGISLATIVE AFFAIRS/INTERGOVERNMENTAL PROGRAMS

Administration

Website Traffic: During the second quarter of 2017, projected website traffic is 39,060 page views per month, from 20,901 visits. The most popular web pages are the City's home page, the Library home page, Job Opportunities, Recreation home page, Bus Ride Guide, Adult Sports Leagues, Public Meetings, and Recreation Classes, with each drawing over 1,500 page views. There are 1,250 active accounts for the website, of which 889 subscribe to E-mails from the City.

Legislative Measures: The 2017-18 legislative session is underway, and staff is monitoring proposed legislation to identify any appropriate actions based on the City's legislative platform. Staff is actively tracking 35 bills, with two bills being of particular concern. Assembly Bill 1250, which would make it extremely difficult for the City to contract with private firms for services, is being revised to no longer apply to cities. Senate Bill 649, which would grant telecommunications companies the right to locate cell sites on any public infrastructure (including streetlights and City-owned buildings, passed the State Senate is currently in review by the State Assembly.

Smoking Ordinance: On June 7, the City Council adopted updates to the City's smoking ordinance, which now covers e-cigarette smoking, vaping, and marijuana smoking. The ordinance now also complies with state laws. The City Council also directed staff to research other potential policy-level changes to the smoking ordinance; this research is underway.

iPad Grant: Staff successfully competed for a state grant for approximately \$7,700 toward the purchase of ten iPads to enable electronic delivery of City Council agendas and staff reports to the City Council and various staff members. The grant funds have been received, and staff is preparing to purchase the iPads and provide demonstrations of the electronic delivery option to the City Council and City staff this summer. A changeover to an electronic delivery system will save staff time and several thousand dollars per year in direct costs.

Solid Waste / Recycling Division

Solid Waste Franchise Agreements (*Objective IV.A.12. 0 to 2 Years*):

Description: Complete preparation of Solid Waste Franchise Agreements for presentation to the City Council by October 31, 2015.

Status: Staff is finalizing extensions to the current Solid Waste Franchise Agreements, which will be extended to October 31, 2017. The Solid Waste Franchise Ad Hoc Committee met in January, April, and May to give direction to staff and enter into negotiations with the existing franchised haulers. Staff continues to meet weekly with franchisee representatives and anticipates bringing a final draft to the City Council for review in September/October.

Household Hazardous Waste (HHW) Events: The City contracts with the Cities of Camarillo and Simi Valley to allow Moorpark residents to participate in their HHW events. In the second quarter of 2017, 42 Moorpark residents participated in three Camarillo HHW events, and 16 Moorpark residents participated in one Simi Valley event, for a total of 58 participants from Moorpark.

Electronic Waste/Universal Waste Event: The May 20 event attracted a record 427 people and resulted in the collection of 23,535 pounds of electronic waste, 1,347 fluorescent light bulbs, and 1,804 pounds of batteries. The next event is scheduled for September 16, 2017.

Secure Paper Shredding Event: The May 20 event attracted a record 372 people and resulted in 22,400 pounds of paper shredded. The next event is scheduled for September 16, 2017.

Compost Bin Sale: Order forms are available on-line, year round for \$40.00. Once a resident orders a bin, the resident's solid waste hauler delivers a bin to the house. From April 1, 2017 to June 18, 2017, nine compost bins were delivered to Moorpark residents.

EMERGENCY SERVICES DIVISION

Administration

Earthquake Preparedness Initiative Workshop: The Administrative Services Program Manager attended this workshop in the City of Ventura on June 14, 2017, which included Dr. Lucy Jones as one of the trainers.

EOC--Emergency Management Performance Grant (EMPG) and Homeland Security Grant: Staff submitted applications for the next round of the EMPG fund program and is expected to receive \$15,500 for FY 2016/17. A reimbursement request was submitted to the County for a salary match and the County appropriated \$15,527 to the City. Staff also submitted a joint application for 2016 Homeland Security Grant funds and was awarded \$2,790 (for EOC upgrades and EOP print costs) and funding was awarded in January 2017. Staff procured all goods and services, including one new smart television to replace two analog televisions, and will submit a reimbursement request to the County in July 2017.

CERT: A CERT refresher exercise was provided by the County to all CERT members countywide at the Camarillo Airport on June 10, 2017. Staff forwarded information provided by the County to all Moorpark CERT members.

AED Replacement: The AEDs currently installed in 5 locations are no longer supported by the manufacturer and therefore, the sole source for the batteries for the AEDs no longer exists. Staff is working with County Fire in the selection of replacement AEDs to be procured by September 2017, and will arrange CPR/AED certification training, using the new AEDs in October 2017.

Mass Casualty Trailer: Upgrades to the trailer are being coordinated with Staff and County Public Health.

City Council Objectives

Emergency Response (*Objective V.A.1., 0 to 2 years*):

Description: Plan and conduct an emergency response exercise with a focus on City staff implementation of the City's Emergency Operations Plan (EOP) by June 30, 2016.

Status: Completed in July 2016. A new post-emergency recovery training session to be organized by the County Sheriff's OES Office, is being considered.

CITY ENGINEER/PUBLIC WORKS DEPARTMENT

Capital Projects

Princeton Avenue Widening [Capital Project No. 8012/C0022] (*Departmental Objective II.A.5*):

Description: Widening of Princeton Avenue, west of Condor Drive, to provide for two travel lanes, a center paved median and an eight foot (8') wide paved shoulder for pedestrian and bicycles. The project includes acquisition of additional street right-of-way to provide eighty-eight feet (88') of right-of-way sufficient to add one more lane in each direction should the need arise in the future. The City obtained a \$206,323 Bicycle Transportation Account (BTA) State grant and a State Highway Safety Improvement Program (HSIP) grant in the amount of \$900,000.

Status: A request for a Cooperative Work Agreement from Caltrans has been approved extending the term of the BTA grant funding to June 30, 2017. The HSIP grant deadline was also extended to June 30, 2017. By this date, the City must have an E-76 and Caltrans encroachment permit. Right-of-way acquisition and final design efforts are proceeding. Additional design work is required to update the drainage study and design, extend the easterly improvements on the south side to Condor Drive and relocate gas, electric, phone and cable TV utility lines. Ventura County Waterworks District No. 1 (District) and the City signed an agreement to include design and construction costs to relocate its waterlines. The City will relocate approx. 3,300-ft of waterline for the District. Slope and drainage impacts from the project on the National Ready Mixed property have been analyzed. Staff has received 95% complete design plans for the street improvement and water line construction work for review. Public Works Maintenance staff continues to monitor the condition of the road and make repairs as necessary. Several changes to the water utility plans have been made. The real property deeds from Bennett and National Ready Mixed Concrete Co. have been recorded. Caltrans is reviewing the environmental documents.

Los Angeles Avenue Widening – Moorpark Avenue to 200 Feet East of Spring Road [Capital Project No. 8013/C0021] (*Departmental Objective II.A.3*):

Description: Design, right-of-way acquisition and construction of street widening along the south side of the street, to provide three (3) travel lanes in each direction. Additionally, a right turn pocket will be added at the northeast corner of Los Angeles Avenue and Moorpark Avenue. The project will require shifting the centerline eleven feet (11') to the south between Millard Street and Spring Road, plus a five hundred foot (500') long transition west of Millard Street and east of Spring Road. The project also includes a traffic signal at Millard Street. This project now includes the widening of Spring Road for approximately 200 feet south of Los Angeles Avenue. Right-of-way has been obtained at the southeast corner of Spring Road and Los Angeles Avenue from Chevron as part of its car wash project.

Status: The Environmental Assessment (EA) has been finalized by Caltrans and FHWA, and was approved by the City Council at the October 7, 2009, meeting. On November 5, 2014, City Council approved an Agreement with AECOM for final design plans, specifications and cost estimates. Hamner, Jewell is proceeding with the right-of-way acquisition. AECOM is proceeding with the completion of the design including the relocation of the power poles on the north side of Los Angeles Avenue, east of Moorpark Avenue. During the February TTAC meeting, VCTC confirmed that this project will receive \$796,770 in Federal funding and is currently in the 2015 FTIP. Staff

will adjust the project documents to include widening the east side of Spring Road from Los Angeles Avenue to the McDonalds driveway. AECOM met with Caltrans regarding the process to follow moving forward. On our behalf, AECOM argued that no additional requirements should be mandated to this straightforward widening project. Caltrans Permits group has still not responded so PW Director will follow-up with Permits management to try to get this moving at District 7. Permits management at District 7 finally did communicate with the City Engineer/Public Works Director but they still insist that the more formal procedure be followed. Sean Corrigan and the designer are working on an appeal to the District 7 Director. City Engineer/Public Works Director met with senior Caltrans staff on February 8th. There are three levels of review, largely based on complexity and estimated cost. Accordingly, staff is working on achieving an interim result; modifying the eastbound travel lanes to achieve three through lanes. The follow on phase will achieve the more complex work. Staff is working to coordinate Ashley-Duncan development project access design from Los Angeles Avenue with the City's future work.

Spring Road Widening – Flinn Avenue to Los Angeles Avenue [Capital Project No. 8026/C0022] (*Departmental Objective II.A.9*):

Description: Design, right-of-way acquisition and construction of street widening along the east side of Spring Road to provide additional right-of-way for landscaped medians and bike lanes.

Status: An agreement with NCM Engineering was approved by City Council on September 2, 2015 to complete the design for the road widening south of Flinn Avenue. Acquisition of required rights-of-way north of Los Angeles Avenue is complete. The portion of the project south of Los Angeles Avenue has been transferred to be a part of the Los Angeles Avenue widening project 8013/C0021. Staff has reviewed 75% design submittal and has communicated with the various utility companies regarding relocating their utilities. Time Warner, now Charter, will relocate their utility in the near future. The City Engineer/Public Works Director has met with the City's right of way consultant to bring all real estate matters current. The City's designer is finalizing utility relocations so that the design can be finalized. Public Works staff is maintaining the landscape in the area adjacent to the parkway until the widening and improvements can be bid and completed. The City's consulting engineer is finalizing utility relocation designs with AT&T and SCE. The real estate consultant is working to extend prior temporary construction easements. All permanent right-of-way has been acquired. City Council approved the professional services agreement with Hamner-Jewell to finalize the necessary temporary construction easements. Staff continues to work with AT&T and SC Edison to resolve their utility relocation designs.

Spring Road Rail Crossing Improvements [Capital Project No. 8039/C0024]:

Description: Reconstruction and widening of the rail crossing to provide a "standard" double gate design (with a raised center median). The project also includes right-of-way acquisition and road widening on the east side of Spring Road between Princeton Avenue and the rail crossing.

Status: The total project cost for design, construction and inspection is estimated to be \$4.5M. The City's funding contribution is \$400K to the crossing improvements and \$1.5M to the road widening. A Construction and Maintenance agreement between the City and SCRRA has been executed. SCRRA awarded a construction contract and the majority of work was completed by December 17, 2013. Additional work by Union Pacific to upgrade the train communication/signaling system including the ongoing improvements to the Moorpark Avenue crossing is required before the new vehicle and pedestrian crossing gates are installed which is expected to occur in early 2016. Union Pacific and SCRRA are working to complete the modification of the railroad advance preemption detectors. Three additional exit gates need to be installed and the city's traffic signals reprogrammed once the advance preemption system is functioning. Public Works is examining the traffic signal coordination between Charles/Flinn Streets and Spring Road to try to reduce congestion. Once SCRRA completes the advance preemption work (additional gates at the crossing and further traffic signal coordination), additional traffic signal timing modifications will probably be needed. SCRRA is beginning the design process for the advance preemption work. At this time, they do not know when the design and construction will be complete. Staff met with SCRRA staff and their consultant on December 2, 2016 to get the project moving forward. During the meeting SCRRA agreed with staff, that completion of the advance preemption requires less work than previously contemplated work, perhaps just months instead of years. Additionally, immediate reprogramming of the City's signal could take place to ease the afternoon rush hour congestion at the tracks. This reprogramming now allows northbound Spring Road traffic to clear the tracks and High Street during one cycle and still keep the crossing clear. Staff is working with Metrolink and their contractor to install advance preemption electronic improvements in both the city and rail cabinets. Staff has authorized of the final invoice for the base contract work. Designs for Rail and City advance preemption controls are nearly complete. Installation work will be done in near future.

**Los Angeles Avenue Median Project [Capital Project No. 8047/C0026]
(Departmental Objective II.A.1):**

Description: Construction of raised landscaped medians on Los Angeles Avenue from the 23 freeway interchange to the westerly City Limit, in a manner consistent with Caltrans' Context Sensitive Design Standards.

Status: **No change since last report.** Caltrans has reviewed and approved the conceptual plan. Staff has advised the city's contract design firm (Tetra Tech) to divide the project into phases to facilitate the delivery of the project. Staff has met with Caltrans and has been advised to proceed with the final design for Phase I (Fwy. 23 to east of Spring Road). Caltrans issued comments on the revised Fact Sheet and final plans. Tetra Tech submitted revised plans to Caltrans in March 2015. Caltrans provided comments on the plans in June 2015 and Tetra Tech is revising the plans accordingly. The plans are 90% completed. Plans were submitted to Watershed Protection District for comments. Designer has the District's comments and is preparing revisions to the design to resubmit to Caltrans. Council approved this additional design work at its

meeting of September 21, 2016. The designer has submitted the final submittal to Caltrans.

Los Angeles Avenue Widening Project [Capital Project No. 8058/C0030]:

Description: Widen Los Angeles Avenue to six travel lanes between Maureen Lane and Leta Yancy Road.

Status: Project design was completed and an encroachment permit obtained from Caltrans in 2010. A traffic signal warrant study for Los Angeles Avenue at Shasta Avenue was completed and warrants were not met; therefore, a signal will not be installed as a part of this project. City Council granted staff authority to advertise for construction bids on January 16, 2013. An agreement with Calleguas Municipal Water District for the required protection and relocation of Calleguas' facilities has been executed. Bids were opened on August 26, 2013, and a contract awarded to Sully-Miller Inc. at the October 2, 2013 City Council meeting. Filippin Engineering is providing construction management and inspection services. A waterline easement from the City to Calleguas has been executed. Caltrans required additional studies and updates to the project design to conform to current standards and issued a new permit on September 17, 2014. Due to the Caltrans permit delays, City Council terminated the contract with Sully-Miller on December 17, 2014, and granted authority to re-advertise for construction bids. Bids were opened on February 9, 2015 and City Council awarded a contract to Griffith Company on February 18, 2015. Griffith obtained their duplicate permit for construction. Construction is anticipated to begin in October 2015. The City is processing a budget amendment and change orders to pay for the extra Portland Cement Concrete cap that became required when Caltrans increased the roadway's structural section. Calleguas obtained their Caltrans permit on March 8, 2016. A double permit for CMWD's contractor, Blois, has also been issued. Construction began March 21, 2016. The Portland Cement Concrete cap is complete. Lean concrete base, curb, and gutter have been poured. Paving is expected to occur on July 25 & 26, 2016. The construction work is finished. The contractor is correcting some areas with excessive cracking in October so that the project can be closed. The City Engineer/Public Works Director is asking Caltrans for modification of two of the four truck lane limitation signs so that the Police Department can issue citations if trucks are inappropriately in the number one and two lanes. All physical work is complete. Staff is completing a change order and working on dedication of right of way to Caltrans to close the project. The construction contractor has been paid for 95% of the work with only the release of the contract retention pending.

Metrolink North Parking Lot Expansion [Capital Project No. 8063/C0032] (Departmental Objective I.A.1):

Description: Convert vacant lot west of Metrolink North Parking Lot into a formal parking lot. The project also includes slurry sealing the existing North Parking Lot (owned by VCTC).

Status: On February 3, 2016, the City Council approved an Agreement with Phoenix Civil Engineering, Inc. (Phoenix) for design of the project. The scope of work includes

parking lot improvements to the existing North Parking Lot, west vacant lot, and (optionally) improvements to the former Pacific Pride station, located east of the North Parking Lot. City Council approved a conceptual design layout on July 20 and approved amending Phoenix's agreement to include landscape design services and electrical/lighting design services. Final design is currently in process. On February 1, 2017, City Council approved amending Phoenix's Agreement for development of a Storm Water Pollution Prevention Plan. Final design is currently at 90% completion. There has been a delay in completion of the design while the City determines if recent concerns about liquefaction of soils along High Street could impact the stormwater infiltration design standards of the current project. Project engineer is reviewing the issue with the City's geotechnical engineer.

Moorpark Avenue Left Turn Lane [Capital Project No. 8087/C0011]:

Description: Widening of the southwest and southeast corners of Moorpark Avenue and High Street to provide a dedicated northbound left turn lane, as well as dedicated northbound through and right turn lanes.

Status: This project is being included in SCRRA's project to improve the railroad crossing to Sealed Corridor standards including a raised median, new crossing arms and pedestrian gates. The major expense of relocating the existing railroad switch just west of Moorpark Avenue prohibits the widening from being sufficient to accommodate the dedicated northbound left turn lane and meet Caltrans standard lane widths. The project will include modifications to the traffic signal to provide a shared straight and left turn and dedicated right turn pocket. The City executed an agreement with SCRRA for the project and contributed \$200,000 to SCRRA for project design. On June 25, 2014, the California Transportation Commission approved SCRRA's requested allocation of \$4.8 million in Proposition 1B Highway Railroad Crossing Safety Account to fund construction. SCRRA and City staff coordinated with Caltrans to obtain a permit for construction. SCRRA has awarded a contract for construction and new track panels and asphalt paving has been installed. Construction is now complete. All parties have developed a punch list and the contractor is addressing the items on the list. Union Pacific and SCRRA are working to complete the modification of the railroad advance preemption detectors and upgrade Caltrans' traffic signal controllers at Poindexter Avenue and High Street. SCRRA's contractor will be doing minor asphalt work at High Street to remove a slight depression, called a bird bath, which traps water. Park, Recreation and Community Services Department have done some significant landscaping improvements at the Chamber of Commerce and Post Office frontages. SCRRA's contractor fixed the asphalt bird bath where High Street connects with Moorpark Avenue. The currently authorized scope of work is complete. Future work will include further widening of Moorpark Avenue, including a dedicated left turn lane onto Westbound High Street and installation of railroad advance preemption controls that are interconnected with Caltrans' traffic signals at Poindexter Avenue and High Street. This project is considered complete and will be removed from subsequent reports.

SR-23 Sound walls at Tierra Rejada Road Interchange [Capital Project No. 8079/C0034]:

Description: Construction of two fourteen foot high masonry block sound walls on the west side of State Route 23 on both sides of the southbound off-ramp to Tierra Rejada Road. The northern wall is approximately 1,000 feet long and the southern wall is approximately 700 feet long. The project also includes drainage, lighting, landscaping and irrigation improvements.

Status: **No change since last report.** On October 17, 2012, City Council awarded a construction contract to Peterson-Chase General Engineering. Construction has been completed and accepted by the City and Caltrans. A Notice of Completion has been recorded and a maintenance agreement is being finalized with Caltrans.

Undergrounding Utility District #2 [Capital Project No. 8051/C0027] (*Departmental Objective V.B.1*):

Description: Formation of an Underground Utility District to facilitate a project by the Southern California Edison Company (SCE) to underground certain utilities. The project tentatively identified for this new District is the undergrounding of the transmission lines and removal of the poles along Los Angeles Avenue between Shasta Avenue and Millard Street.

Status: **No change since last report.** This project has been placed on hold until after the City Council completes efforts to evaluate and prioritize various candidate “undergrounding” projects. The City Council, at the August 16, 2006 meeting, approved the Committee recommendations and staff will be coordinating the design and construction of one of these projects.

Metrolink South Lot Entry [Capital Project No. 8056/C0029] (*Departmental Objective IV.A.1*):

Description: A project to relocate the entrance to the south Metrolink Parking Lot to First Street. The project includes the acquisition and demolition of one single-family residence. This work has been completed.

Status: The conceptual design and the environmental document have been completed, and a Public Hearing was held in July 2009. The project has been approved by the City Council. The City has received approval for approximately \$220,000 in Federal Transit Administration (FTA) funding from the Ventura County Transportation Commission (VCTC) for construction of the second access. The City has also received approval for a Congestion Mitigation and Air Quality (CMAQ) grant for approximately \$449,450 from the VCTC to fund additional ROW acquisition. The Field Review Form (7-B) and Preliminary Environmental Study Form (6-A) were sent to Caltrans District No. 7 on February 7, 2011. The City received approval of the Preliminary Environmental Study on August 10, 2011. The City received authorization to proceed on January 10, 2012. The City also completed and submitted Program Supplement Agreement No. 012-N to Administering Agency-State Agreement No. 07-5436R on March 22, 2012. Relocation of tenants and demolition of 65 First Street has been completed (August 2013). City

Council awarded contract to RJR Engineering Group, LLC (RJR) for final design of the project, incorporating 65 First Street only on January 20, 2016. RJR and City staff have gone back and forth several times with revisions to the design of the entrance. Staff and RJR met June 16, 2017 to continue review of the plans. RJR is currently working to finalize electrical and landscape portions of the design work. Staff anticipates going out to bid in September, 2017.

Drain Number 2 Trail [Capital Project No. 8059/R0050]:

Description: A project to construct a Class 1 trail segment to extend from the east end of Campus Park Drive southerly under the freeway to Los Angeles Avenue east of the rail crossing. The first phase will be the preparation of a feasibility study and implementation plan to identify the rights-of-way which will have to be acquired.

Status: **No change since last report.** This study is complete and will be presented to the City Council in the near future.

Train Station Platform Pedestrian Access Improvements [Capital Project No. 8060] (Departmental Objective I.A.1):

Description: A project to construct a ramp and walkway connecting the Train Station Platform to High Street.

Status: A walkway and street ramp design that reuses existing platform ramps is part of the design for Project No. 8063/C0032 approved by City Council on July 20, 2016. Detailed design work is underway.

North Hills Parkway [Capital Project No. 8061/C0031] (Departmental Objective II.B.5 & II.C.4):

Description: Prepare the preliminary engineering necessary to develop preliminary design (vertical and horizontal roadway alignment) and cost estimate for the northerly cross-town arterial related to the General Plan SR-118 corridor.

Status: **No change since last report.** Conceptual alignment plan was approved by the City Council in May 2008. Staff met with Caltrans and alignment study appears acceptable. Staff presented the revised conceptual drawing of the revised Princeton interchange to the Transportation and Public Works Committee on January 5, 2009. On October 7, 2009, City Council approved a design contract with KOA Corporation for Phase I North Hills Parkway from Los Angeles Avenue to Gabbert Road including the railroad undercrossing. The design contract with KOA was terminated on July 1, 2013 and staff is preparing a new design contract for City Council approval. The design will then proceed and be coordinated with adjacent property owners including AB Properties (Tract 5147).

Extension of State Route 23 from Broadway to Princeton/118 Interchange [Capital Project No. 8045/C0025] (Departmental Objective II.C.4):

Description: Prepare a conceptual alignment study and preliminary cost estimate for alternate State Route 23.

Status: **No change since last report.** Conceptual alignment plan was approved by the City Council in May 2008. Staff met with Caltrans and discussed the interchange modifications. Caltrans was not in agreement with staff's proposal and recommended that the entire Princeton Avenue interchange be relocated to the west. This was presented to the Transportation and Public Works Committee (Councilmembers Millhouse and Van Dam) on January 5, 2009. The City Council approved an agreement with RBF Consulting on October 7, 2009, for conceptual design services for this project on the east and west limits of Tract 5045. This was done such that Pardee can complete their grading and drainage obligations for Tract 5045. The agreement with RBF Consulting has been completed and design work has commenced. Conceptual design presented to staff. This will be reviewed and returned to the consultant for finalization.

Millard [Fremont] Drain [Capital Project No. 8065/C003] *Departmental Objective V.C.1*):

Description: Construction of storm drain improvements in the vicinity of Los Angeles Avenue and Millard Street.

Status: **No change since last report.** The City requested a quote from RJR Engineering to design the new storm drain. The design cost is approximately \$40,000.

Los Angeles Avenue Utility Undergrounding Project [Capital Project No. 8066/C0033] (*Departmental Objective V.A.1*):

Description: A City-funded project to remove existing overhead electrical utilities located along the north side of Los Angeles Avenue west of Science Drive.

Status: Consultant (BJ Palmer) was hired to perform coordination of design services for this project. SCE has completed the design. City approved drawings were submitted to Caltrans for an Encroachment Permit; and Caltrans required revisions to the plans. RJR has prepared traffic control plans for the City. BJ Palmer is revising the plan set for resubmittal to Caltrans. . The City Engineer/Public Works Director and B.J. Palmer met with Caltrans staff in September to resolve persistent design objections that their staff had made that were not founded in good design practice. It appears that Caltrans is now onboard with the City's design. BJ Palmer is making final revisions for Caltrans approval. On November 29, 2016 B.J. Palmer followed up with SCE to ensure the City's revised design meets SCE's revised standards. SCE has informed the consultant and the City that the SCE infrastructure that the City's design relies upon has been significantly changed. The City has asked SCE to revise their design so the project can move forward. SCE has told staff that they will be able to meet with a revised design at end of August 2017.

Bus Shelters and Other Bus Stop Amenities [Capital Project No. 8071/P0011]

Description: Bus stop adjustments, additions, and amenities. Relocate Community Center bus stop, install five additional bus shelters.

Status: **No change since last report.** Trash can site locations identified. Staff is presently working with LNI, a designer/manufacturer, to create new bus shelter specifications for purposes of a request for proposal (RFP). Updated plans have been submitted by LNI and are under review. Public Works, Community Services, and Building and Safety met on February 18, 2009, to discuss relocation of the Civic Center bus stop. Three to four scenarios are being developed for evaluation. New draft Tentative NPDES Permit no longer requires trash cans at every bus stop in the City. The City submitted a TDA Article 3 grant request in the amount of \$100,000 for improvements to the Civic Center bus stop, including ADA sidewalk access between all City buildings. The total project is estimated to cost \$200,000. All grant requests within Ventura County were presented to the Citizen's Transportation Advisory Committee (CTAC) on March 13, 2012. Approximately \$600,000 in grant funding is available, and CTAC will be recommending to VCTC that all grant requests be funded. The City will receive formal approval of the funding from VCTC in June. On June 1, 2012, VCTC approved the City's \$100,000 TDA Article 3 grant request. On September 8, 2013, a Girl Scout Troop did a demonstration painting project on the City bus shelter located at Virginia Colony Park. The demonstration included stenciling a tree and squirrels on the shelter. If the City approves of the final plan, many of the City bus shelters would have similar stencils done as part of the Girl Scout's art project. City Council approved the Girl Scout's art project on December 18, 2013. All twenty (20) bus shelters received new aluminum siding (replacing current rusted steel siding) before the art was painted on the bus shelters. The Girl Scout artwork project commenced June 20, 2015, with the painting of four bus shelters, and was completed at the end of July 2015.

SR-118/Collins Drive Eastbound Ramps Signalization & Striping Project [Capital Project No. 8077/C0040]:

Description: Signalizing the eastbound SR-118 On and off ramps intersection and modifying the striping to provide two left turn lanes from the off ramp to northbound Collins Drive based on Caltrans' preliminary design.

Status: Caltrans' design plans are complete. Per the City's agreement with the State, the City's contribution to the project will be limited to \$175,000. The City's funding comes from settlement with the Ventura County Community College District. Caltrans has finished their design and awarded a construction bid on December 6, 2016 to Alfaro Communications Construction (formally approved January 11, 2017).. Their design includes coordination between the eastbound and westbound signals. Staff attended Caltrans' pre construction conference on February 7. Work is supposed to begin in April and be finished by summer. Caltrans' contractor has installed conduits, foundations and signal poles and energized safety lights on top of the poles. Work on signals continues.

Arroyo Drive Bikeway/Pedestrian Project [Capital Project No. 8095/C0037] (Departmental Objective II.A.6):

Description: Establishing sidewalks and bicycle lanes connecting Villa del Arroyo Mobile Home Park to Collins Drive, as well as to the City of Simi Valley city limits.

Status: The City obtained \$30,000 in TDA Article 3 funding for a feasibility study to identify options available for establishing bicycle and ADA compliant pedestrian connectivity from Villa Del Arroyo Mobile Home Park to Collins Drive, north of the 118 freeway. The study also includes connectivity between Villa Del Arroyo Mobile Home Park and the Moorpark/Simi Valley city limit line. On September 17, 2014, City Council approved awarding an Agreement for the feasibility study to Penfield and Smith, in an amount not to exceed \$23,377.00. On December 5, staff met with Penfield and Smith staff to walk the project site. A conceptual study outline has been submitted by Penfield and Smith and staff is reviewing it. On May 1, 2015, VCTC approved the City's request for \$100,000 in TDA Article 3 funding for a 2,100 foot sidewalk in front of Villa Del Arroyo Mobile Home Park between the main entrance and the east end of the community. The City will contribute an additional \$100,000 in local match, using TSM Fund 2001. On June 3, 2016, VCTC approved the City's application for an additional \$100,000 to add 1,500 feet of sidewalk in front of Villa Del Arroyo Mobile Home Park between the main entrance and the west end of the community. An additional 500 feet of sidewalk is proposed, connecting the west-end sidewalk to the Simi Valley City limit line. The City will contribute an additional \$100,000 in local match, using TSM Fund 2001. (Total project budget \$400,000). Staff is proceeding with an in-house design for the funded sidewalk installation abutting the Mobile Home Park. Staff will seek additional funding to proceed with planning and construction of sidewalk between Collins Drive and the Mobile Home Park. Staff will submit application for CMAQ funding in August 2017.

Administrative Matters

Proposition 1B Streets and Roads Funding:

Description: The City received \$581,448 Proposition (Prop) 1B Phase 1 on May 15, 2008. These funds were used on the 2009 Pavement Rehabilitation Project in the Campus Park area (Project 8002). The City also received \$537,418 in Prop 1B Phase II streets and roads funding on June 15, 2009.

Status: **No change since last report.** The Prop 1B Phase II funding was initially programmed for the Arroyo Drive Pavement Rehabilitation Project (Project 8084), however that project was not constructed before the funding deadline of June 30, 2013, so the funds were moved to cover a portion of the cost of the 2012/13 Pavement Rehabilitation Project (Project 8002).

Evaluate Funding Sources and Priorities for Undergrounding Projects (Departmental Objective V.B.3):

Description: To identify locations of potential future Undergrounding projects and to establish methodology for priority ranking. To estimate costs and identify potential funding sources.

Status: **No change since last report.** The City Council has approved the Committee recommendations.

Floodplain Management Ordinance

Description: Update the Floodplain Management Ordinance to incorporate the current National Flood Insurance Program (NFIP) and revised Federal Emergency Management Agency (FEMA) Digital Flood Insurance Rate Maps.

Status: Reviewing the current NFIP and FEMA regulations for incorporation into the revised ordinance. Several residents have met with staff because they have received rate increase notices from the federal government. FEMA is in the process of raising flood insurance premiums per the Biggert-Waters Flood Insurance Reform Act of 2012 and the Homeowner Flood Insurance Affordability Act of 2014. After super storm Sandy they found the old rates were inadequate.

Graffiti Removal:

Description: Staff continues to be pro-active with the removal of graffiti and spent approximately 72 hours in April, 0 hours in May, and 25 hours in June on the removal of graffiti within the public right-of-way.

Status: Ongoing.

Bicycle Transportation Account (BTA):

Description: Application for funding to construct bike lanes on Princeton Avenue, from Spring Road to SR 118, as part of the Princeton Avenue Widening Project.

Status: The City submitted a grant application to Caltrans in November 2008 requesting \$206,323 in Bicycle Transportation Account funds. September 14, 2009, the City received approval of the grant request. The funding is reimbursement-based. To date, the City has been reimbursed \$15,532.43 for bikeway design costs. Staff submitted a request for a Cooperative Work Agreement to Caltrans to extend the grant funding deadline from April 1, 2012 to June 30, 2014. Caltrans approved the extension and staff clarified that the new expiration date is June 30, 2017. Staff is working to extend the grant, with the justification that Caltrans is already reviewing project.

Parking Citations:

Description: Public Works provides initial parking citation appeal review for City-issued parking citations. The majority of tickets written by the City are for vehicles parked in an area during street sweeping hours.

Status: Staff reviewed 104 citation appeals from April - June. Seventy-eight (78) citations were recommended for cancellation and 26 were denied. Individuals who receive a denied appeal may have their appeal heard by a Hearing Officer.

National Pollutant Discharge Elimination System (NPDES)

Calleguas Creek Integrated Watershed Protection Plan (IWPP) Phase II:

Description: Ventura County Watershed Protection District (District) is working on a Management Strategy Study to select flood and sediment control approaches and combine them into a selected Combined Alternative.

Status: **No change since last report.** On September 22, 2009, District staff presented their final draft of the Integrated Watershed Protection Plan (IWPP) Phase II Study. The District's goal is to establish several regional basins to collect flood waters, which will be released at a slower rate and flow after storms have occurred. According to the District, the regional basins will reduce the need for channel improvements. One of the proposed regional basins is located south of Virginia Colony and extends eastward towards Villa Del Arroyo Mobile Home Park. The entire project, if approved, is expected to cost more than \$330 million over the course of several years. The District's goal is to seek state and federal grants to fund the project. City staff submitted comments on the draft study, including the importance of including the role of local municipalities and the ability of property owners to develop undeveloped property. The District is developing its Upper Calleguas Watershed Management Plan. The study area includes Simi Valley and a portion of Thousand Oaks. Staff has attended several stakeholder workshops to monitor the progress of the plan. On May 31, 2013, the City received a letter from the District stating that based on the City's successful approval of Moorpark's Letter of Map Revision with FEMA, coupled with escalating mitigation costs, regulatory restrictions, and the District's budgetary constraints, the District will no longer pursue the Virginia Colony project as a vital project.

Calleguas Creek Total Maximum Daily Load (TMDL) Management Committee:

Description: The City of Moorpark is part of the Calleguas Creek Watershed Stakeholder Committee for compliance of the Calleguas Creek Watershed Total Maximum Daily Load (TMDL) Program. There are currently six TMDLs that the jurisdictions in Calleguas Creek work to meet: Nitrogen; Toxicity; Organochlorine Pesticides, PCBs, and Siltation; Metals; Salts; and Trash. It should be noted that the Trash TMDL is only applicable for a subset of the Calleguas Creek stakeholders; Moorpark is not one of the stakeholders.

Status: The TMDL Management Committee met on May 15, 2017. The Committee discussed the potential to enter into an Agreement with the Ventura County Watershed Protection District (District) for the purposes of providing program management of the Calleguas Creek TMDL Stakeholder Committee. If approved, the stakeholders would need to update their current Agreement to include the District and adjust the cost distribution formula.

Coastal Cleanup Day:

Description: The City participates in California Coastal Cleanup Day, which is traditionally held on the third Saturday of September.

Status: Coastal Cleanup Day will be Saturday, September 16, 2017. Moorpark's cleanup location will be Villa Campesina Park, as in past years.

State NPDES Construction Permit

Description: Construction sites that disturb one acre or greater are required to obtain coverage under the General Permit for Discharges of Storm Water Associated with Construction Activity (Construction Permit).

Status: **No change since last report.** The new Construction Permit was adopted by the State Water Resources Control Board on September 2, 2009. The Construction Permit became effective July 1, 2010. Construction activity subject to this permit includes clearing, grading and disturbances to the ground such as stockpiling, or excavation, but does not include regular maintenance activities performed to restore the original line, grade, or capacity of the facility. Whereas the previous Construction Permit was focused on best management practices (BMPs) and the development of a Storm Water Pollution Prevention Plan (SWPPP), the new Construction Permit is more risk-based and has progressively stricter requirements depending on the size of the construction site. The Construction Permit is required for private and public construction sites. Public Works staff received a presentation from Hall & Foreman, Inc., on June 23, 2010, for review of compliance with the new Construction Permit. Staff also participated in a California Stormwater Quality Association (CASQA) webinar that covered CASQA's updated Construction Best Management Practices (BMP) manual. The updated manual will assist in complying with the new Construction Permit's requirements.

Stormwater Permit:

Description: The City along with all the other cities and Ventura County are regulated with a municipal stormwater permit MS4 (Permit). The Permit has multiple requirements designed to protect stormwater that is discharged into the watershed. City staff has been working with other municipalities and the County (collectively referred to as the "Permittees" to negotiate with the Los Angeles Regional Water Quality Control Board (Regional Board) for its new Permit. The current permit expired July 8, 2015.

Status: **No change since last report.** The Stormwater Permit kickoff meeting was May 2, with a follow-up meeting on May 16. Co-permittees continue to compare the Los Angeles MS4 Permit to the current Ventura County MS4 Permit for potential program changes. It is anticipated that a new MS4 Permit will be adopted in December 2016 or possibly early 2017. Although the current MS4 permit "expired" on July 8, 2015, the MS4 Permit continues to be adhered to until a new permit is adopted and effective.

Upper Calleguas Creek Watershed Management Strategy Study:

Description: Ventura County Watershed Protection District (District) is working on a Management Strategy Study to select flood and sediment control approaches for the upper Calleguas Creek Watershed. This study primarily affects the cities of Thousand Oaks and Simi Valley.

Status: **No change since last report.** Staff attended the third stakeholder meeting of the Upper Calleguas Creek Study on April 10, 2013. The focus of the Study was proposed solutions to flooding problems along the Upper Calleguas Watershed (Simi Valley and Thousand Oaks). At the meeting, Ventura County Watershed Protection District's (District) consultant team (CDM Smith) provided the group with its current proposed projects. The group then broke into smaller work groups to discuss the proposed solutions. The majority of the proposed solutions in Simi Valley included converting areas of the Arroyo Simi from a trapezoidal cross section to a rectangular cross section for additional capacity. A number of bridges would also need to be improved to prevent blocked flow. In a few areas where space was available, detention basins are proposed. Moorpark staff commented that the Lower Calleguas (Moorpark, etc.) should be improved first before the Upper Calleguas is improved so that the downstream area can support the increased flow. Bridge improvements should be completed before the Arroyo itself is improved. Conversion from trapezoidal to rectangular channels is not necessarily the best solution given the trend to maintain natural stream systems. The fourth stakeholder meeting occurred on September 11, 2012. During the meeting, City staff recommended that if improvements to the Upper Calleguas and its tributaries would increase the flow of water that traveled to the Lower Calleguas area (including Moorpark) then improvements to the Lower Calleguas must be made first. A fifth stakeholder meeting was held on December 11, 2012. Progress on the draft study report was presented. Further details on the proposed projects and a schedule for implementation are being prepared. Staff continues to review the documents provided by the District. The District released its Final Report in May 2013, including a response to comments. Staff is still reviewing the document to determine if the report addresses the City's concerns.

Ventura Countywide Storm Water Quality Management Program – Watershed Management Committee (WMC):

Description: The NPDES Permit mandates that Permittees (including the City of Moorpark) meet at least monthly to discuss stormwater topics. With a newly adopted Permit, the primary meeting topic is Permit implementation requirements.

Status: Staff attended the WMC on April 20 and June 15, 2017. The group continued to discuss the countywide stormwater permit. At this time, the group is uncertain when the Regional Water Quality Control Board (Regional Board) intends on releasing a draft Permit for review, though it will likely be in the fall of 2017. The group's Stormwater Resources Plan (SRP) was incorporated in the Watershed Coalition of Ventura County's Integrated Regional Watershed Management Plan, which enables the proposed projects to be eligible for certain California State funding (competitive-based). The SRP includes five projects in Moorpark, including four infiltration projects at various parks (Country Trail Park, Mountain Meadows Park, Peach Hill Park, and Tierra Rejada Park) and bioswales along Tierra Rejada Road. The group also approved an Executive Summary of Permit Costs, Penalties, and Funding Options Technical Memos.

Transit

Article 3 Funding:

Description: The City is eligible to apply for TDA Article 3 funding (bikeways and pedestrian projects) from VCTC. The funds are available on an annual basis and are competitive applications.

Status: No change since last report. The City submitted its FY 2016/17 Article 3 funding request to VCTC on March 31, 2016. The request was for \$100,000 for Phase II of sidewalk construction parallel to Arroyo Drive in front of Villa del Arroyo Mobile Home Park. Phase II includes a sidewalk between the Villa del Arroyo Mobile Home Park's main driveway and the west-end of the mobile home park as well as the east-end of the mobile home park property line and the City of Moorpark's city limit line. The grant proposal includes a local match of \$100,000. Phase I includes a sidewalk between mobile home park's main driveway and the east-end of the community's property line and is funded with \$100,000 of TDA Article 3 funding that was received for FY 2015/16 (a local match of \$100,000 is also provided). On June 3, 2016, VCTC approved the City's application.

Moorpark City Transit: Transit totals for the months of January through March, 2017 are provided below:

	Jan	Feb	Mar	YTD
Daily Average	205	244	233	218
Total Monthly Ridership	4,520	4,871	5,359	3,431
Farebox Ratio (target ratio 20%)	10.14%	12.44%	15.01%	11.44%

Beach Bus:

Description: The Beach Bus is a seasonal program during the summer that provides two round trips to and from Zuma Beach Tuesday through Thursday.

Status: City Council approved the 2017 Beach Bus program on March 1, 2017. On May 3, 2017, the City Council awarded an Agreement to Durham School Services for an additional three (3) years of service. The Beach Bus will operate June 13 – August 10, 2017. During the first two weeks of service in June, 241 round trips were provided and \$1,207.00 in fares were collected.

East County Memorandum of Agreement (MOA):

Description: The VCTC Regional Transit Study, approved April 13, 2012, included a recommendation for the cities of Simi Valley, Moorpark, Thousand Oaks and Camarillo to join together to coordinate public transit services. The East County MOA would operate and coordinate all bus and ADA services, fares and hours of service including

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east county unincorporated area transit services. The MOA (transitioned back to an MOU) was finalized and executed on September 11, 2013.

Status: The four cities mentioned above as well as staff from Ventura County and Gold Coast Transit met April 27, May 25, and June 22, 2017. The ECTA members reviewed the current InterCity Dial-A-Ride service and determined not to expand service into the weekend based on concerns from Simi Valley. The members also approved revising the existing InterCity Dial-A-Ride service brochure. The changes are intended to simplify the information that is provided.

Metrolink Station:

Description: Moorpark's Metrolink Train Station and two parking lots are owned by the Ventura County Transportation Commission (VCTC). The City provides landscape maintenance service and trash removal at the platform. The City also installed a security camera system to monitor the parking lots and station in 2007. City staff routinely communicates with Metrolink and VCTC personnel about various topics related to the station.

Status: No change since last report. On September 14, 2015, the City of Moorpark hosted Metrolink's Ventura County Sealed Corridor press conference at the Moorpark Post Office. The press conference highlighted four projects in Ventura County, which are located in Simi Valley (First Street, Erringer Road, and Sycamore Drive) and in Moorpark (Moorpark Avenue). Councilmember Millhouse acted as Master of Ceremonies at the event. Councilmember Pollock also attended. Congresswoman Julie Brownley spoke at the event as did Simi Valley Councilmember Mike Judge and Metrolink CEO Art Leahy.

Paratransit Services:

Description: The City's Senior Dial-a-Ride (DAR) program provides origin-to-destination transit services for Moorpark residents aged 65 and older. The City also offers origin-to-destination transit services for Moorpark residents with a valid ADA card (members with a mental or physical disability who are unable to use the fixed-route bus system). The ADA Paratransit program provides travel within the City limits as well as to neighboring jurisdictions.

Status: Twenty-one (21) residents received membership in the Senior DAR program January - March, 2017. Eight (8) ADA Paratransit participants joined during the same time period.

Transit passenger totals for the months of January through March, 2017 are provided below:

	Jan	Feb	Mar	YTD
Senior/ADA Intra-City Trips	85	109	101	1,210
Senior/ADA Inter-City Trips (ECTA)	202	232	264	2,406

Transit Operators Advisory Committee (Transcom):

Description: Transcom meets the second Thursday of every month. During the meeting, staff meets with other transit operators to discuss multiple topics, including federal and state funding, ADA requirements, and transit improvement projects.

Status: Staff attended Transcom on April 13 and May 11 2017. At the April meeting, VCTC Executive Director Darren Kettle announced that VCTC had finalized a settlement agreement with Roadrunner (service provider for InterCity bus service). Roadrunner has six months to identify and be acquired by another firm that can take on the InterCity bus service. If they fail to find a buyer, then VCTC has six months to do an RFP and find another vendor. The settlement agreement is not expected to negatively impact the proposed East-West Connector bus route service. Transcom also approved the CMAQ/TDA Article 3 calls for projects for transit and bike/pedestrian projects. Moorpark is eligible to submit a grant application. Applications are due August 21, 2017. Transcom also approved the FTA 5307 Program of Projects for FY 2017/18, which includes \$325,825 for Moorpark.

Transit Route Evaluation Study (Study):

Description: The City has a contract with Nelson\Nygaard Consulting Associates (Nelson/Nygaard) to evaluate Moorpark City Transit's Route 1 and Route 2 bus service. The intent of the study is to identify changes to the service in an effort to reduce costs and increase ridership.

Status: On May 17, 2017, City Council approved the Moorpark City Transit Evaluation Final Report, including changes to Route 1 and Route 2. The proposed changes are scheduled to take effect August 7, 2017 after finalizing the schedule. Changes included removing Route 1 bus stops from Mountain Trail Street, Meadows Drive, Walnut Creek Road, Spring Road, Condor Drive, and eliminated service into Villa Del Arroyo Mobile Home Park (Villa Del Arroyo). Route 1 will also no longer provide service into Moorpark Town Center, Mission Bell Plaza, or Moorpark Marketplace. Stops will be placed on public streets adjacent to the shopping centers. Route 2 will provide 3 trips per day to Villa Del Arroyo. Route 2 will no longer service Mountain Trail Street (south of Tierra Rejada Road), Countrywood Drive, Walnut Creek Road or Christian Barrett Drive. Route 2 will also provide service adjacent to Moorpark Marketplace instead of inside the shopping center. Both Routes will begin and end each trip at Moorpark College and will each provide 11 trips per day.

Ventura County Transportation Commission (VCTC or Commission):

Description: The Commission meets the first Friday of every month. The Commission is a governing board that develops and implements transportation policies, projects, funding and priorities for a wide variety of projects.

Status: Staff attended VCTC on April 7 and May 12, 2017. The Commission approved the CMAQ/TDA Article 3 calls for projects for transit and bike/pedestrian projects. Moorpark is eligible to submit a grant application. Applications are due August 21,

2017. The Commission also approved the annual Unmet Transit Needs Findings, which determined that there were no unmet transit needs that are reasonable to meet.

Unmet Transit Needs:

Description: Public Utilities Code Section 99401.5(c) requires that the local transportation planning agency (VCTC) hold at least one public hearing each year to determine if there are transit needs that must be met. As part of this annual requirement, Moorpark voluntarily discusses its transit programs during a City Council meeting. Staff then forwards any comments from the public and from the Council to the VCTC.

Status: On December 2, VCTC approved the FY 2017/18 Unmet Transit Needs public hearing schedule. VCTC held a public hearing on February 3, 2017, at 9:00 am (in conjunction with the VCTC meeting). The City of Moorpark discussed Unmet Transit Needs at its February 1, 2017 City Council meeting. Based on comments received, City staff submitted a comment to VCTC, stating that the City would like to see improvements in notification from Metrolink to transit operators prior to Metrolink adjusting the Ventura County Line schedule. On May 12, 2017, VCTC approved the FY 2017/18 Unmet Transit Needs Findings, determining that there were no unmet transit needs reasonable to meet.

CITY MANAGER'S OFFICE

Tentative Future City Council and Successor Agency Agenda Items: Future agenda items for consideration are as follows: Solid Waste Franchise Agreement; Conceptual Design of Second Access to South Metrolink Parking lot; Options for use of remaining funds from former Moorpark Redevelopment Agency Bonds; Approve agreements to acquire certain street lights from Southern California Edison; Development Agreement with Spring Road LLC; Update personnel rules; Development Agreement with Pacific Communities; Annual General Plan Report; Annual review of the Capital Improvement Program (CIP); Modification to smoking regulations; and Update of the Park Improvement Fund zone boundaries.

Solid Waste Franchise Agreements: The current Residential and Commercial Franchise Agreements with Waste Management (G.I. Rubbish) and Moorpark Rubbish Disposal were scheduled to expire December 31, 2011. A City Council Ad Hoc Committee (Mayor Parvin and Councilmember Mikos) and City staff have been negotiating terms for extended and revised agreements with the current franchisees. The Council has approved extension of the agreements through October 31, 2017.

Sustainability Fee Memorandum of Understanding (MOU) between County of Ventura and City of Moorpark: Pursuant to the Sustainability Fee MOU, the County of Ventura (County) agreed to pay the City \$1.5 million for the acquisition of open space and conservation easements within a designated area. The "Designated Area" includes the eastern portion of the City's Area of Interest (located generally northeast of the City limits). The County has paid the \$1.5 million, and the City has until September 30,

2017, to acquire open space property and conservation easements. The City has requested the County to consider an extension of the September 30, 2017 deadline.

COMMUNITY DEVELOPMENT DEPARTMENT

City Council Objectives

Downtown Housing Program (Objective I.A.2):

Description: Develop program to encourage new multi and single family housing projects on underutilized residential and commercial sites within the Downtown Specific Plan area.

Status: **No change since last report.** Work has not commenced.

Creation of Mixed Use Zone (Objective I.A.3):

Description: Evaluate a potential mixed use (residential/commercial) zone within the Downtown Specific Plan area.

Status: **No change since last report.** Staff has begun studying the potential for mixed use development on vacant and underutilized property along High Street and Charles Street.

Spending Plan for Former MRA 2006 Tax Allocation Bonds (Objective I.A.4):

Description: Develop spending plan for use of former Moorpark Redevelopment Agency 2006 Tax Allocation Bonds for presentation to City Council.

Status: **No change since last report.** Staff has begun assessment of the needs and estimated costs of streets, curb, gutter, sidewalk, drainage, and street lighting upgrades and maintenance for the former Redevelopment Agency Project Area. A report on the spending plan will be presented to the Council by late 2017.

High Street Furniture (Objective I.A.5):

Description: Install new street furniture (benches, planters, and trash receptacles) on High Street.

Status: **No change since last report.** Work has not commenced.

State Route 23 Bypass and North Hills Parkway (Objective II.A.10.):

Description: Confer with Caltrans and work with developer to complete grading of Alternate SR 23 and North Hills Parkway within Specific Plan No. 2 or accept cash in-lieu of grading. Grading of Alternate SR 23 will include trail linkage between City and Happy Camp Canyon Regional Park.

Status: **No change since last report.** Staff has been working with Pardee Homes on finalizing the grading plan for the area within their project site. On October 21, 2009, the City Council approved a proposal from RBF Consultants, the engineer for Pardee

Homes, to design the extension of 23 Bypass from the northern City limits to Broadway Street, so that Pardee's grading will allow for a future connection. RBF has been awarded a contract for the alignment study of the 23 Bypass to Broadway and work is proceeding. On November 19, 2010, staff signed a contract with Glenn Lukos Associates, Inc. to perform Department of Fish and Game regulatory services for this project and work has commenced. Staff is revisiting the project at this time and intends to present the City Council with a "buyout" option for consideration in 2017.

Approval Authority: City Council.

Affordable Housing Plan (Objective III.A.3.):

Description: Development of an equitable basis for requiring all new development projects to provide affordable housing units and/or pay in-lieu fees.

Status: **No change since last report.** Work not yet commenced.

Approval Authority: City Council

Civic Center Master Plan (Objective IV.A.13):

Description: Develop conceptual design proposal and process Civic Center Master Plan including EIR for new City Hall, council chambers, and other government offices and Library.

Status: **No change since last report.** In November 2004, the City Council selected GKK Corporation, now GKK Works (GKK) as the architect for the design of the proposed Civic Center and City Hall project. During 2005 and 2006, design proposals for the Civic Center and City Hall were prepared and reviewed by a Council-formed Ad Hoc Committee. In 2007, a new City Library was added to this project. Bonterra Consulting had been retained to prepare an EIR for this project. Staff is evaluating the work performed to date and considering options for proceeding on this project to be presented to the City Council. The library project is moving forward ahead of the City Hall project and will be addressed in the report by the Parks, Recreation, and Community Services Department.

Film Ordinance (Objective IV.A.14):

Description: Adopt Film Ordinance.

Status: **No change since last report.** Staff has drafted amendments to the City's film regulations and has been reviewing these with the City Attorney's Office.

General Plan Update (Objective V.A.10):

Description: Prepare a comprehensive update of Land Use, OSCAR, and Circulation Elements including environmental documentation and insure internal consistency among all General Plan Elements. Consider creation of a Natural Open Space land use designation and the city's vision for land within the City's Area of Interest as part of the Land Use Element. Present Land Use and Circulation Elements including possible

designation of Moorpark Avenue (SR 23) between Casey Road and Los Angeles Avenue (SR 118) as an arterial street. Include Trails Master Plan in OSCAR Element. Upon adoption of any General Plan Amendments, prepare necessary changes to the Zoning Ordinance to insure conformity and consistency with the General Plan.

Status: **No change since last report.** The City Council appointed an Ad Hoc Committee (Mayor Parvin and Councilmember Mikos) to work with staff to complete an update to the Open Space, Conservation, and Recreation Elements. Staff is finalizing a draft of the Land Use and Circulation Elements. Approximately 95% of the GIS mapping for the General Plan has been completed with the remainder to be completed by the first quarter of 2015. Staff has initiated work with J. H. Douglas and Associates to assist in the completion of the Land Use and Circulation Element updates. This update awaited completion of the commercial demand study (discussed below) so that its findings can be incorporated into the Land Use Element. The commercial demand study was completed and reviewed by the City Council at its September 7, 2016 meeting. A draft of the Land Use Element Update is under review by staff for presentation to the Planning Commission and City Council late 2017 or early 2018.

Approval Authority: City Council

Amendment to Zoning Regulations for Definitions, Non-conforming Uses, and Overall Internal Consistency (Objective V.A.11.):

Description: Process amendments to City Zoning Ordinance including definitions, non-conforming uses, and overall internal consistency.

Status: **No change since last report.** This work effort will follow the update to the Land Use and Circulation Elements of the General Plan.

Approval Authority: City Council

Los Angeles Avenue Traffic Study (Objective V.A.10.):

Description: A detailed examination and analysis of traffic on Los Angeles Avenue, including options to address future projected traffic. This study is expected to meet most of the analytical needs for an update to the City's Circulation Element of the General Plan.

Status: On September 9, 2016, the City Council approved initiation of the traffic study. A Request for Proposals was distributed to four traffic consulting firms on October 9, 2016, with proposals due on November 10, 2016. One firm, Kimley-Horn and Associates, submitted a proposal. Staff reviewed this proposal and determined it to meet the needs of the City. On December 21, 2016, the City Council approved an agreement with Kimley-Horn and Associates to prepare the traffic study for a not-to-exceed amount of \$110,000.00. CDD and PWD Directors had a kickoff meeting with Caltrans Traffic and Permits staff and the City's consultant at Caltrans District 7 Headquarters on June 28, 2017. Caltrans requested a study that only addresses optimization of existing signals and does not raise other, more vexing issues like truck

safety and weigh stations, which would delay straightforward signal optimization. Caltrans staff also suggested that addition of future signals in a report to them will clearly indicate a reduced capacity on Los Angeles Avenue. They recommended that future signals be analyzed individually following published “warrant” rules. City’s consultant agreed with this approach and will prepare a report for Council that includes the optimization of current signals as well as these other, more complex issues. Caltrans committed to updating the City on how they may be using the traffic signal interconnect system installed on Los Angeles Avenue more than ten years ago.

Approval Authority: City Council

Smoking and E-Cigarette Ordinance (Objective V.A.14 & 15):

Description: Prepare ordinance to update smoking restrictions in public places, including electronic cigarette use, and in multi-family residential units, and prepare Zoning Ordinance Amendment to regulate sales of tobacco products including electronic cigarettes.

Status: On February 18, 2015, the City Council initiated a Zoning Ordinance Amendment to address the regulation of establishments selling electronic cigarettes, including vapor bars. On May 17, 2017, the City Council adopted Ordinance No. 447 approving an amendment to Chapter 17.20 (Uses by Zone) of Title 17 (Zoning) of the Moorpark Municipal Code addressing marijuana and medical marijuana cultivation, tobacco sales including electronic cigarettes, drive-through facilities, check cashing, payday loan, and vehicle title loan establishments, and massage establishments. At that same meeting, the City Council approved Ordinance No. 448 amending chapter 8.32 regulating smoking in public places. This item will be removed from subsequent reports.

Evaluate Projects of Other Agencies (Objective V.A.16):

Description: Evaluate potential impacts of projects under jurisdiction of other public agencies including Moorpark Desalter Project, Broad Beach Geological Hazards Abatement District, and extensions of quarry operations, and make recommendations for possible City Council action.

Conditional Use Permit No. 4571 Minor Modification (Wayne J. Sand and Gravel):

Description: Extension of the operation permit to 2025, expansion of operation to allow an average of 460 truck trips per day with a peak of 600 trips per day (up from an average of 72 and a maximum of 100 permitted trips), expansion of the boundary of the mining area, and expansion of the hours of operation to allow 24 hour hauling.

Status: The Draft Environmental Impact Report for this project was released on June 5, 2006, with comments due on August 25, 2006. Staff prepared and submitted comments. A Final EIR was completed and submitted to the City on June 25, 2009. The County Environmental Report Review Committee (ERRC) continued consideration of the Final EIRs for the expanded operations of the Wayne J sand and gravel mines to an indefinite future meeting at the request of County staff to allow the staff to address EIR issues.

City staff submitted a comment letter to Ventura County planning staff on August 19, 2009. Ventura County planning staff forwarded it to the ERRC for consideration as part of their review process of the EIR. The ERRC reviewed the Final EIR on March 3, 2010 and recommended certification. On March 13, 2015, the City received a revised Draft EIR for this project. Comments due on April 30, 2015. The City Council discussed this project and the Draft EIR on April 15, 2015, and a letter was sent to the County providing City's comments. A County Planning Commission hearing was tentatively scheduled for December 4, 2015; however, this hearing did not take place. The applicant met with the Mayor and staff twice in December 2015 to discuss City concerns with the project. On February 11, 2016, the County Planning Commission approved this project after holding a public hearing. The City Council appealed this approval to the Board of Supervisors, who approved this project on May 3, 2016. On June 2, 2016, the City filed a Petition for Writ of Mandate for Violation of the California Environmental Quality Act on this approval with the Ventura County Superior Court. The case has since been transferred to the Los Angeles Superior Court. A hearing is tentatively scheduled for October 4, 2017.

Conditional Use Permit No. 4633-1 Modification No.1 (CEMEX):

Description: CEMEX California Aggregates, operating north of Moorpark on Happy Camp Road, requested a modification of Conditional Use Permit (CUP) 4633 to replace the existing permit and authorize the continued operation of the existing aggregate mine for an additional 49 years to 2065. Existing limits on truck traffic (980 average daily trucks, 1180 maximum daily trucks) are proposed to remain the same.

Status: On December 16, 2016, staff sent a comment letter expressing concerns over the impacts of truck traffic and requesting a copy of the environmental document and staff report when it is prepared. CEMEX staff reached out to the City to mitigate traffic concerns. On June 7, 2017, the City Council approved a Pre-Litigation Settlement Agreement that provides funding to mitigate the fair share of traffic from the project on Moorpark Avenue. This agreement has since been executed. Staff will continue to monitor this project.

Modification of Conditional Use Permit (CUP) PL 12-0159 (PL16-0097) Mining Facility Expansion (Grimes Rock):

Description: Modification of CUP and Amended Reclamation Plan to expand the Grimes Rock mining facility onto a 20.9-acre portion of an adjacent property and to extend the effective period of the existing CUP by five years to 2045.

Status: On December 16, 2016, staff sent a comment letter expressing concerns over the impacts of truck traffic and requesting a copy of the environmental document and staff report when it is prepared. On June 16, 2017, the County Planning Director approved this permit modification. On June 23, 2017, the City appealed this approval action. The County Planning Commission is scheduled to consider this appeal on July 13, 2017. If the Planning Commission decision is appealed, the Board of Supervisors is tentatively scheduled to consider the appeal on August 1, 2017. Staff will continue to monitor this project.

Butler Ranch (County VTTM No. 5837 [Case No. SD-09-0025] and Zone Change No. -09-0007), Located at 1313 Tierra Rejada Road, Simi Valley/Moorpark, Butler Ranch – APNs 513-0-050-065 9 (County), 500-0-360-185 (County), and Designated Remainder 500-0-370-275 (City of Simi Valley):

Description: Robert Butler has hired Jensen Design and Survey to compile an application for the County, seeking approval of a Vesting Tentative Tract Map and Zone Change on the Butler Ranch property Located at 1313 Tierra Rejada Road, Simi Valley/Moorpark, Butler Ranch [APNs 513-0-050-065 (County), 500-0-360-185 (County), and Designated Remainder 500-0-370-275 (City of Simi Valley)]. The latest revised project proposes to change the zoning of the 508-acre property from the current designation of AE-40 to OS-20 and to subdivide a 508-acre property into 24 residential lots, each a minimum of 20 acres in size, with two means of access from Tierra Rejada Road. The application also indicates that an open space conservation easement of approximately 332 acres (65% of the total property) is proposed. Because the project has been revised to include minimum 20-acre lots, the City no longer has a concern with consistency with the Moorpark SOAR Initiative. Also, the proposed conservation of 332 acres, to be restricted with a biological restrictive covenant and conserved for botanical and wildlife habitat purposes, is appropriate since this property contains identified wildlife corridors.

Status: **No change since last report.** Comments were filed by staff on the proposed application on April 7, 2014, primarily requesting that the County analyze wildlife corridors and visual impacts in an EIR, as part of the environmental review on the proposed Zone Change and subdivision applications. A Notice of Preparation of an EIR was received by the City on November 19, 2014. Staff responded by re-submitting its April 7, 2014 comments.

Broad Beach Renourishment Project:

Description: The Broad Beach Geologic Hazard Abatement District (BBGHAD) originally proposed to import 600,000 cubic yards of sand from east Ventura County sand and gravel mines, with the potential of transporting the material by trucks through Moorpark to replenish eroded sand on Broad Beach in Malibu. On April 3, 2015, the BBGHAD submitted a revised coastal development permit application to the California Coastal Commission to initially import 300,000 cubic yards of sand, with major sand deposition events of 300,000 cubic yards each every 5 years for a 20-year period.

Status: On May 28, 2014, the City Council authorized the sending a letter by the Mayor to the BBGHAD expressing concern over the amount of truck traffic that could impact Moorpark residents. This letter was sent on June 11, 2014. BBGHAD staff has been meeting with the City to discuss this concern. A tentative agreement was reached between the City and the BBGHAD to keep project trucks out of Moorpark with appropriate monitoring and enforcement. It is pending approval of the BBGHAD Board. The BBGHAD Board had this agreement on their December 17, 2014 agenda for consideration; however, according to BBGHAD counsel, a quorum of the Board was not available to take action. A hearing before the California Coastal Commission was held

on December 11, 2014 and staff expressed the need for the agreement. The BBGHAD withdrew the application at the hearing before the Coastal Commission took action. A revised project was approved by the California Coastal Commission on October 9, 2015. Prior to this approval, the City Council approved a haul route and monitoring agreement with the BBGHAD on October 7, 2015, that would avoid streets through Moorpark as a haul route. This agreement has been executed by both parties. On March 11, 2016, County Counsel submitted a letter to the City threatening litigation if the agreement is not rescinded. On March 24, 2016, the City Attorney responded, indicating that the City will not rescind the agreement. On April 1, 2016, County Counsel filed a Petition for Writ of Mandate and Complaint for Declaratory and Injunction Relief with the Ventura County Superior Court. This case has since been transferred to the Santa Barbara Superior Court. On March 15, 2017 Santa Barbara County Superior Court Judge Thomas Anderle found no basis for injunctive relief and denied the petition. This judgment was entered on April 20, 2017. On April 28, 2017, the County appealed this judgment. On May 8, 2017, the City cross-appealed.

Proposed Santa Maria Refinery Rail Spur:

Description: The San Luis Obispo County Planning Commission will be considering a proposed rail spur project on the Phillips 66 Santa Maria Refinery that would allow for up to 5 oil unit trains each week to provide crude oil to the refinery. Trains would arrive on Union Pacific lines either from the north through Roseville, or from the south through Colton (and Moorpark).

Status: On December 17, 2014, the City Council authorized sending a letter by the Mayor recommending denial of the project, based on significant hazard impacts identified in the project Revised Draft EIR related to the oil unit trains. A Final EIR was released in December, 2015, with a public hearing scheduled for February 2016. A second letter reiterating the City Council's opposition to this project was prepared and sent prior to the hearing. Hearings of the San Luis Obispo County Planning Commission were held in February and March, 2016, April 15, 2016, and May 16, 2016. On May 16, the commission defeated a denial motion and scheduled the item to return on September 22, 2016 with conditions of approval. More testimony was given on September 22, 2016, and the public hearing was closed and the case was continued to October 5, 2016. On October 5, 2016, the San Luis Obispo County Planning Commission denied the project. Two appeals to the San Luis Obispo County Board of Supervisors were filed: one from the applicant, and one from a resident requesting a condition for vertical coastal access if the project is to be approved. On March 7, 2017, the San Luis Obispo County Board of Supervisors upheld the County Planning Commission's denial of a Development Plan/Coastal Development Permit to allow for construction of the Phillips 66 Rail Spur at the Santa Maria Refinery. This item will be removed from subsequent reports.

Proposed Moorpark Desalter Project:

Description: The Ventura County Waterworks District No. 1 is proposing to construct a Moorpark Desalter project to pump and treat poor quality groundwater in the South Las Posas basin immediately west of Moorpark, in order to provide higher quality water to

future users. The project consists of a treatment facility and up to 22 wells on land west of Butter Creek Road, south of Los Angeles Avenue, and east of Hitch Boulevard.

Status: No change since last report. A Notice of Preparation of an EIR was received by the City on November 21, 2014. On December 17, 2014, the City Council authorized the sending a letter to the County requesting that the EIR address land use and planning impacts, aesthetic impacts, and consider alternative locations for the wells. Staff will continue to monitor this project. City Engineer/Public Works Director spoke briefly at the May 13 and July 20, 2016 Fox Canyon Groundwater Management Agency Board meetings to support the concept of pumping and treating local, poor quality groundwater for potable use as our City relies on imported water to meet more than 80% of needs.

General Plan Amendments

General Plan Amendment 2015-01, Zone Change 2015-02, Lot Line Adjustment 2015-02 (Sunbelt Enterprises LLC):

Description: A General Plan Amendment, Zone Change, and Lot Line Adjustment to allow for a lot line adjustment on their campus so that individual buildings would be on their own lots and one large vacant lot would be created for future development.

Entitlement Status: The application for General Plan Amendment and Zone Change, subject to a deed restriction that requires a Specific Plan and Development Agreement for the development of the large vacant lot was recommended for approval by the Planning Commission on May 24, 2016. The City Council approved the General Plan Amendment by resolution and introduced the Zone Change Ordinance on June 1, 2016. The applicant provided a signed copy of the deed restriction and \$20,000.00 deposit toward completion of the Specific Plan. The Zone Change Ordinance had second reading and approval by the City Council on July 20, 2016, after the deed restriction recorded. The Lot Line Adjustment was approved and has been sent to the County Recorder for recordation on March 30, 2017. An error was discovered on the Lot Line Adjustment and this is being reviewed for resubmittal to the County Recorder. The four lots are currently in escrow.

Condition Compliance Status: No activity at this time

Building and Safety Status: No activity at this time

Engineering Status: No activity at this time

Specific Plans

Specific Plan No. 1 (Hitch Ranch):

Description: Specific Plan for development of up to 755 dwelling units, three (3) acres of institutional use, and open space on 283 acres located north of the Union Pacific

Railroad, west of Walnut Canyon Road (Highway 23), and east and west of Gabbert Road.

Entitlement Status: No change since last report. A Notice of Preparation (NOP) for the project Environmental Impact Report (EIR) was released on June 29, 2004, with public comments due by August 1, 2004. An EIR public scoping meeting was held on July 22, 2004. Given the length of time since the NOP was released, a new NOP was prepared and sent out for comment on May 12, 2006, with comments due June 13, 2006. The applicant has subsequently been working with staff on refining the project design. A preliminary Draft EIR was reviewed by staff and comments were given back to the EIR consultant on April 15, 2009. On June 3, 2009, the City Council, to assist in meeting state goals for affordable housing required in the City's Housing Element Update, authorized the processing of an alternative with 755 units, up from 620 units identified as the maximum in the Land Use Element of the General Plan. This would require a General Plan Amendment. Preliminary draft working documents for the Specific Plan and EIR have been submitted to staff for internal review, which is underway. An updated Notice of Preparation (NOP) for the project Environmental Impact Report (EIR) was released on May 8, 2012, with public comments due by June 11, 2012. Comments were received and are being reviewed while the Draft EIR is being completed.

Approval Authority: City Council

Residential Planned Development Permits

Residential Planned Development Permit No. 99-02, Tentative Tract No. 5187, General Plan Amendment No. 99-01 and Development Agreement No. 2001-01 (Meridian Hills/K. Hovnanian Homes):

Description: A three-hundred-fifty (350) acre, 248-lot subdivision and Residential Planned Development on the west side of Walnut Canyon Road, south of the proposed Spring Road extension and north of the North Hills Parkway (formerly Highway 118 Arterial Bypass). Submitted February 25, 1999.

Entitlement Status: On January 23, 2002, the City Council certified the EIR, approved the Mitigation Monitoring and Reporting Program and had the first reading of the Ordinances approving the Zone Change and Development Agreement. The General Plan Amendment, Vesting Tentative Tract Map and Residential Planned Development were approved by the City Council on February 6, 2002, at which time the second reading of the Ordinances for Zone Change and Development Agreement also occurred. The Final Map for Tract 5187 was approved by the City Council on May 17, 2006. In January of 2008, staff was informed by William Lyon Homes that the ownership of the remaining unbuilt portions of the project was transferred to Resmark, LLC. On February 20, 2008, the City Council referred this issue to an ad hoc committee of Mayor Pro Tem Parvin and Councilmember Millhouse. On April 16, the City Council continued the review of the application on the updated implementation plan and transfer of ownership of the property from William Lyon Homes to Resmark, LLC, to a date

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uncertain so that the ad hoc committee could further review this plan with the residents and developer. Staff met with the existing homeowners of the development on May 1, 2008 to ensure that resident's concerns were addressed in the proposed implementation plan that will be presented to the City Council for consideration. On May 21, 2008, the City Council approved the amended implementation plan. On June 18, 2008, staff provided a status update to City Council on the applicant's compliance with the amended implementation plan and the City Council requested another status update at the regularly scheduled City Council meeting on August 20, 2008. On August 20, 2008 and on October 1, 2008, the City Council reviewed a status update on the applicant's compliance with the amended implementation plan. The City Council reviewed the amended implementation plan at the regularly scheduled City Council meeting on December 17, 2008. On March 29, 2013, Pre-Application No. 2013-01 was submitted for review of proposed architectural updates for proposed development of 66 single family homes within Tract 5187, Meridian Hills' neighborhood, (Currently owned by Resmark, previously developed by William Lyon Homes). TRI-Pointe Homes submitted a Modification No. 1 application to introduce four new floor plans and revise the master plotting for construction of 66 units in Meridian Hills. The application was reviewed by City Council at a scheduled public hearing on November 6, 2013, and the applicant withdrew the application at the meeting. K. Hovnanian homes purchased the project from Resmark Homes, with escrow closing in September 2014. An updated Implementation Plan was approved by the City Council in advance of the purchase, on July 16, 2014. On October 17, 2014, the Community Development Director approved an Administrative Permit to construct a "model home complex" consisting of six model homes; two will serve as sales offices, and two adjacent parking lots on four vacant lots in the Meridian Hills. A third amendment to the Implementation Plan was scheduled for City Council consideration on July 6, 2016 to recognize a new owner and financial partner, Hearthstone, Inc., but was removed from the agenda and placed on the July 20, 2016, September 7, 2016, and September 21, 2016 City Council agendas, when it was finally removed after Hearthstone, Inc. no longer was pursuing entering the project as a financial partner, and the request was withdrawn.

Condition Compliance Status: **No change since last report.** The 6 model homes have been constructed and are open for business. Construction of the for-sale homes is now underway. A zoning clearance for the grading permit for the construction of the multi-use trail connection across the Peters' property was issued in June 2014, and construction is underway. Landscaping and accessibility improvements are still needed for completion of this trail. The Implementation Plan calls for completion of these improvements by July 30, 2015. This date was missed and some repairs remain outstanding.

Building and Safety Status: Building Permits for two hundred sixteen (216) homes have been issued.

Engineering Status: Storm drain installation of the Ventura County Watershed Protection District (VCWPD) facilities adjacent to Walnut Canyon Road has been completed pending a letter of completion from VCWPD. A memo from Engineering to

Planning dated March 13, 2008, specifies Engineering items required to be corrected or constructed for transfer of ownership from William Lyon Homes to Resmark, LLC. Construction of these items is ongoing and is being monitored. Final cap asphalt paving for Meridian Hills Drive and owner-occupied in tract streets has been installed. K. Hovnanian provided replacement bonds for those submitted by ORA Ashford, LLC and ORA Marquis 89, LLC. K Hovnanian's replacement bonds have been approved and sent to the City Clerk's office. VCWPD issued a letter dated August 25, 2011, accepting the regional flood control basin constructed with the Meridian Hills project. Staff is seeking clarification of this determination. Plans and a grading permit have been approved for the construction of the trails system and sidewalk connections at the Walnut Canyon Road and Spring Road intersection, and construction is complete. Plans have been approved and a permit for construction issued for sidewalk modifications to meet accessibility requirements on both ends of the flood control basin. An updated grading permit has been issued to K. Hovnanian. Construction is complete. Fine grading plans for the K. Hovnanian model lots have been reviewed and approved. Water Tank Access Road and Storm Drain plans submitted and approved. Bonds for the work have been accepted and the grading permit has been approved. The water tank access road is under construction. The City will need a will serve letter for TR 5187-1 Lots 1-24, as the water allocation for these lots were used elsewhere in the development. Tract 5187-2 Lot L, the Equestrian Trail, is under review. Debris wall plans nearly ready to be approved. RJR is requiring an operations and maintenance manual for the debris walls. A slope failure on a trail on Lot Q is being investigated. Repairs to the slope failure are being designed for presentation to Council for approval on July 19, 2017.

Residential Planned Development (RPD) Permits No. 2002-03, -04, and -05, Zoning Ordinance Amendment No. 2002-02, Tentative Tract Map No. 5045 - Minor Modification 1, Development Agreement (Pardee Construction Company, Specific Plan No. 2) (Objectives B. 11. and C.11.):

Description: Development of 318 out of 450 single-family residential lots and one (1) multi-family lot proposed for up to 102 units on property located north of Charles Street, along the extension of Spring Road, east of Walnut Canyon Road (SR-23) and west of Happy Camp Canyon Regional Park. As part of the implementation measures for Specific Plan No. 2, this project also includes sixty-nine (69) acres of private open space, a 7-acre public park, and 101 acres of habitat conservation area.

Entitlement Status: The Tentative Map was approved by the City Council on August 2, 2000. A Permit Adjustment to allow for private streets and modification of the lot configuration was approved, reducing the number of single-family residential units to 450. A Modification for gates on private streets was approved by the City Council on January 21, 2004. On July 7, 2004 the City Council approved Residential Planned Development Permits for Planning Areas 1-4. On October 5, 2005, the City Council approved Final Tract Map Nos. 5045-1, 5045-2, and 5045-3. On March 1, 2006, the City Council approved Final Tract Map Nos. 5045-4 and 5045-5.

Condition Compliance Status: The Landscape Maintenance Assessment District formation was completed and approved by City Council on January 17, 2007. Final occupancies have been granted for all houses. Community Development and Engineering staff will be meeting with Pardee Homes in the first half of 2017 to go over final items to be completed in this project.

Building and Safety Status: Construction is complete.

Engineering Status: Home construction is complete, and all repairs and final asphalt cap was completed April 2016 within Planning Areas 2 and 3. Pardee and their contractor met with staff on April 17, 2017, to discuss outstanding issues related to exonerating surety bonds. PWD Director is preparing staff report to Council to exonerate uncontested bonds at the July 19, 2017 meeting.

Residential Planned Development No. 2003-01, Tentative Tract Map No. 5405, General Plan Amendment No. 2003-01, Zone Change No. 2003-01 (K. Hovnanian Homes):

Description: Seventeen (17) single-family detached affordable units and subdivision of 2.02 acres into seventeen (17) residential lots, in partial fulfillment of affordable housing requirements for the West Pointe project (Tract 5187). The remaining required affordable housing is to be met through payment of in-lieu fees by Tract No. 5187. Submitted on January 14, 2003.

Entitlement Status: The project was approved by the City Council on August 20, 2003. A Lot Line Adjustment was approved to provide consistency with the contour grading plan.

Condition Compliance Status: **No change since last report.** The final map was approved by City Council on December 20, 2006. Zoning clearances have been issued for fine grading, construction, and occupancy of all homes.

Building and Safety Status: Construction of homes is complete.

Engineering Status: The final map has been recorded. Improvements are completed, and the site is being monitored for NPDES compliance. Fine grading plans have been approved. SCE grant of easement has been reviewed, and subordination language has been added to the deed as part of the City Council Agenda Report for easement dedication. Memo of March 13, 2008 referenced in Tract 5187 has items for Tract 5405 that are being completed. Bonds submitted by ORA Brighton 17, LLC have been exonerated, and replacement bonds from K. Hovnanian have been approved and sent to City Clerk's office. The homes and sound wall for TR5405 are complete. Sidewalk, curb and gutter repairs are complete. Pavement repairs and final cap have been completed and Developer's engineer is finalizing survey monuments and as-built drawings.

Residential Planned Development Permit No. 2003-04, General Plan Amendment No. 2003-04, Zone Change No. 2003-03, Tentative Map No. 5463 (Toll Brothers, Inc.):

Description: An expansion of the Country Club Estates Project on 43.3 acres located on the north side of Championship Drive, east of Grimes Canyon Road. The development consists of 50 single-family homes.

Entitlement Status: The City Council approved the General Plan Amendment and first reading of the Zone Change and Development Agreement ordinances, and adopted the Mitigated Negative Declaration on November 15, 2006. The Tentative Tract Map and Residential Planned Development were approved by the City Council on December 6, 2006. A Permit Adjustment application was approved on March 29, 2007, to clarify certain conditions of approval. The applicant submitted an additional Permit Adjustment application and a request to modify the Development Agreement on issues related to affordable housing, open space, and improvement timing. The additional Permit Adjustment was approved by staff, and the request to amend Ordinance 346 to modify Development Agreement No. 2004-01, relating to timing of Grimes Canyon Road improvements and the timing and manner of open space and affordable housing mitigation, was approved by the City Council on June 20, 2007. The Development Agreement was signed by Toll Brothers and submitted to the City for execution.

Approval Authority: City Council

Condition Compliance Status: An Early Grading Agreement was executed and mass grading has begun. On August 15, 2013, the applicant submitted Modification No. 1 to RPD 2003-04 for approval of two new house plans and modification of three existing house plans. This modification was approved by City Council on October 2, 2013. Two (2) model homes are complete, and construction of production homes is underway. Zoning Clearances have been issued for all 50 homes. Permits have been issued for the recreation area/tot lot. Final condition compliance is proceeding.

Building and Safety Status: Constructing is proceeding. Permits for all 50 homes have been issued.

Engineering Status: The final map has been approved by City Council and recorded with the Ventura County Recorder. Grading, street, storm drain, water and sewer improvements have been completed except for the final asphalt cap. Formation of a landscape maintenance district is complete. Fine grading plans are reviewed and approved as each lot is sold and constructed. Toll will record three documents that would allow the following: 1) construction of a home on the remainder parcel of Lot 5 of the Vallette Tract that conforms to the conditions of TR 5463; 2) relocation of the remainder parcel's street access from Grimes Canyon Road to Nicklaus Road; and 3) maintenance of the landscaped slope on the north side of Championship Drive west of Augusta Drive by the HOA. The documents have been reviewed by Engineering to ensure conformity with the project conditions.

Residential Planned Development Permit Nos. 2004-02 and 2004-03; Zoning Ordinance Amendment No. 2004-05; and Specific Plan Amendment No. 2004-02 (Toll Brothers, Specific Plan No. 2):

Description: Residential Planned Development Permit applications for Planning Areas 8 and 9 for 132 single-family homes, and a zoning code amendment to the Development Standards for Specific Plan No. 2. The Residential Planned Development applications were submitted on April 15, 2004. The Specific Plan Amendment was submitted July 19, 2004.

Entitlement Status: The Residential Planned Development applications and the zoning code application were approved on April 6, 2005. Final Tract Map 5045-8 (PA 8 & 9) was approved by City Council on August 2, 2006. A Permit Adjustment was approved to raise elevations in Planning Areas 8 and 9 to be consistent with a revised grading plan. A Permit Adjustment was also approved for KB Home to make slight adjustments in the architectural elevations of the approved houses in Planning Areas 8 and 9. Toll submitted a Modification No. 1 application to introduce three new floor plans and revises the master plotting of planning Areas 8 & 9; City Council reviewed and approved the application on November 17, 2010. A fourth Permit Adjustment application by Toll, submitted October 2, 2012, requesting approval to make slight adjustments to the interior floor plans and the architectural elevations of the approved houses in Planning Areas 8 and 9 is currently being considered by staff. Toll submitted a Modification No. 2 application to introduce two new one story floor plans and revise the master plotting of planning Areas 8 & 9; City Council reviewed and approved the application on April 17, 2013.

Condition Compliance Status: Toll Brothers purchased the project from KB Home on November 30, 2009. Toll Brothers originally indicated intent to build the site as approved by the City Council on April 6, 2005. Toll received approval for a modification to introduce three new floor plans and revises the master plotting of planning Areas 8 & 9. Building Permit Zoning Clearances for a total of 113 houses have been approved, including the construction of a new model home. Final occupancies have been issued for a total of 102 houses.

Building and Safety Status: Construction is proceeding. Permits for 130 new home permits have been issued

Engineering Status: All grading, street, storm drain, water and sewer improvements have been completed except for the final asphalt cap. Fine grading plans are reviewed and approved as each lot is sold and constructed.

Residential Planned Development No. 2004-05, General Plan Amendment No. 2004-03, Zone Change No. 2004-03 and Tentative Tract Map No. 5437 (Canyon Crest Partners/Birdsall Group):

Description: General Plan Amendment to the Land Use Element Map to change forty-two (42) acres between Walnut Canyon Road and Specific Plan No. 2 from Rural Low Density Residential to Rural High Density Residential and Open Space 1, Zone Change

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to change the Zoning from Rural Exclusive-5 acre to Residential Planned Development (RPD-1u), and a Vesting Tentative Tract Map No. 5437 to create 22 lots and a Residential Planned Development Permit to allow the construction of 21 houses, submitted August 10, 2004; and Development Agreement No. 2006-01, submitted March 20, 2006.

Entitlement Status: The City Council approved the project May 17, 2006. On March 4, 2015, the City Council Approved Modification No. 1 to the RPD, extending the expiration date to March 4, 2018. Pursuant to the Development Agreement, Vesting Tentative Tract Map No. 5437 expired May 17, 2016, 10 years after its approval. No provisions for extension were included in the Development Agreement.

Approval Authority: City Council

Condition Compliance Status: City and Fire District staff reviewed proposed street names. On January 21, 2015, the Council approved street names of Los Palacios Drive and Vista Verde Court. The applicant is currently researching how to refile the tentative tract map in a manner consistent with the provisions of the Development Agreement.

Building and Safety Status: No activity at this time.

Engineering Status: **No change since last report.** The third review of grading/Improvement plans; hydrology report, final map and geotechnical report have been returned to the applicant.

Residential Planned Development Permit No. 2005-02, General Plan Amendment No. 2005-02; Zone Change No. 2005-02; Development Agreement No. 2005-04; Tentative Tract Map No. 5739 (Chiu):

Description: A Zone Change, General Plan Amendment, development agreement and residential planned development to allow construction of a fifty (50) unit apartment building with 125 under-building parking spaces on a two (2) acre site on the north side of Everett Street, east of Walnut Canyon Road.

Entitlement Status: **No change since last report.** The application was found incomplete as of February 6, 2006. A demolition permit has been issued and demolition and cleaning of the site is complete. Updated plans were resubmitted along with a Tentative Tract Map on March 9, 2007. An ad-hoc committee consisting of Councilmembers Millhouse and Van Dam has been established to develop a draft development agreement for this project. The applicant has purchased the property to the west and has incorporated this property into the design of this proposal. A draft Development Agreement has been prepared for discussions with the applicant and staff. The authorization to accept a General Plan Amendment application will expire unless a complete application is received by December 4, 2015. On December 2, 2015, the City Council approved an amendment to the GPA Pre-Screening Procedure, to extend this authorization through March 31, 2016. New application materials were submitted on March 30, 2016 and the application was determined complete.

Condition Compliance Status: No activity at this time.

Building and Safety Status: No activity at this time.

Engineering Status: No activity at this time.

Residential Planned Development (RPD) Permit No. 2009-02, Tentative Tract Map No. 5860, Development Agreement (Pardee Construction Company, Specific Plan No. 2):

Description: 133 single family detached homes on 22 acres.

Entitlement Status: Applications for Zoning Ordinance Amendment No. 2009-01, RPD Permit No. 2009-02, and Tentative Tract Map No. 5860 were submitted on September 18, 2009. The City Council approved these applications on July 7, 2010. On June 20, 2011, Pardee submitted a letter requesting a one year time extension on the approval of the RPD, which was granted in an approved extension letter, on June 30, 2011. On June 19, 2012, Pardee submitted Permit Adjustment No. 1 to RPD 2009-02 to adjust the architecture of the exterior elevations of the approved homes and this application was approved on July 27, 2012.

Approval Authority: City Council

Condition Compliance Status: **No change since last report.** Fine grading, building permit, and final occupancy zoning clearances for all 133 houses have been issued.

Building and Safety Status: Construction is complete.

Engineering Status: Grading, drainage and street improvements have been completed. Home construction is complete, all repairs and final asphalt cap was completed April 2016. The secondary entrance is under reconstruction to repair the inadequate base layer and to construct a paver stone cap surface.

Residential Planned Development No. 2016-01, General Plan Amendment No. 2016-01, Zone Change No. 2016-01, Tentative Tract Map No. 5882, Development Agreement No. 2016-01 (Pacific Communities Builder, Inc.):

Description: A request for a proposed gated residential development consisting of 153 single-family residential units and 130 detached condominium units on 38.73 acres. The project will include a swimming pool, tot lot, and associated amenities. The application was submitted on April 15, 2016.

Entitlement Status: The application is currently undergoing review. The Development Agreement Council Ad-Hoc Committee (Parvin, Simons) and the developer met to discuss terms of the development agreement on February 21, 2017. An agreement is being prepared by staff for presentation with project entitlements to the Planning Commission and City Council in summer and fall of 2017.

Condition Compliance Status: No activity at this time

Building and Safety Status: No activity at this time

Engineering Status: Staff has reviewed conceptual street plans and entrances. Developer's engineer is working on incorporating bus stop and Los Angeles Avenue drainage into their plans.

Residential Planned Development Permit No. 2010-02, (Formerly Residential Planned Development Permit No. 2003-02), General Plan Amendment No. 2003-02, Zone Change No. 2003-02, Vesting Tentative Tract Map No. 5425 (Shea Homes):

Description: Ninety-nine (99) duplex style and detached condominium dwellings and a recreation facility on 15.13 acres, located at the terminus of Fremont Street, south of Los Angeles Avenue (Hwy 118) and east of Majestic Court. This project is proposed to be built together with, and as an extension of, Tract No. 5133/RPD No. 98-01. The General Plan Amendment, Zone Change, Vesting Tentative Tract Map and original Residential Planned Development were submitted on March 14, 2003. Residential Planned Development No. 2003-02 has since expired. The applicant has subsequently submitted Residential Planned Development 2010-02, and that application is currently being processed.

Entitlement Status: The City Council originally approved this project and Development Agreement on April 6, 2005. The Vesting Tentative Tract Map remains valid, consistent with the Development Agreement approved for the project. On March 17, 2010, the City Council approved a modification to relocate the required recreation center from the southeast corner of Vesting Tentative Tract Map No. 5425 to the western edge of Vesting Tentative Tract Map No. 5425, North of Majestic Court. Residential Planned Development Permit No. 2010-02, replacing the expired Residential Planned Development Permit No. 2003-02, was approved by the City Council on June 15, 2011.

Condition Compliance Status: **No change since last report.** The final map was recorded on December 13, 2013. Permits have been issued for all 99 units. Construction of all homes is complete and all homes are occupied.

Building and Safety Status: Construction of homes is complete.

Engineering Status: Grading, street and storm drain improvements have been completed except for the final asphalt cap. The Final Map has been approved by City Council and recorded in the Ventura County Recorder's office. The Los Angeles Avenue widening improvements including the sound wall have been completed. Improvements to Fremont Street have been completed except for the final asphalt cap. Shea is preparing to repair Majestic Court and Moorpark Avenue, as well as cap Edenbridge and the interior streets. The LOMR-F for all phases are on file. Shea is completing the basin improvements and the storm drain line connecting the Tract No. 5133 and Tract No. 5425 basins. The Tract No. 5133 basin will outfall to the Arroyo Simi. Shea is also accomplishing repair work in the Arroyo at the request of the County.

Improvements to the channel and basin are substantially complete and awaiting inspection by the County. The developer is completing landscaping work on the north side of the Arroyo. The developer is planning to cap the remaining streets adjacent to the new homes in mid-July. Resurfacing of Majestic Court and half of Moorpark Avenue is to be scheduled in the near future.

Residential Planned Development Permit No. 2012-02 and Development Agreement No. 2012-02 (Essex Portfolio, LP):

Description: Two-hundred (200) apartment units on 10.57 acres located at the former high school site on the south side of Casey Road, west of the City Hall/Community Center site. The applications include a request for a Residential Planned Development permit and new Development Agreement. Submitted October 1, 2012.

Entitlement Status: Development Review Committee reviewed the proposed project on October 9, 2012. Applicant has been responding to comments from staff and outside agencies and review of proposed project and application is underway. On February 26, 2013, Planning Commission held a public hearing, accepted testimony, closed the hearing and recommended approval of the project to the City Council. Staff has also entered into an Amendment No. 5 of the professional services agreement with KOA Corporation to have an updated traffic analysis completed for this project. The Planning Commission reviewed the proposed Development Agreement on June 4, 2013, and adopted a resolution recommending approval by City Council. The project was approved by the City Council on March 1, 2017, with second reading and approval of the Development Agreement enabling ordinance on March 15, 2017. The Development Agreement and Affordable Housing Agreement were executed and recorded on April 17, 2017.

Approval Authority: City Council

Condition Compliance Status: No activity at this time.

Building and Safety Status: No activity at this time.

Engineering Status: No activity at this time.

Residential Planned Development No. 2013-01; General Plan Amendment No. 2013-02; Zoning Change No. 2013-02; and Development Agreement No. 2013-01 (Aldersgate Investments c/o Ernie Mansi):

Description: A proposed 390-unit senior continuing care retirement community on 49.52 acres north of Casey Road and west of Walnut Canyon Road. The project will include independent living, assisted living, and memory care as well as associated amenities. The application was submitted on September 3, 2013.

Entitlement Status: **No change since last report.** The Application was determined complete prior to the December 4, 2015 expiration of the authorization to accept a

General Plan Amendment. The application is currently undergoing environmental review. Required studies have been conducted, and reports are under review.

Condition Compliance Status: No activity at this time

Building and Safety Status: No activity at this time

Engineering Status: No activity at this time

Residential Planned Development No. 2014-01 (formerly 98-02) and Vesting Tentative Tract No. 5130, General Plan Amendment No. 98-01, Zone Change No. 98-01 and Development Agreement No. 98-03 (City Ventures on behalf of Moorpark 150, LLC, formerly SunCal):

Description: One-hundred-ten (110) single-family, detached homes on seventy-two (72) acres, located on the east side of Walnut Canyon Road, north of Wicks Road, with temporary access proposed from Walnut Canyon Road, and proposing primary access to North Hill Parkway and the future northerly extension of Spring Road.

Entitlement Status: The City Council approved the project and Development Agreement on December 17, 2003. On March 29, 2006, the Community Development Director approved Permit Adjustment No. 1 to change only the timing language of condition number 20 of City Council Resolution Number 2003-2150, (which stated that: Prior to issuance of a Certificate of Occupancy for the first dwelling unit, construction of roadway improvements to Walnut Canyon Road shall be completed to the satisfaction of the City Engineer), this was changed to state that: Construction of roadway improvements to Walnut Canyon Road shall be completed to the satisfaction of the City Engineer and Public Works Director by November 8, 2008, or prior to occupancy of the fiftieth (50th) residential unit, whichever comes first. On December 22, 2006, Lone Star Opportunity Fund purchased SunCal's interest in the property; however, Moorpark 150, LLC remains the record fee owner. The second one year extension on this approval to December 17, 2008, was granted by the Planning Director at the request of the applicant. A modification to the entitlements to extend the time horizon of the Residential Planned Development Permit and to extend the time horizon for improvements was considered by the City Council on November 19, 2008, and the City Council approved the request at that meeting. On April 6, 2011, City Council approved Modification No. 2, amending Special Condition No. 20 for Vesting Tentative Tract Map No. 5130, requiring construction of roadway improvements to Walnut Canyon Road and overlaying of the pavement on Wicks Road, and that it must be completed to the satisfaction of the City Engineer and Public Works Director prior to issuance of the certificate of occupancy for the 1st dwelling unit, or April 11, 2013, whichever comes first. The RPD permit was extended by the Community Development Director for an additional year to December 17, 2012. An application for a second one year extension of the RPD was denied by the City Council on December 19, 2012. City Ventures acquired the property on December 19, 2012. The RPD expired December 17, 2012, and the applicant is working towards submitting an application to address this. On May 12, 2014, the developer submitted an application for a new RPD and Modification No. 3

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to address the timing of completion of improvements to Walnut Canyon Road and Wicks Road and the application was deemed incomplete on June 10, 2014. Planning Commission reviewed this revised project in January 2015. On March 18, 2015, the City Council approved the Modification to the Tentative Tract Map and the new RPD for this project. On June 15, 2016, the City Council initiated an amendment to the Development Agreement for this project to extend the term to December 31, 2040. The Planning Commission recommended approval of this amendment on August 23, 2016. The City Council is tentatively scheduled to consider this amendment in the fall of 2017.

Condition Compliance Status: **No change since last report.** On August 16, 2006, the City Council approved the street names with the directive to staff to work with the applicant to find an appropriate alternative street name to replace Trailhead Place. The Landscape Maintenance District manual has been reviewed by staff for completeness and is acceptable. Staff has requested the deposit to begin the formal formation of the LMD. The final map and rough grading plans are being reviewed by staff. SunCal/Moorpark 150 LLC's interest in this project have been purchased by Hudson Advisors of Dallas, who had planned to proceed with obtaining final map approval and rough grading permits. In the summer of 2012, Armed Forces Bank became the property owner, and has indicated to City staff their intent to sell the property. City Ventures acquired the property on December 19, 2012, and has been working with staff on condition compliance, including the submittal of a new RPD application. On March 18, 2015, the City Council approved the Modification to the Tentative Tract Map and the new RPD for this project. Staff has met several times with representatives from City Ventures to review conditions and timing. City Ventures is conducting the required studies prior to grading, obtaining the required State permits, and communicating with City Staff in regard to timing of submittals and other aspects of conditions of compliance.

Building and Safety Status: Plan check is expired.

Engineering Status: Street names have been approved. The Final Map and grading and improvement plans have been resubmitted and are in review. The geotechnical report has been approved. Developer has resubmitted material regarding offsite easements on Walnut Canyon Road improvements that have now satisfied all requirements. The Encroachment Permit for work along Walnut Canyon has expired, and the developer is working with Caltrans on reinstatement. The improvement plans and final map are ready to be signed. The developer has requested the required bonding amounts. The developer may request an early grading agreement.

Residential Planned Development No. 2014-02; General Plan Amendment No. 2014-01; Zoning Change No. 2014-01; Tentative Tract Map No. 5869; and Development Agreement No. 2015-03 (Sky Line 66 LLC c/o Menashe Kozar):

Description: A proposed 66-unit townhome community on 4.01 acres on the north side of Los Angeles Avenue, east of Shasta Avenue. The project will include a swimming pool, tot lot, and associated amenities. The application was submitted on October 10, 2014.

Entitlement Status: **No change since last report.** The Application is complete and is currently undergoing environmental review. Required studies have been conducted.

Condition Compliance Status: No activity at this time

Building and Safety Status: No activity at this time

Engineering Status: No activity at this time

Residential Planned Development Permit No. 2015-01 (Area Housing Authority of the County of Ventura):

Description: A 24-Unit Apartment Complex consisting of three buildings (five 3-bedroom townhomes in one 2-story building, one 2-bedroom manager unit above a community room in a second two-story building, and fifteen 2-bedroom flats, and three 3-bedroom flats in a 3-story building) located between Charles Street and Everett Street between Moorpark Avenue and Walnut Street. The project includes a tot-lot, two barbecue areas, a community garden, a community room, bicycle racks, a trash/recycling enclosure, and solar carports. Common laundry rooms are provided on each floor of the flat building, and private laundry facilities are provided in the manager unit and the townhomes.

Entitlement Status: The Planning Commission approved the project on May 26, 2015. A Disposition and Development Agreement and an Affordable Housing Agreement were approved by the City Council for this project on June 17, 2015 and amended on June 15, 2016. In December 2015, the applicant met with staff to discuss potential revisions to the project. Modification No. 1, incorporating these proposed revisions, was approved by the Planning Commission on February 23, 2016.

Approval Authority: Planning Commission

Condition Compliance Status: The project has been approved for tax credits by the California Tax Credit Allocation Committee. In response, the applicant has submitted plans for grading and construction. A lot line adjustment to merge the lots has been approved and recorded. A Zoning Clearance for construction was issued on June 23, 2017 and site work is proceeding.

Building and Safety Status: Plan check is complete. Permits can be issued upon completion of grading

Engineering Status: Grading permit has been issued and work is underway. Demolition and rough grading work is complete. The soil improvement work is approximately 50% complete. Subcontractor Malcolm Drilling Co. is installing 334 twenty-foot deep stone columns to support the future apartment buildings. This work is necessary due to the identified risk of liquefaction in the event of a strong earthquake.

Residential Planned Development No. 2015-02; General Plan Amendment No. 2015-02; Zoning Change No. 2015-03; Vesting Tentative Tract Map 5972; and Development Agreement No. 2015-01 (Spring Road LLC c/o Scott Uhles):

Description: A proposed 95-unit townhome community on 8.52 acres on the west side of Spring Road, south of Los Angeles Avenue. The project will include a swimming pool, tot lot, and associated amenities. The application was submitted on November 17, 2015.

Entitlement Status: **No change since last report.** The application is currently undergoing review. Required studies have been conducted. The Development Agreement Council Ad-Hoc Committee (Parvin, Van Dam) met with the developer on March 28, 2017 to discuss the terms of the Development Agreement.

Condition Compliance Status: No activity at this time

Building and Safety Status: No activity at this time

Engineering Status: No activity at this time

Residential Planned Development No. 2016-02; General Plan Amendment No. 2016-02; Zoning Clearance No. 2016-02; Development Agreement No. 2016-02; VTM 5847 (Moorpark 67/Rasmussen/West Pointe Homes):

Description: A proposed Residential Planned Development comprising of 133 single-family homes and 5 estate lots. The application was submitted on October 31, 2016.

Entitlement Status: **No change since last report.** The application is currently undergoing evaluation and environmental review. Required studies have been conducted.

Condition Compliance Status: No activity at this time

Building and Safety Status: No activity at this time

Engineering Status: No activity at this time

Commercial Planned Development Permits

Commercial Planned Development No. 2006-01, Conditional Use Permit No. 2006-07 (Moorpark Hospitality, Inc. / Fairfield Inn & Suites by Marriott):

Description: Request to build a 4-story, 108-unit hotel with surface parking, and an indoor pool and spa at the southeast corner of the SR-23 freeway and White Sage Road.

Entitlement Status: The City Council approved this project with conditions on May 2, 2007. On March 16, 2009, a final extension letter was approved extending the expiration to May 2, 2010. On March 26, 2010, the applicant filed a Permit Adjustment

application requesting modification of the expiration date of this application. This request was considered by the City Council on May 5, 2010. A final extension was granted, and the Commercial Planned Development permit and Conditional Use Permit expired on May 2, 2012. On January 21, 2015, the City Council approved a Modification to the permit for an amendment to the approved architecture and the permit expiration date to allow construction and operation of a previously approved 112-room (now 108-room) hotel on a 2.38 acre parcel.

Condition Compliance Status: A Zoning Clearance for Plan Check was issued on February 17, 2015. The entitlements for this project will expire on January 21, 2018 unless a building permit is issued. Grading and landscape plans have been submitted and are currently under review.

Building and Safety Status: Plan check is complete for this project.

Engineering Status: Grading plans have been reviewed and returned to the project engineer for corrections. Revised engineering plans were submitted on June 28, 2017 for plan check and have been approved. The development will utilize the previously constructed detention basin to comply with the post-construction BMP requirements.

Commercial Planned Development No. 2016-01 and Conditional Use Permit No. 2016-04 (Apricot Lane Market):

Description: A request to allow construction and operation of a new two-story food market, restaurant with alcoholic beverage sales, banquet room commercial kitchen, and microbrewery in two buildings totaling 16,734 square-feet on 1.23 acres of land at 44 High Street.(Apricot Lane Market) (Submitted on June 22, 2016).

Entitlement Status: On November 16, 2016, the City Council adopted Resolution No. 2016-3555 approving this project with conditions. On May 10, 2017, the City Council approved the Disposition and Development Agreement to address the sale of the property. On May 27, 2017, the applicant informed the City that the project would not be moving forward. This item will be removed from subsequent reports.

Approval Authority: City Council

Condition Compliance Status: No activity at this time.

Building and Safety Status: Project has been removed from plan check by the owner.

Engineering Status: Staff and the City's consulting engineer reviewed the developer's engineering plans. The developer hired a second geotechnical engineer to do more complete field testing and analysis of the site, in particular, for the risk of liquefaction. Geotechnologies, Inc. completed the field work, but was told by the developer not to begin the analysis. There has been no further activity.

Industrial Planned Development Permits

Industrial Planned Development No. 2017-01; Tentative Parcel Map No. 2016-01

Description: To subdivide an approximately 10-acre developed parcel into two parcels of 7.80 acres and 2.19 acre located at 200 Science Drive.

Entitlement Status: This project is currently under review.

Approval Authority: City Council

Condition Compliance Status: No activity at this time.

Building and Safety Status: No activity at this time.

Engineering Status: No activity at this time.

Industrial Planned Development Permit No. 2000-01; Tentative Tract Map No. 5226 (Moorpark Carlsberg Holdings, LLC):

Description: Industrial buildings with a total of 302,000 square feet and creation of seven (7) lots and a 143,000 square foot Home Depot on one (1) lot, located within the Carlsberg Specific Plan, bounded by SR-23 on the east, Miller Parkway on the west, and Moorpark Marketplace (Zelman) on the north. Submitted on February 27, 2000.

Entitlement Status: On April 18, 2007, the City Council approved Modification No. 1 to IPD 2000-01 to allow a reconfiguration of the project to incorporate the Home Depot store, and to allow ten (10) light industrial and office buildings on the remaining seven (7) lots, for a total of approximately 445,000 square feet of building space. On September 2, 2015, the City Council approved Modification No. 2 to the Industrial Planned Development (IPD) for a change in architecture and site planning by changing two originally approved unbuilt buildings (B and C) to three buildings of a similar style and smaller total size.

Condition Compliance Status: The Final Map has been recorded and construction is underway. Buildings D through J are complete and tenant improvements are proceeding. Buildings B1, B2, and C are approved and under construction.

Building and Safety Status: Construction is complete on five shell buildings and three more are under construction.

Engineering Status: Grading plans, hydrology report and geotechnical report have been approved for rough grading, and Phase 1 precise grading. A grading permit was issued, and rough grading and Phase 1 precise grading are completed. Fine grading plans for Phase 2 have been approved but not constructed. A new developer is proposing a new site layout for Phase 2. Addendum hydrology report for Phase 2 is approved. The final map has been recorded. Base course asphalt paving is complete on the new portion of

Patriot Drive. Developer has installed the final pavement cap on Patriot Drive to satisfy agreement requirements with Home Depot. Grading bond and Street, Storm Drain and Erosion Control Improvement bond have been accepted and transmitted to City Clerk August 19, 2008. Miller Parkway paving has been completed. A grading plan for two lots is under review. Fine grading for buildings B-1 and B-2 has been completed. Grading for three industrial tilt up buildings was completed in spring 2017, and those buildings have been erected.

Industrial Planned Development No. 2009-01, General Plan Amendment No. 2009-01, Zone Change No. 2009-01, Conditional Use Permit No. 2009-01 (Triliad Development, Inc.):

Description: Request to develop a motion picture studio complex (Moorpark West Studios) with 12 soundstages, support buildings, and a 4-story parking structure on a 37.53 acre site. Project requires consideration of an amendment to the General Plan Land Use Designation of 10.75 acres from General Commercial to Medium Industrial. Submitted March 23, 2009.

Entitlement Status: This project was approved by the City Council on October 5, 2011. On November 7, 2012, the City Council approved a one-year extension of the Industrial Planned Development Permit (IPD). The applicant is currently working with other agencies on obtaining approvals for this project, and construction of improvements to the flood control channel to allow road crossings is currently taking place. A second one-year extension of the IPD was approved by the City Council on October 2, 2013. A request for a third one-year extension was considered by the City Council on November 5, 2014. On February 18, 2015, the City Council approved a request for an amendment to the Planned Development Permit to allow for an additional three year extension to the entitlements. The IPD and CUP will expire November 18, 2019. Any additional extension would require an extension of the term of the Development Agreement, which must be initiated by the developer at least 180 days before its expiration on November 18, 2021.

Approval Authority: City Council

Condition Compliance Status: No activity at this time.

Building and Safety Status: No activity at this time.

Engineering Status: The developer's engineer is in communications with Caltrans District 7 in regards to obtaining an encroachment permit. The developer is expecting to receive from Caltrans one or more design exceptions to construct on Los Angeles Avenue two lanes in each direction from Gabbert Road west to the new intersection with North Hills Parkway. It appears that the City will be required to take title to the land necessary to widen State Route 118 for further transfer to Caltrans upon completion of widening work. Staff is working to understand if there are any environmental issues that have to be remediated before that first transfer takes place.

Tentative Tract Map Nos. 5147 and 5906 and Development Agreement Nos. 98-04 and 2012-01 (A-B Properties):

Description: Seventeen (17) lot industrial subdivisions of 34.5 acres, located north of the Union Pacific Railroad tracks and about one-quarter (1/4) of a mile west of Gabbert Road.

Entitlement Status: Tentative Tract Map No. 5906 would replace Tract No. 5147, which was approved by the City Council on March 15, 2000, subject to conditions, including provision of direct access from Los Angeles Avenue, and construction of a railroad underpass to allow future connection to the North Hills Parkway before permits are issued for development of more than seventy (70%) percent of the total approved lots. On July 24, 2012, the Planning Commission reviewed and recommended approval on a revised Development Agreement for this project. That item will be scheduled for City Council consideration in fall 2012. On August 17, 2012, an application for Tentative Tract Map No. 5906 was submitted to incorporate changes to TR 5147 consisting of access alternatives and internal tract circulation. On December 19, 2012, the City Council introduced an ordinance terminating Development Agreement No. 1998-04 and approving Development Agreement No. 2012-01 for this project. The second reading and adoption of the ordinance was approved on January 16, 2013. On February 26, 2013, a public hearing on the Tentative Map was held and the Planning Commission recommended approval of this application to the City Council. This Tentative Map application was approved by the City Council on May 15, 2013.

Condition Compliance Status: **No change since last report.** The developer is working with staff on meeting the requirements for the Final Map.

Building and Safety Status: No activity at this time.

Engineering Status: **No change since last report.** Grading and Improvement plans, final map and geotechnical report have been approved. Grading, drainage and NPDES corrections are required and developer has been issued a notice of these corrections. The site needs approximately 70,000 additional yards of earth import fill. The City has allowed for offsite import and import activity is being monitored by their geotechnical consultant. Revisions to the emergency access road through SCE to Gabbert Road have been reviewed and approved. A letter from Engineering summarizing the outstanding grading issues and fees owed is being drafted. The new Tentative Tract Map submitted on August 17, 2012 is under review.

Conditional Use Permits

Conditional Use Permit No. 2016-02 and Administrative Permit No. 2016-04:

Description: A request to allow the remodel and conversion of a former 1,530 square-foot single family home and 495 square-foot detached accessory structure into a 2,025 square-foot residential care facility at 100 Leta Yancy Road.

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Entitlement Status: On October 19, 2016, the City Council adopted Resolution No. 2016-3546 approving this project with conditions.

Approval Authority: City Council

Condition Compliance Status: Condition Compliance is underway.

Building and Safety Status: Plans are in plan check.

Engineering Status: Staff has received the developer's plans for site and off-site improvements, which are under review.

Conditional Use Permit No. 2003-05 (formerly Conditional Use Permit No. 706, Major Modification No. 1) (National Ready Mixed Concrete Co.):

Description: Continuation of the existing operation of concrete manufacturing, sales delivery plant, at 13950 Los Angeles Avenue. Submitted January 23, 2002.

Entitlement Status: A public hearing before the Planning Commission was scheduled for June 23, 2009, and was continued to August 25, 2009 at the applicant's request. At the August 25, 2009 meeting, the Planning Commission continued the item to a date uncertain with the public hearing still open. The Conditional Use Permit was approved by the Planning Commission at a Special Meeting on December 6, 2016.

Approval Authority: Planning Commission

Condition Compliance Status: Condition Compliance is underway.

Building and Safety Status: No activity at this time.

Engineering Status: Staff has met with Stantec (previously Penfield and Smith which was purchased by Stantec), the City's consultant, to review the design plans for Princeton Avenue adjacent to the project site. The right of way needs have been established and presented to National Ready Mix (NRM). Acquisition of right of way and temporary construction easements is pending resolution of issues between NRM and neighboring property, Bennett. Bennett deeds have been provided. NRM deed and Temporary Construction Easement agreement were accepted by Council on June 21, 2017.

Conditional Use Permit No. 2016-03 (76 Gas Station):

Description: A request for a service station renovation with a new 2,484 square-foot convenience store with beer and wine sales for off-site consumption at 13800 Princeton Avenue (76 Gas Station) (submitted on July 14, 2016).

Entitlement Status: On September 27, 2016, the Planning Commission adopted Resolution No. 2016-612 approving this permit with conditions.

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Approval Authority: Planning Commission

Condition Compliance Status: **No change since last report.** A Zoning Clearance for Plan Check was issued on December 14, 2016.

Building and Safety Status: Plan check is complete.

Engineering Status: No activity as this time.

Conditional Use Permit No. 2016-05; Modification No. 2 to Commercial Planned Development No. 2004-03 (Verizon Wireless) and Zoning Ordinance Amendment No. 2017-04:

Description: A request to allow construction of a Major Wireless Communication Facility consisting of 12 panel antennas; and installation of an above ground equipment enclosure within a 48-foot high tower at 14339 White Sage Road (Warehouse Discount Center site) with signage on the tower (submitted on December 2, 2016).

Entitlement Status: The project applications originally were placed on the City Council agenda for its April 19, 2017 meeting. After opening the public hearing (there were no speakers), the City Council continued the agenda item to May 3, 2017, at the request of the property owner, who was unavailable for the meeting. One of the staff-recommended conditions was to prohibit signage on the tower, as this is not allowed by the Zoning Ordinance. The property owner expressed that the proposed signage was essential to his business and on April 26, 2017, requested a Zoning Ordinance Amendment to be considered as part of the applications to allow the proposed signage. On May 3, 2017, the City Council closed the public hearing and referred the applications (with the Zoning Ordinance Amendment) to the Planning Commission for recommendation. On June 27, 2017, the Planning Commission considered the applications and recommended approval with conditions. The City Council is scheduled to consider this application on July 19, 2017.

Approval Authority: City Council

Condition Compliance Status: No activity at this time.

Building and Safety Status: No activity at this time.

Engineering Status: No activity as this time.

Home Occupation Permits

7 Home Occupation Permits were issued in April 2017.
 6 Home Occupation Permits were issued in May 2017.
 15 Home Occupation Permits were issued in June 2017 (through 6/29).
 28 TOTAL THROUGH JUNE 29, 2017

Building and Safety Activity

March 2017

Permits Issued	Decrease From Last Year to Date	Total Valuation	Decrease From Last Year to Date	Inspections	Decrease From Last Year to Date
112	-16%	\$7,605,494	-3%	384	-26%

April 2017

Permits Issued	Decrease From Last Year to Date	Total Valuation	Decrease From Last Year to Date	Inspections	Decrease From Last Year to Date
107	-19%	\$6,450,105	-7%	279	-29%

May 2017

Permits Issued	Decrease From Last Year to Date	Total Valuation	Increase From Last Year to Date	Inspections	Decrease From Last Year to Date
110	-2%	\$7,240,908	23%	380	-16%

Land Development (Engineering Activities)

Retaining Wall Failures (Tract No. 4142— Buttercreek Estates HOA):

Description: Repair of retaining walls and slopes along Mountain Meadow Drive.

Status: The wall and slope failures from the early 2000's have been repaired and were deemed acceptable to the City on June 28, 2010.

An additional section of wall along Mountain Meadows Drive failed in late March, 2011. The HOA submitted an investigative report and is preparing plans for repairs. On October 5, 2011, City Council found that the proposed wall replacement concept is consistent with the PC-3 Mountain Meadows Specific Plan. The HOA has submitted wall replacement plans along with the required plan check fees. The third plan check has been completed and returned to the engineer. The HOA submitted an alternative design in August 2015 and the plan review comments were returned to the HOA in September 2015. Plans were approved on July 5, 2016, and permits will be issued once inspection fees are submitted, the grading contractor submits their insurance information. The HOA has selected a contractor to replace the walls and the contractor's representative met with the City Engineer/Public Works Director and

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Building Official on January 4, 2017, to address administrative matters. Several rounds of correspondence and negotiation have subsequently taken place between City and HOA's attorney. As of June 30, 2017, the HOA has agreed with City insurance and licensure requirements and final language for the required, full value surety bond is nearly settled. This is required before the City Engineer/Public Works Department can permit the work.

Special Events

None are under review at this time.

Code Compliance Activity

April 2017

Formal Cases Opened	Cases Closed	Informal Investigations Opened	Informal Investigations Resolved	Inspections Conducted
25	17	25	24	65

May 2017

Formal Cases Opened	Cases Closed	Informal Investigations Opened	Informal Investigations Resolved	Inspections Conducted
37	24	22	22	68

June 2017

Formal Cases Opened	Cases Closed	Informal Investigations Opened	Informal Investigations Resolved	Inspections Conducted
17	19	28	26	58

Business Registration Activity

April (New): 52

April (Renewals): 215

May (New): 52

May (Renewals): 206

June (New): 68 (thru 6/29/17)

June (Renewals): 196

Fiscal YTD (New): 618 (thru 6/29/17)

Fiscal YTD (Renewals): 2463

MOORPARK POLICE DEPARTMENT

Administration:

Staffing Changes: During the second quarter of the year, we had the following staffing changes at the Moorpark Police Services Center:

1. Senior Deputy Jerry Gomez medically retired.
2. Motor Deputy Dave Anaya was promoted to Senior Deputy and transferred to Todd Road Jail.
3. Patrol Deputy Matt Koenig was selected as the new Motor Deputy.
4. Patrol Deputy Erica Ragsdale transferred to Courts.
5. Administrative Sergeant Dean Cook was promoted to Captain and transferred to the Watch Commander's Office.
6. Detective Sergeant Darin Hendren was selected as the new Administrative Sergeant.
7. Sergeant Kevin Lynch was selected as the new Detective Sergeant.
8. Administrative Assistant Valerie Zavala was promoted and transferred to West County Patrol Services. Interviews are currently being conducted to fill the vacant Administrative Assistant position.
9. Deputies Henry Contreras, Preston Furukawa and David Rodriguez transferred from custody to Moorpark Patrol.

Volunteers in Policing (VIP's):

Hours Worked / Team Status: In the first quarter, eighteen (18) Moorpark Police Volunteers worked a total 1,381.5 hours. Two newer trainees resigned this quarter.

April: Our April meeting entailed the first Streetlight Detail of the year. Thirteen (13) VIP's enjoyed pizza before heading out to find a total of thirty-one (31) streetlights either out or malfunctioning. The first weekend of April was the Blue and Gray event where seven (7) VIP's assisted deputies with traffic and pedestrians. On April 19, we had fifteen (15) VIP's attend a day long refresher course in First Aid at the academy. The VIP's were recognized in April during National Volunteer Week. On April 29, one (1) VIP assisted a deputy during National Drug Take Back Day in the station lobby.

May: On May 11, the Volunteers in Policing were recognized by the Morning Rotary Club. On May 16, one (1) VIP was nominated for VIP of the Year at the Chamber of Commerce luncheon. On May 19 two (2) VIP's assisted with scenario training at the academy. On May 29, four (4) VIP's carried flags onto the Field of Valor display and ceremony at Tierra Rejada Park. Three (3) VIP's gave station tours to approximately 30 children at the end of May.

June: The June 7th meeting had training on Versaterm Report Writing with a power point presentation by one of our VIP's. A review of the new layout of the VIP Manual was also presented. Four (4) VIP's assisted traffic deputies during the MHS Graduation

evening on June 8. During the month, volunteers continued to patrol, complete vacation house checks, help with street sweeping citations, check our parks and work in the office handling calls and filing.

Patrol Services:

During the second quarter of the year, patrol officers responded to 2365 calls for service, made 2,117 traffic stops, 259 subject / pedestrian stops, and handled 141 follow-up investigations. Deputies conducted 83 planned probation & parole searches in Moorpark.

Detectives:

Attempted Rape / Arrest: On 04/03/2017, Detectives investigated an extortion / attempted rape involving a female victim who had a brief and consensual sexual relationship with a male suspect. When the female victim lost interest in the relationship, she was later contacted by the male suspect via cellphone and shown several videos that were surreptitiously recorded by the suspect. The videos depicted the victim and suspect engaging in sexual acts. In a follow up text message, the suspect threatened to release the videos onto the internet for public display if the victim did not resume their sexual relationship. After an investigation, the suspect was arrested and is awaiting trial.

Commercial Burglaries / Burglary Crew: Between 05/01/2017 and 05/14/2017, a total of seven commercial burglaries occurred throughout the City, targeting restaurant or food service businesses. During the burglary spree that occurred in the early morning hours of 05/14/2017, patrol deputies spotted a vehicle matching the description of a vehicle believed to have been used in one of the burglaries. Patrol deputies investigated and arrested the three occupants, who were all juveniles. Detectives took over the investigation and authored several search warrants for phone records and for the residence of a fourth suspect who was not in the vehicle at the time of the stop, but was believed to have been actively involved in the crimes. Evidence located at the residence during the search warrant linked the fourth suspect to the crime and resulted in his arrest. One of the juvenile suspects has already pled guilty to the burglaries and the other suspects are awaiting trial.

Residential Burglary / Arrests: Detectives, in cooperation with investigators from Thousand Oaks and the Ventura County Sheriff's Special Crimes Unit, conducted a lengthy investigation into a group of Los Angeles based gang members who were believed to have committed multiple burglaries in Moorpark, Santa Rosa Valley and Thousand Oaks during the month of April. The investigation culminated in early June with the arrests of four suspects with additional arrests forthcoming. Additionally, Detectives were also able to close out another residential burglary that occurred in January.

Home Invasion Robbery: On 05/13/2017, patrol deputies responded to an apartment for a home invasion robbery. The victim told deputies that two black male suspects wearing ski masks knocked on the front door and pushed their way into the apartment

when the victim opened the door. One of the suspects shoved a gun into the victim's stomach and asked where his roommates were. The suspects searched the roommates' room, looking for drugs but only took an unknown amount of cash. The suspects ordered the victim into a bedroom closet and fled. The roommates have since been identified, but refused to cooperate with the investigation. One of the roommates is also a defendant in a domestic battery and a suspect in a witness intimidation investigation involving a subject who witnessed the same domestic battery. Moorpark detectives are working with EV Major Crimes on the investigation. A possible suspect in the robbery case has been identified and Detectives are working to gather evidence for an arrest and prosecution.

Forcible Rape: On May 23rd, a 15 year old female reported to deputies that about a month prior, she voluntarily walked to a male friend's house at 2:00 AM. Once at the home, she waited in a spare bedroom, with the lights off, when an unknown male suspect entered the room and forcibly raped her. The female then left her friend's house and walked home. East Valley Major Crimes / Sex Crimes was notified and the investigation is ongoing.

Organized Identity Theft Crew: On June 2, 2017, patrol deputies responded to a theft call at the Ralph's Grocery Store in Moorpark and learned that a victim's wallet was stolen from her purse which was in the child seat of her shopping cart. Deputies also learned the victim's credit cards were used at the Chase Bank in Simi Valley to make a cash advance withdrawal of \$4,000. The suspects attempted to use the credit card at other locations in Ventura County. Detectives received the case and reviewed surveillance photos and identified two of the suspects. Both suspects were known to detectives from a previous investigation and were determined to be part of a larger organized criminal operation crossing over multiple state lines and jurisdictions. Detectives contacted investigators from several jurisdictions and learned the suspects were the focus of a large United States Secret Service investigation. Our cases were turned over to the Secret Service who estimates all cases will be completed in July and will culminate with the arrest of multiple suspects including the ones from our jurisdiction.

SED:

Mammoth Park Assaults: On 4/16/2017, SED Detectives and Sheriff's Major Crimes Detectives responded to a report of several subjects with stab wounds at Los Robles Hospital in Thousand Oaks. An investigation revealed the injured suspects were all students or recent graduates of Moorpark High School who were injured in a fight that occurred at Mammoth Park in the City of Moorpark. After an extensive and lengthy investigation, detectives determined that the injured subjects were part of a larger group of subjects who voluntarily agreed to meet and fight with a second group of subjects. Detectives determined the fight was arranged and agreed upon by both groups as retaliation due to one of the subjects robbing a subject from the other group of marijuana and cash, the day prior. Originally the fight was not to include weapons. However, the investigation determined that the second group produced weapons at the outset of the fight, including a sawed off shotgun and stabbing instruments. Most of the

subjects, from both sides, who were identified as participating in the fight, were arrested and cited. The suspect who brandished the shotgun was also arrested for assault with a deadly weapon.

Commercial / Residential Burglaries: SED detectives were involved in both of the major investigations that occurred during the month of May. SED detectives also investigated and were instrumental in locating and arresting the suspect who was the victim's roommate in the home invasion robbery and the suspect in a witness intimidation case.

Domestic Violence / Felony Suspect Arrest: SED detectives were involved in the investigation and coordinated arrest of a suspect for a domestic violence offense. The arrest process spanned several days and involved two brief vehicle pursuits in attempts to locate and arrest the suspect. Both pursuits were quickly terminated when the suspect showed a willful and reckless disregard for both deputies and the public. The suspect was apprehended a few days later in a coordinated effort from patrol and SED, with no injuries to any of the involved parties.

Attempted Murder / ADW Arrest: SED detectives worked in cooperation with Major Crimes detectives with the investigation of an attempted murder involving a 22 year old extremely uncooperative victim with multiple stab wounds. The incident occurred in a residential garage during a small gathering and was witnessed by several other subjects who were friends of both the suspect and the victim. During the course of the investigation, a suspect was identified as a 19 year old Moorpark resident. Detectives responded to the suspect's residence and arrested him without incident. Detectives then served a search warrant on the suspect's home and located additional evidence related to the crime.

SRO:

Ongoing Retaliatory Fights: In the aftermath of the altercation that occurred at Mammoth Park between students and recent graduates from Moorpark High School, tensions remained high at the school and contributed to several fights and threats of fights over the last two weeks of the time period. The majority of these events revolved around several core members of each group, but also included supporters of each group who were not involved in the original incident, but participated in the follow up events in an attempt to support or 'back up' their friends. A total of eight different students were arrested and cited for fighting on school grounds. Three students were arrested twice for multiple incidents.

Major Crimes Follow Up / Child Annoying: SRO Hernandez was involved in multiple CPS follow ups for East County Major Crimes as well as two investigations involving alleged consensual sexual misconduct between minors. SRO Hernandez is investigating a 646.7 PC / Child Annoying case involving a 42 year old male suspect who touched the hand of a 15 year old girl in a sexually charged manner and asked for her phone number, knowing that she was a minor. The investigation is ongoing.

Beat Coordinator:

Nextdoor (Virtual Neighborhood Watch): The number of households signed up on Nextdoor has increased to over 5900 households since Moorpark PD joined Nextdoor. Several informative posts were made ranging from safety tips to community information.

Twitter: Moorpark PD's number of Twitter followers have continued to increase to over 1480 followers, and MPD made numerous posts to Twitter.

Code Compliance: The Beat Coordinator received information from patrol regarding people living in a garage. BC escorted them during their inspection. A warrant suspect was located and arrested at the residence. The garage was red tagged.

Code Compliance: The BC notified Code Compliance of a party call on Fitch where partygoers surrounded and became hostile with the responding deputies, which resulted in the deputies requesting emergency backup from all available units. Ultimately, several units from Thousand Oaks, Simi Valley, and CHP responded to assist. The BC and Code Compliance met with the property owner and business owners to prevent further unsanctioned events.

Community Development: The BC met with Community Development to review and provide input on 3 new housing developments and 2 business construction projects.

The Blue and the Gray: The BC completed a security plan for the event, and worked security and traffic control for the event. There were no major incidents related to this event.

Meeting/News Conference: The Chief of Police, the Detective Sergeant and an investigator, and the BC conducted a "town hall meeting" regarding rumors circulating on social media sites claiming women and children in Moorpark were being kidnapped for the sex trade. The news media also attended the meeting, and broadcast part of the meeting on the evening news.

Inquiry from Business Owner: The BC a call from a local business owner regarding a possible scam involving an online "customer" attempting to purchase items with what would ultimately be a fraudulent check. The BC and detectives spoke with the business owner, explained the scam, and advised him to discontinue all communication with the "customer."

Planning Meetings: The BC attended several planning meetings for the Moorpark Fireworks Extravaganza and Fire Season Updates.

Alleged Drug Sales: The BC received an email from a concerned parent who indicated she belongs to a popular Moorpark social media website. Claims were being made that ecstasy is being distributed to school kids in Moorpark and she included a photograph

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of the alleged drug. The BC spoke with the SRO, detectives, and narcotics detectives regarding the allegations, and they believed it was a hoax.

Gas Pump Checks: The BC and detectives checked several of the gas pumps in Moorpark for skimming devices. No devices were found.

TRAFFIC COLLISIONS

2016	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total YTD
Non-Injury	12	13	10	15	13	14	11	11	15	14	6	11	145
Injury	7	3	10	13	15	12	6	7	15	11	5	8	112
Hit & Run	1	1	6	2	1	1	4	0	1	1	6	8	32
DUI / TC	3	3	2	1	2	3	1	0	0	2	0	1	18
Fatal	0	0	0	0	0	0	0	0	0	0	0	0	0
Total	23	20	28	31	31	30	22	18	31	28	17	28	307

2017	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total YTD
Non-Injury	4	7	18	11	16	13							69
Injury	5	6	5	10	4	11							41
Hit & Run	5	2	7	2	1	2							19
DUI / TC	2	0	1	4	0	0							7
Fatal	0	0	0	0	1	0							1
Total	16	15	31	27	22	26							137

CITATIONS

2016	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total YTD
Movers	274	427	573	464	370	433	375	350	272	243	362	222	4365
Fix-it	43	75	93	66	74	62	68	72	69	62	80	71	835
Parking	138	192	276	374	270	128	223	341	207	237	205	354	2945
Total	455	694	942	904	714	623	666	763	548	542	647	647	8145

2017	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total YTD
Movers	209	275	465	374	262	341							1926
Fix-it	56	60	84	60	44	54							358
Parking	236	203	150	171	228	239							1227
Total	501	538	699	605	534	634							3511

CELLPHONE / DISTRACTED DRIVING VIOLATIONS

2016	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total YTD
Cell Phone	83	131	131	204	72	51	92	92	49	46	58	18	1027

2017	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total YTD
Cell Phone	55	51	115	105	69	97							492

COMMERCIAL TRUCK VIOLATIONS ON SR 118

2016	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total YTD
Wrong Lane	11	30	53	15	24	25	35	30	9	15	39	30	316
Other Moving	5	13	35	10	15	7	26	14	9	14	25	18	191
Parking	6	12	21	16	24	14	10	16	12	10	23	17	181
Total	22	55	109	41	63	46	71	60	30	39	87	65	688

2017	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total YTD
Wrong Lane	30	28	84	70	50	55							317
Other Moving	16	46	47	37	40	45							231
Parking	16	7	15	6	12	21							77
Total	62	81	146	113	102	121							625

ALARMS

2016	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total YTD
Total	56	65	53	56	56	61	68	76	54	61	70	78	754
Actual	0	0	0	0	0	0	0	0	0	0	0	1	1

2017	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total YTD
Total	59	35	61	60	60	47							322
Actual	0	0	0	0	0	0							0

PART I CRIMES 2016

2016	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total YTD
Homicide	0	0	0	0	0	0	0	0	0	0	0	0	0
Rape	0	0	1	1	0	1	0	1	0	0	0	2	6
Crim.Sex Assault	0	0	1	1	0	1	1	0	0	0	1	1	6
Robbery	1	0	0	1	0	1	1	0	0	0	0	0	4
Assault Aggravated	1	2	0	0	1	2	1	0	0	2	0	0	9
Burglary Residential	1	3	3	10	3	1	4	5	2	2	2	1	37
Burglary Other	1	1	1	3	3	3	2	0	5	2	0	1	22
Theft-Grand	8	5	5	3	9	8	9	5	6	6	5	11	80
Theft-Petty	14	7	5	12	6	10	18	10	13	10	7	21	133
Car Theft	2	1	4	2	1	3	0	1	4	2	0	4	24
Arson	0	0	1	1	1	1	0	0	1	0	0	2	7
Total	28	19	21	34	24	31	36	22	31	24	15	43	328

PART I CRIMES 2017

2017	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total YTD
Homicide	0	0	0	0	0	0							0
Rape	1	0	1	0	1	1							4
Crim.Sex Assault	0	0	0	0	0	0							0
Robbery	1	0	1	0	1	1							4
Assault Aggravated	1	2	3	2	0	1							9
Burglary Residential	3	6	3	4	2	1							19
Burglary Other	2	1	2	1	8	3							17
Theft-Grand	3	3	7	6	4	11							34
Theft-Petty	13	8	19	13	11	17							81
Car Theft	1	2	0	1	2	1							7
Arson	0	0	1	0	1	1							3
Total	25	22	37	27	30	37							178

PARKS, RECREATION, AND COMMUNITY SERVICES DEPARTMENT

Administration

Parks, Open Space, Trails, Facilities and Landscaping Capital Improvement Program (POSTFL) (Objective VI.A.8): No change since last report. Staff has completed a draft outline of the POSTFL and presented the outline to the Parks and Recreation Commission (Commission) on March 18, 2017. The outline will be resubmitted to the Commission on May 1, 2017 for further discussion. The program is an evaluation of the City's parks, open space areas, trails, building facilities, landscaping and streetscapes. The program assesses all amenities and structures and provides recommendations for replacement and future improvements. Once finalized, the plan will provide recommendations for future capital improvement projects.

Water Spray Attraction Location and Design (Objective VII.A.7): No change since last report. Staff prepared an agenda report on August 26, 2013, for the Parks and Recreation Commission to consider future location(s) for a splash pad. Staff recommended to the Parks Commission several options, which included Arroyo Vista Community Park (AVCP), Tierra Rejada Park, Peach Hill Park, and College View Park. During the special Parks and Recreation Commission meeting of September 28, 2013, staff reviewed the proposed locations with the Commission, and on March 3, 2014, the Commission recommended AVCP as the preferred future location for the splash pad. At their February 2, 2015, meeting, the Commission made a recommendation to the City Council to consider the location of the splash pad at the east end of AVCP.

Construct a Wood Ball Wall at a Selected City Park: (Objective IV.B.5): No change since last report. On September 19, 2016, staff prepared an agenda report for the Parks and Recreation Commission (Commission) to consider the location of a ball wall at a local City park. Mountain Meadows Park was recommended by the Commission. On February 15, 2017, this project was presented to the City Council for consideration. The City Council approved staff's recommendation to hire a landscape architecture firm to prepare the plans and specifications and construct a ball wall at Mountain Meadows Park. The City Council approved funding in the amount of \$9,600 for the landscape architecture fees. Staff estimated that the cost to construct the wall would be approximately \$25,000 and will return to the City Council to appropriate funding once the bids have been received.

New City Library (Objective IV.A.25, IV.a.26): A new City Hall/Civic Center, including the construction of a new Library, has been among the City's top ten objectives for a number of years. On December 7, 2016, the City Council approved a location for the new Library. The new Library will be located on the north side of High Street, across from the Post Office. In response to some concerns regarding liquefaction potential at adjacent sites, staff commissioned a geotechnical firm to conduct soil studies at the Civic Center site, to determine the extent of liquefaction on site and the cost of recommended mitigation measures. The report will be presented to City Council in July. Additionally, staff is in the process of preparing an RFQ/RFP for an architect to prepare

a conceptual plan and start the process to move this project forward. Staff will return to the City Council in the fall of 2017 to select the members of the Ad Hoc Committee. Staff anticipates that the new Library will cost approximately \$11 million dollars to construct.

Ruben Castro Human Services Center (Objective VI.A.2): The fabrication of the two courtyard gates and a patio gate adjacent to the First Five leased space was completed. Staff has contacted a painter to repaint all security gates and the City's locksmith to install auto-closers on the gates to insure that the gates close and latch.

Water Rate Increases: In order to comply with Proposition 218 (Prop 218), Ventura County Waterworks No. 1 (District) hired a consultant (Raftelis Financial Consultants, Inc.) to prepare a study and make a recommendation regarding new water rates. As required under Prop 218, the proposed water rate structure must proportionally allocate the costs of providing the service. However, the District provided an alternative analysis regarding the supply of groundwater to certain agricultural customers. The District's analysis ultimately lowered the cost of water for agricultural customers and increased the costs to all other M&I users. In November 2016, the District prepared a Notice of Public Hearing regarding the water rate increases for its customers. On December 21, 2016, staff presented a report to the City Council and discussed the need to prepare a written protest regarding the rate increases. Staff believed that the study prepared by Raftelis was fair and equitable, but did not believe that the study prepared by the District was defensible under Prop 218 because the cost of groundwater should be equally distributed to all customers, not just agricultural customers. The rate increase will result in an additional cost increase of 2% to 4% for M&I users, which is equivalent to approximately \$407,000. The direct cost increase to City operations is approximately \$32,000. On February 28, 2017, this item was presented to the Ventura County Board of Supervisors (Board) by District staff. The City submitted a Letter of Protest to the Board based on the fact that the proposal was not defensible under Prop 218. The Board did not take action on this item and it was continued to an undetermined date. District staff brought this item back to the Board on March 14, 2017. The new proposal provided an approximate \$800,000 subsidy to agricultural customers in an effort to reduce agricultural rates and recommended the rate structure proposed by Raftelis for all other M&I users. City staff presented another Letter of Protest during the March 14, 2017, Board meeting. The City's protest was based on the fact that the \$800,000 subsidy was not defensible under Prop 218 and would ultimately increase M&I rates. The \$800,00 subsidy was based on use of approximately \$500,000 to agricultural customers from unallocated revenue accounts, and a \$300,000 subsidy related to the concept of 'interruptability' and cost savings to agriculture due to the fact that agricultural users do not need treated water. Neither of these concepts support real cost savings, as there are not discount water rates available from whole sellers based on interruptability and water costs can't be reduced due to treated water because all customers receive treated water. However, the Board unanimously approved the District's recommendation. The District has informed staff that they will develop a revised rate study and present it to the City by the end of 2017. According to the

District, the revised study will address the City's concerns regarding agricultural water rates and the subsidy to agricultural customers. Staff will continue to monitor this issue.

Recreation

Contract Classes: Spring classes ran March through May. Registrations for spring totaled 489 and gross income was \$60,317. Summer classes started in June. Registrations to date for summer total 437 with a gross income of \$37,439. Summer classes run through August.

Camp Moorpark: Spring Camp Moorpark was held on March 13, March 20-24, and on April 14 and 17. Total enrollments for spring were 239 with a gross income of \$7,305. Summer camp started on June 12 and will run through August 22. Average daily attendance for Camp Moorpark for June was 67 and gross income was \$37,961. Average daily attendance for June for Adventure Camp was 22 with a gross income of \$11,938.

Social Media and Promotion: During the reporting period, the number of persons "liking" the Moorpark Recreation page reached 991, which is an increase of 19 over last reporting period. There were a total of 7 posts made to the page reaching approximately 10,900 people. In addition, overall reach increased from 595 views per post to about 1,500 views per post over last reporting period.

Special Events

Easter Egg Hunt: The annual Easter Egg Hunt was held on Saturday, April 15, at AVCP from 10:00 a.m. to 1:00 p.m. The event featured egg hunts, a petting farm, pony rides, bounce houses, carnival games, food vendors, and a photo opportunity with the Easter Bunny. The event ran smoothly. Five hundred wristbands were sold, and overall attendance is estimated at 1,000.

Community Yard Sale: The Community Yard Sale was held on Saturday, May 6 at AVCP. The event began at 8:00 a.m. and was scheduled to run until 11:00 a.m. Due to rain, the event closed at approximately 9:30 a.m. A total of 30 people purchased a space for the event and gross income was \$480.

Sports

Adult Basketball: The spring adult basketball league concluded on June 8, 2017. The spring season had four teams registered for the Monday night league and eight teams registered for the Thursday night league. The gross income for spring was \$4,500. The summer season started on June 12 and has six teams registered for the Monday night league and eight teams registered for the Thursday night league. The gross income for the summer season is \$5,250.

Adult Softball: The spring adult softball league concluded on June 9, 2017. The spring season had fifteen teams registered for the men's Thursday night league with four teams in the C-1 division and eleven teams in the C-3 division. Six teams registered for the Friday night coed division. The gross income for spring was \$8,925. The summer season started on June 15 and has thirteen teams registered for the men's Thursday night league with six teams in the C-2 division and seven teams in the C-3 division. Seven teams registered for the Friday night coed division. The gross income for summer is \$8,500.

Junior Basketball League (JBL): The spring season concluded on May 27, 2017. There were a total of forty-three participants in the Rookie division, fifty-eight participants in the junior division and forty-four participants in the Teen division. The gross income for the spring season was \$12,920. The summer season began on June 24, 2017 and has thirty-eight participants enrolled in the Rookie division, forty participants enrolled in the junior division, and forty-three enrolled in the Teen division. The gross income for the summer season is \$11,022.

Teens

Teen Volunteer Days: There were three Teen Volunteer Days offered between April and June 2017. On April 8, twenty-one volunteers contributed a total of 64 hours to assist with preparations for the annual Easter Egg Hunt. On April 15, twenty-five volunteers contributed a total of 126.25 hours assisting with the setup, operations and cleanup of the annual Easter Egg Hunt. On April 22, five volunteers contributed 15 hours to making improvements at Mountain Meadows Park. In total, we had 94 volunteers contribute 205.25 hours this reporting period.

Teen Council: Teen Council met on the first Wednesday in May. The meeting in April was cancelled due to a staff schedule conflict and there was no meeting in June as the council does not meet during the summer months. Teen Council was instrumental in preparing for the annual Easter Egg Hunt and assisting with day-of operations. In total, Teen Council volunteered 69 hours this reporting period. City Council recognized them on May 17, 2017 and the total volunteer hours for 16 members for the year were 231.5.

Spring Cupcake Challenge: The Teen Cupcake Challenge took place on Friday, May 12 from 6:00 to 9:00 p.m. The event attracted three teams with a total of 9 participants. Registration for the event was \$10 per team. Total gross revenue for the event was \$30. The Cupcake Challenge is a fun contest that brings together youth ages 10 to 18 to test their baking and cupcake decorating skills. Basic supplies to make vanilla or chocolate cupcakes and frosting were provided to each team. In addition, teams are challenged to include a secret ingredient. A panel of judges viewed each team's cupcakes and rated them based on four categories: Decorating, Texture/Fillings, Taste, and Use of Secret Ingredient. Many parents and friends of the competitors were present. The winning team received entry to the Cupcake Challenge Finals to be held later in the year.

Library Services

Library - Self Checkout (*Objective IV.A.3.*): No change since last report. An all-in-one computer was approved and ordered by the City for the self-checkout station using the money donated by the Moorpark Women's Fortnightly Club fundraiser for said purpose. The cost of the project is significantly less than the donation, so the City Librarian is working to identify options for expenditure of the remaining funds. The all-in-one computer arrived and installed on March 10. On this same day, the City Librarian did a presentation for the Women's Fortnightly Club who were pleased about the completion of the project.

3D Printing: Library staff continues to work with City staff to develop policy, procedure, and fees for public use of the 3D printer.

Virtual Reality Experience Project - In April, the Library was awarded the Virtual Reality Experience Project Grant from the California State Library. The grant provided a free VR-enabled computer with pre-loaded educational programs and an Oculus Rift head gear which arrived on June 15. Library staff will receive training and access to a web portal that will include resources for successful VR programming. Per the outlines of the grant, programming will be limited to patrons ages 13 and up.

ADA Compliant Sliding Doors - The Library was closed on Friday, May 19 due to the installation of new ADA compliant, sliding doors. Since reopening, many patrons have complimented the new doors and how easy it is to enter the library with wheelchairs and strollers.

Collection Inventory - While the library was closed for the installation of the doors, staff completed inventory in the Adult Fiction and Children's Biography collections.

Enki Library Grant - In May, the Library was awarded the Enki Library Grant from the California State Library. This grant provides patrons with free access to the Enki Library, a statewide eBook platform that gives patrons access to over 60,000 titles in a shared collection, for one year. Patrons will have access to this resource beginning July 1.

Teen Advisory Group - The Teen Advisory Group (TAG) planned and implemented their first ever program, a Star Wars day event on May 4 with crafts, light saber battles, and even a Darth Vader cosplayer. The event drew in 80 participants, making it one of our most successful, non-summer reading programs. They also helped transform the Library for our Summer Reading Club through decorations and brought attention to their favorite books with Shelf Talkers.

Library Drop Boxes - In June the outside library drop boxes were damaged. The boxes have been roped off and staff has placed signage over the deposit slots directing patrons to return items inside. The replacement drop boxes are expected by the end of July.

Summer Reading Club - This year for the Summer Reading Club, the Library is offering an online option for participants to log and track their reading in addition to the paper log. With the online feature, families can create one account to which they can add multiple readers and programs. Through the online program, participants can earn badges, enter secret codes, and win tickets for weekly drawings. To further promote Library programs and services, the Adult Summer Reading Challenge is a BINGO card and each square represents a program, e-resource, or collection within the Library for adults to try.

Library Board: The Library Board met on April. Agenda items included a discussion and motion for approval of the Library Quarterly Report, October-December 2016 and a review of the City Council and Library Board's joint meeting on March 29. Agenda item 8.A. Review of Library Board's Advisory Role was pulled until the May meeting. The Library Board met on May 9. Agenda items included a discussion and motion for approval of the Library Quarterly Report, January-March 2017 and a discussion of the Library Board's advisory role.

All Ages Special events:

1. Honoring Children-Day of the Child/Day of the Book: Thursday, April 27 from 6-7:30pm. Attendance: 50
2. Star Wars Day: Thursday, May 4 at 4pm. Attendance: 80

Children's Monthly Programs and Events:

1. Little Bilingual Readers: Tuesdays at 11am. Total Attendance: 177
2. Family Story time: Wednesdays at 10:30am. Total Attendance: 405
3. Preschool Learning Time: Last Wednesday of each month at 10:30am. Total Attendance: 130
4. Reading Buddies: Tuesdays at 4pm, program ended in May. Total Attendance: 69
5. Lego Time: Fridays at 1:30pm, program ended in May. Total Attendance: 25
6. Game Time: Fridays at 1:30pm, program ended in May. Total Attendance: 14
7. Class Visits from Walnut Canyon K, Grade 3, 4/5 & Flory. Total Attendance: 395

Children's Summer Reading Programs:

1. Petting Zoo: Tuesday, June 13, 10am-12pm. Attendance: 330
2. S.T.E.A.M. Works, The Puppet Musical: Monday, June 19, 3-4pm. Attendance: 185
3. Construction Club: Tuesdays, June 20 and June 27, 10:30am-12pm. Attendance: 51
4. Preschool Learning Time: 2 Wednesdays a month, 10:30-11:15am. Attendance: 90
5. PJ Showtime in the Parks: Thursdays, June 22 and 29, 6:30-7:15pm. Attendance: 80
6. Game Day: Fridays, June 23 and 30, all day. Attendance: 50
7. Total Children's SRC Signups for June: 494

Teen Monthly Programs and Events:

1. Teen Book Club: First Monday of each month at 4:30pm. Total Attendance: 15
2. Teen Wii U: Wednesdays at 4:00pm. Total Attendance: 21
3. Golden Grades Tutoring: Tuesdays and Thursdays at 4:00pm. Total Attendance: 111
4. Teen Makerspace: One Tuesday a month at 4:00pm, program ended in May. Total Attendance: 17
5. Volunteer Training (Grades 7-12): First Saturday and Third Tuesday of the month. Program ended in May. Total Attendance: 8
6. Teen Advisory Group: Once a month beginning in February. Total attendance: 32
7. 3D Printing: One Thursday a month beginning in March. Total attendance: 25
8. Saving for College or a Car: Tuesday, April 25 at 4pm. Attendance: 1
9. Money Smart Week, Moorpark College: Wednesday, April 26 at 4pm. Attendance: 4

Teen Summer Reading Programs:

1. Teen Decorating Party: Monday, June 12 from 3-5pm. Attendance: 7
2. VolunTEEN Training for Summer Reading: Two times in June. Total Attendance: 32
3. Anime Your Way: Tuesday, June 20 at 4pm. Attendance: 17
4. TeenZine Workshop: Thursday, June 22 at 3pm. Attendance: 10
5. Teen Tuesday: June 27 at 3pm. Attendance: 17
6. Teen Game Day: Every Wednesday from 3-5pm beginning June 21. Total Attendance: 13
7. Total Teen SRC Signups for June: 152

Adult Monthly Programs and Events:

1. Positive Parenting: Tuesdays from 6-7pm, program ended in May. Total Attendance: 11
2. Adult 3D Printing: Wednesday, April 26 at 6:30pm. Attendance: 8
3. DIY Terrariums: Wednesday, May 20 at 6:30pm. Attendance: 12
4. Temari Workshop: Saturday, June 17 at 2pm. Attendance: 15
5. Design a Story Workshop: Saturday, June 24 at 11am. Attendance: 15

Outreach & Collaborations:

1. The City Librarian attended the Innovations in Civic Engagement Workshop which focused on data collection and analysis.
2. Serving with a Purpose Conference attended by the City Librarian along with two members of the Moorpark Friends of the Library and two members of the Library Board.
3. The Young Adult Librarian attended the CLA Youth Services Institute

Active Adult Center

Active Adults Congregate and Home Delivered Meals: In April, May, and June a total of 776 congregate lunches were served, with 6 volunteers donating over 115 hours

of service. During the last three month period, a total of 1,291 hot and frozen lunches were delivered to seniors, with 13 volunteers donating 153 hours.

Senior Nutrition Program (SNP): Meal donations totaled \$1,153.09 in April, May, and June, with \$883.09 coming from congregate program participants and \$270.00 from home delivered participants. The average donation for this three month period was \$1.14 per meal for the congregate program and \$0.20 for the home delivered program.

Bingo: Weekly Bingo game participation has declined over the last few months. The program has seen an average of about 25 participants take part in the program each week over the last quarter, with nine volunteers donating over 400 hours of service during that same period. In partnership with the American Legion Post 502, AAC staff will hosted a Bingo Bash fundraiser on April 29 with 85 players in attendance. The event netted close to \$1,500 in profits, which is close to 40% over what was made in October. Staff has scheduled another event for October of 2017.

Information and Referral: During the last three month period, over 2,244 requests for information were received by phone and in person, with a large amount of the information requests being about Active Adult Center programs. The remaining requests as follows: 405 for the Senior Nutrition Program, 48 Other Information and Assistance (I&A), 77 housing and assisted living, and 50 transportation. A total of 20 information guides were distributed over the last reporting period, with the majority of interest in the area of senior housing and in-home care. A total of 65 newsletters were printed and mailed over the three month period. Furthermore, the AAC now has close to 1,300 people registered to receive the newsletter via email on a monthly basis.

Cost Recovery Policy: In accordance with the Cost Recovery Policy, the Active Adult Center began charging for the strength training exercise class in an effort to offset partial costs associated with the class. The fee being charged is \$1.00 per class, or \$25.00 if participants paid for an entire quarter in advance, which provides them a substantial discount. During the last quarter, over 53% (29 of 54) of class participants opted to purchase the quarterly memberships at \$25 for this exercise class. The City recouped \$1,000 during this quarter, which is slightly over 57% of the quarterly costs of the program. Other classes adhering to the Cost Recovery Policy are the Gourd Art class and the Container Gardening class. During this last quarter, Gourd has recouped 100% of expenses, whereas the container gardening class has recouped over 85% of class expenses, which meets the goals set by the policy.

Programs and Special Events: Some of the activities offered during April, May and June were birthday celebrations that included various musical themes, including a Big Band birthday, a tribute to classic crooners and a blues & rock events. The AAC also hosted a special Mother's Day and Father's Day luncheon, in addition to the regularly scheduled birthday celebrations. Other activities offered during this reporting period included AARP Driver Safety classes, a hearing loss and telecommunications presentations. AAC staff also offered a community forum, which offered patrons a platform to discuss what they like and don't like about the AAC, and offer suggestions about what programs they'd like to see offered at the center. Despite extensive

marketing for this event, it rendered no interest, resulting in no one showing up for the scheduled event. The recently added beginners Tai Chi class has now popularity with participation steadily increasing weekly. Several hiking club outings were offered over the last quarter, including local walking paths and trails in Moorpark and surrounding communities. In March, 24 members of the hiking group received a private guided tour at Malibu Creek State Parks where they learned about plants and their historical usage, as well as an explanation of some of the wildlife that make the park their home. The container gardening class also continues maintain consistent attendance with changing monthly themes, including a St. Patrick's Day themed project in March.

July, August, and September Programs: Upcoming programs for the next quarter include an AARP Driver Safety class, a new DVD lecture series, a Will You Pass Your Next Driving Test and a health insurance presentation. The Center will also host a special BBQ luncheon in August, in addition to its regularly schedule monthly birthday luncheons. September will mark the start of the senior games. Staff is currently finalizing the games that'll be offered as well the rules and applications for the events. The Center will continue to offer fitness classes, educational seminars, social services, art classes including gourd art and container gardening classes, hiking outings, as well as Home Energy Assistance Program, Grey Law and Health Insurance Counseling and Advocacy Program appointments.

Program Totals for the Active Adult Center: In April, May and June there were over 4,344 event sign-ins to programs and activities at the Active Adult Center, while 89 volunteers donated over 2,036 hours.

Facilities

Civic Center Large Conference Room Rain Leak: A leak developed at the entry door, left side, at the top of the wall. Staff located the source of the leak and repaired. Staff has determined the roof needs to be replaced and included funding in the FY17/18 budget for this repair.

Emergency Stand-by Generators: An early warning device was installed on the Community Center Emergency stand-by generator. The early warning device alerts staff of a generator problem. The early warning device system alerts via cell phone and computer of generator operations or problems. The alert system will be added to Ruben Castro Human Services Center and the Police Services Center emergency stand-by generators next.

Emergency Stand-by Generator Reporting: Ventura County Environmental Health Division, under the California Environmental Reporting System (CERS), required the City's emergency stand-by generators emergency response and training plans be reported electronically in the statewide Unified Program Agency (UPA) collection site to manage hazardous material-related data. Staff has completed the 2017 registration and the transfer of CUPA data as required and has the reports placed in the City's Staff Share system.

Parks

Graffiti Abatement: Parks staff spent approximately 20 hours removing graffiti during April, May, and June.

Widening Access Road at Arroyo Vista Community Park (AVCP) to Accommodate Bike Lanes/Paths and Sidewalks (Objective VII.A.26) and Formal Walking Path at Arroyo Vista Community Park (Objective VII.A.20): The trail project got underway at AVCP on October 10. As the project has progressed, staff has identified certain areas of the project that either needed to be redesigned due to field conditions or were changed to ensure a better project and provide some cost savings. There have been some unforeseen circumstances such as the need to relocate a 6" irrigation and 2' potable water line that have added cost to the project and offset the savings. There have also been some delays due to rainy weather. Overall, these changes have caused the project to start off slowly. Despite the various delays, the project was completed on June 30, 2017, and is open to the public. Staff is planning a dedication ceremony in September.

Arroyo Vista Community Park (AVCP) Retaining Wall: No change since last report. The Notice of Completion for the project was filed in February. The project removed a significant amount of plant material from the hillside. Jute netting and straw wattle have been placed on the bare slope to reduce erosion and help expedite compaction of the disturbed soil. Staff is preparing plans to install plant material and irrigation, which will further reduce erosion and improve aesthetic value.

Arroyo Vista Community Park Sport Court: Staff prepared informal bid solicitations to resurface the multipurpose court at Arroyo Vista Community Park. Improvements include new surfacing that will accommodate both roller hockey and basketball. Two basketball courts will overlay the roller hockey court and four basketball goals will be installed just outside of the playing area. Bid responses were received January 23, 2017; Taylor Tennis Courts, Inc. was determined to be the respective low bidder. Taylor Tennis Courts, Inc. was awarded the construction agreement at the April 5, 2017 City Council Meeting. Construction began June 21, 2017 and will be completed by July 27, 2017.

Tierra Rejada Park Pickleball Court: On September 19, 2016, the Parks and Recreation Commission made a recommendation to install pickleball courts at Tierra Rejada Park. On February 15, 2017, the City Council approved the Commission's recommendation and adopted resolution 2017-3557, amending the FY 16/17 budget for the construction of the courts. On May 11, 2017, staff solicited for bids and three responses were received on May 25, 2017. Taylor Tennis Courts, Inc. was the lowest responsive and responsible bidder. On June 21, 2017, Taylor Tennis Courts, Inc. was awarded the construction agreement. Staff is currently working to finalize the requirements of the agreement. Staff anticipates construction to begin in August 2017.

Park Rules Signs: In April 2017, staff began working on design and layouts for new park rules signs for all City parks. The goal was to provide those rules, regulations, and ordinances that are necessary in our parks while providing a more pleasing and aesthetically appealing sign that would be “easy on the eyes”. Design and production was completed in June 2017. Signs will be installed incrementally over the next few weeks.

Spectator Bleachers at Peach Hill Park: New Americans with Disabilities accessible (ADA) bleachers were installed at Peach Hill Park in May 2017. These new bleachers will provide the necessary access for those with circumstances that limit accessibility, provide the latest safety features for all users, and offer comfortable seating for observing sporting events.

Bottle Filling Station at Arroyo Vista Community Park: During the final stages of the Arroyo Vista Community Park Recreational Trail project, staff realized the need for a rehydration station (drinking fountain) towards the end of the trail where the last fitness station is located. Staff chose to install the City’s first bottle filling station in order encourage users to bring refillable bottles and ultimately reduce plastic waste in area landfills. The bottle filling station also features a regular fountain that is ADA accessible and a pet bowl for our local pets.

Landscapes, Parkways, Medians, Slopes, and Trees

Zone 20 - Meridian Hills/Brighten Development: No change since last report. Staff reviewed the landscape at the Brighten Homes Development on Walnut Canyon Road on November 30 and provided a “punch list” which was completed on December 11, 2015. The punch list for the remainder of Meridian Hills LMD, Zone 20, has not been completed and turn-over of this LMD has not been accepted by the City.

Zone 21 Shea Homes: No change since last report. The Shea Homes developer has requested the City accept the LMD areas in the project. However, after inspecting the LMD areas, staff determined one of the proposed areas on Los Angeles Avenue and Millard Street still had the irrigation (controllers, water meters, and backflows) connected to the HOA area of responsibility. The developer has prepared an easement over this area and has submitted the easement for the City’s review. Upon approval of the easement, staff believes that the LMD area should be turned over for acceptance by the City.

Zone 2 – Tierra Rejada Slope: The slope area adjacent to Tierra Rejada Road, west of Southampton was jute netted, hydroseeded, and planted with 150 new shrubs at a cost of \$15,700. There was no direct cost to the City, as the cost for this work was deducted from the last payment owed to the prior contractor as a result of contract related deficiencies. Irrigation deficiencies were the cause of the substandard landscape conditions. However, the hydroseed failed to germinate. Staff believes the cause of the poorly performing hydroseed was poor grade preparation by the contractor prior to the

application of the hydroseed. The contractor has installed *Vinca minor* to the slope, which is a spreading groundcover.

Zone 12 Slope Hydroseeding: The Ventura County Fire Department required weed abatement to be performed in Zone 12 on Tierra Rejada Road slope, west of Miller Parkway, below the homes on Hopi Court. Atmore Weed Abatement performed the service. The Fire Department also required the slope's dead wood under the shrubs be removed. By removing the dead wood most of the vegetation was removed from the slope, which may have created a slope erosion problem this winter; therefore, staff hydroseeded the slope with a native flower mix with a fast growing grass to stabilize the slope during the winter rains. The cost total was \$14,395. Growth continues to be slow. Only about 75% coverage has occurred. Staff is working on an alternative to the hydroseeding and planted several low water use shrubs and trees to the slope.

Zone 10 Wall Cap Replacement Project: Staff has contacted the wall cap fabricator Armorcast to provide a price to fabricate 100 new wall caps and the City's contractor Hahn Construction for an installation cost. Fabrication cost is \$8,800 (\$82 each), and installation cost is \$4,500 (\$45 per cap). Staff requested \$15,000 in the FY17/18 budget to fund the project.

Zone 10 - Tierra Rejada Streetscape: Construction on Tierra Rejada Streetscape Revitalization – Phase 1 was completed on March 30, 2017. Since installation, the plant material performed well, with flowering plants presenting a variety of colors and textures along the renovation area in May and June. The project was highlighted in the summer edition of the City Newsletter, and updates and photos posted on the project webpage (moorparkca.gov/tierrarejada). Feedback has been generally positive, with eight written comments received as of 6/30/17. Of these comments, four were positive, two negative, and two requested additional information. Staff also received a number of informal comments in support of the new Tierra Rejada landscaping over the phone and in person while interacting with the public.

Zone 20 - Williams Lyons "Pete Peters" Trail Extension: Staff inspected the trail extension located below Peter's property for installation compliance with the irrigation, planting, and lighting plans. Staff's inspection concluded that the irrigation operation and coverage, the plant material count and locations, and the lighting operate are all within substantial compliance with the City approved plans.

City Urban Forest

Arbor Day Celebration: The City celebrated the 2017 Arbor Day on April 28, at Mountain Meadows Park from 5:00 to 6:00 pm. Fifty (50) free 5-gallon Valley Oak trees were given away to the public.

ZONE 2-5-10 Redwood Tree Removal and Replacement Project: To date the City's tree services contractor, Mariposa, has removed 292 dead Redwood trees. Approximately 293 remain, some still have green growth but several have succumbed

to the canker disease and will be removed under funding from the FY 2017-18 budget. West Coast Arborist to date has planted 123 replacement trees on Tierra Rejada Road, in Zones 2, 5 and 10. An Additional 150 replacement trees are being scheduled for planting on Tierra Rejada Road.

Tree City USA and Growth Award: Staff has prepared and submitted the 11th year Tree City USA and 7th year Tree City Growth awards applications to the National Arbor Day Foundation for approval.

Free Wood Mulch Program: The City's free wood mulch giveaway was held on held on Saturday, April 22, between 9:00 am and 12:00 pm at the vacant lot located next to the Library. The date was changed from April 8, due to Rain. Approximately 34 residents attended. The next Free wood mulch day is scheduled for July 8, 2017.

New Tree Pest Control Program: No change since last report Staff requested bids from five tree pest control companies to provide proposals for the control of the Phoyphagous Shot Hole Borer (PSHB) and other invasive tree pests found in the City. The program will have the Contractor build and install 8-funnel Lindgren traps at designated City locations to trap tree pests within the City's urban forest. The Contractor will monitor the traps monthly and report pests found in the traps that endanger the health of the City's urban forest and recommend a treatment plan to protect the tree(s). This item will be brought to the City Council for consideration during the preparation of the annual budget.

Mariposa Tree Services Agreement: Mariposa's tree services Agreement was increased from \$256,795 to \$464,350 annually. This additional Agreement Contractor compensation increase will provide staff funding to help manage the City's urban forest, that has over the past years increased in size (growth) and requires more tree maintenance, or tree removal due to disease, dead, or property damage.

Affordable Housing

Walnut Street Apartments: Escrow closed with the Area Housing Authority on the Walnut Street Apartments project on March 27, 2017. The Area Housing Authority began demolition of the site in April, and a ground breaking ceremony was held on May 25, 2017. The construction timeline is expected to take twenty four months. The City assisted the project by providing a land loan of \$3,444,000, a construction to permanent loan of \$1,250,000, and fee waivers of \$750,000. The land loan would be paid back in 32 years and the construction to permanent loan would be paid back in 17 years. The project will provide 23 two and three bedroom low and very-low income apartments and townhomes.

First Time Home Buyer Program (FTHB): Refinancing was completed on one home loan in the Waverly Place community.

First Time Home Buyer (FTHB) Program Monitoring: A self-certification form is under development by staff for use in monitoring property owner compliance with FTHB program guides, and anticipates distribution in the fall of 2017.

Affordable Rental Housing Compliance Monitoring: No Change Since Last Report. Waterstone Moorpark continues to phase in water/sewer/trash utility billing to affordable units during 2017, as allowed for in the Affordable Housing Agreement. Staff continues to work on updating the Monitoring Agreements to match updated business entity information for Urban Futures Bond Administration, Inc.

Property Management

General Property Maintenance: Staff completed 38 City vacant property sites required under the Ventura County Fire Protection District “Notice to Abate Fire Hazard” by June 1st requirement

Disposal of former MRA Properties (Objective V.A.13):

Description: Dispose of applicable former Moorpark Redevelopment Agency owned properties.

Status: Work has commenced. The City now owns the property on the south side of High Street. The City also owns the properties at 347 Moorpark Avenue and 467 High Street. The Oversight Board also approved the purchase of 500 Los Angeles Avenue, however, that purchase from the Successor Agency has not been finalized.

In May, the City Council approved the Disposition and Development Agreement (DDA) with Apricot Lane Farms. However, before the DDA was signed the Developer notified the City in June that they would no longer be moving forward. Staff is performing some additional due diligence on the site before marketing it again.

Long Range Property Management Plan (LRPMP): No change since last report.

The Department of Finance (DOF) has requested certain changes be made to the LRPMP. Staff processed some of the changes and the Oversight Board approved the revised LRPMP, but the LRPMP was submitted without changes to the civic center properties and the properties utilized by the High Street Arts Foundation from governmental purpose properties. Moorpark Unified School District has submitted a letter of support to DOF stating that the government use properties identified in the LRPMP should remain under City ownership and not be sold. DOF has received the revised LRPMP and now has additional questions. Staff answered all of DOF’s questions. Senator Pavley submitted a letter in support of the City to DOF. The City has received a letter of approval from DOF for the LRPMP. Staff is preparing a contract amendment with Riggs and Riggs for appraisal services on the former redevelopment property. Properties are on the July 5 Successor Agency agenda for approval of the transfer to the City.

Redevelopment of East High Street (Objective II.A.9): No change since last report. The Successor Agency officially transferred the property at 450 High Street to the City of Moorpark on June 15, 2016. The property has been opened and signed to allow additional Metrolink parking, which will be needed when the improvement and expansion of the existing Metrolink station gets underway later this year.

347 Moorpark Avenue (Objective II.A.6): No change since last report. The Agency dedicated twenty feet to the City for expanding the Moorpark Avenue right-of-way. Staff is still considering redevelopment ideas for this site.

31 Poindexter Avenue: Escrow will close on the property at 31 Poindexter Avenue in early April. A portion of the property will be used for widening of Moorpark Avenue. The Moorpark Foundation for the Arts will be moving the theater storage from the old fire station site to a portion of the building and staff is preparing an Amendment to the Operating Agreement to include the usage of 31 Poindexter.

Sustainability

Climate Action Plan: No change since last report. Staff is going to meet with the Community Development Department staff to discuss preparation of a Climate Action Plan (CAP) to help drive the City's sustainability policies and procedures. Staff is collecting other Agency CAP's and searching for available grants to assist in the preparation of the document.

Community Choice Energy Study: No change since last report. On November 4, 2015, the City Council authorized the City of Moorpark's participation, at a cost of \$10,000, in the Community Choice Energy Study being undertaken by the Counties of Santa Barbara, Ventura, and San Luis Obispo. The Study will determine the feasibility of implementing a Community Choice Energy program in the tri-county region. Currently, the Advisory Working Group (AWG) has selected the consultant EnerNex to prepare the Community Choice Energy Study. EnerNex has begun to review and analyze load data from all the participating jurisdictions. The AWG website went live in September, and a media campaign has begun to notify the communities of the feasibility study. A recommendation to the City Council based on the results of the study is expected in spring 2017.

Streetlight Purchase: In May, the City Council authorized staff to move forward with the negotiating the purchase of the streetlight system from Southern California Edison (SCE). Staff's analysis indicated that the savings from the purchase of the system would offset the additional costs for maintenance of the system and still provide approximately \$156,000 in savings annually. Staff is working on contracting with a consultant who will provide a more robust analysis of the savings and provide additional information on financing feasibility. Staff will be returning to City Council in July for approval of the Purchase and Sale Agreements.

Vector/Animal Control

Animal Statistics

ANIMAL SERVICE AND COMPLIANCE

FY 2016-2017	Service Calls	Citations	Nuisance Hearings	Animals to Shelters/Rescues	Dogs to Mpk Holding Shelter	Dogs to VCAS
July	110	1	0	9	8	4
Aug	128	0	1	6	4	1
Sept	119	0	0	6	3	2
Oct	121	1	0	0	4	0
Nov	81	1	0	3	4	3
Dec	113	2	0	1	1	0
Jan	191	1	0	1	0	1
Feb	166	2	0	2	1	0
March	135	4	0	0	2	0
April	158	4	0	0	1	0
May	139	2	0	11	2	0
June*	114	0	0	0	3	1
YTD Total	1,575	18	1	39	33	12
Totals to June 28						

Animal Licenses

FY 2016-2017	Dog Licenses (City)	Interim Dog Licenses (City)	Cat Licenses (City)	Interim Cat Licenses (City)	VCAS & Vet Licenses	Total Licenses Sold	Last Year
July	14	2	0	1	467	484	615
Aug	15	8	2	0	427	452	567
Sept	14	3	0	0	677	694	665
Oct	22	11	0	0	413	446	422
Nov	7	3	0	0	369	379	297
Dec	30	5	0	0	349	384	426
Jan	26	3	2	0	473	504	654
Feb	24	12	1	0	531	568	391
March	19	3	0	0	617	639	430
April*	39	7	0	0	493	539	664
May*	24	7	0	0	583	614	721
June*	13	6	0	0	454	461	819
YTD Total	247	70	5	1	5853	6164	6,671

*VCAS estimate on final quarter still being tabulated.

Activity Summary: The majority of animal control activity for the 2016/17 fiscal year is summarized in the two tables listed above. There were a total of 158 service calls in April, 139 in May, and 114 service calls in June to date. Only one dog and no cats were taken to VCAS shelters during the past three months. In addition, eleven injured wild animals were taken to a local wildlife rescue by Moorpark staff during the past three months. Six dogs were temporarily held at the Moorpark temporary shelter facility until owners came in and picked them up. There were no confirmed reports of large wildlife such as mountain lions or bears or animals positive for rabies during the last three months. Overall licensing totals for the past fiscal year are currently less than last year's fiscal year total to date. Staff anticipates receiving a final fiscal year total from VCAS in mid to late July.

VCAS Contract, Animal Services Commission, and City Staff Meetings: The last VCAS Commission meeting was held on June 8, 2017. The next meeting is scheduled for August 14, 2017. There were no City/VCAS staff meetings during the last quarter. VCAS license canvassing staff canvassed in Moorpark on weekends during the past quarter as contracted. There are no anticipated changes on the new VCAS/ City of Moorpark contract for the new fiscal year.

Vector Control Activity: No West Nile Virus (WNV) activity has been reported yet in Ventura County for 2017. Mosquito surveillance and control is at peak levels with the warm summer weather. The majority of control activity time is continues to be dedicated to the Arroyo Simi and the drains leading to Arroyo. The chart below summarizes vector control field activity for the fiscal year.

VECTOR CONTROL STATISTICS

FY 2016-2017	Service Calls	Mosquito Related	Bees & Wasps	Rodents	Other	Pesticide Applications	Square Ft Treated
July	4	4	0	0	0	62	23,030
Aug	8	5	2	0	1	66	30,090
Sept	11	9	2	0	0	35	7,240
Oct	4	0	2	0	2	23	3,900
Nov	8	8	0	0	0	19	4,600
Dec	5	5	0	0	0	7	850
Jan	0	0	0	0	0	1	400
Feb	1	1	0	0	0	5	1,700
March	6	5	1	0	0	19	5,200
April	18	8	7	0	3	54	24,940
May	10	10	0	0	0	70	76,860
June	10	8	1	0	1	81	127,360
YTD Total*	85	63	15	0	7	442	306,170

* June total to 6/27/17

Business Registration (BR) Inspections: Field staff continues to devote some time out in the field and office towards business registrations. Staff has summarized past and current BR field data in the table below:

FIELD BUSINESS REGISTRATION ACTIVITY – CURRENT FISCAL YEAR

Business Registration Field Activity				Business Registration Field Activity			
FY 2016-2017	Field Contacts	BR Violations	Hours	FY 2015-2016	Field Contacts	BR Violations	Hours
July	48	33	21	July	47	21	22
Aug	64	35	30	Aug	113	61	39
Sep	76	43	38	Sep	77	41	39
Oct	52	29	28	Oct	97	48	42
Nov	42	23	20	Nov	56	40	26
Dec	74	39	35	Dec	50	25	24
Jan	55	30	30	Jan	52	19	28
Feb	71	53	34	Feb	51	31	25
March	46	26	25	March	64	40	35
April	58	35	31	April	56	41	60
May	50	32	27	May	41	21	22
*June	47	29	27	June	71	30	33
*YTD Total	683	407	346	YTD Total	775	418	395
*Final June total pending.							