

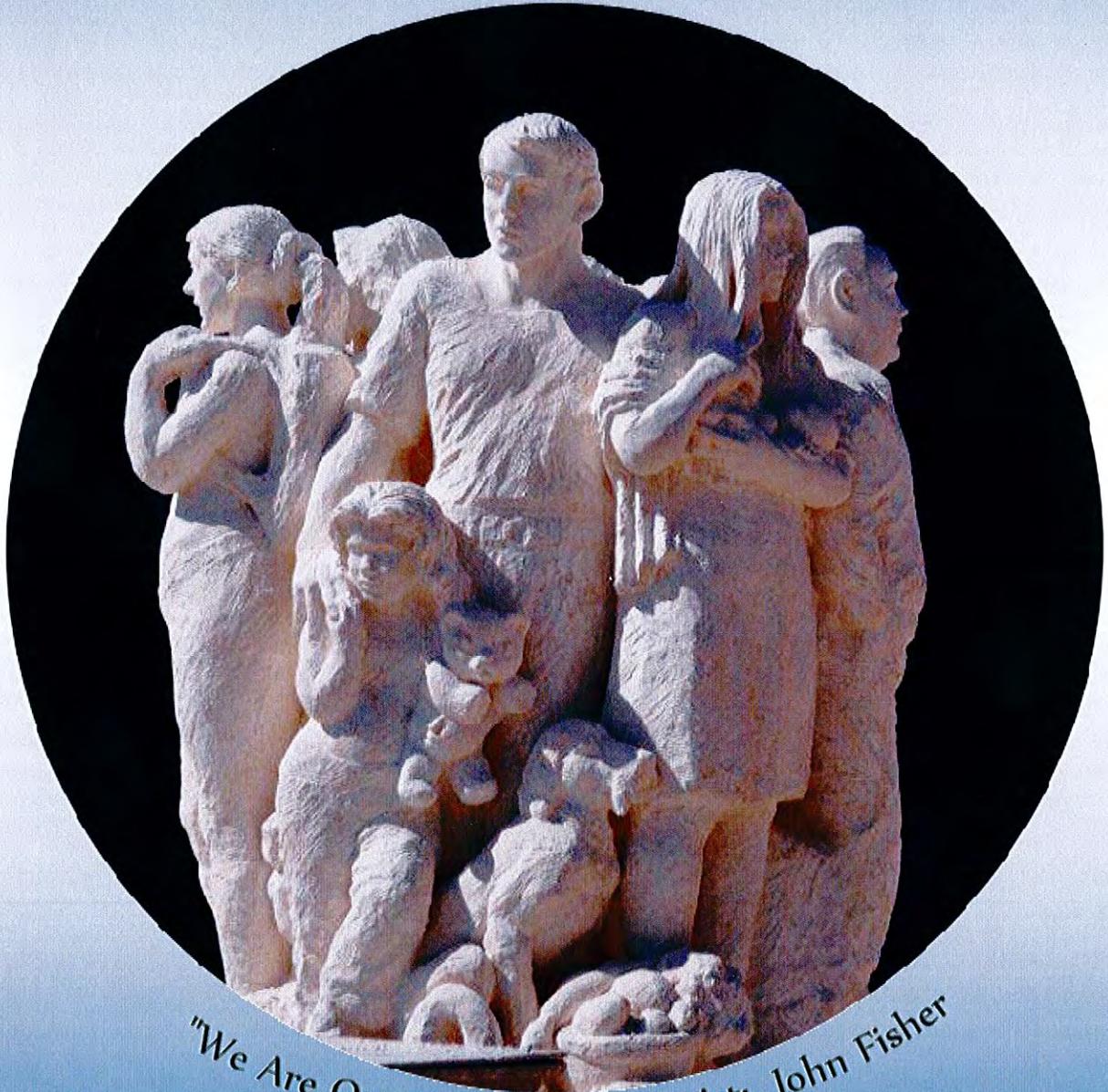
# City of Moorpark, California

Fiscal Year

Operating and Capital

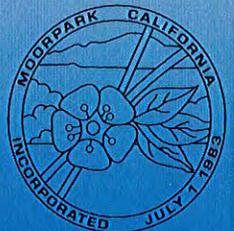
2012-2013

Improvement Projects Budget



"We Are One Family"

Artist: John Fisher



On the cover...

The Art in Public Places Sculpture "We Are One Family" was completed in April 2012 by John Fisher. The Sculpture is located at The Ruben Castro Human Services Center, 612 Spring Road, which is scheduled to open in September 2012.

Picture by Hugh Riley, Parks, Recreation and Community Services Department

# City of Moorpark



## OPERATING AND CAPITAL IMPROVEMENT BUDGET FY 2012/13

### **DIRECTORY OF CITY OFFICIALS**

#### CITY COUNCIL

Janice Parvin, Mayor

Keith Millhouse  
Roseann Mikos, Ph.D.

Mark Van Dam  
David Pollock

#### CITY MANAGEMENT STAFF

Steven Kueny, City Manager  
Hugh Riley, Assistant City Manager  
Deborah Traffenstedt, Deputy City Manager  
David Bobardt, Community Development Director  
David Klotzle, City Engineer/Public Works Director  
Ron Ahlers, Finance Director



# City of **MOORPARK**

## *Honorable City Council*

### **CITY MISSION STATEMENT**

*Striving to preserve and improve  
the quality of life in Moorpark*



*Councilmember*  
**KEITH MILLHOUSE**



*Councilmember*  
**ROSEANN MIKOS**



*Mayor*  
**JANICE PARVIN**



*Councilmember*  
**MARK VAN DAM**



*Councilmember*  
**DAVID POLLOCK**

**CITY OF MOORPARK  
FISCAL YEAR 2012/13  
OPERATING AND CAPITAL IMPROVEMENT BUDGET**

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**CITY OF MOORPARK  
FISCAL YEAR 2012/13  
OPERATING AND CAPITAL IMPROVEMENT BUDGET**

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**CITY OF MOORPARK  
AGENDA REPORT**

**To:** Honorable City Council  
**From:** Steven Kueny, City Manager   
**Date:** May 23, 2012  
**Subject:** City Manager's Budget Message for Fiscal Year 2012/2013

**EXECUTIVE SUMMARY**

Over the last few years, the City has taken a number of actions to reduce General Fund (GF) expenditures. This has included the elimination of seven (7) full-time positions saving the General Fund about \$801,000 per year, reduced employee benefits including the City's contribution to health benefits, changed park maintenance service levels including less frequent mowing, paid off PERS Side Fund, OPEB and general liability to take advantage of low interest rates and eliminating the need for annual payments, and improved efficiencies in purchasing and various procedures.

The proposed FY 2012/13 Budget as presented to the City Council has a projected General Fund (GF) deficit of \$1,360,000. The City Manager has included recommendations in this report to balance the GF budget. About one-half of the recommendations include use of the GF Reserve. For the first time, the recommendations include a proposed reduction in Public Safety Services with the elimination of the School Resource Officer position. As with the seven (7) staff positions eliminated over the past few years, the reduction in the Public Safety Budget is recommended to achieve ongoing savings to GF expenditures.

As discussed in detail in this report, a number of factors need to be considered not only for FY 2012/13 but also for their long-term benefit or consequences for the City including:

1. Elimination of redevelopment agencies
2. Increasing need for the GF to augment funding for landscape and parks' maintenance, street lighting, community development, and engineering
3. Excluding revenue from three new sources totaling about \$300,000; GF revenue is flat and minimal growth is expected in the next few years

City Manager's Budget Message  
May 23, 2012

4. No growth in property tax is projected for FY 2012/13 or FY 2013/14
5. No GF money is available for capital projects unless taken from the Reserve
6. The State economy still shows uncertainty; the State Budget has a projected \$16B deficit and a proposed State Sales and Income Tax increase measure complicates any consideration of a City ballot measure for a revenue increase
7. Staff related reductions are not proposed nor are any salary or benefit increases except health insurance premiums
8. The relatively small amount of new development activity has substantially reduced billable hours and revenue for Community Development
9. Cost Allocation Plan contributions to the GF have decreased due to elimination of redevelopment and declining contributions from operating departments
10. The projected GF surplus from FY 2011/12 is only \$290,000 which is about two percent (2%) of the GF operating budget. This is proposed to be used to help address the FY 2012/13 projected deficit.
11. Operating costs are expected to increase. We expect increases for contract law enforcement and modest increases in City retirement and medical insurance. Even a 3 percent (3%) increase in law enforcement contract rates will cost about \$200,000.

As in past years, a number of options are presented for consideration to not only address the projected annual deficit but to provide ongoing savings or new revenue in order to provide for the desired level of services for Moorpark.

The City's Budget serves as a spending plan for the upcoming fiscal year. The Operating Budget and Capital Improvement Program Budget are adaptable documents which can be changed during the year. When needed, budget adjustments are submitted to City Council for unforeseen and/or unanticipated events which take place during the year.

The City Manager's recommended budget for the City of Moorpark and the Successor Agency to the Redevelopment Agency of the City of Moorpark for FY 2012/13 are presented to the City Council and Successor Agency for consideration.

#### General Fund Overview

The projected General Fund operating surplus for FY 2011/12 is about \$290,000, most of which will come from expenditure savings. The General Fund budget for FY 2012/13, as presented, is not balanced. The current projected deficit is about \$1,360,000. Revenues are estimated at \$15,663,000, an increase of \$216,000 (1.4%) from the revised estimate for FY 2011/12. Expenditures are estimated at \$13,695,000, an increase of \$799,000 (6.2%) from the prior year revised estimate. Transfers In are estimated at zero while Transfers Out are estimated at \$3,071,000.

The major revenue sources for the General Fund, along with their associated increase or decrease are: Property Taxes decrease of \$25,000; Property Taxes-Vehicle License Fees zero increase; Sales Tax increase of \$250,000; Sales Tax Compensation increase of \$50,000; Investment Earnings decrease of \$100,000; Interest City/MRA advance decrease of \$150,000; and Cost Plan Charges decrease of \$327,000. New revenue sources are: Community Services Impact Fee of \$155,000, Library Tax Increment of \$120,000 and youth sports fees of \$23,600. Revenues are projected to remain flat for FY 2012/13 and FY 2013/14.

The majority of the increase in expenditures is due to the following estimates: Police Services Contract increase of \$291,000 (5%); full-time salary cost increase of \$134,000 {mainly due to normal step increases}; group insurance increase of \$16,000 {estimated premium increase of 10% for the medical plan}. For the past three years the City has reduced staff through attrition (6 management positions, 1 general employee). This resulted in an annual savings of \$1,128,000; the General Fund portion is \$801,000 {includes Community Development, Engineering, Parks Maintenance and LMDs}.

There are a few continuing concerns. First, the increase in transfers out to various other funds: The Gas Tax fund currently supports 50% of the LMD deficits and will not be able to transfer out that share beginning in FY 2012/13. General Fund transfer is budgeted at \$418,000 (87%) while the Gas Tax transfer is \$64,000 (13%). This means the General Fund will more fully support the deficit in the LMDs. The Community Development Fund and Parks Maintenance Fund each require General Fund transfers in the amount of \$1.1 million and \$1.5 million, respectively. Secondly, the Police Services Contract has increased at a faster pace than any other service in the General Fund and at a faster pace than our General Fund revenue growth. The large losses experienced by the Ventura County Employees Retirement Association {VCERA} have largely contributed to the projected 5% rate increase in FY 2012/13. Larger increases will occur in the future because of these losses by VCERA.

#### Redevelopment Agency

The Redevelopment Agency was dissolved by order of the State of California on February 1, 2012. The City is the Successor Agency and is governed by a seven member "Oversight Board" while ultimate "veto" power is vested with the State Department of Finance and the State Controller. As a reminder, the former Redevelopment Agency used to receive approximately \$6.8 million annually in property tax increment. The majority of this money was committed before paying for staffing and operating costs. Beginning February 1, 2012 the order of payments as controlled by the County Auditor-Controller and mandated by Assembly Bill x1 26 (AB26) are: County administrative charges, pass-through payments to other taxing agencies \$3.1 million; bond payments of \$1.9 million; recognized obligations; administrative cost allowance to the Successor Agency (City) of \$250,000; remaining balance distributed to the taxing agencies.

The City's General Fund has picked up the majority of the expenses of the former Redevelopment Agency, including staffing. While the General Fund is expected to

City Manager's Budget Message  
 May 23, 2012

receive the \$250,000 Administrative Cost Allowance in FY 2012/13, it is not enough to cover the expenses. Costs for the General Fund are approximately \$226,000 (\$169,000 for salaries & benefits plus \$57,000 for operations). The General Fund will not have revenue from the MRA loan of \$150,000; nor the cost allocation plan of \$306,500. The one positive note is the "Administrative Cost Allowance" of \$250,000. Therefore the estimated impact on the General Fund for FY 2012/13 is a negative \$432,500.

In summary, the City has many challenges to overcome in the near future. The economic downturn has caused us to reduce staff but without a noticeable reduction of services to the public. We have weathered an unprecedented taking of local resources {Agency tax increment and City property taxes} by the State of California.

**BUDGET MESSAGE**

The FY 2012/13 General Fund budget as presented is not balanced. The shortfall is approximately \$1,360,000.

**GENERAL FUND**

	2011/12 Revised Estimate	2012/13 Original Budget	Variance Positive/ (Negative)	Percent
Revenues	15,447,500	15,662,815	215,315	1 %
Expenses	12,895,524	13,694,964	(799,440)	(6 %)
Operating Surplus/(Deficit)	2,551,976	1,967,851	(584,125)	(23 %)
Transfers IN	0	0	0	n/a
Transfers OUT	(2,261,709)	(3,070,744)	(809,035)	36 %
Surplus/(Deficit)	290,267	(1,102,893)	(1,393,160)	(480 %)

The table above shows the difference between the FY 2011/12 revised estimate and the proposed FY 2012/13 budget. Revenues have increased by 215,000 or 1.4%; which is really a decrease considering \$298,600 in new revenues for FY 2012/13. Expenses have increased by \$799,000: Police contract (291,000), redevelopment operations in General Fund (\$226,000), full-time merit salary increases (\$10,000). Transfers In have remained the same at zero, while Transfers Out has increased by \$809,000. Excluding cost allocation plan and transfers in, projected General Fund revenues for FY 2012/13 is up at \$470,000.

GENERAL FUND

	2011/12 Original Budget	2012/13 Original Budget	Variance Positive/ (Negative)	Percent
Revenues	15,460,195	15,662,815	202,620	1 %
Expenses	13,092,288	13,694,964	(602,676)	(5 %)
Operating Surplus/(Deficit)	2,367,907	1,967,851	(400,056)	(17 %)
Transfers IN	26,000	0	(26,000)	(100 %)
Transfers OUT	(2,390,116)	(3,070,744)	(680,628)	28 %
Surplus/(Deficit)	3,791	(1,102,893)	(1,106,684)	(29,192 %)

However, when you compare FY 2011/12 adopted budget to the proposed FY 2012/13 budget, you see that budgetary revenues have increased by \$203,000 or 1.3%, while expenses have increased by \$603,000. Transfers In have been reduced to zero. Transfers Out have increased by \$680,000 or 28%. Please refer to the table below for these increased amounts.

GENERAL FUND

TRANSFERS OUT:	2008-09 Actuals	2009-10 Actuals	2010-11 Actuals	2011-12 Estimate	2012-13 Budget	2011-12 to 2012-13 increase/ (decrease)
Community Develop.	\$ 1,146,356	\$ 820,255	\$ 836,831	\$ 905,342	\$ 1,162,024	\$ 256,682
Parks Maintenance	1,092,942	985,734	990,686	1,215,711	1,418,017	202,306
Landscape Districts	102,364	129,816	245,811	130,656	376,882	246,226
Engineering	0	40,000	0	27,682	113,821	86,139
Gas Tax	0	0	0	10,000	0	(10,000)
	\$ 2,341,662	\$ 1,975,805	\$ 2,073,328	\$ 2,289,391	\$ 3,070,744	\$ 781,353

The General Fund has large transfers out each year. The table above details the transfers out for the last three complete fiscal years, current year estimate and next year budget. As you can see, transfers out has increased by \$781,353 from FY 2011/12; split fairly evenly among the four main funds. FY 2012/13 Transfers out amount to \$3,070,744 for the following funds: Community Development, Parks Maintenance, Landscaping Districts and Engineering. The General Fund continues to increase its support of other funds in the City. The Parks Maintenance Fund requires General Fund support of \$1,418,000. The Community Development Fund requires General Fund support of \$1,162,000. The projected Landscaping & Lighting districts deficits for FY 2011/12, which are funded in FY 2012/13, will require support from the General Fund

(\$377,000) & Gas Tax Fund (\$64,000). Gas Tax and TDA Article 8 funding and reserves are decreasing but don't need General Fund support in FY 2012/13 but Gas Tax may need to have a reduced cost plan allocation (see discussion below). We have delayed certain TDA/Gas Tax funded capital projects because the revenue received is just enough to pay for salaries and benefits of city staff along with the operating costs in transit and streets. The net transfer out is \$1,998,000, after the cost allocation plan payments back to the General Fund.

**Fiscal Environment**

**“Triple Flip”** - On March 2, 2004, voters approved a statewide ballot measure (Proposition 57) to issue \$15 billion in deficit reduction bonds. These bonds will be paid off over 15 years based on the revenue stream that will fund them from the “triple flip”. The “triple flip” suspends one-quarter percent of the Bradley-Burns sales and use tax for cities and counties, replaces the lost revenues on a dollar-for-dollar basis with funds set aside from the countywide property tax revenues (primarily ERAF), and increases the State's sales and use tax by one-quarter percent with the State increase dedicated to repayment of the bond measure. The impact to the City of Moorpark will be on cash flow and the subsequent reduction in interest income due to biannual payments rather than monthly sales tax payments. In January 2012, the City received \$428,608 of the “triple flip” payment and another \$428,608 was received in May 2012, for a total of approximately \$857,000. Next fiscal year we estimate this amount at \$875,000, which is just the base amount. This revenue is difficult to forecast since the State is in control of the estimate and the “true-up” payments. A history of the revenue received:

Fiscal Year	Receipted	Increase / (Decrease)	
		Amount	Percent
2004-05	<b>\$ 537,484</b>		
2005-06	<b>608,298</b>	\$ 70,814	13.2 %
2006-07	<b>704,562</b>	96,264	15.8 %
2007-08	<b>779,262</b>	74,700	10.6 %
2008-09	<b>849,226</b>	69,964	9.0 %
2009-10	<b>588,636</b>	(260,590)	(30.7 %)
2010-11	<b>940,790</b>	352,154	59.8 %
2011-12	<b>857,216</b>	(83,574)	(8.9 %)
2012-13	<b>875,000</b>	17,784	2.1 %

**State Transportation Development Act (TDA Fund)** – This revenue represents the quarter cent statewide sales tax funds principally used for transit requirements within the County. The Ventura County Transportation Commission (VCTC) is responsible for apportionment of the funds to cities based on estimated sales tax revenue and population. Generally, once the allocation of funds to the cities is approved the amounts do not change. Due to the improvement in the economy, the actual sales tax revenue is slightly more than estimated for FY 2011/12. In FY 2012/13 receipts are expected to continue their ascent. SB 716, signed into law in October 2009, restricts

TDA funding to just transit purposes beginning July 1, 2014. Therefore, starting on July 1, 2014, TDA money cannot be used for streets and roads like we currently are doing.

### Transit, Streets and Roads

There are several issues affecting the transit, streets and roads budget for the City. First, the City has spent all of its deferred revenue and the majority of its reserves, except for the new Highway Users Tax Section 2103 (HUT 2103) monies, which replaced Prop 42 revenue. There is a minimal reserve remaining of \$165,000 (estimate) as of June 30, 2012. Second, the Gas Tax budget is being spent on staff, operations and subsidizing the landscape maintenance districts. There is little to no money remaining for capital projects on the streets. Therefore, in the future, street capital projects will be funded by grants. Third, SB716 dictates that all TDA monies must be spent on transit, not on streets and roads. This law is effective July 1, 2014. This will eliminate TDA money available for streets and roads currently projected at \$648,000 for FY 2011/12.

**Proposition 42 (Traffic Congestion Relief Fund ~ 2610)** – This State allocation must be used specifically for street and highway pavement maintenance, rehabilitation, reconstruction and storm damage repair. To remain eligible, the City must meet the Maintenance of Effort (MOE) requirement of \$342 General Fund expenditures for street purposes. This base requirement represents the annual average of General Fund expenditures for streets purposes during fiscal years 1996-97, 1997-98 and 1998-99.

In March 2010 as a part of a special budget session called by the Governor, the Legislature passed ABx8 6 and ABx8 9, which contains the provisions for a swap of state sales taxes on gasoline for a gasoline excise tax. The bills were signed into law by the Governor and became effective July 1, 2010. This new law repealed Prop 42:

- Repeals the state sales tax on gasoline (local rates including the Bradley Burns are NOT affected);
- Increases the excise tax on gasoline by 17.3 cents and adds an annual index that is intended to ensure the new excise tax keeps pace with the revenues expected from the sales tax on gas;
- Increases the sales tax on diesel by 1.75 percent and allocates 75 percent to local transit agencies and 25 percent to state transit programs. The excise tax on diesel is reduced from 18 cents to 13.6 cents. Sales tax revenues from diesel must go to transit funding.

The following table depicts the volatility in this State funded revenue source:

Fiscal Year	Received	Increase / (Decrease)	
		Amount	Percent
2004-05	\$ 0		
2005-06	160,091	\$ 160,091	n/a
2006-07	257,004	96,913	60.5 %
2007-08	0	(257,004)	(100.0 %)
2008-09	312,039	312,039	n/a
2009-10	336,599	24,560	7.9 %
2010-11	0	(336,599)	(100.0 %)
2011-12	0	0	n/a

**Highway Users Tax Section 2103 (HUT 2103 Fund ~ 2606)** - The City is supposed to receive the same allocation from this new revenue source as the old Prop 42 revenue. Therefore, the City created a new fund in FY 2010-11 for this Highway Users Tax, **HUT 2103 (Fund 2606)**. We are estimating \$350,000 annually. This money could minimally fund the City's street improvement program (slurry seal and overlays). The following table shows the revenue received from HUT 2103:

Fiscal Year	Received	Increase / (Decrease)	
		Amount	Percent
2009-10	\$ 0		
2010-11	355,764	\$ 355,764	n/a
2011-12	350,000	(5,764)	(1.6 %)
2012-13	350,000	0	0.0 %

**State of California taking Redevelopment Tax Increment {AB 1389}** – This “urgency” legislation was signed by the Governor in September 2008 and required the transfer of \$350 million in statewide redevelopment tax increment to ERAF for FY 2008/09. Moorpark Redevelopment Agency's share was calculated to be \$395,977. The money was to be paid by May 10, 2009. Many redevelopment agencies suspected that this shift would become permanent. Therefore, a lawsuit was filed against the State to preclude this shift. The lawsuit was victorious as this section of the law was found to be unconstitutional; therefore Moorpark Redevelopment Agency did not pay the \$395,977 to the County ERAF fund in May 2009.

Fast forward a few months and the legislature and Governor signed ABx4 26 in July 2009. This bill required redevelopment agencies statewide to transfer \$2.05 billion in local redevelopment funds over the ensuing two years. A lawsuit was filed by the CRA and a judge found in favor of the State of California. The Redevelopment Agency paid the County of Ventura **\$1,925,105** on May 10, 2010 for its portion of the SERAF {Supplemental Educational Revenue Augmentation Fund}. On May 10, 2011, the Redevelopment Agency paid **\$396,345** for FY 2010/11. The voters of the State of California passed Proposition 22 in November 2010; which was intended to protect local government revenues, including redevelopment property tax increment revenue, from

raids by the State of California. Proposition 22 prohibits any further "takings" of redevelopment tax increment monies.

On June 29, 2011, as part of adopting the State of California FY 2011/12 budget, the Governor signed two trailer bills, ABX1 26 ("Dissolution Act") and ABX1 27 ("Voluntary Alternative Redevelopment Program"), into law. The legislation became effective on June 29, 2011. The California Redevelopment Association and League of California Cities sued the State of California on the grounds that ABX1 26 and ABX1 27 were unconstitutional. The California Supreme Court upheld ABX1 26 and declared ABX1 27 unconstitutional. This ruling eliminated redevelopment agencies throughout California as of February 1, 2012.

ABX1 26 provides funding for administrative expenses associated with winding down the redevelopment agency; however, no funds are available to continue with economic development and affordable housing operations previously funded by tax increment.

As of February 1, 2012 the Agency has been legislatively dissolved. City Council authorized the establishment of the "Successor Agency" to the former Redevelopment Agency of the City of Moorpark (Successor Agency). Staff has established all new accounting funds to properly reflect the demise of the Agency and the brand-new creation of the Successor Agency. With this demise, the General Fund will no longer receive revenue from the former Agency for cost plan allocation and interest revenue. Additionally, the General Fund and City Housing Fund have begun paying for the salary & benefit and operating costs for economic development and housing functions of the former agency. There were two revenue adjustments that relate to the former Agency. The annual \$5 million loan between the City and Agency was never implemented; therefore interest income for the General Fund was reduced by \$150,000. The cost allocation plan for the year was \$178,792, instead of \$306,500 for the Agency. ABx1 26 allows for an "Administrative Cost Allowance" to be paid to the successor agency, subject to the approval of the oversight board. Specifically the law states, "the amount shall not be less than two hundred fifty thousand dollars (\$250,000) for any fiscal year or such lesser amount as agreed to by the successor agency." These dollars are being used to fund 75% of the Redevelopment Manager and 50% of the Administrative Secretary of the former redevelopment agency.

FY 2012/13 estimated costs for the General Fund are approximately \$226,000 (\$169,000 for salaries & benefits plus \$57,000 for operations). The General Fund will not have revenue from the MRA loan of \$150,000; nor the cost allocation plan of \$306,500. The one positive note is the "Administrative Cost Allowance" of \$250,000. Therefore the net estimated impact on the General Fund for FY 2012/13 is a negative \$432,500. In addition it provides no funding for economic development and redevelopment activities. Most of the projected staff work is expected to be spent on property maintenance, affordable housing and successor agency/oversight board matters.

**HISTORY: State of California taking "General" Property Taxes** – At the beginning of May 2009, the Governor's office reported that an option to solve the State's budget crisis is to "borrow" 8% of property taxes from local government. This is allowed under Proposition 1A, passed by the voters in November 2004. The 8% is the maximum allowed under the law. The State is required to pay back the money in three years, plus interest. The calculation for the City of Moorpark is \$628,112. The State legislature authorized the securitization of this receivable and the City of Moorpark sold this receivable to the bond market for the exact amount of \$628,112. All costs were paid for by the State. The State is prohibited from "borrowing" until this amount is paid off. The State is restricted to "borrowing" two times in a ten-year period. Therefore, the State cannot "borrow" for another year or until this current debt is completely paid off.

### CJPIA

The California Joint Powers Insurance Authority (CJPIA) recently approved a new methodology for calculating insurance premiums to their member agencies. CJPIA is recognizing outstanding deposits due from and refunds due to their member agencies. The City of Moorpark paid \$473,291 to CJPIA for the General Liability in August 2010. The current balances are both refunds due to the City in the amounts of \$107,000 for General Liability and \$154,000 for Workers Compensation. CJPIA has given the City a 25% credit towards the annual insurance premium for FY 2012/13. Therefore, the amounts the City shall pay CJPIA for FY 2012/13 are:

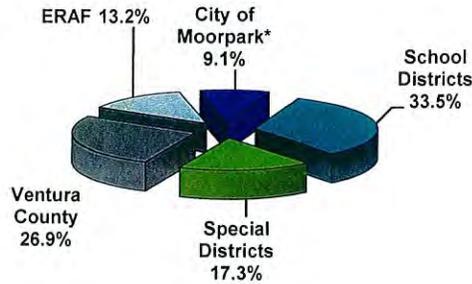
- **General Liability** \$259,652 - \$26,729 = **\$232,923**  
Increase of \$12,839 from last year.
- **Workers Compensation** \$96,690 - \$38,538 = **\$58,152**  
Increase of \$47,747 from last year.

All in all, an increase of approximately \$61,000, of which about \$41,000 is General Fund.

### **The General Fund Revenue Picture for the Coming Year**

The draft FY 2012/13 Budget is presented with an approximate \$1,360,000 General Fund deficit which is after General Fund transfers out to other funds of \$3.1 million, plus Cost Allocation Plan revenue of \$1,865,000. Overall, the General Fund FY 2012/13 revenue excluding Cost Allocation Plan and Transfers, increased by \$471,000 or 3.6% from the revised estimate FY 2011/12. General-purpose revenues such as property taxes, sales taxes and vehicle license fees (VLF) are anticipated to increase by \$98,000 or 1.0%, from \$10,037,000 in FY 2011/12 to \$10,135,000 in FY 2012/13.

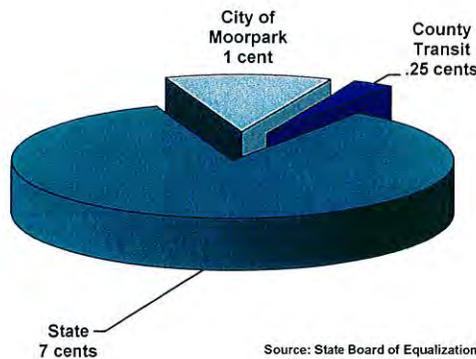
### Property Tax Distribution



\* includes Library  
 Source: HdL Coren & Cone

Property tax revenues are expected to stay the same for the upcoming year. At this point, we should anticipate another year of no growth for FY 2013/14. The property tax decrease is a reflection of the housing slump where California home building and residential real estate markets continue in a modest downward trend. The City's assessed valuation (AV) for property taxes peaked in FY 2008-09 at \$3,985,918,300. AV has declined by about \$152.4 million to \$3,833,526,870 in FY 2011-12. This is a decline of 3.8% over three years, or roughly 1.3% per year. This equates to a decline in property tax revenues of approximately \$138,000 annually. We can expect to recover this loss in about four years (assuming slight decline in market values offset by the 2% annual growth limited by Prop 13). The number of parcels has increased from 9,299 in FY 2008-09 to 9,350 in FY 2011-12. In addition to recapturing the decrease in prior property tax revenue; in order to generate an additional \$1 million in property tax revenue the assessed value would have to increase approximately \$1.1 billion. Example: 2,000 new homes constructed with an initial AV of \$550,000 each. A new commercial or multi-family development, valued at \$40 million, would generate an additional \$36,000 in property tax revenue for the City.

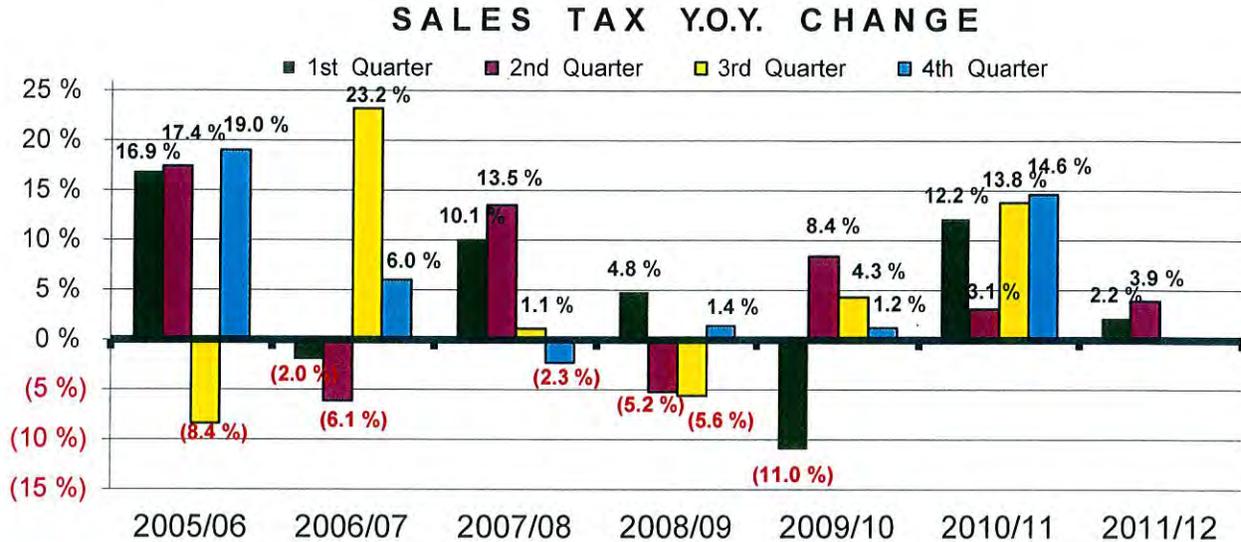
### Sales Tax Distribution 8.25 Cents per Dollar Ventura County



Source: State Board of Equalization

Sales tax revenues are anticipated to increase by 1.9% from \$3,507,000 in FY 2011/12 to \$3,625,000 in FY 2012/13. The majority increase in Sales Tax revenue is attributed to increased retail sales activity and gasoline prices.

Sales Tax revenues have been increasing each quarter for the past nine quarters. In fact, it has been growing at a faster pace than inflation. This trend is expected to continue in FY 2013/14.



Throughout FY 2012/13, new tenants are expected to fill some of the vacant spaces in the Campus Plaza, Village at Moorpark, Warehouse Discount Center, Moorpark Grove, Tuscany Square and Mountain Meadows Plaza shopping centers. The Fairfield Inn Hotel is not expected to be completed by the end of FY 2012/13. As such, no Transient Occupancy Tax (TOT) money has been projected for FY 2012/13. Once completed, the Hotel will provide a new source of TOT revenue, estimated at \$200,000 to \$250,000 annually.

The third major source of revenue in the General Fund is *Property Taxes-Vehicle License Fees (VLF)*, estimated to be \$2,880,000 next year, which is the same amount as FY 2011/12. Due to the "Vehicle License Fee for Property Tax Swap of 2004" that was part of the Governor's 2004 budget package, FY 2005/06 and subsequent years' VLF revenues will be replaced with a like amount of property taxes, dollar-for-dollar. As such, this property tax revenue in lieu of VLF corresponds to the annual trend of each city's and county's assessed valuation of taxable property (calculations will be made and paid by county auditors, instead of the state). In simple terms, the City will be made whole in receiving its normal revenue allocations.

General purpose revenues, such as property tax, sales tax and vehicle license fees are the only significant sources of revenue the City receives which do not have restrictions

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on how they may be used. These discretionary revenue sources are used to support a variety of programs and services that do not have other dedicated revenue sources. As inflation and the demand for services grow, the future of those services depends on increases in these discretionary revenues. Over the past eight years, the City's cost to provide law enforcement services has increased at a higher percentage rate each year than General Fund revenues. Law enforcement services now account for 51% of all General Fund revenues (after deducting the cost allocation plan reimbursement from which they don't contribute).

The survey below shows how the City fared compared to other municipal agencies on selected major revenue sources:

<b>City of Moorpark Revenue and Population Survey (Based on FY 2010/11 Actual)</b>							
	<b>Moorpark</b>	<b>Thousand Oaks</b>	<b>Camarillo</b>	<b>Simi Valley</b>	<b>Santa Paula</b>	<b>Agoura Hills</b>	<b>Oxnard</b>
Sales tax <sup>1</sup>	\$2,577,105	\$22,123,406	\$12,591,309	\$14,632,972	\$1,417,271	\$3,041,806	\$33,396,737
Property tax <sup>2</sup>	7,287,282	34,355,639	19,401,813	22,864,848	5,286,239	9,206,942	71,118,203
Business License/ Registration	144,845	1,708,860	1,320,115	1,751,072	110,511	61,745	4,412,881
TOT	-	2,702,879	1,581,673	1,218,094	73,504	1,709,143	3,301,864
VLF	170,592	657,519	303,904	641,204	136,727	118,561	897,751
<b>Total</b>	<b>\$10,179,824</b>	<b>\$61,548,303</b>	<b>\$35,198,814</b>	<b>\$41,108,190</b>	<b>\$7,024,252</b>	<b>\$14,138,197</b>	<b>\$113,127,436</b>
January 1, 2011 population	34,710	127,557	65,830	125,026	29,531	20,393	199,722
<b>Revenue per capita</b>	<b>\$ 293.28</b>	<b>482.52</b>	<b>534.69</b>	<b>328.80</b>	<b>237.86</b>	<b>693.28</b>	<b>566.43</b>

Notes:

1. Sales tax per capita is \$122 for the State; \$120 for Ventura County and Moorpark's is \$92.
2. Thousand Oaks, Camarillo and Simi Valley include property tax revenues for their respective Recreation Districts, reported at 90% of the total since respective District boundaries are greater than city's.

The City of Moorpark continues to be a relatively low property and sales tax city. As referenced above, the City's per capita sales tax is only about 70% of the county and statewide average and the City is also on the lower end of total General Fund Revenue per capita. In addition to relatively low sales and property taxes, the City has no revenue from Utility Users Tax (UUT), Transient Occupancy Tax (TOT) and business licenses (current Business Registration Program generates about \$130,000 per year and is cost neutral).

About 20% of the City's approximate General Fund revenue of \$15.7 million includes:

- \$1,865,000 Cost Allocation Plan from various other City funds which decreased by \$327,000 or 27% from FY 2011/12 projected allocation.

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- \$0 Cost Allocation Plan from the MRA; this decreased by \$179,000 or 100% from prior year.
- \$250,000 in interest income; revenue increased by \$107,000 or 75% from estimated FY 2011/12 due to purchases of longer-term securities with a higher rate of return and an additional \$5,000,000 in principal to invest (no redevelopment loan).

The Cost Allocation Plan is reduced from the prior year because of the staffing reallocations that have occurred and the abolishment of the redevelopment agency. The General Fund and other funds are absorbing these positions. Partially as a result of the Cost Allocation Plan, the General Fund is proposed to transfer out \$3,071,000 to certain department's restricted funds in FY 2012/13 to maintain current level of service, as compared to FY 2011/12 in which about \$2,289,000 is projected to be transferred.

GENERAL FUND  
TRANSFERS OUT

<u>FUND</u>	Budget <u>2011/12</u>	Budget <u>2012/13</u>
Park Maintenance	\$ 1,215,711	\$ 1,418,017
Community Development	905,342	1,162,024
Engineering/Public Works	37,682	113,821
Gas Tax	0	0
City wide Assessment District Landscaping	95,696	285,357
50% of Assessment District Zone 1	0	455
50% of Assessment District Zone 3	1,321	1,692
50% of Assessment District Zone 4	3,737	4,254
50% of Assessment District Zone 5	10,578	34,311
50% of Assessment District Zone 6	1,781	2,642
50% of Assessment District Zone 7	4,997	11,116
50% of Assessment District Zone 8	8,709	22,194
50% of Assessment District Zone 9	2,193	4,192
50% of Assessment District Zone 10	0	7,677
50% of Assessment District Zone 14	1,644	2,992
Total	<u>\$ 2,289,391</u>	<u>\$ 3,070,744</u>

The total projected transfers of \$3,071,000 is \$781,000 more than what will be transferred in FY 2011/12. This is one of the reasons for the General Fund projected deficit for FY 2012/13. This \$3,071,000 General Fund transfer out, less the cost allocation plan revenue of \$1,865,000, leaves a "net transfer out" of \$1,206,000. The

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primary goal of these transfers from the General Fund is to eliminate the negative fund balances in the other funds. The General Fund will only transfer the amount of money it will require to bring the fund balances in these other funds up to zero.

The City has been prudently building a reserve in the General Fund. Historically, the interest income earned on this reserve has been needed for operational costs. Approximately \$250,000 is expected as interest income for FY 2011/12. This is \$107,000 more than FY 2010/11 but it is \$470,000 less than interest revenue earned of \$720,000 in FY 2008/09. The main factor is the ultra-low interest rate environment.

The State of California has placed mandates on local government to perform certain services. These mandates are reimbursable by the State through the annual submittal of claims in the SB90 process. The State can defer payment on these claims, which they have currently done. The City of Moorpark has outstanding claims of about \$724,000. We do not know when we will receive payment from the State.

Rent contributions from Charles Abbott and Associates at an estimated \$2,378 per month have been included as rental income in the General Fund for FY 2012/13. The rent includes the use of office space in the modular buildings including utilities as well as miscellaneous office supplies.

The City receives franchise fees from various companies. Revenues from these fees are normally very stable from year to year as shown in the table below. The growth in these fees is generally a result of new development.

<b>Franchise</b>	<b>FY 2009/10 Actual</b>	<b>FY 2010/11 Actual</b>	<b>FY 2011/12 Estimate</b>	<b>FY 2012/13 Budget</b>
Cable TV	\$ 392,578	\$ 404,048	\$ 400,000	\$ 400,000
Edison	293,718	279,817	300,000	300,000
Natural Gas	83,313	95,151	100,000	100,000
Oil	2,631	5,144		
PEG Fees	41,799	41,883	40,000	40,000
Comm Services/Impact Fee			155,000	155,000
GI - Rubbish	186,955	199,654	186,700	200,000
Moorpark Rubbish	113,323	119,272	119,000	125,000
Landfill Local Impact Fee	49,483	53,167	58,900	54,000
CIWMP Fees	8,025	9,641	8,300	8,300
<b>TOTAL</b>	<b>\$ 1,171,825</b>	<b>\$ 1,207,777</b>	<b>\$ 1,367,900</b>	<b>\$ 1,382,300</b>

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The City receives bond administrative fees from various development projects to provide sufficient funds to cover in-house staff and contracted services to provide for the necessary financial, legal and administrative services. The FY 2012/13 budget reflects \$87,000 from the following sources:

- Waterstone Apartments
- Villa Del Arroyo
- Vintage Crest
- Vintage Crest (Pilot Fee)
- Pardee Moorpark Highlands

The current economic climate has greatly affected new development. As you are aware, the City's Community Development Department has historically been predominantly funded by development-related revenues. The decline of such revenue was experienced in the last five fiscal years and is expected to continue through at least FY 2012/13. As a result, the Community Development Fund has required transfers from the General Fund to support its normal operations. Next year's transfer from the General Fund is \$1,162,000. The issue of declining development-related revenue has been discussed during previous years' budget sessions. For FY 2012/13 it is projected that billable time from development related projects will be about 1,500 hours.

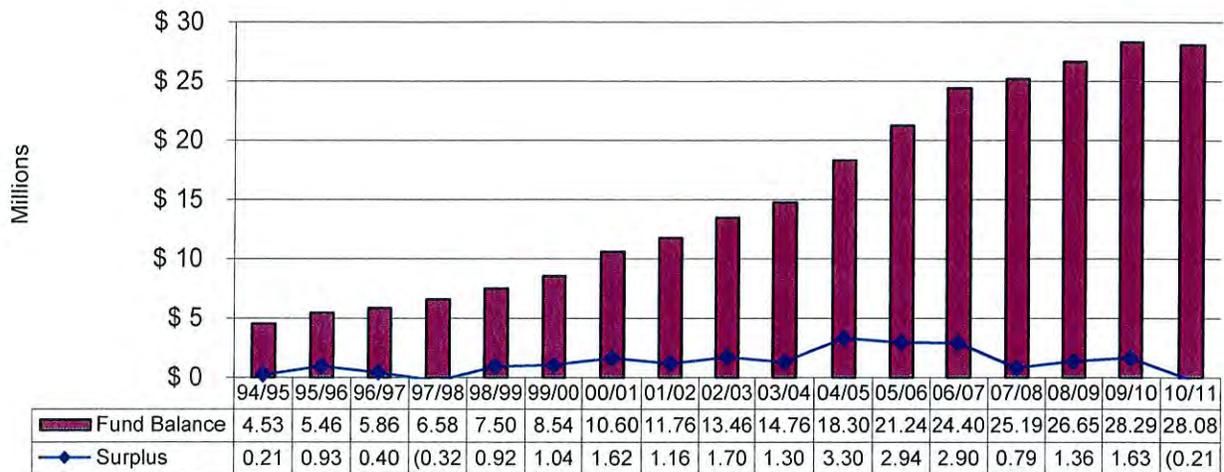
COMMUNITY DEVELOPMENT FUND 2200

	2008-09 Actuals	2009-10 Actuals	2010-11 Actuals	2011-12 Original Budget	2011-12 Revised Estimate	2012-13 Budget
Total Revenues	\$ 1,643,305	\$ 1,070,681	\$ 915,101	\$ 935,605	\$ 600,866	\$ 690,000
Total Expenditures	\$ 2,413,472	\$ 1,907,695	\$ 1,773,712	\$ 1,756,596	\$ 1,534,208	\$ 1,852,024
Surplus or (Deficit)	(\$ 770,167)	(\$ 837,014)	(\$ 858,611)	(\$ 820,991)	(\$ 933,342)	(\$ 1,162,024)
Transfers In	\$ 1,162,972	\$ 837,014	\$ 858,611	\$ 821,000	\$ 933,342	\$ 1,162,024
Begin Fund Balance	(\$ 392,805)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
End Fund Balance	\$ 0	\$ 0	\$ 0	\$ 9	\$ 0	\$ 0

**General Fund Reserves**

The General Fund is projected to have a surplus of \$290,000 for FY 2011/12. As previously stated, this is primarily from expenditure savings and is about 2% of the total General Fund budget. The surplus is proposed to be used to help balance the FY 2012/13 General Fund budget.

HISTORY OF MOORPARK'S GENERAL FUND BALANCE AND RESERVES  
 Fiscal Years 1994/95 thru 2010/11  
 (Based on audited numbers)



There is a need to set money aside for future capital projects including city hall, library expansion, streets, parks and building maintenance and upgrades. As a reminder, FY 2007/08, the total General Fund expenditures and transfers out to other funds exceeded total revenues and transfers in from other funds by \$20.7 million, per the CAFR. During June 2008, the City Council approved the creation of a "Special Projects Fund". The General Fund transferred out \$21.5 million to the Special Projects Fund in FY 2007/08. The chart above does not show this transfer to the Special Projects Fund, instead it displays the General Fund surplus inclusive of the Special Projects Fund.

**Cost Increases Anticipated for FY 2012/13**

Staffing Expenses

No cost of living adjustment is included in the personnel costs. Full time salary costs have increased by \$10,000 due to merit increases. The level of employee benefits is proposed to remain the same. The general liability insurance budget is \$232,923; an increase of \$13,000 {General Fund increase of \$9,000}, an approximate 5.9% increase. The worker's compensation insurance premium budget is \$58,152 for FY 2012/13. This is an increase of \$48,000 {General Fund increase of \$32,000}, or 458%. These rates vary from year to year through the pooling of losses and purchased insurance through

the California Joint Powers Insurance Authority (CJPIA). Each year the CJPIA prepares the annual invoice which is due July 1<sup>st</sup>. The invoice is comprised of two components: the annual contribution and the aggregate retrospective adjustment which reflects the City's claims and loss experience from prior years.

The cost for the Health Plan is expected to increase 10% on January 1, 2013. The PERS Board is expected to disclose the rate increases for the health plans in late summer. Beginning with FY 2010/11, the City's payment for employee's medical insurance is "capped" at the higher of: \$1,177 per month or 90% of the family rate for the PERS Choice PPO Plan. Therefore any increase in cost is solely from the increase in the PERS Choice PPO rate. FY 2011/12 medical premiums are approximately \$835,000, with next year's estimate at \$855,000; an increase of \$20,000 {General Fund \$16,000}. The City is in a good position compared with other organizations.

The FY 2012/13 City rate for the CalPERS payment {retirement plan} increased about 1.3% of pay, from 9.539% up to 10.806%. A one-time 12 month increase of 1.09% is applied for FY 2012-13 to pay-off the side fund. The amount is approximately \$51,000 for the City; General Fund portion is about \$31,000. The side-fund was recreated last year because of the granting of a two-year service credit for one employee in Public Works. CalPERS has projected rates to increase from 1.5% to 3.0% of pay for the remainder of the decade. CalPERS experienced abnormally high losses in 2008 and 2009. The funded ratio of the retirement plan decreased from over 100% to the 60% range. The contributions from the employers should be higher than what CalPERS is currently estimating. CalPERS will release the official rates in November 2012 for FY 2013/14. We'll have to wait and see the actual increase in the rate. CalPERS investments declined in value well over 25% during the market crash of 2008/09. The investment markets have made a dramatic recovery within the last three years. However, this rebound will not affect our rates for several years. As a reminder, each 1% increase in the CalPERS rate adds about \$50,000 of costs, \$28,000 of this to the General Fund, based on current payroll. This same issue will increase the Public Safety contract with Ventura County. We can expect large increases in the contract cost into the foreseeable future from Ventura County, solely due to the increase in their own retirement pension costs. A 5% increase in the rates would add over \$300,000 in costs, based on current levels of service.

A new cost in FY 2008/09 was the annual contribution of \$31,000 for Other Post-Employment Benefits {OPEB}. Annual contributions are made at the end of each fiscal year, beginning with the June 30, 2009 contribution. The cost to the General Fund is approximately \$16,000. The City conducted an actuarial study for OPEB, as of June 30, 2010 which calculated the unfunded liability at \$103,000. This amount was paid into the City's California Employer Retiree Benefit Trust (CERBT) account with CalPERS. The cost for the actuarial study is approximately \$10,000. The Governmental Accounting Standards Board (GASB) along with CalPERS are mandating that all participating agencies in a multi-agency OPEB pool conduct their actuarial analysis on the same date. Therefore, the City was required, by GASB, to conduct an actuarial analysis as of June 30, 2010. We were also required by GASB to align our dates with

CalPERS, that is the reason for the actuarial analysis on June 30, 2011; which we did not perform. The next actuarial study shall be performed for fiscal year ending June 30, 2013, in FY 2013/14.

Personnel Changes since July 1, 2008

- Senior Management Analyst (MRA) left vacant
- Deputy City Manager (Community Development) left vacant
- Secretary I (Finance & MRA) left vacant
- Assistant City Engineer left vacant
- Parks, Recreation & Com. Serv. Director left vacant
- Parks/Landscape Manager left vacant
- Management Analyst (Community Development) left vacant

The estimated savings from these personnel actions is approximately \$1,128,000 annually, with the General Fund portion being \$801,000 {includes Community Development, Engineering, Parks Maintenance and LMDs}.

Other Expenses

Ten years ago, the City implemented a comprehensive cost allocation plan in compliance with federal regulations. This plan allocates certain General Fund "overhead" costs to other funds, including the Redevelopment Agency, Gas Tax Fund and others. As a result of this, in FY 2012/13, the General Fund will receive \$1,865,000 from other funds as payment for services provided by the General Fund departments.

**COST ALLOCATION PLAN SUMMARY**

<u>FUND</u>	<u>2010/11</u>	<u>2011/12</u>	<u>2012/13</u>
Library	\$ 198,000	\$ 199,500	\$ 173,100
Community Development	402,000	409,400	336,100
L & L Assessment Districts	285,000	466,200	298,700
Park Maintenance Fund	452,000	445,700	407,600
Local Transit	178,000	203,000	170,700
Engineering	-	83,900	30,900
Solid Waste AB 939	100,000	83,800	74,900
Gas Tax Fund	390,000	300,300	372,700
MRA-Low/Mod Housing	149,000	78,500	-
MRA-Operations	459,000	228,000	-
<b>TOTAL</b>	<b>\$ 2,613,000</b>	<b>\$ 2,498,300</b>	<b>\$ 1,864,700</b>

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This is a decrease of \$634,000 or 25% over the allocation for FY 2011/12. The loss of redevelopment is felt acutely here in the Cost Allocation Plan with the reduction of \$306,500 in revenue. The decrease in allocation for the lighting and landscaping assessment districts is a result of certain districts absorbing more costs which are reflected in this cost allocation plan. It should be noted that the City also allocates "general" overhead costs identified in the non-departmental Central Services and Information Systems divisions' (in addition to the above) budgets of the Internal Service Fund for actual costs for shared supplies, utilities, network services, insurance, etc., based on the number of FTEs and computer users.

The total proposed budget for FY 2012/13 is summarized below.

<b>Expenditure Category</b>	<b>City of Moorpark General Fund</b>	<b>City of Moorpark All Other Funds</b>	<b>Successor Agency</b>	<b>TOTAL All Funds</b>
Personnel	\$ 4,452,910	\$ 2,851,320	\$ -	\$ 7,304,230
Operations	\$ 9,227,031	\$ 6,106,323	\$ 46,700	\$ 15,380,054
<b>Sub-Total</b>	<b>\$ 13,679,941</b>	<b>\$ 8,957,643</b>	<b>\$ 46,700</b>	<b>\$ 22,684,284</b>
Capital Outlay / Improvement	\$ 15,000	\$ 17,948,530	\$ 2,703,930	\$ 20,667,460
Debt Service	\$ -	\$ -	\$ 1,900,453	\$ 1,900,453
Transfers to Other Funds	\$ 3,070,744	\$ 1,928,773	\$ 3,500,000	\$ 8,499,517
<b>TOTAL</b>	<b>\$ 16,765,685</b>	<b>\$ 28,834,946</b>	<b>\$ 8,151,083</b>	<b>\$ 53,751,714</b>

**Interfund Loans**

The table below lists the interfund loans as of FY 2011/12. The loans listed here are for specific projects. These loans shall be repaid when there are sufficient monies received. At the present time no interest has been accrued or paid.

<b>Loan From</b>	<b>Amount</b>	<b>Loan To</b>	<b>Reason</b>
Endowment Fund	\$ 1,886,590	Police Facilities Fund	Police Building
Special Projects	\$ 1,000,000	Park Zone 1	Skate Park
L.A. AOC	\$ 134,242	Tierra Rejada/Spring AOC	Median Landscape

### **City Council**

Moorpark's FY 2012/13 costs for the following organizations are: League of California Cities \$12,200; Local Agency Formation Commission \$6,500; VCOG membership \$3,700; SCAG \$3,700.

In the past the Council has discussed the possibility of proposing legislation as opposed to being in a more reactive mode of taking a position on proposed legislation. While not in the budget, the City Council may want to consider retaining the services of a lobbyist. Such assistance would be available for legislative proposals as well as review and taking a position on various legislative/administrative matters proposed by others. The annual cost would probably be in the range of \$40,000 to retain the services of a firm that specializes at the state level. Potential areas of concern that might benefit from a more assertive legislative action are the truck scale; improvements to the Arroyo Simi; funding assistance for North Hills Parkway and SR 23 alternative; reversal or delay of SB716 which prohibits use of TDA funds for streets after June 1, 2014; and close out of redevelopment agencies

In FY 2007/08, a Voter Opinion Survey was conducted to determine voter support for a revenue enhancement measure in Moorpark as well as preferences about the need for new public facilities such as a swimming pool, library or new gymnasium. The survey results showed that voters were most satisfied with park maintenance, open space preservation and police services; and were least satisfied with traffic safety, planning and street maintenance. At this time, there is insufficient voter support for either a bond measure or a business license tax. A special assessment might be an option to enable the City to continue to maintain the same level of services and to provide quality public parks and facilities. A well-organized public education effort should emphasize the most salient spending projects to the voters including:

- Maintaining police services
- Ongoing youth and teen facilities, programs and services
- Maintaining existing city parks
- Maintaining city streets and sidewalks

### **City Manager**

For FY 2012/13, the City Manager's department has no substantive changes from the prior year. Please recall that last fiscal year quite a few operations were transferred out of the City Manager's department to Administrative Services, Parks, and Public Works.

### **City Attorney**

Staff projects that litigation and other legal costs from the General Fund to be at a similar level in the coming year. Whenever appropriate, the cost of legal services is charged to development projects and specific departments. As in the past, funding for

litigation above a cumulative \$25,000 is appropriated by the Council separately as the need arises.

### **Administrative Services/City Clerk**

#### City Clerk

The City Clerk's division has these noteworthy budget items:

- \$10,000 for scanning and digitizing of central files;
- \$15,000 to begin phase 2 of the comprehensive overhaul of the City's records management. This phase includes Community Development and Public Works.
- \$15,000 for the November 2012 municipal election

#### Information Systems/Cable TV

- \$25,000 for new website design and implementation
- \$5,000 to conduct an audit of the credit/debit card security
- \$10,000 for video system optimization and development
- \$12,000 for system digitization upgrade for the video control room
- \$12,000 for new computer equipment: switches, wireless LAN controller, etc.

### **Finance**

The City has entered into a new five year agreement with an accounting firm to perform the annual audit. The first year's cost is \$32,650; a savings of \$2,000 over last year. Finance will be working on setting up a credit/debit card terminal at City Hall as well as working with Community Development to provide online payment options for City services. The credit card machine costs \$400. The bank charges for the credit card operations are roughly 2% of the amount charged. We shall also be researching the latest version upgrade to our financial system (Pentamation).

### **Community Development**

#### Redevelopment Agency (MRA) / Successor Agency

AB26 has abolished the Redevelopment Agency of the City of Moorpark (MRA) as of February 1, 2012. The City has created new funds to account for the "winding down" of the former MRA. These funds account for the new activities of the "Successor Agency". The employees that were paid from redevelopment property tax increment have had their funding changed to several funds; including General Fund, City Housing Fund and Community Development Fund. These changes are listed below:

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FY	STAFF	General Fund	TSM	Comm. Develop.	MRA Econ. Dev.	MRA Housing	City Housing
11/12	Comm. Dev. Director			90 %	10 %		
12/13	Comm. Dev. Director			100 %			
11/12	Redevelop. Manager				75 %	25 %	
12/13	Redevelop. Manager	75 %					25 %
11/12	Management Analyst		20 %	30 %		25 %	25 %
12/13	Management Analyst		20 %	30 %			50 %
11/12	Code Comp. Tech II			50 %	25 %	15 %	10 %
12/13	Code Comp. Tech II			75 %			25 %
11/12	Administrative Secretary				50 %	50 %	
12/13	Administrative Secretary	50 %					50 %

The newly created Successor Agency will continue to make principal and interest payments of approximately \$1.9 million on its' three bond issues:

MRA Bond Issue	Principal	Interest	TOTAL
1999 Tax Allocation Refunding Bonds	\$ 550,000	\$ 204,508	\$ 754,508
2001 Tax Allocation Bonds	20,000	586,319	606,319
2006 Tax Allocation Bonds	35,000	504,628	539,628
<b>TOTAL</b>	<b>\$ 605,000</b>	<b>\$ 1,295,455</b>	<b><u>\$ 1,900,455</u></b>

The Successor Agency is not responsible for making pass through payments. That responsibility has been transferred to Ventura County by AB 1X 26.

Affordable Housing and Economic Development

The Low and Moderate Housing Fund was abolished as of February 1, 2012 due to AB 1X 26. The City will no longer receive 20% of the property tax increment generated by the redevelopment project area. This 20% "set-aside" is no longer in existence. The State of California has abolished **THE PRIMARY SOURCE** of funding for low and moderate income housing within the City. The property and other encumbered assets of the former Low and Moderate Housing Fund were taken over by the Successor Housing Agency to the Housing Agency. Any unencumbered balances of the Low and Moderate Housing Fund will be remitted to the County Auditor-Controller for distribution to other taxing agencies. As mentioned above, certain City staff had their funding changed from the former Low and Moderate Income Housing Fund to the City Housing Fund.

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As in the past years, we are proposing the use of City Housing funds to fund \$5,000 each for:

- the Ventura County Housing and Homeless Coalition; and
- 211 system, Interface Children and Family Services.

The contribution to RDP-21 in the amount of \$5,000 previously funded with redevelopment monies is not included in the budget. Funding for holiday decorations on High Street are not included in the proposed budget.

Community Development and Planning

A small percentage of the building permit fee is allocated to the Community Development Advance Planning fund (2200-3826) to partially support City efforts to update the City's General Plan. Approximately \$8,000 is estimated to be collected during FY 2011/12 and this will help offset the estimated \$165,000 needed to update the Land Use and Circulation Update with EIR Preparation in FY 2012/13. This revenue is accounted for as part of the Community Development Fund. Though not proposed for funding, preparation of a Commercial Demand Study as part of the General Plan may be advisable.

As the City approaches build-out, fewer large-scale commercial, industrial, and residential projects will be pursued.

The Deputy City Manager retired in December 2009. That position is left vacant. The minimum baseline staffing of the Planning function would include the Director, two (2) Planning Professionals, Code Enforcement Technician and Administrative Assistant; projected cost is approximately \$705,000. Related operation and maintenance costs without a Cost Allocation plan contribution is projected at \$181,000. At the present time, we have a third planning professional at a cost of approximately \$86,000.

The Charles Abbott & Associates {CAA} "cap limit", for Building & Safety services, is down to \$36,000 as of 4/30/2012. This "cap limit" consists of the CAA portion of fees collected but not yet earned. The City is still providing 8am-5pm counter service and inspections, but we may have to re-evaluate if we can't maintain average revenue of \$50,000 per month. We have already reduced hours for the Building Official and Inspectors, as well as, CAA overhead and are sharing Counter Technician with Public Works/Engineering. This situation will be continued to be closely monitored.

There have been some changes to the Community Development Block Grant (CDBG) program administered by the County. The County now holds the hearings, thus lessening the impact on City staff and allowing work on other assignments.

## **Parks, Recreation and Community Services**

The Assistant City Manager now leads the Parks, Recreation and Community Services Department. Additionally, this department has the following responsibilities: Emergency Management, Library, Animal/Vector Control, High Street Arts Center, Arts Commission and Ruben Castro Human Services Center construction and operations.

### Emergency Management

The budget reflects the City's commitment to emergency preparedness and disaster response with funds budgeted for equipment, training and community outreach. The budget includes staff training including SEMS/NIMS Emergency Management system, CPR and first aid. Functional Plan Updates are scheduled to be completed this year.

### Library

The City assumed responsibility for the Moorpark Library operation on January 1, 2007. Total revenue is budgeted at approximately \$802,000 (of this amount, approximately \$775,000 has been projected from property tax) for the Library Services Fund and expenditures for the fund have been projected at \$964,000 (includes \$52,000 for City staffing charges, \$701,000 for operating costs and \$173,000 for cost plan allocation).

### Animal Control

The net contractual costs with the County are budgeted at \$38,000 for FY 2012/13. The total contract cost for animal shelter, patrol and canvassing are \$188,000. The revenue generated by Moorpark collections is \$150,000.

### Open Space Maintenance

This division was created in the current year to account for the operational costs of 12 City-owned open space properties. The most recent purchase was the Tierra Rejada 80 acre property. Operational costs include weed abatement, trail maintenance, property taxes (Tierra Rejada property only, since it is outside city limits) and these were funded solely by the General Fund. During this budget development, 7 parcels were identified to be within the boundaries of landscaping maintenance districts (LMD). Thus the \$1,700 maintenance costs of relating to these properties were shifted to the respective LMD funds as follows:

- Parcel 1 (6.06 acres) Country Club Equestrian Staging Area, West of Trevino Drive (7842) – Fund 2315 Toll Brothers Tract 4928
- Parcels 40, 41, 42, & 45 (20.25 acres) East of Miller Parkway (7844) – Fund 2312 Carlsberg Specific Plan

- Parcel 47 (4.77 acres) Crawford Canyon, North of Princeton & East of Highway 118 (7845) – Fund 2322 Pardee Homes Tract 5045
- Parcel 59 (14.27 acres) East of Happy Camp Canyon Road (7847) – Fund 2322 Pardee Homes Tract 5045

### Park Maintenance

The total cost to maintain the City's parks is projected to be \$2.2M for FY 2012/2013; \$62K for Capital Improvement Projects, \$35K for capital acquisition and \$2.1M for operating costs. This is about 5% lower than the FY 2011/2012 adopted budget and is primarily due to the installation of phase one of the central irrigation system and the anticipated completion of repairs at the Arroyo Vista Community Park parking lot A. Special assessments paid by property owners will pay an estimated \$731,400 of the operating cost, the General Fund to pay for \$1,439,137 and the balance is funded by Park Improvement Funds. The General Fund subsidy increased from the prior year. With the exception of AVCP and the unlighted courts at Tierra Rejada Park, the tennis courts are no longer locked each day for an annual cost savings of \$5,616.

The major capital improvement projects budgeted in FY 2012/2013 include only Villa Campesina Park ADA parking space and signage upgrades and the handball wall. Funding for the following projects was eliminated:

- Campus Park restroom ADA upgrades (\$215,000)
- Monte Vista Park landscape improvements (\$12,000)
- Installation of central irrigation system – Phase 2 (\$188,404)
- Second Street Park (\$15,000)

About \$310,000 in capital improvement projects have been deferred to future years due to funding constraints. These improvements include the relocation of backflow, additional lighting in the basketball court, soccer field and parking lot at the Arroyo Vista Community Park Sports Field. In addition, no funding for play equipment replacement or ADA improvement at Country Trail Park is included. The estimated costs are \$240,000 and \$145,000, respectively.

The assessment engineer has determined that the level of special benefit to property owners is 75%. This means that the City can only assess property owners within the district no more than 75% of the costs of maintaining, operating, and improving the park and recreation facilities within the district. When the initial assessment was set at \$39,000 for a single family equivalent (SFE) unit, the total assessment generated approximately 51.6% of the revenue required to support park maintenance and improvement operations at that time. This percentage was well below the "special" assessment cap of 75%. The City contributed funds to cover the remaining 23.4% special benefit as well as 25% general benefit, mostly from the General Fund. Over the

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years, as park acreage and amenities expanded and maintenance and utility costs increased, out pacing the increase in assessment revenues, the percentage of the total activities funded by non-assessment revenues has increased. For FY 2012/2013, the park assessment revenue is estimated to be \$731,400, a 2.17% or \$20,566 increase from the prior year. This assessment will only cover about 30% of the overall cost to operate and improve City parks or 40% of the 75% special benefit.

The following table describes the changes related to the park operating costs from FY 1999/00 to proposed FY 2012/2013. In this period, the assessment revenue (AR) has increased about \$284,400 (63.6%) and the use of other City funding sources about \$1,019,137 (242.7%).

**PARK MAINTENANCE**

	<b>FY 1999/00</b>	<b>Proposed FY 2012/13</b>	<b>Change</b>
No. of parks	14	19 *	5 35.7%
Assessment Amount	\$39.00	\$55.26	\$16.26 41.7%
SFE Benefit units	11,466	13,236	\$1,770 15.4%
Operating Costs	\$867,000	\$2,141,537	\$1,274,537 147.0%
Assessment Revenue	\$447,000	\$731,400	\$284,400 63.6%
General Fund Contribution	\$420,000	\$1,439,137	\$1,019,137 242.7%
AR as a % of Operating Costs	51.6%	34.2%	-17.4%
GF as a % of Operating Costs	48.4%	67.2%	18.8%

\* Includes Serenata Trail

Recreation/Active Adult Center

Recreation programs have continued to expand to include additional events and programs such as the Arts Festival and Talent Show. Operating costs for this division increased by \$121,250 or 12%, from \$957,700 in FY 2011/2012 to \$1,078,950 in FY 2012/2013. This additional cost mainly attributable to the different payment model for class instructors programs. The City now collects all fees and pays the class instructors for their portion. Thus, Recreation revenues from events, contract classes, advertising fees for brochures and 75% of AVRC facility rent increased from \$613,000 in FY 2011/12 to \$746,515 in FY 2012/13. The 22% rise in revenue primarily corresponds to the expected gross collection of contract class registration fees, an additional \$112,000.

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For the Active Adult program, total appropriations increased by 3% from \$253,060 in FY 2011/12 to \$260,167 in FY 2012/13. This net increase is primarily due to increases in salary and employee benefits and the elimination of senior games and copy machine supplies.

Facilities

Proposed FY 2012/13 budget is \$114,000 or 14% greater than the FY 2011/12 adopted budget. The additional costs pertain to:

- High Street Arts Center (Building: 6,300 sq. ft.) – In prior years, the property maintenance budget of \$15,000 was funded by the RDA and it was part of the High Street Arts Center division. Next fiscal year, we expect to transfer the operations of the theater to the Moorpark Arts Foundation. The City will continue to own the property and the upkeep is estimated to be \$21,100.
- Ruben Castro Human Services Center (Total Property: 87,120 sq. ft.; Building B: 15,000 sq. ft.) – The FY 2012/13 budget is \$110,400 representing the annual maintenance and utility costs. This is an increase of \$64,600 from FY 2011/12 adopted budget of \$45,800, partial cost for the building. There will be some revenue offset from rent and common area maintenance charges from lessees. It is expected to be zero net cost to the General Fund.
- Library – FY 2012/13 includes \$34,000 additional maintenance
- Funding for security improvements at City Hall lobby/front counter and installation of keypad entry is not funded. This would need to be funded from the General Fund Reserve at a later date. The estimated cost is \$70,000.

Lighting and Landscaping Maintenance Districts

Earlier in the current fiscal year, phase I of the installation of central irrigation system was completed at various locations including LMD zones 2 (Steeple Hill), 5 (Pheasant Run), 10 (Mountain Meadows), 12 (Carlsberg), 15 (Toll Brothers) and 22 (Pardee Homes). The annual irrigation monitoring service was contracted to an independent consultant. In FY 2012/13, funding for management of the central irrigation system is not included. This will now be managed by current City staff at an estimated savings of \$25,000 (General Fund portion is \$7,000). There will be some impact on the current workload.

Citywide Lighting and Landscaping Zone and Assessment District No. 84-2 (AD84-2) Zones of Benefit 1 thru 11 were established prior to the passage of Proposition 218. The per lot assessment in these zones are set and may not be increased without seeking voters' approval. This has limited the City's ability to recover increasing lighting and landscaping costs to maintain these areas. Thus, several of these Zones continue

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to face deficit fund positions. Since FY 2004/05, the City used reserve funds from the Gas Tax Fund and General Fund to offset the deficit fund balances. The City's practice has been to fund 100% of the street lighting deficit and 50% of the landscaping deficit from the Gas Tax Fund; and 50% of the landscaping deficit from the General Fund. In FY 2010/11, the actual deficit of various assessment districts totaled \$395,930 - \$134,618 for Lighting and \$261,312 for Landscaping expenses. The FY 2011/12 projections show an aggregate deficit of \$440,955 - \$138,700 for Lighting and \$302,255 for Landscaping. This aggregate shortfall will be funded in FY 2012/13. Gas Tax reserve only has \$64,073 to cover its share of the deficit. General Fund is expected to subsidize the remaining \$376,882; an increase of \$246,226 or 188% from actual share in FY 2011/12.

In prior years, salaries and employee benefits for maintenance staff were distributed to various Zones/Districts based on estimated percentages; while the cost plan charges were allocated only to the Citywide Zone, Zones/Districts 2, 10 and 12. Staff determined that the Zone/District's size relative to the total acreage of 147.12 is a more reasonable basis for cost sharing. Thus for FY 2012/2013, the staff and cost plan charges are divided among the Zones/Districts based on this new methodology. Collectively, Zones/Districts 15, 20 and 22 represent about 64% of the total acreage and will have increases in their operating budget. These 3 areas have significant fund surplus and can absorb the operating deficits without raising the annual levies over the minimum 10% of the maximum assessment. The change is expected to reduce the June 30, 2013 total deficit to \$269,227; 99% of which will be in the Citywide Landscape Zone. The savings of \$171,728 compared to FY 2011/12 projected deficit will be realized in FY 2013/2014. Future deficits are expected to be funded solely by the General Fund as the Gas Tax will have no remaining reserves for this purpose. Below is a table showing the transfers over the last six years:

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Fiscal Year	Aggregate Deficit	Transfer From General Fund	Transfer From Gas Tax Fund
2300: Lighting		74,627	64,073
2300: Landscaping		210,730	-
2301 Landscaping <sup>1</sup>		455	-
2303 Landscaping <sup>2</sup>		1,692	-
2304 Landscaping <sup>3</sup>		4,254	-
2305 Landscaping <sup>4</sup>		34,311	-
2306 Landscaping <sup>5</sup>		2,642	-
2307 Landscaping <sup>6</sup>		11,116	-
2308 Landscaping <sup>7</sup>		22,194	-
2309 Landscaping <sup>8</sup>		4,192	-
2310 Landscaping <sup>9</sup>		7,677	-
2314 Landscaping <sup>10</sup>		2,992	-
<b>Total 11/12 (projected)</b>	<b>440,955</b>	<b>376,882</b>	<b>64,073</b>
2300: Lighting		-	134,618
2300: Landscaping		95,696	95,696
2303 Landscaping <sup>2</sup>		1,321	1,321
2304 Landscaping <sup>3</sup>		3,737	3,737
2305 Landscaping <sup>4</sup>		10,578	10,578
2306 Landscaping <sup>5</sup>		1,781	1,781
2307 Landscaping <sup>6</sup>		4,997	4,997
2308 Landscaping <sup>7</sup>		8,709	8,709
2309 Landscaping <sup>8</sup>		2,193	2,193
2314 Landscaping <sup>10</sup>		1,644	1,644
<b>Total 10/11 (actual)</b>	<b>395,930</b>	<b>130,656</b>	<b>265,274</b>

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Fiscal Year	Aggregate Deficit	Transfer From General Fund	Transfer From Gas Tax Fund
2300: Lighting		93,210	93,210
2300: Landscaping		104,209	104,209
2303 Landscaping <sup>2</sup>		3,091	3,091
2304 Landscaping <sup>3</sup>		4,698	4,698
2305 Landscaping <sup>4</sup>		16,895	16,895
2306 Landscaping <sup>5</sup>		2,583	2,583
2307 Landscaping <sup>6</sup>		5,763	5,763
2308 Landscaping <sup>7</sup>		9,549	9,549
2309 Landscaping <sup>8</sup>		3,255	3,255
2314 Landscaping <sup>10</sup>		2,563	2,563
<b>Total 09/10 (actual)</b>	<b>491,624</b>	<b>245,812</b>	<b>245,812</b>
2300: Lighting		-	42,936
2300: Landscaping		108,551	108,551
2304 Landscaping <sup>3</sup>		645	645
2305 Landscaping <sup>4</sup>		6,962	6,962
2306 Landscaping <sup>5</sup>		1,448	1,448
2307 Landscaping <sup>6</sup>		1,542	1,542
2308 Landscaping <sup>7</sup>		8,369	8,369
2309 Landscaping <sup>8</sup>		2,301	2,301
<b>Total 08/09 (actual)</b>	<b>302,568</b>	<b>129,816</b>	<b>172,752</b>
2300: Lighting		-	60,080
2300: Landscaping		82,299	82,299
2305 Landscaping <sup>4</sup>		7,242	7,242
2308 Landscaping <sup>7</sup>		439	439
2309 Landscaping <sup>8</sup>		72	72
2310 Landscaping <sup>9</sup>		12,314	12,314
<b>Total 07/08 (actual)</b>	<b>264,812</b>	<b>102,366</b>	<b>162,446</b>
2300 Landscaping		59,369	59,369
2305 Landscaping <sup>4</sup>		5,807	5,807
2310 Landscaping <sup>9</sup>		10,426	10,426
<b>Total 06/07 (actual)</b>	<b>151,204</b>	<b>75,602</b>	<b>75,602</b>

Notes:

- <sup>1</sup> District 1: Pecan Avenue Tract 2851
- <sup>2</sup> District 3: Buttercreek Road and Los Angeles Avenue Tract 3032
- <sup>3</sup> District 4: Williams Ranch Road Tract 3274
- <sup>4</sup> District 5: Tierra Rejada Rd. Parkways: Peach Hill Rd to SCE Easement L/S Tract 3019 & Tract 3525

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- <sup>5</sup> District 6: Inglewood Street Tract 3274
- <sup>6</sup> District 7: Parkway North Side of Los Angeles Avenue, East of Gabbert Road
- <sup>7</sup> District 8: Home Acres Buffer
- <sup>8</sup> District 9: Parkway at Condor Drive and Princeton Ave.
- <sup>9</sup> District 10: Mountain Meadows
- <sup>10</sup> District 14: Wilshire Builders Peach Hill Road & Rolling Knoll Road Tract 5201

In the near future, the condition of the Sequoia trees in the LMD areas along Tierra Rejada Road will need to be addressed.

### **Public Works**

In FY 2011/12 as part of the reorganization, Solid Waste management was moved from Administrative Services to Public Works along with one Senior Management Analyst position and part-time intern position.

#### AB 939 / Solid Waste

The City has extended the term of the current franchise agreements for residential and commercial solid waste services through September 2012. The participation in the City's Neighborhood Enhancement Program offering roll-off bins is down significantly from prior years, but is still budgeted at full participation.

#### City Engineer/Public Works (CE/PW)

The FY 2012/2013 appropriations for Public Works, Street Maintenance and Engineering divisions total \$1,914,400; allocated among salaries and benefits (\$780,000), operations and maintenance costs (\$617,000) and transfers/cost allocation plan charges (\$517,400). This total is \$879,700 less than the FY 2011/12 budget expenditures. This reduction is mainly from transfers among Local Transit Article 8A Fund (2603), Gas Tax Fund (2605) and HUT 2103 Fund (2606). Next year, some of the streets and roads expenditures are programmed directly from Fund 2603 instead of reimbursing Funds 2605 & 2606 through interfund transfers.

About \$1,803,200 or ninety-four percent (94%) of cost is funded by Gas Tax revenues (\$697,800), Local Transit TDA Art. 8 (\$441,600), General Fund (\$324,000), and Engineering revenues (\$339,800). General Fund monies spent to support CE/PW operational activities, including NPDES and Parking Enforcement, have increased from \$243,000 in FY 2006/07 to a projected \$488,700 in FY 2012/13.

TDA allocation from Ventura County Transportation Commission has been declining from \$1,419,000 in FY 2006/07 to \$1,118,000 in FY 2012/13. In FY 2012/13, the combined ending fund balances available for streets and roads is projected at \$165,900, no deferred Transit Revenue (\$173,000 used in FY 2011/12 will mean \$173,000 less for streets) and only about \$1,377,500 in combined revenue is available

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for streets. Please recall that with the passage of ABx8 6 and ABx8 9, Prop 42 was replaced with gasoline excise tax effective July 1, 2010. This new revenue is Highway Users Tax section 2103 (HUT 2103). On July 30, 2012, the projected fund balance of Fund 2103 will be \$711,300 and we expect to receive another \$350,000 in FY 2012/13.

Engineering/Public Works Fund (2620) is expected to generate \$224,200 in revenues from encroachment permits, plan check fees, inspections fees, floodplain management fees and engineering administration charges. The improvement of \$103,200 from prior year's adopted budget is due to the expected reimbursement from developers for floodplain review services and the administration fees. With increased emphasis on L.A. AOC and citywide traffic funded CIP projects, some City staff time for work on such projects is being charged to those funds.

The minimum baseline staffing of the City Engineer/Public Works and Streets functions would include the City Engineer, a second engineering position, Administrative Assistant and three (3) Maintenance positions, is projected to cost about \$708,000. Related operation and maintenance costs with a Cost Allocation Plan contribution of \$403,600 is projected at \$1,092,600 for a total of \$1,800,536. This does not include NPDES and Transit services. Revenues from Gas Tax and TDA (street) monies amount to \$2,168,600.

### NPDES

The City is a Co-Permittee under the Ventura County Municipal National Pollutant Discharge Elimination Storm Water Permit (Permit) issued by the Regional Water Quality Control Board (Regional Board). The new Permit, adopted by the Regional Board, United States Environmental Protection Agency, and the State Water Resources Control Board last August 2, 2009, increased the Co-Permittees' storm water compliance responsibilities and costs significantly in FY 2011/12. It requires expanded inspection programs to include examination of nurseries, laundry facilities and industrial sites every two years; and update of the City's Storm Water ordinance. The FY 2012/13 budget shows a reduction of about \$35,000 in operating expenditures. This savings stems from the completion of illicit discharge field screenings (\$15,000), reduced inspections (\$15,000) and completion of the revised storm water ordinance (\$5,000). However, it should be noted that the City's NPDES permit fee increased by 25% from \$12,000 to \$15,000. Facilities are inspected once every two years. Inspection fees are paid annually along with the facilities business registration.

### Street Maintenance

The City's street maintenance needs continue to increase as the street system ages. For the past decade, the City has been slurry sealing about one-third (1/3) of the City's streets every other year. In practice, on average, a residential street receives a slurry seal application about every seven (7) years. Asphalt overlays were generally used on older streets and those that deteriorated for other reasons. The City was able to do this and maintain a reserve in the Gas Tax Fund and TDA Article 8 (Streets) Fund. In FY

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2004/05, the City had a combined fund balance of Gas Tax and TDA Art., 8 (Streets) of about \$3,036,013. However, for a number of reasons including higher construction costs, less TDA funds for streets as transit needs increased, static gas tax revenue, implementation of cost allocation plan, other street maintenance needs, added City Engineer and Assistant City Engineer positions, and an increasing deficit in assessment district for street lighting and landscaping, the reserve for both funds have steadily dropped. The combined fund balance is projected to be about \$877,200 at June 30, 2012 and \$1,028,800 at June 30, 2013. This would not have been achieved without General Fund Reserve funding of about \$1.5M for the Tierra Rejada Road improvement project in FY 2007/08.

In FY 2012/13 Streets, combined revenue is projected at about \$1,674,000 with expenditures of about \$1,522,400. The source of the TDA revenue is the ¼% Sales Tax collected by the State.

Personnel and operation/maintenance costs now require nearly 100% of the revenue from these funds. FY 2012/13 expenses of \$1,250,600 include annual street sweeping for State and Local streets (\$114,000); cost plan charges (\$372,700) and interfund transfers of (\$64,100). The total transfers from TDA to Gas Tax; and from Gas Tax to Lighting district dropped significantly by \$900,400. Staff has shifted about \$729,500 in expenditures to be directly funded by TDA funds; comprising of \$285,300 for salaries and benefits; \$287,900 for capital improvement projects and \$156,300 for operating expenses.

Due to funding constraints, only \$50,000 has been budgeted for sidewalk reconstruction; about \$405,000 for street slurry seal/overlay program; while other major street maintenance work or other City services have been deferred to future years. New revenue sources and State and Federal grants will have to be identified; and combined with General Fund monies to finance future street maintenance and other street capital projects not funded by developers, the AOC's or citywide traffic funds. As a reminder, SB 716 dictates that beginning July 1, 2014; all TDA money must be used for transit purposes only. There is not sufficient annual General Fund revenue at the present time to supplement the traditional funding source for streets.

### Transit

Transit has \$946,900 in total appropriations for FY 2012/13. We have budgeted \$34,000 for CNG fuel. Paratransit service cost is projected at \$52,000 with another \$52,000 for capital maintenance. This is partially funded by the Federal Transit Administration (FTA) money.

### **Public Safety**

For FY 2011/12 the City budgeted \$6,505,500 for public safety. Currently, our estimate is to spend \$6,287,100, a savings of \$218,400. The County did not increase their rates as high as we anticipated. Moreover, charges for overtime and special events

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(\$71,000); and vehicle maintenance and fuel (\$87,000) will be below appropriated amounts. We anticipate another 5% increase in the police rate in FY 2012/13. Therefore, the General Fund would have to absorb \$263,000 in additional service costs in FY 2012/13. Furthermore, \$25,000 is also included to replace older motorcycle unit to be funded by the Equipment Replacement Fund.

Recall that in FY 2008/09, the City added a 40 hour patrol car funded for 10 months using Traffic Safety Fund reserves in the amount of \$186,000. For FY 2009/10 we upgraded the 40 hour patrol to an 84 hour patrol and completely paid for it with General Fund money. As a reminder, in FY 2008/09 the City used \$402,000 from the Traffic Safety Fund reserves to fund a portion of traffic related law enforcement services.

The recommended budget assumes that the State Supplemental Law Enforcement Grant (SLESF) will remain at the same level as FY 2011/12 at \$100,000. This is currently in the State budget, subject to the tax extensions being approved by the voters and other budget negotiations. It is currently in the City of Moorpark budget but this \$100,000 is at risk. These revenues are used to partially fund a 40-hour deputy position. This position was budgeted at \$189,628 for FY 2005/06; \$180,510 for FY 2006/07; \$192,400 for FY 2007/08; \$192,400 for FY 2008/09; \$198,220 for FY 2009/10; \$197,200 in FY 2010/11 and \$201,400 in FY 2011/12. As in prior years, the difference will need to be absorbed by the General Fund.

Contract rates for police services have been increasing each year in excess of the CPI increases. We have budgeted an increase of 5% for FY 2012/13 for Police Services. Below is a sample of how the rate for one position (Community Services Officer) has increased over the last nine years. This is about 77% (an average of about 8.6% per year) for this nine year period.

Fiscal Year	Annual Cost	% Increase
2012/13	\$ 242,212	5.00
2011/12	230,678	2.52
2010/11	225,018	3.01
2009/10	218,444	1.45
2008/09	215,323	2.01
2007/08	211,075	7.68
2006/07	196,021	9.36
2005/06	179,250	9.57
2004/05	163,600	15.36
2003/04	141,817	11.55
2002/03	127,129	

Note: FY 2012/13 is a projected annual cost.

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In FY 2005/06, the City funded an additional 84-hour car for nine months. Due to the staffing situation in the Ventura County Sheriff's Department, this additional service was not added. Overtime was used throughout that year to provide an additional patrol unit on weekend evenings and other times as needed.

In FY 2006/07, the 84-hour car was modified to a 40-hour car (without vacation relief). The budget included sufficient funding to backfill absences on an overtime basis at the discretion of the department. This unit has been filled since July 2006.

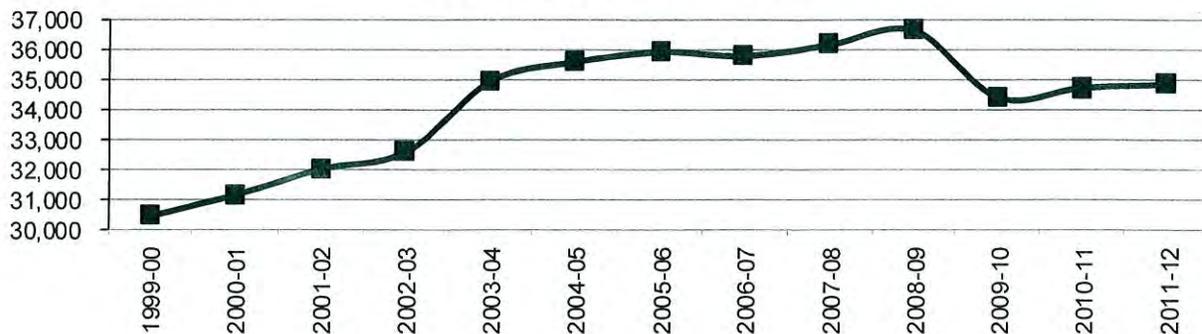
The 40-hour car was added in tandem with the transfer of the former High School Resources Officer (SRO) position to a second Special Enforcement Detail (SED) position. In FY 2006/07, Moorpark Unified School District (MUSD) subsequently contracted with the City for about 400 hours of this position's time for deployment at Moorpark High School at an approximate cost of \$40,000. The additional net cost to the City for FY 2006/07 was approximately \$100,000. The City had previously funded about \$40,000 of the annual cost of the SRO position which represented about 25% of the contract cost. In addition, the City funded the cost of the vehicle, cell phone, training, supervision and other related costs for the position.

In FY 2007/08 MUSD contracted with the City to fund 40% of the SRO position at approximate net cost of \$75,000. In FY 2008/09 the City funded the SRO position 100% including the cost of the vehicle, cell phone, training, supervision and other related costs for the position. The D.A.R.E. program was discontinued in FY 2009/10. The cost savings was folded into the previously referenced 84 hour car.

In the FY 2007/08, \$10,000 was included for participation in the High-Tech Task Force with the District Attorney and Sheriff's Department. This program is intended to include the 10 cities in addition to the Sheriff and District Attorney to address computer related crimes. The FY 2008/09 cost was \$11,860. Another \$8,700 has been budgeted for Crisis Intervention Team Program; the City actually received approval for a Crisis Intervention Team grant, therefore saving \$8,700 for FY 2009/10. The cost from the long standing Victim Witness Coordination Program exceeded the budgeted amount in FY 2007/08 by \$3,000 from a total of \$4,500 and is budgeted at \$7,500 in FY 2008/09, which was also exceeded by \$3,000. We have budgeted \$13,000 in FY 2012/13. Volunteers for the Volunteer in Policing program are now considered City volunteers. The City also partially funded a Community Prosecutor out of the Ventura County District Attorney's office in the amount of \$20,000 starting FY 2008/09. The County requested an additional \$8,000 for this program in FY 2011/12. The City Council eliminated this funding in FY 2011/12.

In the last twelve years, the City's population grew by 4,396 from 30,430 in FY 1999/00 to 34,826 in FY 2011/12. This number was determined by the 2010 Census data. Prior to this, State Department of Finance had estimated the City's population at about 37,576. This was an average annual rate increase of 1.1%, with peak increase at 7% or 2,371 in FY 2003/04 (Graph 1 – Population).

City of Moorpark ~ Population



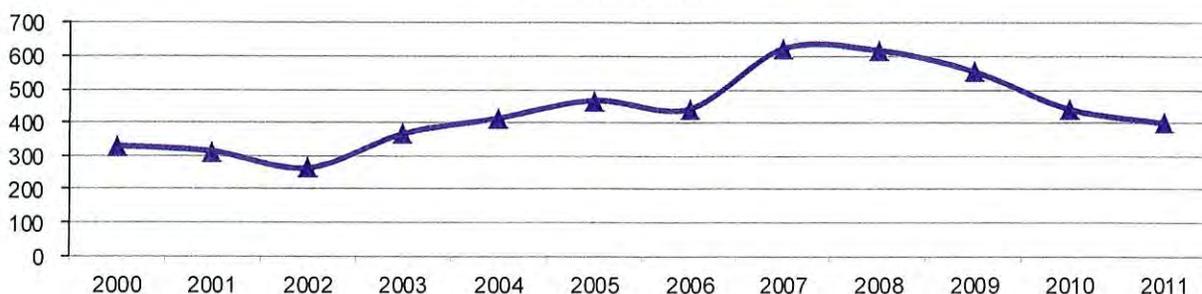
Police services costs have doubled from \$2,960,782 in FY 1999/2000 to an estimated cost of \$6,288,000 in FY 2011/12. Except for FY 2003/04, the police cost follows the same trend as the population growth albeit at a much faster rate of increase (Graph 2 – Cost).

City of Moorpark ~ Police Service Cost



During FY 1999/2000 to FY 2002/03, as the population and cost increase, the Part I Crimes, comprising of violent crimes and property crimes, were declining. But with the upsurge of population in FY 2003/04, Part I Crime also rose, with another sharp increase in FY 2007/08 (Graph 3 – Crime Statistics).

City of Moorpark ~ Crime Statistics  
Calendar Year



### Police Staffing

The FY 2011/12 staffing for the police services is as follows:

#### Patrol Services

2.0 24 Hour – 7 day  
2.0 84 Hour – 7 day  
0.5 Captain  
0.5 Management Assistant  
1.0 Office Assistant IV  
1.0 SST Report Writer  
1.0 Cadets

#### Traffic Services

3.0 40 Hour Motorcycle  
(without relief; includes 1 Senior Deputy differential)

#### Prevention Services

1.0 Community Services Officer (Senior Deputy)  
2.0 Special Enforcement Detail (SED)  
1.0 School Resource Officer (S.R.O.)

#### Investigation Services

0.75 Detective Sergeant  
1.5 Detective Sr. Deputy

The City is leasing 4,497 square feet of the total 25,822 square feet in the Police Services Center to the California Highway Patrol for their Eastern Ventura County Station. The lease also includes the CHP's use of additional space included in the common area lobby and public restrooms. The City receives base rent from this lease at a rate of \$1.3342/square foot (\$6,000/mo.) increasing on the annual anniversary date beginning November 1, 2006 at a fixed rate of 2.5% and each year thereafter for the full term of the lease. Currently the lease rate is \$6,757/month and will increase to

\$6,892/month on November 1, 2012. In addition, the City receives a monthly payment in an amount of \$658 through June 30, 2020, representing an amortized cost for CHP required Change Orders during the building construction that totaled \$68,839.58. As approved by the City Council on the allocation of rent revenue approximately \$15,300 (\$90,600 estimated total lease revenue for FY 2012/13) will be reimbursed back to the General Fund for the operating and maintenance cost for the CHP leased space and the remaining \$75,300 revenue will be used to repay the loan from the Endowment Fund.

### Volunteers in Policing

During the past year, the City of Moorpark utilized the volunteer services of 23 citizens. These volunteers worked a cumulative total of 4,346 hours with an average of 189 hours per volunteer. Based on the Bureau of Labor Statistics value of a volunteer's time at \$21.36 an hour, the City of Moorpark Volunteers performed duties consistent with the expenditure of \$101,784 during the year.

The City of Moorpark Volunteers in Policing perform the following duties:

- Assisting the public at the front counter
- Answering phone calls from the public
- Filing vital police records
- Monitoring of ATM machines and gas pumps for fraudulent skimming devices
- Completion of initial crime reports
- Completion of non-injury traffic collision reports
- Pedestrian and Traffic Control at City sponsored special events
  - County Days
  - Art Show
- Assist with vehicle transfers to and from maintenance facilities for routine service
- Parking enforcement
- Citizen Patrols

The Volunteers in Policing are managed and scheduled by the Moorpark Police Department's Community Services Officer, as part of his assigned duties. The Senior Deputy spends an estimated 300 hours per year coordinating the volunteer resources. The allocated workers' compensation cost for police volunteers of \$638 is included in the budget.

Currently the City of Moorpark budgets \$4,000 per year (Object Code 9205) to cover uniform and equipment costs for the volunteers, special enforcement detail / gang unit and bicycle enforcement. An additional \$2,000 per year is budgeted (Object Code 9242) to cover volunteer recognition costs. An estimated \$1,000 to \$2,500 is received each year in public donations for the Volunteers in Policing program. The funds are deposited into a VIP trust account maintained by the City of Moorpark (Object Code 2637) and used to help fund the annual costs of the volunteer program.

### **Capital Improvement Budget**

The street and public works related capital improvement projects included in this recommended budget are in compliance with the Capital Improvement Plan approved by the City Council on May 2, 2007 and also approved in 2009.

Because capital improvement projects span many years, the budget appropriation for these projects is carried forward from year to year until the project is complete. The amounts shown for the FY 2012/13 will be adjusted after conclusion of the FY 2011/12, when actual project expenses to date are tallied.

The City has again proposed a reduced project list for FY 2012/13 totaling \$20,559,000 from a variety of funding sources. There will be no General Fund monies programmed for any CIP after the recommended transfer or elimination of \$15,000 for Second Street Park. The Capital Improvement section of this budget provides detailed information on these projects. As construction related costs increase, the City's purchasing power on capital projects has also declined. In the short term the City has experienced decreasing construction costs due to the economic slowdown.

### **REVIEW LAST YEAR'S (FY 2011/12) BUDGET ACTIONS BY CITY COUNCIL**

On May 25, 2011, the City Manager presented to City Council the Operating and Capital Improvement Budget for the City of Moorpark. As submitted, the budget had a projected General Fund deficit of \$393,392. The City Manager identified several options in revenue increases as well as expenditure reduction measures for the General Fund and other funds that the General Fund supports. These reductions are in anticipation of further actions from the State of California and additional financial support required by the landscape maintenance districts, Community Development Fund and Parks Maintenance Fund. This resulted in the General Fund having a projected surplus of \$3,791; the Council completely eliminated the projected General Fund deficit. The modifications are as follows:

<b>Revenue Increases and Transfers to other Funds</b>	<b>General</b>	<b>Other</b>
<b><u>Description</u></b>	<b><u>Fund</u></b>	<b><u>Funds</u></b>
MUSD Contribution to Tennis Court resurfacing	\$ 18,000	
<b>SUB-TOTAL REVENUE INCREASES</b>	<b>\$ 18,000</b>	<b>\$ 0</b>

<b>Expenditure Reductions and Transfers from other Funds</b>		
<b><u>Description</u></b>	<b><u>Amount</u></b>	
General Plan update: Fund from General Fund reserves	\$ 150,000	
Parks maintenance contract savings	\$ 59,750	
Anti-graffiti film for Library		\$ 15,000
District Attorney's Community Prosecution Program	\$ 20,000	
Use Traffic Safety funds for signal maintenance; transfer more Gas Tax money for LMDs; less General Fund transfer to LMDs	\$ 75,000	
Tennis Court resurfacing at AVRC	( <b>\$ 36,000</b> )	
Post Office Parking Lot Maintenance	( <b>\$ 4,500</b> )	
Salary Savings	\$ 100,000	
Additional salary savings due to recent management benefit modifications	\$ 14,933	
<b>SUB-TOTAL SAVINGS / (EXPENSE)</b>	<b>\$ 379,183</b>	<b>\$ 15,000</b>

Collectively, the above measures yield a total net deficit reduction to the City budget of \$412,183 and the General Fund of \$379,183; that results in a \$3,791 General Fund surplus projected for FY 2011/12. The General Fund was balanced for FY 2011/12.

### Options to Address Potential General Fund Deficit

The following measures, which are the same as last year, are presented for consideration in order to lower General Fund expenses in FY 2012/13 to reduce the projected \$1.3 million deficit in lieu of using General Fund reserves. Most of the proposals would achieve direct or indirect General Fund savings resulting from reduced expenditures or reduced General Fund Transfer to another fund. Some of these actions would need to be considered as part of the meet and confer process.

### Potential Expenditure Reductions and Transfers to other Funds

1.	Delete employee recognition activities for both City employees and contract law enforcement and volunteers.	\$15,000
2.	July 3 Event The total cost of about \$50,000 includes \$10,000 for police services with revenue offset estimated at \$40,000. Net General Fund cost is projected to be \$10,000 in FY 2012/13. Based on the attendance in prior year, an estimated \$13,000 of additional revenue can be raised if the current fee is increased to \$5.00.	\$10,000
3.	Arts Festival (minimal revenue offset)	\$6,000
4.	Employee Training Reduction (FY 2008/09 was \$400 per employee; FY 2012/13 is \$200)	TBD
5.	Reduce or eliminate costs for fountain at Tierra Rejada/ Mountain Trail	\$5,100
6.	Reduce Government Channel expenses	
	A. Discontinue all MPTV 10 operations	\$50,000
	B. Televisе only CC meetings	\$15,000
	C. Staff maintains BBS	\$10,000
7.	Eliminate Active Adult Center Volunteer Recognition Meal This is now a day time event.	\$2,500
8.	Quarterly City Newsletter and Recreation Brochure	
	A. Eliminate all four (4) quarterly newsletter/brochure issues	\$36,000
	B. Eliminate two (2) quarterly newsletter/brochure issues	\$18,000

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9.	Eliminate GIS contract	\$23,600
10.	Cancel the scanning contract	\$10,000
11.	Perform maintenance In-House for:	
	A.    Magnolia Park	\$3,000
	B.    Veterans Memorial Park	\$3,200
12.	Turn off 800 street lights, about 1/3 of total street lights	\$120,000
13.	Reduce Staff	\$200,000
14.	Reduce law enforcement contract	\$200,000
15.	Reduce LMD subsidy and reduce maintenance	\$100,000
16.	Close Country Trail Park	\$58,000
17.	Phase 2 Records Reorganization for Community Development and City Engineer/Public Works Departments	\$ 15,000
18.	Combine Arts and Park and Recreation Commissions and reduce to maximum of six meetings per year	\$2,500
19.	Eliminate funding of HSAC operations	\$25,000

**Potential Revenue Options**

1.	Transfer to the General Fund the interest earnings that would otherwise accrue to the Endowment Fund. In establishing the Endowment Fund, the City Council capped its interest earnings at 2% with the balance of any such earnings to accrue to the General Fund. This proposal would transfer the referenced 2% to the General Fund as well. Per City Council policy, first 2% of interest goes to Endowment. If this action is selected, it's recommended that it be used for only one or two years to minimize the impact on the Endowment Fund. This was done in FY 2008/09 in the amount of \$91,000, but has been utilized since.	\$40,000
2.	Increase Bus Fares. The current \$1.00 one-way bus fare was established in 1999. It was .75 cents prior to that time. A .25 cent increase is estimated to yield about \$8,800 in additional revenue.	\$15,000

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About 83% of riders pay the regular \$1.00 per trip fare. On average, there is a 3% decrease in ridership for every 10% increase in fares.

3. Increase fees for a variety of Recreation programs/activities including youth camps. The most viable portion of this would be increasing fees for youth camps held during the summer, spring, and winter school breaks. Current revenue is projected at \$280,000, so a 10% increase would generate \$28,000 assuming the same number of participants much of this would not be realized until FY 2012/13. \$28,000
  
4. Charge Adjacent Property Owners for Sidewalk Repairs. \$10,000  
Many cities and counties have implemented a program that charges the adjacent owners for damaged sidewalks. Much of the damage is caused by tree roots. The City's current policy is to make the first repair at City expense with all subsequent repairs at the same location to be charged to the adjacent property owner. With the maturing of many of the front yard and parkway trees planted in the last 25 years, the City will see a continuing increase for such repair work. About 250 man hours per year is spent on grinding minor uplifts in sidewalks.
  
5. Landscape Maintenance District (LMD) Assessments. N/A at this time  
This is discussed elsewhere in the Budget Message. The need for General Funds and Gas Tax to supplement the assessments continues to increase. In FY 2012/13, it is estimated to cost the General Fund and Gas Tax \$377,000 and \$64,000, respectively to fund FY 2011/12 deficits. These Districts/Zones were set up to fund costs directly attributed to the properties within the designated areas. Since 1999, the City has not been able to adjust the assessments to reflect increased costs.
  
6. Parks Maintenance District Assessments. N/A at this time  
This is discussed elsewhere in the Budget Message. The maintenance and improvement costs can be funded by assessments to offset the special benefit costs. It is projected that the approximate \$55.26 SFE assessment in FY 2012/13 will fund only 34% of the operations and maintenance costs of City parks and facilities. Without a modification to the assessment, the General Fund supplement to these costs will continue to increase.

General tax revenues may be used for any purpose. General tax revenues include sales tax, property tax, utility users tax and business license tax. Special tax revenues are levied for a specific purpose. In order to adopt a new or increase an existing general tax, a majority of those voting in the City must approve the tax in the same election in

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which City Council members are elected. For a special tax, a two-thirds affirmative vote of those voting in the City must approve the tax. The earliest the City might place a tax increase measure on an election ballot would be November 2012. Several of these tax measures are summarized below:

8. Municipalities may adopt additional increments of local sales tax with the approval of two-thirds of voters for revenue for specified services such as police and fire. A simple majority vote would be required for general purpose revenues. An additional 1/4% tax would produce approximately \$825,000 per year. \$825,000
9. Municipalities may adopt a business license tax. This tax is imposed on businesses for the privilege of doing business in the City. It is most commonly based on gross receipts or levied as a flat rate. The adoption of a business license tax also requires voter approval with a simple majority. The City currently collects a Business Registration Fee that is limited to the recovery of administrative costs for its collection and generates about \$125,000 annually. A Business License Tax enacted with a typical formula could generate approximately \$500,000 annually. \$500,000
10. Municipalities may adopt a utility users tax. This tax can be imposed with simple majority voter approval (for general purposes) on the residential and commercial consumers of any combination of electric, natural gas, cable television, water, cell phone, landline telephone and trash services. Such taxes are imposed by ordinance as a percentage of sales and typically collected by the utility provider. Staff has no current calculation for this tax. \$ unknown
11. Municipalities may adopt a parcel tax on real property. Unlike the property tax, a parcel tax is not based on the value of the property. Instead parcel taxes are generally based on a flat per-parcel rate. Parcel taxes always require a two-thirds majority voter approval and are imposed for any number of purposes including funding police services, neighborhood improvement and revitalization and open space protection. The Voter Opinion Poll did not test this measure. Based on the number of parcels included in the City's 2010-2011 General Taxing District (approximately 11,000) a flat rate of \$10.00 per parcel would only generate an additional \$110,000 annually. An increase to \$20 would generate \$220,000. \$ 200,000
12. Municipalities may adopt a transient occupancy tax. Municipalities may impose the transient occupancy tax on persons staying 30 days or less in a room(s) in a hotel, inn, motel, tourist home, non-membership campground or other lodging facility. The \$ unknown

City has enacted a transient occupancy tax that could generate an estimated \$200,000 to \$250,000 with the approved 112-room hotel project. However this project has been delayed and is not anticipated to open any time in the near future.

Staff will provide another copy of the previously issued revenue enhancement report to the City Council under a separate memo.

### **Use of Reserve Funds**

#### **1. General Fund Reserve**

The City's General Fund budget has grown at a relatively modest rate as the City has grown. Through prudent budgeting practices, the City has built a good General Fund Reserve approximately \$28 million at the end of FY 2010/11, inclusive of the Special Projects Fund. On June 18, 2008, the City adopted a General Fund Reserve Policy that established a maximum unreserved fund balance of \$3M and any excess monies over \$3M be transferred to the new fund, the Special Projects Fund at the end of each fiscal year. This fund may be used for special projects for the City or any other municipal purpose that the City Council deems prudent or necessary.

The projected surplus for FY 2011/12 is about \$290,000.

#### **2. Traffic Safety Fund**

Annual revenue is about \$175,000, primarily from vehicle code violations and interest earnings. Generally, the operating expenditures of \$200,000 are for Crossing Guard and Parking Enforcement services. However, these funds can be used for street related expenditures such as traffic signals, traffic engineering and pavement markings, as well as related personnel costs and traffic related law enforcement services.

This fund will have approximately \$655,000 in reserve at the end of this fiscal year and \$633,000 at June 20, 2013.

If the City Council decides to use Traffic Safety Fund Reserve, it is recommended that it be used over a two to three year period to allow time for ongoing, offsetting revenues to be developed and potential expenditure reductions to be identified.

### **Long Term Challenges**

As a guiding principle even in the current financial period, the City needs to remain focused on its long-term goals. Items that reduce expenditures or generate revenue

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should be a priority and lower priority programs and activities should be considered for reduction or elimination. It is important that key staff be retained to make this difficult task more achievable. As previously stated, 6 management positions and one other position have been eliminated in the last five years, reducing annual General Fund expenditures by about \$801,000.

Staff will make a formal mid-year Budget report to the Council in February 2013. This will allow budget modifications to be considered if necessary.

Based on the current economic forecast for sales and property tax revenues, the uncertainty and instability of the State's Budget, the dissolution of redevelopment and the decline in development activity which affects Community Development Fund and General Fund revenues, projections indicate the City will need to address the gap between operating revenue and expenses for FY 2013/14. This should be considered as you review the FY 2012/13 budget (short term) as well as for subsequent years (long term). There will be a need for additional General Fund revenue, or alternatively program and staffing reductions to address the following:

- Relatively small reserves for street needs with a Combined Gas Tax and TDA Article 8 revenue for streets purposes is projected at \$1,377,000 in FY 2012/13 and a combined fund balance of \$165,000 at June 30, 2012.
- Within 3 to 5 years, the ongoing utilities and maintenance costs for landscaped medians on Los Angeles Avenue (SR118), a new city hall and possibly an expanded library.
- Long-term street maintenance needs since Gas Tax and TDA provide only for staff and basic maintenance. The City's street projects are beginning to require support from the General Fund. In addition, there are a number of potential capital projects that could individually, or collectively, require the use of a significant portion of the General Fund reserve.
- GASB 34 potential for long-term infrastructure replacement costs for parks, streets, etc.; and is currently underfunded. The Traffic Safety Fund reserve and HUT Fund could be used for this on a one-time basis. They have a combined projected fund balance of about \$1.6M at June 30, 2013.
- The cost allocation plan, while appropriate does serve to drain dollars from other funds. The goal should be to have enough General Fund operating surplus to fund this cost (\$1,865,000).
- Equipment Replacement Fund  
The estimated reserve on June 30, 2012 is \$296,000. The estimated reserve requirement for this fund, not including buses, is \$1.75 million. Therefore, we are underfunded by about \$1.45 million. There is no Gas

Tax money available for this purpose so General Fund would need to be used for 100% of this funding in the future.

- Additional conservation and sustainability projects will have to be funded from grants, the General Fund reserve or if applicable, the Traffic System Management Fund.
- Assessment district subsidies are projected to be approximately \$441,000 for FY 2011/12 which is funded in FY 2012/13. The subsidies in FY 2012/13 are projected to increase to \$586,000, which is funded in FY 2013/14. The General Fund will be the only source for this purpose in the future. Without an increase in the assessments (requires voter approval), use of General Fund Reserve for this purpose will increase, or service reductions (less water and maintenance or turning off street lights) in the Zones/Districts or in other City operations will be needed.
- Continuing cost increases for law enforcement services that generally exceed the revenue growth in the General Fund and CPI.
- Stabilization of revenues and expenditures for the Community Development Fund and Engineering Fund to insure that sufficient monies are available from the General Fund to provide for necessary basic level City Planning and Engineering services.
- Continuing costs for NPDES increases which without a new funding source must come mostly from the General Fund.
- PERS cost increases of 1.5% to 3.0% of pay for a period of time beginning in FY 2013/14.
- Concern with continuing deferred maintenance of streets and facilities.
- Potential loss of \$100,000 if SLESF program is not funded by the State, as well as, the \$250,000 for post redevelopment activities.

### **City Manager Recommendation**

The proposed Budget as submitted by the City's operating departments had an approximate \$1,360,000 General Fund deficit. As discussed below, the recommendations for balancing the FY 2012/13 GF budget include use of \$290,000 in expected operating surplus from FY 2011/12, shifting certain nonrecurring expenses to the GF Reserve in the amount of \$336,500 and deferring \$188,400 in expenses for the second phase of the Central Irrigation System for about a year. After review with the

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departments, the net General Fund (GF) operating deficit was reduced about \$257,400 with the following actions:

1. Reduced needed GF transfers to Landscape Districts by \$40,900
2. Reduced needed GF transfer to Parks Maintenance District by \$39,400
3. Reduced needed GF transfer to Engineering by \$51,700
4. Removed funding for the second phase of the Parks' portion of the central irrigations system from the GF in the amount of \$188,400. (This will be recommended for funding from the GF Reserve.)
5. Increased GF expenditures by about \$63,000 for Workers' Compensation and retirement costs.

Further review resulted in the following recommendations reducing the GF operating deficit by an additional \$913,600 as follows:

1. Use of projected \$290,000 GF operating surplus from FY 2011/12
2. Use of \$32,000 eligible traffic-related expenses in Public Safety from the Traffic Safety Fund
3. Reduced Public Safety overtime by \$30,000 and vehicle maintenance/fuel by \$25,000
4. Increased revenue by \$23,600 from Youth Sports leagues
5. Transfer to Endowment Fund or eliminate \$15,000 for Second Street Park
6. Transfer \$17,200 for Tierra Rejada Valley open space parcel expenses to Endowment Fund
7. Use \$336,500 General Fund Reserve for specific costs that are not regularly re-occurring or ongoing activities, as follows:
  - a. \$ 31,500 PERS side fund
  - b. \$ 15,000 November 2012 General Election
  - c. \$ 25,000 Records scanning and reorganization
  - d. \$ 25,000 for carpet replacement in the City Hall modular building
  - e. \$ 22,000 Video system upgrades
  - f. \$ 25,000 New website design
  - g. \$185,000 General Plan EIR/Graphics and next Housing Element updates
  - h. \$ 8,000 30<sup>th</sup> Anniversary activities
8. Eliminate \$9,800 part-time costs from Community Services since this related to the HSAC operations.
9. Add \$120,000 in Revenue as the City's share of the Library tax increment as successor to Ventura County
10. Add \$40,000 in Revenue estimate for Property Tax Unsecured. The increase is based on the actual received for FY 2011/12
11. Increased GF Transfers to various departments by \$24,000 to fund retirement and workers' compensation costs.

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11. Several items in Information Systems (IS) / Cable TV totaling \$14,500 can be reduced as follows:
  - a. \$4,500 from digital telephone support and maintenance
  - b. \$1,500 from spam/web filter support
  - c. \$6,000 from email archiving system maintenance and
  - d. \$2,500 from BBS/Character Generator

The recommendations above, if approved, leave a projected GF operating deficit of \$173,000.

I don't recommend any further changes to staffing levels or salary/benefits. Full-time staffing has been reduced by seven (7) positions and received only a cumulative 2.5% salary increase since the 2008/09 FY. 1.5 percent (1.5%) of that occurred in 2008/09 FY and the other 1 percent (1%) received in the 2010/11 FY was offset by an agreement for employees to contribute to the medical insurance premium payments.

To achieve significant savings, the only remaining areas to consider are closing parks, turning off street lights, limiting landscape maintenance to only the funding level provided by assessments, reducing recreation and active adult programs, or police services.

It is recommended that the School Resource Officer (SRO) position be eliminated. The City has funded 100 percent (100%) of this position for the last four years. Previously, the School District had funded up to 70 percent (70%) of the position (100% of the time on school days for about 1,400 hours with the City funding 100% of the other portion of the year). During non-school periods available time is generally deployed as support to the Special Enforcement Detail. The School District has stated its position on funding has not changed. This action would save the City about \$200,000. If eliminated, the rate for other contract services would increase about \$6,000 based on overhead calculations.

In the event the law enforcement contract is reduced, other options considered by staff included:

1. Eliminate the Community Services Officer (CSO) but retain the SRO position. This position performs crime prevention duties such as neighborhood watch, assists businesses, reviews new developments, coordinates the volunteer program, and provides administrative support. This would require some duties to be shifted to others. Since this position is currently filled at the Senior Deputy level, this would save about \$238,000.
2. Combine the SRO and CSO positions and staff it at the Deputy level and assign it to provide school related services 12 hours per week. If this option is selected, it is suggested by Captain Nelson that two Deputies in patrol be upgraded to Senior Deputies to serve as "Beat Coordinators" and assume responsibility for

coordinating crime prevention and problem solving in their beats. This added cost is about \$64,000 and would reduce the potential savings from about \$238,000 to about \$174,000 if the combined SRO/CSO position is staffed at the Deputy level. If staffed at the Senior Deputy level, the savings would drop to about \$150,000.

Another potential variation if this option is selected is not to upgrade to the two Senior Deputies but to upgrade the Office Assistant position to an Administrative Assistant position. The upgraded position would assume day-to-day oversight of the volunteer program with support from the Administrative Sergeant. Certain office related duties of the proposed Administrative Assistant position would be performed by other office staff and volunteers. This option would reduce the savings by \$10,000 from \$238,000 to \$228,000.

A third variation of this option is to eliminate the SRO and downgrade the CSO position from Senior Deputy to Deputy with no other changes. This would save an additional \$30,000.

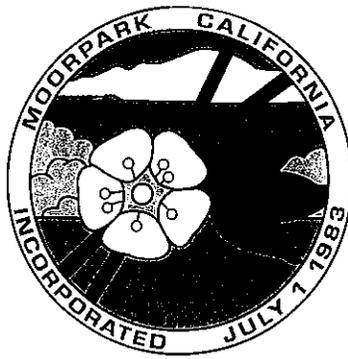
A fourth variation of this option is to backfill the 12 hours of school related services with overtime by one or more deputies with no other changes. This would reduce any potential savings by about \$30,000.

A final variation would be some combination of the variations discussed above.

3. Retain both the CSO and SRO positions and convert one 84-hour car to two 40-hour cars without relief for estimated savings of \$85,000

### **Appreciation**

My thanks to the Department Managers and their support staff and Finance Department staff for their outstanding work, interdepartmental cooperation and commitment in preparing this budget. As in the past, the final Budget will be available on the City's website at [www.ci.moorpark.ca.us](http://www.ci.moorpark.ca.us).



**CITY OF MOORPARK  
FY 2012/13**

**BUDGET CALENDAR**

**FEBRUARY**

- February 8, 2012 – Budget Kickoff Meeting include instructions for completion

**MARCH**

- March 2, 2012 – Department expenditure budget requests, payroll staffing cost allocations by Department and revenue projections due to Senior Account Technician
- March 7-25, 2012 – Finance Department review and compile Department budget requests and projections

**APRIL**

- April 6, 2012 – Deliver proposed budget to City Manager for review
- April 23-April 25, 2012 – City Manager budget review with Department Heads
- April 26-May 15, 2012 – Finance Department update and compile City Manager's recommended budget

**MAY**

- May 25, 2012 – Present City Manager's proposed budget to City Council
- May 30, 2012 – City Council study session and public hearing for the budget
- May 31-June 14, 2012 – Finance Department update and compile final budget

**JUNE**

- June 6, 2012 – City Council approve Engineer's Reports and ordering levy of assessment for fiscal year 2012/13 for Parks and Recreation Maintenance Improvement District and Landscape and Lighting Maintenance Assessment Districts
- June 15, 2012 – Finance delivers final budget to City Clerk for distribution to the City Council
- June 20, 2012 – City Council public meeting and adopt resolutions on final budget, establish Appropriations Limit and GANN Initiative for fiscal year 2012/13

**JULY**

- July 1, 2012- Budget year begins
- July 5, 2012 – Load final budget in Pentamation

**AUGUST**

- August 2012 – Print and distribute final document

## CITY OF MOORPARK

### BUDGET PROCESS

#### **Budget Basis:**

Annual budgets are adopted on a basis consistent with GAAP for all governmental funds (modified accrual basis). All annual appropriations lapse at the end of each fiscal year.

#### **Budget Amendments:**

The Council approves operating appropriations at the department and fund level prior to July 1 of the budget year and may amend the budget during the fiscal year by motion. The level of budgetary control (i.e. the level at which expenditures cannot legally exceed appropriated amount) is at the overall fund level.

#### **Budget Control:**

Department Heads are responsible for maintaining expenses within category levels approved by City Council. However, since the budget is an estimate, from time to time, it is necessary to make adjustments to the various line items.

Budget transfers must be internal to each fund without requiring City Council approval. Appropriations not exceeding \$5,000 can be transferred between line items with the approval of the Finance Director. Line item transfers exceeding \$5,000 or transfers between divisions within a department must be approved by the City Manager. Transfers of any amount between two different divisions and departments or funds require City Council authorization (Resolution No. 99-1630).

All requests to increase appropriations must be submitted to the City Council.

**Fiscal Year 2012/13**

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**Budget Summary by Fund**

**CITY OF MOORPARK  
BUDGET SUMMARY BY FUND  
Fiscal Years 2011/12 and 2012/13**

FUND	DESCRIPTION	Beginning Fund Balance 7/1/2011				Estimated Activity FY 2011/12				Estimated Activity FY 2012/13				Estimated Fund Balance 41,455
		REVENUES		EXPENSES		INTERFUND TRANSFERS		REVENUES		EXPENSES		INTERFUND TRANSFERS		
		IN	OUT	IN	OUT	IN	OUT	IN	OUT	IN	OUT	IN	OUT	
1000	Net General Fund	\$ 3,000,000	\$ 15,447,500	\$ 12,895,524	\$ 2,261,709	\$ 3,290,267	\$ 15,846,415	\$ 13,366,619	\$ 3,110,969	\$ 2,659,094				2,659,094
1010	Library Services	795,208	804,000	928,042		671,166	802,000	931,345		541,821				541,821
<b>SPECIAL REVENUE FUNDS</b>														
2000	Traffic Safety	680,958	178,000	204,245		654,713	176,000	230,697		600,016				600,016
2001	Traffic System Management	5,754,938	49,000	220,669	25,000	5,558,269	65,000	468,470		5,154,799				5,154,799
2002	City-Wide Traffic Mitigation	13,317,408	167,000	310,212	18,000	13,156,196	303,000	3,912,469		9,546,727				9,546,727
2003	Crossing Guard	261,796	1,000	26,244		236,552	0	26,774		209,778				209,778
2100	Community Wide Park Develop	(141,803)	38,000	100,000		(997,769)	34,000	0		(169,803)				(169,803)
2111	Parks Zone Development 1	(997,769)	0				0			(997,769)				(997,769)
2112	Parks Zone Development 2	2,513	0			2,513	0			2,513				2,513
2113	Parks Zone Development 3	(47,207)	0			(47,207)	49,000			1,793				1,793
2150	Tree & Landscape	101,825	2,000			103,825	1,000			104,825				104,825
2151	Art in Public Places	1,654,795	50,000			1,704,795	123,000			1,827,795				1,827,795
2152	Bicycle Path	114,629	1,000			115,629	0			115,629				115,629
2153	Municipal Pool	277,116	1,000			278,116	0			278,116				278,116
2154	Library Facilities	1,254,025	18,000	46,700		1,225,325	36,000	68,500		1,192,825				1,192,825
2155	Open Space Maintenance	181,846	12,000	0		193,846	11,000			204,846				204,846
2200	Community Development	-	600,866	1,534,208		0	690,000	1,863,011		3,401,349				3,401,349
2201	City Affordable Housing	3,656,859	112,000	204,893	18,000	3,545,966	145,200	289,817		101,653				101,653
2202	Cainhome Program Reuse	100,653	1,000	0		101,653	0			101,653				101,653
2203	Housing Successor Agency	-	0	16,899		(16,899)	0	58,877		(75,776)				(75,776)
23XX	Lighting/Landscape Assessment	6,353,232	1,375,000	2,558,470	395,930	5,565,692	1,351,000	2,509,791		4,847,856				4,847,856
2400	Park Maintenance Assessment	-	742,600	1,958,311	1,215,711	0	759,000	2,201,157		0				0
25XX	Areas of Contribution	11,657,519	76,000	1,426,000	0	10,258,519	183,000	5,718,635		4,722,884				4,722,884
2601	State Transit Assistance	25	0	0		25	0	0		25				25
2602	TDA Article 3	114,320	28,000	0		142,320	0	66,000		76,320				76,320
2603	Local Trans Article 8A	51,155	648,000	0	699,155	0	728,000	733,395		(5,395)				(5,395)
2604	ISTEA	-	88,000	93,948		(5,948)	1,291,565	1,291,565		(5,948)				(5,948)
2605	Gas Tax 2105.6,7	133,581	598,000	1,079,860	779,455	165,902	596,000	700,456		0				0
2606	HUT 2103	358,257	353,000	0	265,274	711,257	350,000	669,770		391,487				391,487
2609	Other State/Fed Grants	2,515	101,921	173,775		(69,339)	1,240,100	1,250,744		(79,983)				(79,983)
2610	Traffic Congestion	401,503	2,000	0		403,503	0	405,435		(1,932)				(1,932)
2611	Prop 1B Local Streets	578,008	3,000	800	5,161	581,008	1,000	538,139		43,869				43,869
2612	Prop 1B Safety & Security	(5,161)	0	372,966	13,000	(800)	0	0		(800)				(800)
2620	Engineering/Public Works	149,884	211,812	0		1,730	224,200	342,222		0				0
2711	Shekell Fires	825	0	0		825	0	0		825				825
2800	Endowment	3,272,215	152,000	75,000		3,349,215	386,000	418,973		3,316,242				3,316,242
5000	Local Transit Article 8C	154,355	694,426	669,330	10,461	172,990	844,561	940,618		76,933				76,933
5001	Solid Waste AB939	988,268	283,700	356,608		915,360	309,100	291,012		933,448				933,448
<b>Special Revenue Total</b>		\$ 50,383,067	\$ 6,588,325	\$ 11,429,138	\$ 3,346,599	\$ 47,803,983	\$ 9,896,726	\$ 24,996,527	\$ 3,172,415	\$ 61,446				\$ 35,815,151

**CITY OF MOORPARK  
BUDGET SUMMARY BY FUND  
Fiscal Years 2011/12 and 2012/13**

FUND	DESCRIPTION	Beginning Fund Balance 7/1/2011		Estimated Activity FY 2011/12				Estimated Activity FY 2012/13				Estimated Fund Balance 41,455
				INTERFUND TRANSFERS		REVENUES	EXPENSES	INTERFUND TRANSFERS		REVENUES	EXPENSES	
				IN	OUT			IN	OUT			
<b>CAPITAL PROJECTS FUNDS</b>												
4000	Capital Projects	74,018		60,000	9,699	124,319	0	60,000	0	60,000	0	184,319
4001	City Hall Improvement	3,699,797		19,000	1,080	3,717,717		4,000	3,604,225	4,000		117,492
4002	Police Facilities	(1,886,590)		14,000		(1,872,590)		39,000				(1,833,590)
4003	Equipment Replacement	358,017		2,000	63,627	296,390		0	37,000	0		259,390
4004	Special Projects	24,743,410		0	0	24,743,410		0		0		24,743,410
4010	Moorpark Highlands	5,772		0	0	5,772		0		0		5,772
	Capital Projects Total	\$ 26,994,424	\$ 0	\$ 95,000	\$ 74,406	\$ 27,015,018	\$ 0	\$ 103,000	\$ 3,641,225	\$ 0	\$ 0	\$ 23,476,793
<b>CITY TOTALS</b>		\$ 81,172,719	\$ 22,934,825	\$ 25,327,110	\$ 3,346,599	\$ 78,780,434	\$ 26,648,141	\$ 42,935,716	\$ 3,172,415	\$ 3,172,415	\$ 3,172,415	\$ 62,492,859

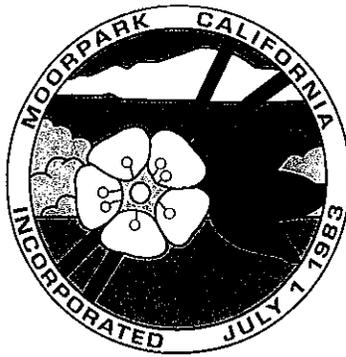
**SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY**

<b>SPECIAL REVENUE FUNDS</b>												
2901	MRA Low/Mod Housing Income	(55,903)		689,083	179,014	303,024		303,024		0		303,024
2902	MRA Area 1 Operations	148,870		2,337,217	2,284,720	201,367		0		0		201,367
9100	RDA Obligation Retirement	-		0	0	0		3,500,000		0		0
9101	RDA-SA Econ Development	-		41,422	113,042	(71,620)		53,040	46,700	1,599,547		1,534,267
	MRA Special Revenue Total	\$ 92,967	\$ 3,067,722	\$ 2,576,776	\$ 0	\$ 432,771	\$ 3,553,040	\$ 46,700	\$ 1,599,547	\$ 1,599,547	\$ 3,500,000	\$ 2,038,658
<b>CAPITAL PROJECTS FUNDS</b>												
2904	MRA 2001 Bond Proceeds	493,769		396	0	494,165		0		0		494,165
9103	RDA-SA 2001 TAB Proceeds	-		114,000		(114,000)		1,807,525				(1,921,525)
2905	MRA 2006 Bond Proceeds	7,125,726		13,380	3,276,949	3,862,157		0				3,862,157
9104	RDA-SA 2006 TAB Proceeds	-		5,610,000	6,262,984	(652,984)		896,405				(1,549,389)
	MRA Capital Projects Total	\$ 7,619,494	\$ 5,623,776	\$ 9,653,933	\$ 0	\$ 3,589,337	\$ 0	\$ 2,703,930	\$ 0	\$ 0	\$ 0	\$ 885,407

<b>DEBT SERVICE FUNDS</b>												
3901	1999 Tax Allocation Bonds	1,096,635		289,856	646,753	890,880		890,880				890,880
3902	2001 Tax Allocation Bonds	584,676		596,686	308,716	872,646		872,646				872,646
3903	2006 Tax Allocation Bonds	528,948		540,576	293,356	776,168		776,168				776,168
9105	1999 Tax Allocation Bonds	-		16,000	108,956	(92,956)		32,000	754,506	754,506		(60,956)
9106	2001 Tax Allocation Bonds	-		0	293,382	(293,382)		0	606,319	606,319		(293,382)
9107	2006 Tax Allocation Bonds	-		0	252,631	(252,631)		0	539,628	539,628		(252,631)
	MRA Debt Service Total	\$ 2,210,259	\$ 1,443,118	\$ 1,903,794	\$ 151,142	\$ 1,900,725	\$ 32,000	\$ 1,900,453	\$ 1,900,453	\$ 1,900,453	\$ 0	\$ 1,932,725

<b>MRA TOTALS</b>		\$ 9,922,720	\$ 10,134,616	\$ 14,134,503	\$ 151,142	\$ 5,922,833	\$ 3,585,040	\$ 4,651,083	\$ 3,500,000	\$ 3,500,000	\$ 3,500,000	\$ 4,856,790
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<b>GRAND TOTALS</b>		\$ 91,095,438	\$ 33,069,441	\$ 39,461,613	\$ 3,497,741	\$ 84,703,266	\$ 30,233,181	\$ 47,586,799	\$ 6,672,415	\$ 6,672,415	\$ 6,672,415	\$ 67,349,648
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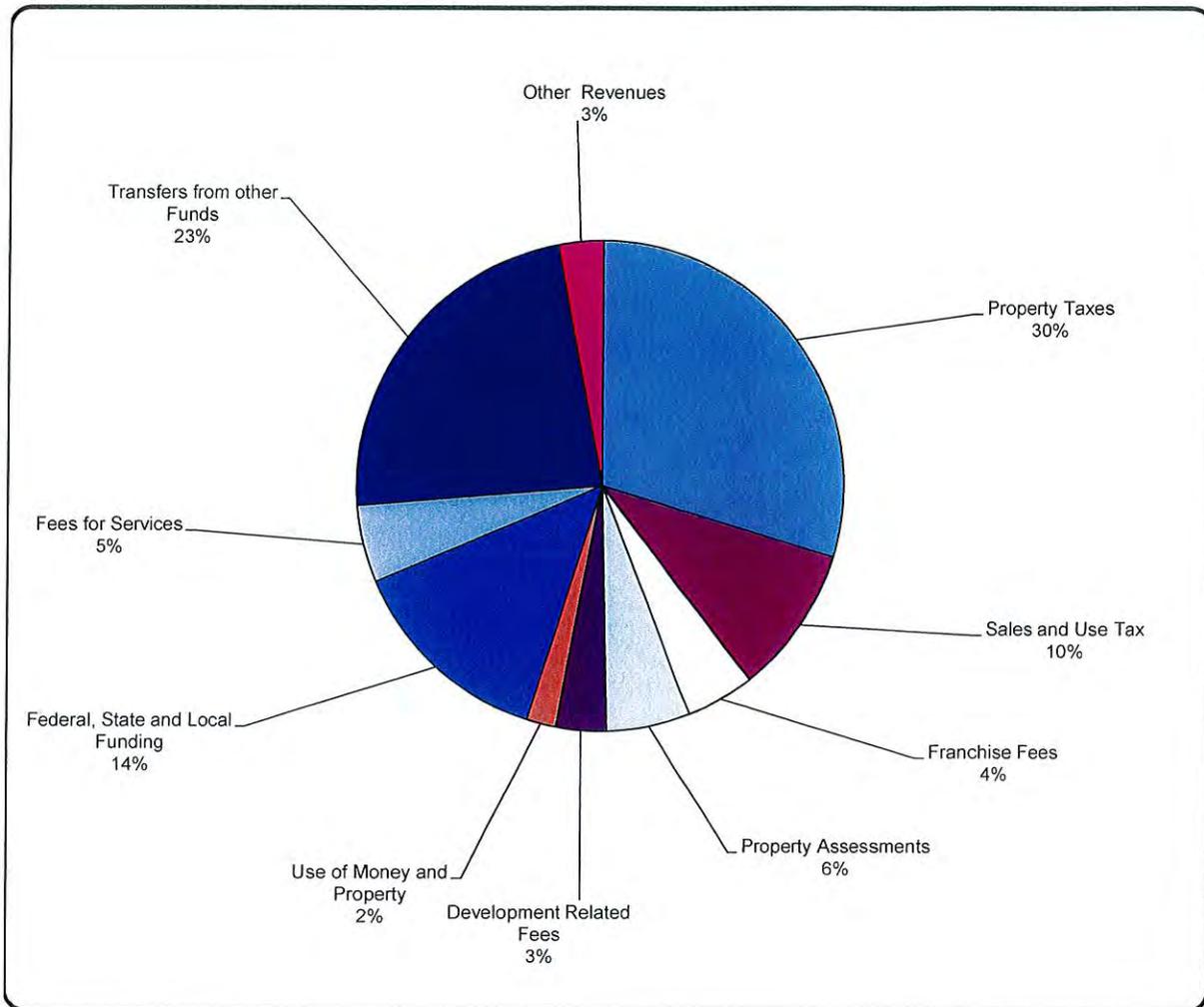


**Fiscal Year 2012/13**

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**Revenues**

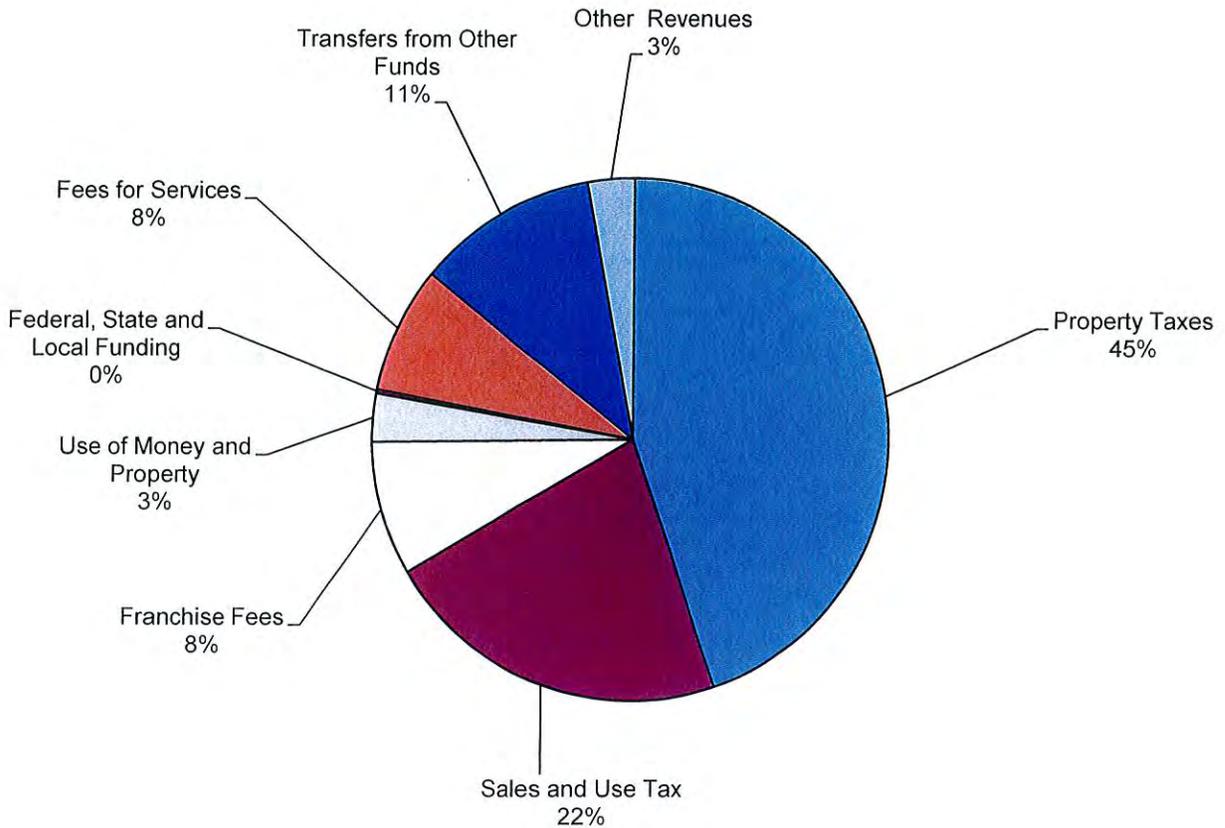
## Revenues, All Funds, By Source FY 2012/13 Adopted Budget



	General Fund <sup>1</sup>	Special Revenue Funds	Capital Funds	SARA	All Funds
Property Taxes	7,445,000			3,500,000	10,945,000
Sales and Use Tax	3,625,000				3,625,000
Franchise Fees	1,384,000	285,300			1,669,300
Property Assessments		2,075,400			2,075,400
Development Related Fees		1,208,000	39,000		1,247,000
Use of Money and Property	496,600	132,200	4,000	85,040	717,840
Federal, State and Local Funding	43,000	5,000,326			5,043,326
Fees for Services	1,303,015	575,800			1,878,815
Transfers from other Funds	1,864,700	3,172,415	60,000	3,500,000	8,597,115
Other Revenues	487,100	619,700			1,106,800
	<b>\$16,648,415</b>	<b>\$13,069,141</b>	<b>\$103,000</b>	<b>\$7,085,040</b>	<b>\$ 36,905,596</b>

<sup>1</sup> Includes Library Revenues

## General Fund Revenues<sup>1</sup> by Type FY 2012/13 Adopted Budget



	2010/11 Actual	2011/12 Estimate	2012/13 Budget	2-year Change
Property Taxes	7,287,282	7,285,000	7,445,000	2%
Sales and Use Tax	3,517,896	3,507,000	3,625,000	3%
Franchise Fees	1,207,778	1,367,900	1,384,000	15%
Use of Money and Property	514,707	271,000	496,600	-4%
Federal, State and Local Funding	250,062	63,000	43,000	-83%
Fees for Services	1,470,419	1,004,800	1,303,015	-11%
Transfers from Other Funds	2,381,167	2,191,800	1,864,700	-22%
Other Revenues	599,227	561,000	487,100	-19%
	<b>\$17,228,538</b>	<b>\$16,251,500</b>	<b>\$16,648,415</b>	<b>-3%</b>

<sup>1</sup> Includes Library Services Revenues

**City of Moorpark & Successor Agency to  
Moorpark Redevelopment Agency  
2012/13 Revenues**

Fund Source	Account	Account Title	10/11 Actual	11/12 Budget	11/12 Estimate	12/13 Recommended	12/13 Adopted
1000	3010	CURRENT SECURED	3,150,851	3,150,000	3,150,000	3,150,000	3,270,000
1000	3011	CURRENT UNSECURED	68,598	115,000	115,000	75,000	115,000
1000	3012	PRIOR YR SECURED/UNSECURE	2,765	10,000	10,000	10,000	10,000
1000	3013	SUPPLEMENT SECURED/UNSEC	36,998	35,000	35,000	35,000	35,000
1000	3014	REAL PROPERTY TRANSFER TX	136,094	100,000	100,000	120,000	120,000
1000	3015	HOMEOWNERS PROPERTY EXEMP	40,282	45,000	40,000	40,000	40,000
1000	3016	PARCEL TAXES	157,082	175,000	180,000	200,000	200,000
1000	3017	PROPERTY TAXES - VLF	2,899,027	2,880,000	2,880,000	2,880,000	2,880,000
1000	3030	SALES AND USE TAX	2,577,105	2,600,000	2,650,000	2,750,000	2,750,000
1000	3031	SALES TAX COMPENSATION	940,791	857,000	857,000	875,000	875,000
1000	3040	FRANCHISE FEE-CABLE	404,047	400,000	400,000	400,000	400,000
1000	3042	FRANCHISE FEE-EDISON	279,817	300,000	300,000	300,000	300,000
1000	3043	FRANCHISE FEE-GAS	95,151	100,000	100,000	100,000	100,000
1000	3044	FRANCHISE FEE-OIL	5,144	0	0	0	0
1000	3046	FRANCHISE - PEG FEES	41,883	30,000	40,000	40,000	40,000
1000	3049	COMM SVCS/IMPACT FEE	0	0	155,000	155,000	155,000
1000	3051	FRANCHISE-GI RUBBISH	199,654	185,000	186,700	200,000	200,000
1000	3052	FRANCHISE-MOORPARK RUBBIS	119,272	100,000	119,000	125,000	125,000
1000	3056	LOCAL STREETS ACCESS FEE	53,167	50,000	58,900	54,000	54,000
1000	3058	CIWMP FEES	9,641	10,000	8,300	10,000	10,000
1000	3210	BUSINESS REGISTRATION	144,845	125,000	130,000	125,000	125,000
1000	3211	FILMING PERMITS	6,200	2,000	5,000	7,000	7,000
1000	3225	NPDES BUSINESS INSP FEES	7,141	13,500	6,000	8,100	8,100
1000	3301	MUNICIPAL CODE FINES	225,306	200,000	200,000	200,000	200,000
1000	3302	ANIMAL CONTROL FINES	175	2,000	2,000	2,000	2,000
1000	3320	FORFEITURE & PENALTIES	(32)	2,000	2,000	2,000	2,000
1000	3400	INVESTMENT EARNINGS	299,920	350,000	143,000	250,000	250,000
1000	3401	RENTS AND CONCESSIONS	107,400	188,095	125,000	125,000	125,000
1000	3402	INTEREST/CITY MRA ADVANCE	100,000	0	0	0	0
100024115020	3404	RENTS - TENANTS	0	0	0	113,600	113,600
100076107619	3410	TICKET SALES	0	0	0	7,000	7,000
1000	3504	MOTOR VEHICLE IN LIEU	170,592	75,000	20,000	0	0
1000	3539	LAW ENFORCEMENT GRANTS	13,353	3,000	3,000	3,000	3,000
1000	3588	OTHER STATE FUNDS	23,049	20,000	20,000	20,000	20,000
1000	3600	COUNTY GRANTS	30,214	10,000	20,000	20,000	20,000
1000	3720	TRANSFER FROM OTHER FUNDS	376,167	26,000	0	0	0
1000	3725	COST PLAN REVENUES	2,005,000	2,191,800	2,191,800	1,864,700	1,864,700
1000	3730	CONTRIBUTIONS/DONATIONS	17,867	10,000	10,000	10,000	10,000
100076100000	3730	CONTRIBUTIONS/DONATIONS	0	0	4,000	4,000	4,000
100076107619	3730	CONTRIBUTIONS/DONATIONS	0	0	0	2,000	2,000
1000	3741	OTHER LOAN PAYOFF	0	900,000	0	0	0
1000	3750	MISCELLANEOUS REVENUES	1,696	15,000	5,000	5,000	5,000
1000	3751	EXPENSE REIMBURSEMENTS	57,880	75,000	75,000	75,000	75,000

**City of Moorpark & Successor Agency to  
Moorpark Redevelopment Agency  
2012/13 Revenues**

Fund Source	Account	Account Title	10/11 Actual	11/12 Budget	11/12 Estimate	12/13 Recommended	12/13 Adopted
100024115020	3751	EXPENSE REIMBURSEMENTS	0	0	0	5,000	5,000
1000	3752	RESTITUTION/INS PROCEEDS	114,529	20,000	100,000	20,000	20,000
1000	3753	CASH OVRAGE/SHORTAGE	113	0	0	0	0
1000	3805	FRANCHISE ADMIN CHANGE FE	0	0	20,000	0	0
1000	3808	OTHER ADMIN SERVICE FEES	121,697	80,000	80,000	86,400	86,400
1000	3809	ADMINISTRATION FEES	608,000	179,000	179,000	250,000	250,000
1000	3840	PLANNING TIME CHARGES	3,854	0	0	0	0
100076207801	3850	PARK AND FACILITY USE FEE	5,040	3,000	4,000	3,000	4,500
100076207803	3850	PARK AND FACILITY USE FEE	21,934	50,000	30,000	50,000	68,700
100076207805	3850	PARK AND FACILITY USE FEE	170	500	500	500	500
100076207806	3850	PARK AND FACILITY USE FEE	335	1,000	500	1,000	4,000
100076207807	3850	PARK AND FACILITY USE FEE	1,695	2,000	1,000	2,000	2,000
100076207808	3850	PARK AND FACILITY USE FEE	12,675	6,000	6,000	6,000	6,000
100076207810	3850	PARK AND FACILITY USE FEE	1,925	1,000	1,000	1,000	1,000
100076207811	3850	PARK AND FACILITY USE FEE	2,515	2,000	2,000	2,000	2,000
100076207813	3850	PARK AND FACILITY USE FEE	495	0	1,000	0	0
100076207815	3850	PARK AND FACILITY USE FEE	8,130	3,000	3,000	3,000	3,000
100076207818	3850	PARK AND FACILITY USE FEE	20	1,500	1,000	1,500	1,900
100076307618	3862	CONTRACT CLASS REGIS FEES	235,822	215,000	240,000	249,000	249,000
100076307604	3865	LEAGUE FEES	79,137	72,400	65,000	75,820	75,820
100076307605	3865	LEAGUE FEES	45,593	52,600	52,000	56,520	56,520
100076307603	3866	RECREATION EVENT FEES	1,827	3,900	2,500	6,375	6,375
100076307608	3866	RECREATION EVENT FEES	206,486	194,250	200,000	200,250	200,250
100076307609	3866	RECREATION EVENT FEES	3,251	5,000	4,500	5,100	5,100
100076307610	3866	RECREATION EVENT FEES	3,707	6,400	7,100	6,400	6,400
100076307611	3866	RECREATION EVENT FEES	2,280	4,200	4,200	4,200	4,200
100076307613	3866	RECREATION EVENT FEES	1,776	2,500	2,100	2,600	2,600
100076307614	3866	RECREATION EVENT FEES	1,206	2,250	1,000	1,500	1,500
100076307616	3866	RECREATION EVENT FEES	924	2,000	900	1,500	1,500
100076307621	3866	RECREATION EVENT FEES	40,765	40,000	40,000	50,000	50,000
100076307638	3866	RECREATION EVENT FEES	0	5,000	0	5,000	5,000
100076307643	3866	RECREATION EVENT FEES	940	2,600	2,500	2,600	2,600
100076307644	3866	RECREATION EVENT FEES	0	1,000	0	2,000	2,000
100076307645	3866	RECREATION EVENT FEES	575	7,200	1,000	7,200	7,200
100076307646	3866	RECREATION EVENT FEES	4,874	5,000	4,000	4,450	4,450
100076300000	3868	OTHER RECREATION FEES	0	0	3,000	5,500	5,500
1000	3870	ADVERTISING IN BROCHURE	10,250	8,000	8,000	8,000	8,000
1000	3877	HHW/COMMUNITY MAINT FEE	0	0	0	137,000	137,000
1000	3878	OTHER COMMUNITY SVC FEES	0	0	1,000	3,000	3,000
100076100000	3878	OTHER COMMUNITY SVC FEES	917	2,000	0	2,000	2,000
1000	3880	PHOTOCOPYING	826	1,000	1,000	1,000	1,000
1000	3881	SALE OF DOCUMENTS	754	1,000	1,000	1,000	1,000
1000	3883	SPECIAL POLICE DEPT SVCS	34,620	30,000	30,000	30,000	30,000

**City of Moorpark & Successor Agency to  
Moorpark Redevelopment Agency  
2012/13 Revenues**

Fund Source	Account	Account Title	10/11 Actual	11/12 Budget	11/12 Estimate	12/13 Recommended	12/13 Adopted
1000	3887	NSF FEES AND MISC CHARGES	1,295	1,000	1,000	1,000	1,000
GENERAL FUND			16,385,095	16,363,695	15,447,500	15,662,815	15,846,415
1010	3010	CURRENT SECURED	795,586	0	0	0	655,000
1010	3018	OTHER PROPERTY TAXES	0	775,000	775,000	775,000	120,000
1010	3340	LIBRARY FINES/FEES	19,456	17,000	17,000	17,000	17,000
1010	3400	INVESTMENT EARNINGS	7,387	7,000	3,000	1,000	1,000
1010	3588	OTHER STATE FUNDS	12,853	20,500	0	0	0
1010	3730	CONTRIBUTIONS/DONATIONS	4,132	6,000	5,000	5,000	5,000
1010	3753	CASH OVERAGE/SHORTAGE	(80)	0	0	0	0
1010	3880	PHOTOCOPYING	4,108	4,000	4,000	4,000	4,000
LIBRARY SERVICES			843,443	829,500	804,000	802,000	802,000
2000	3301	MUNICIPAL CODE FINES	186,845	200,000	175,000	175,000	175,000
2000	3400	INVESTMENT EARNINGS	8,282	8,000	3,000	1,000	1,000
2000	3720	TRANSFER FROM OTHER FUNDS	1,920	0	0	0	0
TRAFFIC SAFETY FUND			197,047	208,000	178,000	176,000	176,000
2001	3118	OTHER DEVELOPMENT FEES	51,684	119,407	20,000	59,000	59,000
2001	3400	INVESTMENT EARNINGS	76,028	72,000	29,000	6,000	6,000
2001	3751	EXPENSE REIMBURSEMENTS	3,467	0	0	0	0
2001	3882	SALE PLANS/SPECIFICATIONS	630	0	0	0	0
TRAFFIC SYSTEM MGT FUND			131,809	191,407	49,000	65,000	65,000
2002	3118	OTHER DEVELOPMENT FEES	214,519	966,874	95,000	289,000	289,000
2002	3400	INVESTMENT EARNINGS	175,116	167,000	68,000	14,000	14,000
2002	3751	EXPENSE REIMBURSEMENTS	1,596	0	0	0	0
2002	3752	RESTITUTION/INS PROCEEDS	0	0	4,000	0	0
CITY-WIDE TRAFFIC MITIGATION			391,231	1,133,874	167,000	303,000	303,000
2003	3118	OTHER DEVELOPMENT FEES	0	100,000	0	0	0
2003	3400	INVESTMENT EARNINGS	3,575	4,000	1,000	0	0
CROSSING GUARD FUND			3,575	104,000	1,000	0	0
2100	3120	FEES IN LIEU OF PARK LAND	8,067	36,460	0	34,000	34,000
2100	3400	INVESTMENT EARNINGS	212	0	0	0	0
2100	3401	RENTS AND CONCESSIONS	0	38,000	38,000	0	0

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COMMUNITY WIDE			8,279	74,460	38,000	34,000	34,000
2111	3120	FEES IN LIEU OF PARK LAND	5,267	3,000	0	0	0
2111	3400	INVESTMENT EARNINGS	64	0	0	0	0
ZONE DEVELOPMENT FEES 1			5,331	3,000	0	0	0
2112	3400	INVESTMENT EARNINGS	154	0	0	0	0
ZONE DEVELOPMENT FEES 2			154	0	0	0	0
2113	3120	FEES IN LIEU OF PARK LAND	333	49,440	0	49,000	49,000
2113	3400	INVESTMENT EARNINGS	909	3,000	0	0	0
ZONE DEVELOPMENT FEES 3			1,242	52,440	0	49,000	49,000
2150	3114	TREES/LANDSCAPE FEE	1,346	650	1,000	1,000	1,000
2150	3400	INVESTMENT EARNINGS	1,357	1,000	1,000	0	0
TREE AND LANDSCAPE FEES			2,703	1,650	2,000	1,000	1,000
2151	3112	ART IN PUBLIC PLACES FEE	84,028	255,440	41,000	121,000	121,000
2151	3400	INVESTMENT EARNINGS	21,285	20,000	9,000	2,000	2,000
ART IN PUBLIC PLACES			105,313	275,440	50,000	123,000	123,000
2152	3400	INVESTMENT EARNINGS	1,497	1,000	1,000	0	0
BICYCLE PATH/MULTI-USE TRAIL			1,497	1,000	1,000	0	0
2153	3400	INVESTMENT EARNINGS	3,620	3,000	1,000	0	0
MUNICIPAL POOL			3,620	3,000	1,000	0	0
2154	3115	LIBRARY FACILITIES FEE	30,228	63,128	12,000	35,000	35,000
2154	3400	INVESTMENT EARNINGS	16,208	15,000	6,000	1,000	1,000
LIBRARY FACILITIES			46,437	78,128	18,000	36,000	36,000
2155	3118	OTHER DEVELOPMENT FEES	10,943	10,000	11,000	11,000	11,000
2155	3400	INVESTMENT EARNINGS	2,356	2,000	1,000	0	0
OPEN SPACE MAINTENANCE			13,299	12,000	12,000	11,000	11,000
2200	3218	MISC. BUSINESS PERMITS	315	0	0	0	0
2200	3220	STREET VENDOR PERMITS	1,635	2,000	1,000	1,000	1,000

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2200	3221	HOME OCCUPATION PERMIT	13,600	9,000	10,000	10,000	10,000
2200	3222	RENTAL INSPECTION PERMIT	480	0	0	0	0
2200	3230	SIGN PERMITS	6,725	5,000	7,000	5,000	5,000
2200	3231	BANNER PERMIT	1,360	1,000	1,000	1,000	1,000
2200	3240	RESIDENTIAL BUILDING PERM	251,172	120,000	150,000	300,000	300,000
2200	3241	NON RESIDENTIAL BUILDING	95,109	70,000	70,000	50,000	50,000
2200	3242	PERMIT ADJ COMMERCIAL	2,290	1,000	1,000	1,000	1,000
2200	3244	PERMIT ADJ RESIDENTIAL	0	0	1,000	1,000	1,000
2200	3245	TEMPORARY USE PERMIT	6,320	3,000	3,000	3,000	3,000
2200	3247	ADMINISTRATIVE PERMITS	15,600	10,000	10,000	10,000	10,000
2200	3301	MUNICIPAL CODE FINES	3,625	3,000	1,000	0	0
2200	3311	CODE ENFCMNT FINES/SETTL	2,004	0	2,000	1,000	1,000
2200	3320	FORFEITURE & PENALTIES	(326)	0	0	0	0
2200	3720	TRANSFER FROM OTHER FUNDS	858,611	821,000	933,342	1,162,024	1,173,011
2200	3751	EXPENSE REIMBURSEMENTS	0	0	1,476	0	0
2200	3802	CITY ADMIN ENGIN CONTRACT	(4,871)	0	0	0	0
2200	3803	CITY ADMIN ATTNY CONTRACT	1,114	1,000	14,000	0	0
2200	3806	CONTRACT ADMIN FEE	23,626	4,000	2,000	0	0
2200	3808	OTHER ADMIN SERVICE FEES	1,262	0	390	0	0
2200	3822	ZONE CLEARANCE	36,360	25,000	25,000	25,000	25,000
2200	3825	IMAGING FEES	300	1,000	0	1,000	1,000
2200	3826	ADVANCE PLANNING FEES	17,481	8,000	12,000	8,000	8,000
2200	3829	OTHER COMM DEVELOP FEES	3,713	0	1,000	0	0
2200	3831	PLAN CHECK RESIDENTIAL	107,473	70,000	75,000	70,000	70,000
2200	3832	PLAN CHECK NON RESIDENTIA	45,087	32,000	50,000	32,000	32,000
2200	3840	PLANNING TIME CHARGES	279,221	160,000	160,000	169,000	169,000
2200	3845	REAL ESTATE SIGN FEE	2,626	2,000	3,000	2,000	2,000
2200	3881	SALE OF DOCUMENTS	1,800	0	0	0	0
<b>COMMUNITY DEVELOPMENT</b>			<b>1,773,712</b>	<b>1,348,000</b>	<b>1,534,208</b>	<b>1,852,024</b>	<b>1,863,011</b>
2201	3118	OTHER DEVELOPMENT FEES	32,109	274,927	45,000	113,000	113,000
2201	3400	INVESTMENT EARNINGS	45,256	41,000	20,000	4,000	4,000
2201	3404	RENTS - TENANTS	27,870	41,000	41,000	22,200	22,200
2201	3405	LOAN INTEREST	514	0	0	0	0
2201	3741	OTHER LOAN PAYOFF	39,576	39,000	6,000	6,000	6,000
2201	3751	EXPENSE REIMBURSEMENTS	200	0	0	0	0
<b>CITY AFFORDABLE HOUSING</b>			<b>145,524</b>	<b>395,927</b>	<b>112,000</b>	<b>145,200</b>	<b>145,200</b>
2202	3400	INVESTMENT EARNINGS	1,210	1,000	1,000	0	0
2202	3741	OTHER LOAN PAYOFF	11,577	0	0	0	0

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CALHOME HOUSING			12,787	1,000	1,000	0	0
2300	3100	SBA - STREET LIGHTING	246,661	244,300	244,300	244,300	244,300
2300	3102	SBA - LANDSCAPE MAINT.	181,095	180,600	180,600	180,600	180,600
2300	3720	TRANSFER FROM OTHER FUNDS	394,836	326,009	326,009	349,430	349,430
2300	3751	EXPENSE REIMBURSEMENTS	128	0	0	0	0
2300	3882	SALE PLANS/SPECIFICATIONS	320	0	0	0	0
AD 94-2 CITYWIDE			823,040	750,909	750,909	774,330	774,330
2301	3102	SBA - LANDSCAPE MAINT.	9,931	9,700	9,700	9,700	9,700
2301	3400	INVESTMENT EARNINGS	79	0	0	0	0
2301	3720	TRANSFER FROM OTHER FUNDS	0	0	0	455	455
AD 84-2 ZONE 1			10,010	9,700	9,700	10,155	10,155
2302	3102	SBA - LANDSCAPE MAINT.	72,500	72,500	72,500	72,500	72,500
2302	3103	SBA - STORM DRAIN MAINT.	1,400	1,400	1,400	1,400	1,400
2302	3400	INVESTMENT EARNINGS	1,615	1,000	0	0	0
AD 84-2 ZONE 2			75,515	74,900	73,900	73,900	73,900
2303	3102	SBA - LANDSCAPE MAINT.	3,100	3,100	3,100	3,100	3,100
2303	3720	TRANSFER FROM OTHER FUNDS	6,181	2,642	2,642	1,692	1,692
AD 84-2 ZONE 3			9,281	5,742	5,742	4,792	4,792
2304	3102	SBA - LANDSCAPE MAINT.	6,500	6,500	6,500	6,500	6,500
2304	3720	TRANSFER FROM OTHER FUNDS	9,395	7,475	7,475	4,254	4,254
AD 84-2 ZONE 4			15,895	13,975	13,975	10,754	10,754
2305	3102	SBA - LANDSCAPE MAINT.	23,500	23,500	23,500	23,500	23,500
2305	3103	SBA - STORM DRAIN MAINT.	500	500	500	500	500
2305	3720	TRANSFER FROM OTHER FUNDS	33,789	21,155	21,155	34,311	34,311
AD 84-2 ZONE 5			57,789	45,155	45,155	58,311	58,311
2306	3102	SBA - LANDSCAPE MAINT.	1,000	1,000	1,000	1,000	1,000
2306	3720	TRANSFER FROM OTHER FUNDS	5,165	3,561	3,561	2,642	2,642
2306	3751	EXPENSE REIMBURSEMENTS	220	0	0	0	0
AD 84-2 ZONE 6			6,385	4,561	4,561	3,642	3,642
2307	3102	SBA - LANDSCAPE MAINT.	12,304	11,300	11,300	11,300	11,300

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2307	3720	TRANSFER FROM OTHER FUNDS	11,526	9,995	9,995	11,116	11,116
AD 84-2 ZONE 7			23,830	21,295	21,295	22,416	22,416
2308	3102	SBA - LANDSCAPE MAINT.	15,300	15,300	15,300	15,300	15,300
2308	3720	TRANSFER FROM OTHER FUNDS	19,097	17,418	17,418	22,194	22,194
AD 84-2 ZONE 8			34,397	32,718	32,718	37,494	37,494
2309	3102	SBA - LANDSCAPE MAINT.	1,400	1,400	1,400	1,400	1,400
2309	3720	TRANSFER FROM OTHER FUNDS	6,509	4,386	4,386	4,192	4,192
AD 84-2 ZONE 9			7,909	5,786	5,786	5,592	5,592
2310	3102	SBA - LANDSCAPE MAINT.	194,000	194,000	194,000	194,000	194,000
2310	3103	SBA - STORM DRAIN MAINT.	7,500	7,500	7,500	7,500	7,500
2310	3400	INVESTMENT EARNINGS	616	1,000	0	0	0
2310	3720	TRANSFER FROM OTHER FUNDS	0	0	0	7,677	7,677
2310	3751	EXPENSE REIMBURSEMENTS	1,315	0	0	0	0
AD 84-2 ZONE 10			203,431	202,500	201,500	209,177	209,177
2311	3102	SBA - LANDSCAPE MAINT.	3,000	3,000	3,000	3,000	3,000
2311	3400	INVESTMENT EARNINGS	24	0	0	0	0
AD 84-2 ZONE 11			3,024	3,000	3,000	3,000	3,000
2312	3102	SBA - LANDSCAPE MAINT.	266,800	266,800	266,800	266,800	266,800
2312	3400	INVESTMENT EARNINGS	6,489	6,000	3,000	1,000	1,000
AD 84-2 ZONE 12			273,289	272,800	269,800	267,800	267,800
2314	3102	SBA - LANDSCAPE MAINT.	1,524	1,500	1,500	1,500	1,500
2314	3720	TRANSFER FROM OTHER FUNDS	5,126	3,289	3,289	2,992	2,992
AD 2001-01			6,650	4,789	4,789	4,492	4,492
2315	3102	SBA - LANDSCAPE MAINT.	62,114	59,400	59,400	59,400	59,400
2315	3400	INVESTMENT EARNINGS	25,294	24,000	9,000	2,000	2,000
AD 2001-02			87,408	83,400	68,400	61,400	61,400
2316	3102	SBA - LANDSCAPE MAINT.	2,798	2,600	2,600	2,600	2,600
2316	3400	INVESTMENT EARNINGS	1,086	1,000	0	0	0

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AD 2001-03			3,884	3,600	2,600	2,600	2,600
2318	3102	SBA - LANDSCAPE MAINT.	2,375	2,300	2,300	2,300	2,300
2318	3400	INVESTMENT EARNINGS	606	1,000	0	0	0
AD 2004-01 DISTRICT 18			2,982	3,300	2,300	2,300	2,300
2319	3400	INVESTMENT EARNINGS	492	0	0	0	0
AD 2005-01 M & M DEVELOPMENT			492	0	0	0	0
2320	3102	SBA - LANDSCAPE MAINT.	58,421	58,200	58,200	58,200	58,200
2320	3400	INVESTMENT EARNINGS	13,948	13,000	6,000	1,000	1,000
AD 0702 LYON HOMES (MERIDIAN HILLS)			72,369	71,200	64,200	59,200	59,200
2321	3102	SBA - LANDSCAPE MAINT.	6,710	6,100	6,100	6,100	6,100
2321	3400	INVESTMENT EARNINGS	551	0	0	0	0
AD 2006-01 SHEA HOMES			7,261	6,100	6,100	6,100	6,100
2322	3102	SBA - LANDSCAPE MAINT.	176,875	171,500	171,500	171,500	171,500
2322	3104	SBA - PARK MAINT.	4,101	0	0	0	0
2322	3400	INVESTMENT EARNINGS	39,261	38,000	13,000	3,000	3,000
2322	3751	EXPENSE REIMBURSEMENTS	0	10,800	0	0	0
AD 2007-01 PARDEE HOMES			220,237	220,300	184,500	174,500	174,500
2323	3400	INVESTMENT EARNINGS	70	0	0	0	0
AD 2005 SUNCAL			70	0	0	0	0
2324	3400	INVESTMENT EARNINGS	283	0	0	0	0
AD 0704 GOLDMAN PKY (CASINO STORAGE)			283	0	0	0	0
2325	3400	INVESTMENT EARNINGS	88	0	0	0	0
AD 0703 VILLAGE AT MOORPARK			88	0	0	0	0
2326	3102	SBA - LANDSCAPE MAINT.	500	0	0	0	0
2326	3400	INVESTMENT EARNINGS	54	0	0	0	0
WAREHOUSE DISCOUNT CENTER			555	0	0	0	0
2330	3400	INVESTMENT EARNINGS	1	0	0	0	0

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AD 92-1			1	0	0	0	0
2331	3102	SBA - LANDSCAPE MAINT.	500	0	0	0	0
2331	3400	INVESTMENT EARNINGS	32	0	0	0	0
2331	3809	ADMINISTRATION FEES	2,724	0	0	0	0
AD 10-01 TUSCANY CPD2005-02			3,257	0	0	0	0
2332	3102	SBA - LANDSCAPE MAINT.	250	0	0	0	0
2332	3400	INVESTMENT EARNINGS	41	0	0	0	0
2332	3809	ADMINISTRATION FEES	2,500	0	0	0	0
AD 10-02 HFR CPD2005-03			2,791	0	0	0	0
2400	3104	SBA - PARK MAINT.	704,399	710,000	710,000	731,400	731,400
2400	3720	TRANSFER FROM OTHER FUNDS	990,686	1,243,250	1,215,711	1,418,017	1,442,157
2400	3751	EXPENSE REIMBURSEMENTS	23,388	18,000	25,000	20,000	20,000
2400	3872	TENNIS COURT LIGHTING USE	334	0	0	0	0
240078007803	3872	TENNIS COURT LIGHTING USE	3,783	3,000	4,000	4,000	4,000
240078007808	3872	TENNIS COURT LIGHTING USE	0	400	0	0	0
240078007815	3872	TENNIS COURT LIGHTING USE	652	700	1,000	1,000	1,000
240078007818	3872	TENNIS COURT LIGHTING USE	104	200	400	400	400
240078007807	3873	BASKETBALL CT LIGHT USE	226	200	200	200	200
240078007808	3873	BASKETBALL CT LIGHT USE	395	400	400	400	400
240078007810	3873	BASKETBALL CT LIGHT USE	974	800	1,000	1,000	1,000
240078007815	3873	BASKETBALL CT LIGHT USE	311	400	400	400	400
240078007818	3873	BASKETBALL CT LIGHT USE	437	300	200	200	200
PARK MAINTENANCE DISTRICT			1,725,687	1,977,650	1,958,311	2,177,017	2,201,157
2501	3110	AREA OF CONTRIBUTION FEE	264,995	194,233	15,000	171,000	171,000
2501	3400	INVESTMENT EARNINGS	152,265	144,000	59,000	12,000	12,000
2501	3751	EXPENSE REIMBURSEMENTS	250	0	0	0	0
LOS ANGELES AOC			417,510	338,233	74,000	183,000	183,000
2503	3110	AREA OF CONTRIBUTION FEE	0	0	2,000	0	0
2503	3400	INVESTMENT EARNINGS	1,114	1,000	0	0	0
CASEY/GABBERT AOC			1,114	1,000	2,000	0	0
2504	3400	INVESTMENT EARNINGS	200	0	0	0	0
FREMONT STORM DRAIN AOC			200	0	0	0	0

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2601	3400	INVESTMENT EARNINGS	0	0	0	0	0
STATE TRANSIT ASSISTANCE			0	0	0	0	0
2602	3400	INVESTMENT EARNINGS	1,169	1,000	1,000	0	0
2602	3511	ART 3- BICYCLE/PED	39,458	27,000	27,000	0	0
TDA ARTICLE 3			40,627	28,000	28,000	0	0
2603	3400	INVESTMENT EARNINGS	1,229	3,000	0	0	0
2603	3510	ART 8 - TRANSIT/STREETS	583,990	648,000	648,000	728,000	728,000
LOCAL TRANSPORTATION 8A			585,219	651,000	648,000	728,000	728,000
2604	3615	OTHER FEDERAL REVENUE/GRA	547,131	1,380,000	88,000	1,291,565	1,291,565
ISTEA 21 FEDERAL GRANTS			547,131	1,380,000	88,000	1,291,565	1,291,565
2605	3400	INVESTMENT EARNINGS	130	0	0	0	0
2605	3500	GAS TAX 2106	132,664	135,000	135,000	135,000	135,000
2605	3501	GAS TAX 2107.5	6,000	6,000	6,000	6,000	6,000
2605	3502	GAS TAX 2105	192,780	195,000	195,000	195,000	195,000
2605	3506	GAS TAX 2107	257,470	260,000	260,000	260,000	260,000
2605	3507	HUT DEFERRAL	30,849	0	0	0	0
2605	3720	TRANSFER FROM OTHER FUNDS	758,050	803,300	779,455	0	0
2605	3751	EXPENSE REIMBURSEMENTS	6,781	0	2,000	0	0
GAS TAX			1,384,724	1,399,300	1,377,455	596,000	596,000
2606	3400	INVESTMENT EARNINGS	2,493	0	3,000	0	0
2606	3508	HUT 2103	355,764	350,000	350,000	350,000	350,000
HUT 2103			358,257	350,000	353,000	350,000	350,000
2609	3400	INVESTMENT EARNINGS	748	1,000	0	0	0
2609	3530	SUPPLE LAW ENFORCE GRANT	100,000	100,000	100,000	100,000	100,000
2609	3588	OTHER STATE FUNDS	8,768	188,000	1,921	186,100	240,100
2609	3615	OTHER FEDERAL REVENUE/GRA	0	900,000	0	900,000	900,000
2609	3618	ARRA GRANTS	78,805	0	0	0	0
OTHER STATE/FEDERAL GRANTS			188,321	1,189,000	101,921	1,186,100	1,240,100
2610	3400	INVESTMENT EARNINGS	5,317	5,000	2,000	0	0
2610	3751	EXPENSE REIMBURSEMENTS	73,890	0	0	0	0

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TRAFFIC CONGESTION RELIEF			79,207	5,000	2,000	0	0
2611	3400	INVESTMENT EARNINGS	7,824	8,000	3,000	1,000	1,000
PROP 1B - LOCAL STREETS & ROADS			7,824	8,000	3,000	1,000	1,000
2612	3400	INVESTMENT EARNINGS	1,032	1,000	0	0	0
2612	3720	TRANSFER FROM OTHER FUNDS	0	0	5,161	0	0
PROP 1B - TRANSIT SAFETY & SECURITY			1,032	1,000	5,161	0	0
2620	3246	ENCROACHMENT PERMIT	34,395	30,000	55,000	35,700	35,700
2620	3400	INVESTMENT EARNINGS	1,415	1,000	0	0	0
2620	3720	TRANSFER FROM OTHER FUNDS	0	219,000	13,000	113,821	116,292
2620	3802	CITY ADMIN ENGIN CONTRACT	97,216	8,750	19,412	37,500	37,500
2620	3841	PUBLIC IMPROV PLAN CHECK	141,378	43,000	43,000	43,000	43,000
2620	3842	PUBLIC IMPROV INSPECTION	69,681	43,000	61,400	50,000	50,000
2620	3843	PW/ENG STAFF TIME CHARGES	12,803	0	8,000	8,000	8,000
2620	3844	FLOODPLAIN ENG MANAGEMENT	0	25,000	25,000	50,000	50,000
ENGINEERING/PW FUND			356,887	369,750	224,812	338,021	340,492
2701	3588	OTHER STATE FUNDS	214,294	0	0	0	0
CDBG ENTITLEMENT FUND			214,294	0	0	0	0
2711	3400	INVESTMENT EARNINGS	1	0	0	0	0
2006 SHEKELL FIRES			1	0	0	0	0
2800	3118	OTHER DEVELOPMENT FEES	59,283	482,266	79,000	287,000	287,000
2800	3121	COMMUNITY SERVICES FEE	4,578	39,040	6,000	38,000	38,000
2800	3400	INVESTMENT EARNINGS	25,227	40,000	7,000	1,000	1,000
2800	3401	RENTS AND CONCESSIONS	72,107	60,000	60,000	60,000	60,000
ENDOWMENT FUND			161,195	621,306	152,000	386,000	386,000
2901	3015	HOMEOWNERS PROPERTY EXEMP	9,051	5,000	4,483	0	0
2901	3020	TAX INCREMENT SECURED	1,123,981	1,140,000	557,133	0	0
2901	3021	TAX INCREMENT UNSECURED	218,160	185,000	116,196	0	0
2901	3400	INVESTMENT EARNINGS	1,055	2,000	380	0	0
2901	3404	RENTS - TENANTS	35,881	33,000	10,850	0	0
2901	3739	CONTRIBUTIONS	1,176,500	0	0	0	0
2901	3741	OTHER LOAN PAYOFF	349,607	0	0	0	0

**City of Moorpark & Successor Agency to  
Moorpark Redevelopment Agency  
2012/13 Revenues**

Fund Source	Account	Account Title	10/11 Actual	11/12 Budget	11/12 Estimate	12/13 Recommended	12/13 Adopted
2901	3750	MISCELLANEOUS REVENUES	5,631	0	0	0	0
2901	3751	EXPENSE REIMBURSEMENTS	201	0	41	0	0
2901	3882	SALE PLANS/SPECIFICATIONS	445	0	0	0	0
2901	3887	NSF FEES AND MISC CHARGES	525	0	0	0	0
<b>MRA LOW/MOD INCOME HOUSING</b>			<b>2,921,037</b>	<b>1,365,000</b>	<b>689,083</b>	<b>0</b>	<b>0</b>
2902	3015	HOMEOWNERS PROPERTY EXEMP	30,773	20,000	17,735	0	0
2902	3020	TAX INCREMENT SECURED	2,747,954	2,810,000	817,658	0	0
2902	3021	TAX INCREMENT UNSECURED	872,642	740,000	464,785	0	0
2902	3320	FORFEITURE & PENALTIES	4,490	0	0	0	0
2902	3400	INVESTMENT EARNINGS	34,624	24,000	5,447	0	0
290224105030	3401	RENTS AND CONCESSIONS	(788)	0	(1,184)	0	0
290226105044	3401	RENTS AND CONCESSIONS	2,265	500	1,146	0	0
290226105045	3401	RENTS AND CONCESSIONS	2,523	2,500	4,888	0	0
290226105046	3401	RENTS AND CONCESSIONS	2,443	2,500	1,002	0	0
290226105047	3401	RENTS AND CONCESSIONS	5,125	2,000	3,810	0	0
290226105048	3401	RENTS AND CONCESSIONS	11,540	2,000	0	0	0
290226105053	3401	RENTS AND CONCESSIONS	2,764	1,000	1,530	0	0
2902	3404	RENTS - TENANTS	37,642	34,000	35,991	0	0
290226100000	3404	RENTS - TENANTS	9,266	6,000	3,182	0	0
290226100000	3408	OTHER EARNINGS AND RENTS	12	0	0	0	0
290226105053	3408	OTHER EARNINGS AND RENTS	0	500	0	0	0
290226105044	3410	TICKET SALES	20,430	11,000	6,548	0	0
290226105045	3410	TICKET SALES	29,391	35,000	42,257	0	0
290226105046	3410	TICKET SALES	14,171	20,000	4,373	0	0
290226105047	3410	TICKET SALES	34,816	35,000	19,412	0	0
290226105048	3410	TICKET SALES	8,594	20,000	0	0	0
290226105053	3410	TICKET SALES	9,406	9,000	3,368	0	0
290226100000	3730	CONTRIBUTIONS/DONATIONS	0	10,000	2,050	0	0
2902	3741	OTHER LOAN PAYOFF	0	0	900,000	0	0
2902	3750	MISCELLANEOUS REVENUES	2,000	0	2,000	0	0
2902	3751	EXPENSE REIMBURSEMENTS	0	0	942	0	0
290226100000	3751	EXPENSE REIMBURSEMENTS	0	0	232	0	0
2902	3808	OTHER ADMIN SERVICE FEES	25	0	0	0	0
290226100000	3870	ADVERTISING IN BROCHURE	1,600	3,000	0	0	0
2902	3882	SALE PLANS/SPECIFICATIONS	0	0	45	0	0
<b>MRA AREA 1 - OPERATIONS</b>			<b>3,883,707</b>	<b>3,788,000</b>	<b>2,337,217</b>	<b>0</b>	<b>0</b>
2904	3400	INVESTMENT EARNINGS	3,713	2,000	396	0	0
<b>MRA AREA 1 - INCR &amp; OTHER</b>			<b>3,713</b>	<b>2,000</b>	<b>396</b>	<b>0</b>	<b>0</b>

**City of Moorpark & Successor Agency to  
Moorpark Redevelopment Agency  
2012/13 Revenues**

Fund Source	Account	Account Title	10/11 Actual	11/12 Budget	11/12 Estimate	12/13 Recommended	12/13 Adopted
2905	3400	INVESTMENT EARNINGS	46,506	13,000	13,380	0	0
2905	3751	EXPENSE REIMBURSEMENTS	0	5,600,000	0	0	0
2006 TAX ALLOCATION BONDS			46,506	5,613,000	13,380	0	0
3901	3020	TAX INCREMENT SECURED	603,219	604,709	273,612	0	0
3901	3400	INVESTMENT EARNINGS	32,668	1,000	16,244	0	0
3901	3720	TRANSFER FROM OTHER FUNDS	151,139	151,142	151,142	0	0
1999 MRA TAB DEBT SERVICE			787,026	756,851	440,998	0	0
3902	3020	TAX INCREMENT SECURED	602,743	602,098	596,686	0	0
3902	3400	INVESTMENT EARNINGS	0	1,000	0	0	0
2001 MRA TAB DEBT SERVICE			602,743	603,098	596,686	0	0
3903	3020	TAX INCREMENT SECURED	547,437	545,987	540,576	0	0
3903	3400	INVESTMENT EARNINGS	0	1,000	0	0	0
2006 MRA TAB DEBT SERVICE			547,437	546,987	540,576	0	0
4000	3400	INVESTMENT EARNINGS	2,613	3,000	0	0	0
4000	3721	TAX INCREMENT TRANSFER IN	58,507	60,000	60,000	60,000	60,000
4000	3882	SALE PLANS/SPECIFICATIONS	230	0	0	0	0
CAPITAL IMPROVEMENT FUND			61,350	63,000	60,000	60,000	60,000
4001	3400	INVESTMENT EARNINGS	48,965	46,000	19,000	4,000	4,000
CITY HALL IMPROVEMENT FUND			48,965	46,000	19,000	4,000	4,000
4002	3116	POLICE FACILITIES FEES	45,933	72,501	14,000	39,000	39,000
POLICE FACILITIES FUND			45,933	72,501	14,000	39,000	39,000
4003	3400	INVESTMENT EARNINGS	5,435	5,000	2,000	0	0
EQUIPMENT REPLACEMENT FUND			5,435	5,000	2,000	0	0
4004	3400	INVESTMENT EARNINGS	4,900	0	0	0	0
4004	3751	EXPENSE REIMBURSEMENTS	1,156	0	0	0	0
SPECIAL PROJECTS FUND			6,056	0	0	0	0
4010	3400	INVESTMENT EARNINGS	418	0	0	0	0

**City of Moorpark & Successor Agency to  
Moorpark Redevelopment Agency  
2012/13 Revenues**

Fund Source	Account	Account Title	10/11 Actual	11/12 Budget	11/12 Estimate	12/13 Recommended	12/13 Adopted
HIGHLAND IMPROVEMENT FUND			418	0	0	0	0
5000	3400	INVESTMENT EARNINGS	58	0	5,000	0	0
5000	3510	ART 8 - TRANSIT/STREETS	583,027	438,465	438,465	390,000	390,000
5000	3612	FTA 5307 FEDERAL GRANT	131,578	335,000	180,961	384,561	384,561
5000	3615	OTHER FEDERAL REVENUE/GRA	1,243,932	0	0	0	0
5000	3720	TRANSFER FROM OTHER FUNDS	5,717	10,000	4,000	0	0
5000	3750	MISCELLANEOUS REVENUES	50	8,500	0	0	0
5000	3871	TRANSIT FARE REVENUES	65,321	60,000	70,000	70,000	70,000
LOCAL TRANSIT PROGRAMS 8C			2,029,683	851,965	698,426	844,561	844,561
5001	3054	AB939-GI RUBBISH	172,368	175,000	160,400	175,000	175,000
5001	3055	AB939-MOORPARK RUBBISH	101,616	105,000	103,500	110,000	110,000
5001	3057	SOLID WASTE EXEMPTION	184	0	200	300	300
5001	3400	INVESTMENT EARNINGS	12,888	12,000	0	1,000	1,000
5001	3520	STATE USED OIL	19,369	10,000	8,200	10,100	10,100
5001	3521	BEVERAGE CONTR RECYCLE GR	10,109	0	9,400	10,000	10,000
5001	3843	PW/ENG STAFF TIME CHARGES	0	0	1,200	1,200	1,200
5001	3878	OTHER COMMUNITY SVC FEES	2,366	3,000	800	1,500	1,500
SOLID WASTEAB 939			318,902	305,000	283,700	309,100	309,100
9100	3020	TAX INCREMENT SECURED	0	0	0	3,500,000	3,500,000
REDEVELOPMENT RETIREMENT FUND			0	0	0	3,500,000	3,500,000
9101	3400	INVESTMENT EARNINGS	0	0	1,000	0	0
910124115044	3401	RENTS AND CONCESSIONS	2,265	0	0	0	0
910124115047	3401	RENTS AND CONCESSIONS	5,125	0	1,716	0	0
910124115053	3401	RENTS AND CONCESSIONS	2,764	0	226	0	0
9101	3404	RENTS - TENANTS	0	0	22,100	53,040	53,040
910124110000	3404	RENTS - TENANTS	0	0	916	0	0
910124115044	3410	TICKET SALES	20,430	0	0	0	0
910124115045	3410	TICKET SALES	29,391	0	132	0	0
910124115047	3410	TICKET SALES	34,816	0	14,183	0	0
910124115053	3410	TICKET SALES	9,406	0	1,133	0	0
9101	3720	TRANSFER FROM OTHER FUNDS	0	0	0	1,599,547	1,599,547
9101	3751	EXPENSE REIMBURSEMENTS	0	0	16	0	0
RDA-SA ECONOMIC DEVT FUND			104,197	0	41,422	1,652,587	1,652,587
9104	3400	INVESTMENT EARNINGS	0	0	1,000	0	0
9104	3702	SALE OF RDA PROPERTY	0	0	5,600,000	0	0

**City of Moorpark & Successor Agency to  
Moorpark Redevelopment Agency  
2012/13 Revenues**

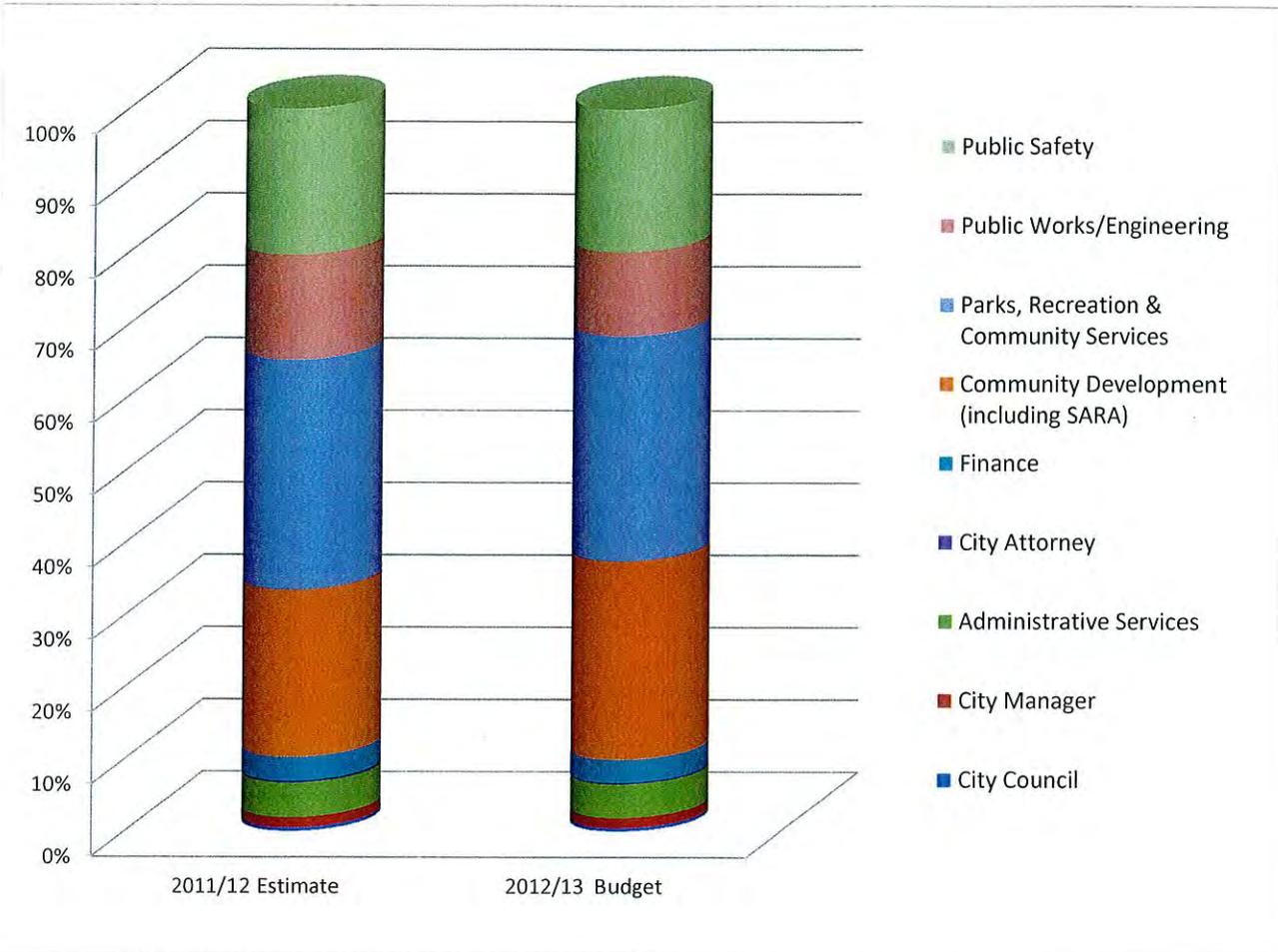
Fund Source	Account	Account Title	10/11 Actual	11/12 Budget	11/12 Estimate	12/13 Recommended	12/13 Adopted
9104	3751	EXPENSE REIMBURSEMENTS	0	0	9,000	0	0
RDA-SA 2006 TAB PROCEEDS			0	0	5,610,000	0	0
9105	3400	INVESTMENT EARNINGS	0	0	16,000	32,000	32,000
9105	3720	TRANSFER FROM OTHER FUNDS	0	0	0	754,506	754,506
RDA-SA 1999 DEBT SERVICE			0	0	16,000	786,506	786,506
9106	3720	TRANSFER FROM OTHER FUNDS	0	0	0	606,319	606,319
RDA-SA 2001 DEBT SERVICE			0	0	0	606,319	606,319
9107	3720	TRANSFER FROM OTHER FUNDS	0	0	0	539,628	539,628
RDA-SA 2006 DEBT SERVICE			0	0	0	539,628	539,628
			39,506,558	45,249,892	36,567,182	36,630,398	36,905,596

## **Fiscal Year 2012/13**

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### **Expenditures**

## Adopted Budget by Department Operating Expenditures FY 2012/13



	2011/12 Estimate	2012/13 Budget	2012/13 Percentage
City Council	143,807	146,919	<1%
City Manager	431,968	444,647	1%
Administrative Services	1,488,561	1,550,254	5%
City Attorney	77,500	51,800	<1%
Finance	1,033,554	1,072,159	3%
Community Development (including SARA)	7,170,590	9,060,757	27%
Parks, Recreation & Community Services	9,870,651	10,287,202	31%
Public Works/Engineering	4,482,444	3,820,057	12%
Public Safety	6,288,205	6,536,865	20%
	<b>\$30,987,280</b>	<b>\$32,970,660</b>	

**CITY OF MOORPARK  
EXPENDITURE BUDGET SUMMARY FISCAL YEAR 2012/13**

FUND	Dept/Div	Division Title	10/11 Actual	11/12 Budget	11/12 Estimate	12/13 Recommended	12/13 Adopted
0100	3120	INFORMATION SYSTEMS	31,137	31,137	0	0	0
	5700	CENTRAL SERVICES/NON-DEPARTMEN	0	0	20,200	23	0
INTERNAL SERVICES FUND			31,137	31,137	20,200	23	0
1000		OTHERS	173,597	0	0	0	0
	1100	CITY COUNCIL	159,345	261,745	143,807	146,919	146,919
	2100	CITY MANAGER	1,015,392	433,983	431,829	444,736	444,647
	2120	PUBLIC INFORMATION	59,383	0	0	0	0
	2210	EMERGENCY MGT	8,572	135,538	103,994	138,118	138,118
	2410	MRA/ECONOMIC DEV'T	0	101,250	67,301	56,370	41,370
	2411	MRA/ECONOMIC DEV'T	0	104,665	89,392	169,743	169,743
	2610	HIGH STREET ARTS CENTER	0	35,200	47,448	36,444	26,514
	3100	CITY CLERK	669,464	483,954	462,340	495,414	494,502
	3110	HUMAN RESOURCES/RISK MGT	232,912	379,556	363,720	392,978	392,845
	3120	INFORMATION SYSTEMS	257,878	453,613	439,626	439,213	436,713
	3150	VECTOR/ANIMAL CONTROL	275,136	0	2,370	0	0
	3160	OTHERS	0	223,424	198,875	214,194	214,194
	4100	CITY ATTORNEY	123,715	51,800	77,500	51,800	51,800
	5110	FINANCE	2,830,981	1,030,268	1,013,354	1,072,431	1,072,159
	6100	COMMUNITY DEV'T ADMIN	909,330	852,799	977,643	1,234,349	1,245,336
	7100	PARKS & RECREATION ADMIN	200,045	376,095	375,098	395,754	393,963
	7210	VECTOR/ANIMAL CONTROL	(5,778)	313,566	322,432	341,264	341,093
	7610	ACTIVE ADULT CENTER	259,018	253,060	247,233	262,813	262,813
	7620	FACILITIES	792,975	933,251	807,582	813,272	813,272
	7630	RECREATION	931,939	1,045,697	963,816	1,087,047	1,087,047
	7800	PARK MAINTENANCE/IMPROVEMENT	1,158,765	1,548,719	1,285,237	1,423,537	1,447,677
	7810	OPEN SPACE MAINTENANCE	12,216	35,000	13,713	22,700	5,500
	7900	LIGHT & LANDSCAPE MAINTENANCE AD	358,851	204,565	130,656	376,882	379,509
	8100	PUBLIC WORKS	201,499	244,685	236,751	206,714	206,367
	8310	STREET MAINTENANCE	0	202,000	0	0	0
	8320	NPDES - STORMWATER MGT	64,654	192,392	147,177	153,581	153,581
	8330	PARKING ENFORCEMENT	9,964	161,500	10,000	11,500	11,500
	8410	ENGINEERING	37,463	5,256	925	118,953	121,424
	9200	PUBLIC SAFETY	5,951,445	6,395,537	6,177,215	6,658,959	6,378,982
GENERAL FUND			16,688,759	16,459,117	15,137,033	16,765,685	16,477,588
1010		OTHERS	30	0	0	0	0
	3130	LIBRARY	817,394	0	2,399	0	0
	7620	FACILITIES	60,543	85,940	93,000	74,400	74,400
	7640	LIBRARY	1,714	840,496	832,643	858,176	856,945
LIBRARY SERVICES			879,681	926,436	928,042	932,576	931,345
2000	8210	CROSSING GUARDS	30,760	33,997	34,245	34,831	34,831
	8310	STREET MAINTENANCE	15,079	75,000	75,000	75,000	75,000
	8330	PARKING ENFORCEMENT	73,829	86,487	85,137	87,983	87,983
	9200	PUBLIC SAFETY	8,530	10,000	9,863	0	32,883
TRAFFIC SAFETY FUND			128,197	205,484	204,245	197,814	230,697

CITY OF MOORPARK  
EXPENDITURE BUDGET SUMMARY FISCAL YEAR 2012/13

FUND	Dept/Div	Division Title	10/11 Actual	11/12 Budget	11/12 Estimate	12/13 Recommended	12/13 Adopted
2001	2100	CITY MANAGER	19,139	0	139	0	0
	6100	COMMUNITY DEV'T ADMIN	391	20,697	21,530	22,827	22,827
	6440	PLANNING	1,709	0	0	0	0
	8100	PUBLIC WORKS	0	27,000	25,000	0	0
	8310	STREET MAINTENANCE	312,532	252,643	17,000	237,643	237,643
	8510	PUBLIC TRANSIT	132,304	208,000	182,000	208,000	208,000
TRAFFIC SYSTEM MGT FUND			466,075	508,340	245,669	468,470	468,470
2002	6100	COMMUNITY DEV'T ADMIN	0	10,000	11,500	2,500	2,500
	6440	PLANNING	123,436	1,789,046	25,000	1,764,046	1,764,046
	8100	PUBLIC WORKS	0	13,000	8,000	0	0
	8310	STREET MAINTENANCE	1,668,260	2,417,274	283,712	2,145,923	2,145,923
CITY-WIDE TRAFFIC MITIGATION			1,791,695	4,229,319	328,212	3,912,469	3,912,469
2003	6440	PLANNING	50,081	0	0	0	0
	8210	CROSSING GUARDS	15,304	25,874	26,244	26,774	26,774
CROSSING GUARD FUND			65,384	25,874	26,244	26,774	26,774
2100		OTHERS	9,171	0	0	0	0
	6440	PLANNING	314,275	0	0	0	0
	7800	PARK MAINTENANCE/IMPROVEMENT	100,135	100,000	100,000	0	0
COMMUNITY WIDE			423,581	100,000	100,000	0	0
2111	7800	PARK MAINTENANCE/IMPROVEMENT	4,900	0	0	0	0
ZONE DEVELOPMENT FEES 1			4,900	0	0	0	0
2112	7800	PARK MAINTENANCE/IMPROVEMENT	74,637	0	0	0	0
ZONE DEVELOPMENT FEES 2			74,637	0	0	0	0
2113	7800	PARK MAINTENANCE/IMPROVEMENT	285,890	49,676	0	17,676	0
ZONE DEVELOPMENT FEES 3			285,890	49,676	0	17,676	0
2150	7100	PARKS & RECREATION ADMIN	1,386	0	0	0	0
	8310	STREET MAINTENANCE	24,370	0	0	0	0
TREE AND LANDSCAPE FEES			25,756	0	0	0	0
2151	7900	LIGHT & LANDSCAPE MAINTENANCE AC	(346)	0	0	0	0
ART IN PUBLIC PLACES			(346)	0	0	0	0
2154	3130	LIBRARY	7,251	0	0	0	0
	7640	LIBRARY	0	40,000	46,700	68,500	68,500
LIBRARY FACILITIES			7,251	40,000	46,700	68,500	68,500
2200		OTHERS	3,767	0	0	0	0
	6100	COMMUNITY DEV'T ADMIN	722,679	721,317	700,693	655,973	655,282
	6410	BUILDING & SAFETY	303,894	217,000	212,000	279,000	279,000
	6430	CODE COMPLIANCE	197,010	191,110	133,771	210,163	210,163
	6440	PLANNING	546,362	506,909	487,744	718,566	718,566
COMMUNITY DEVELOPMENT			1,773,712	1,636,336	1,534,208	1,863,702	1,863,011

CITY OF MOORPARK  
EXPENDITURE BUDGET SUMMARY FISCAL YEAR 2012/13

FUND	Dept/Div	Division Title	10/11 Actual	11/12 Budget	11/12 Estimate	12/13 Recommended	12/13 Adopted
2201	2420	MRA HOUSING	0	103,750	65,777	45,400	45,400
	2430	CITY HOUSING	29,547	192,359	140,312	218,709	218,709
	6430	CODE COMPLIANCE	24,103	10,131	16,804	25,708	25,708
	6440	PLANNING	144,400	0	0	0	0
CITY AFFORDABLE HOUSING			198,050	306,240	222,893	289,817	289,817
2203	2421	MRA HOUSING	16,011	0	16,899	58,877	58,877
	OTHERS		16,011	0	16,899	58,877	58,877
2300	7900	LIGHT & LANDSCAPE MAINTENANCE AC	386,673	516,058	391,330	221,721	221,721
	8900	STREET LIGHTING	388,207	400,000	383,000	400,000	400,000
AD 94-2 CITYWIDE			774,880	916,058	774,330	621,721	621,721
2301	7900	LIGHT & LANDSCAPE MAINTENANCE AC	15,323	21,109	14,054	15,583	15,583
	AD 84-2 ZONE 1		15,323	21,109	14,054	15,583	15,583
2302	7900	LIGHT & LANDSCAPE MAINTENANCE AC	116,386	145,520	123,410	71,972	71,972
	8320	NPDES - STORMWATER MGT	433	435	442	446	446
AD 84-2 ZONE 2			116,819	145,955	123,852	72,418	72,418
2303	7900	LIGHT & LANDSCAPE MAINTENANCE AC	5,742	11,097	4,792	4,521	4,521
	AD 84-2 ZONE 3		5,742	11,097	4,792	4,521	4,521
2304	7900	LIGHT & LANDSCAPE MAINTENANCE AC	13,975	17,559	10,754	6,597	6,597
	AD 84-2 ZONE 4		13,975	17,559	10,754	6,597	6,597
2305	7900	LIGHT & LANDSCAPE MAINTENANCE AC	44,655	75,621	59,649	66,926	66,926
	8320	NPDES - STORMWATER MGT	433	435	442	446	446
AD 84-2 ZONE 5			45,089	76,056	60,091	67,372	67,372
2306	7900	LIGHT & LANDSCAPE MAINTENANCE AC	4,781	5,147	3,642	1,693	1,693
	AD 84-2 ZONE 6		4,781	5,147	3,642	1,693	1,693
2307	7900	LIGHT & LANDSCAPE MAINTENANCE AC	22,299	31,671	22,416	15,656	15,656
	AD 84-2 ZONE 7		22,299	31,671	22,416	15,656	15,656
2308	7900	LIGHT & LANDSCAPE MAINTENANCE AC	34,998	50,051	37,494	27,183	27,183
	AD 84-2 ZONE 8		34,998	50,051	37,494	27,183	27,183
2309	7900	LIGHT & LANDSCAPE MAINTENANCE AC	5,786	7,537	5,592	4,675	4,675
	AD 84-2 ZONE 9		5,786	7,537	5,592	4,675	4,675
2310	7900	LIGHT & LANDSCAPE MAINTENANCE AC	204,413	297,972	246,292	188,697	188,697
	8320	NPDES - STORMWATER MGT	5,219	5,232	5,275	5,351	5,351
AD 84-2 ZONE 10			209,632	303,204	251,567	194,048	194,048
2311	7900	LIGHT & LANDSCAPE MAINTENANCE AC	3,857	4,447	3,392	1,421	1,421
	AD 84-2 ZONE 11		3,857	4,447	3,392	1,421	1,421
2312	7900	LIGHT & LANDSCAPE MAINTENANCE AC	207,131	315,583	272,690	156,707	156,707

CITY OF MOORPARK  
EXPENDITURE BUDGET SUMMARY FISCAL YEAR 2012/13

FUND	Dept/Div	Division Title	10/11 Actual	11/12 Budget	11/12 Estimate	12/13 Recommended	12/13 Adopted
		AD 84-2 ZONE 12	207,131	315,583	272,690	156,707	156,707
2314	7900	LIGHT & LANDSCAPE MAINTENANCE AC	4,813	5,307	4,492	3,250	3,250
		AD 2001-01	4,813	5,307	4,492	3,250	3,250
2315	7900	LIGHT & LANDSCAPE MAINTENANCE AC	209,358	242,008	120,158	208,186	208,186
		AD 2001-02	209,358	242,008	120,158	208,186	208,186
2316	7900	LIGHT & LANDSCAPE MAINTENANCE AC	10,909	16,297	11,792	11,575	11,575
	8320	NPDES - STORMWATER MGT	0	5,000	5,000	5,000	5,000
		AD 2001-03	10,909	21,297	16,792	16,575	16,575
2318	7900	LIGHT & LANDSCAPE MAINTENANCE AC	10,847	17,187	10,292	12,198	12,198
		AD 2004-01 DISTRICT 18	10,847	17,187	10,292	12,198	12,198
2320	7900	LIGHT & LANDSCAPE MAINTENANCE AC	11,404	234,770	80,190	190,608	190,608
		AD 0702 LYON HOMES (MERIDIAN HILLS)	11,404	234,770	80,190	190,608	190,608
2321	7900	LIGHT & LANDSCAPE MAINTENANCE AC	2,304	19,647	3,092	16,338	16,338
		AD 2006-01 SHEA HOMES	2,304	19,647	3,092	16,338	16,338
2322	7900	LIGHT & LANDSCAPE MAINTENANCE AC	630,037	905,873	738,788	873,041	873,041
		AD 2007-01 PARDEE HOMES	630,037	905,873	738,788	873,041	873,041
2331	8900	STREET LIGHTING	2,724	0	0	0	0
		AD 10-01 TUSCANY CPD2005-02	2,724	0	0	0	0
2332	8900	STREET LIGHTING	2,500	0	0	0	0
		AD 10-02 HFR CPD2005-03	2,500	0	0	0	0
2400	7800	PARK MAINTENANCE/IMPROVEMENT	1,736,137	2,009,913	1,958,311	2,184,083	2,201,157
		PARK MAINTENANCE DISTRICT	1,736,137	2,009,913	1,958,311	2,184,083	2,201,157
2501	8100	PUBLIC WORKS	0	57,000	49,000	0	0
	8310	STREET MAINTENANCE	559,477	7,118,670	1,426,000	5,718,635	5,718,635
		LOS ANGELES AOC	559,477	7,175,670	1,475,000	5,718,635	5,718,635
2502	6440	PLANNING	9,142	0	0	0	0
		TIERRA REJADA/SPRING AOC	9,142	0	0	0	0
2602	8310	STREET MAINTENANCE	0	66,000	0	66,000	66,000
		TDA ARTICLE 3	0	66,000	0	66,000	66,000
2603	8310	STREET MAINTENANCE	729,685	702,000	699,155	733,395	733,395
		LOCAL TRANSPORTATION 8A	729,685	702,000	699,155	733,395	733,395
2604	8310	STREET MAINTENANCE	605,456	1,385,513	93,948	1,291,565	1,291,565
		ISTEA 21 FEDERAL GRANTS	605,456	1,385,513	93,948	1,291,565	1,291,565
2605		OTHERS	243	0	0	0	0
	7900	LIGHT & LANDSCAPE MAINTENANCE AC	245,812	265,274	265,274	64,073	61,446
	8310	STREET MAINTENANCE	1,326,019	1,174,330	1,079,835	700,603	700,456

CITY OF MOORPARK  
EXPENDITURE BUDGET SUMMARY FISCAL YEAR 2012/13

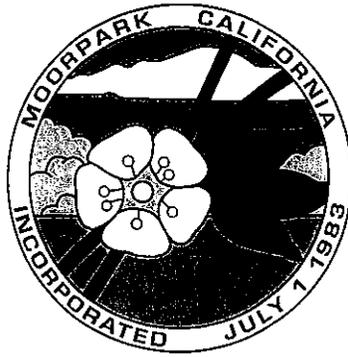
FUND	Dept/Div	Division Title	10/11 Actual	11/12 Budget	11/12 Estimate	12/13 Recommended	12/13 Adopted
2605...	8900	STREET LIGHTING	1,868	0	25	0	0
GAS TAX			1,573,942	1,439,604	1,345,134	764,676	761,902
2606	8310	STREET MAINTENANCE	0	0	0	31,000	669,770
HUT 2103			0	0	0	31,000	669,770
2609	2210	EMERGENCY MGT	7,235	19,235	0	9,500	9,500
	7610	ACTIVE ADULT CENTER	2,059	0	0	0	0
	7620	FACILITIES	76,746	71,854	71,854	0	0
	8310	STREET MAINTENANCE	9,494	1,094,018	1,921	1,087,244	1,141,244
	9200	PUBLIC SAFETY	100,000	100,000	100,000	100,000	100,000
OTHER STATE/FEDERAL GRANTS			195,534	1,285,107	173,775	1,196,744	1,250,744
2610	8310	STREET MAINTENANCE	6,073	405,435	0	405,435	405,435
TRAFFIC CONGESTION RELIEF			6,073	405,435	0	405,435	405,435
2611	8310	STREET MAINTENANCE	29,783	539,061	0	538,139	538,139
PROP 1B - LOCAL STREETS & ROADS			29,783	539,061	0	538,139	538,139
2612	8510	PUBLIC TRANSIT	102,741	3,194	800	0	0
PROP 1B - TRANSIT SAFETY & SECURITY			102,741	3,194	800	0	0
2620	8410	ENGINEERING	256,524	363,658	372,966	342,222	342,222
ENGINEERING/PW FUND			256,524	363,658	372,966	342,222	342,222
2701	2100	CITY MANAGER	214,754	17,625	0	0	0
CDBG ENTITLEMENT FUND			214,754	17,625	0	0	0
2800	2100	CITY MANAGER	353,761	257,273	75,000	182,273	182,273
	2410	MRA/ECONOMIC DEVT	0	0	0	0	69,500
	7620	FACILITIES	16,562	0	0	0	0
	7800	PARK MAINTENANCE/IMPROVEMENT	1,974,929	0	0	0	0
	7810	OPEN SPACE MAINTENANCE	7,500	0	0	0	17,200
	8410	ENGINEERING	0	150,000	0	150,000	150,000
ENDOWMENT FUND			2,352,752	407,273	75,000	332,273	418,973
2901		MRA HOUSING DEBT SERVICE	20,642	36,000	36,000	0	0
	2420	MRA HOUSING	2,805,420	554,244	284,853	0	0
	6430	CODE COMPLIANCE	36,175	15,197	9,304	0	0
MRA LOW/MOD INCOME HOUSING			2,862,236	605,441	330,156	0	0
2902		OTHERS	3,497,535	3,000,000	1,630,000	0	0
	2410	MRA/ECONOMIC DEVT	1,390,818	657,254	539,266	0	0
	2610	HIGH STREET ARTS CENTER	195,762	206,500	100,581	0	0
	6100	COMMUNITY DEV'T ADMIN	0	11,000	0	0	0
	6430	CODE COMPLIANCE	27,164	25,327	14,874	0	0
	8310	STREET MAINTENANCE	423	172,821	0	0	0
MRA AREA 1 - OPERATIONS			5,111,702	4,072,902	2,284,720	0	0
2904	2410	MRA/ECONOMIC DEVT	1,391,963	402,350	0	0	0

CITY OF MOORPARK  
EXPENDITURE BUDGET SUMMARY FISCAL YEAR 2012/13

FUND	Dept/Div	Division Title	10/11 Actual	11/12 Budget	11/12 Estimate	12/13 Recommended	12/13 Adopted
2904...	2420	MRA HOUSING	278,825	19,175	0	0	0
	7800	PARK MAINTENANCE/IMPROVEMENT	11,703	0	0	0	0
	8100	PUBLIC WORKS	0	42,000	0	0	0
	8310	STREET MAINTENANCE	0	347,475	0	0	0
MRA AREA 1 - INCR & OTHER			1,682,491	811,000	0	0	0
2905	2410	MRA/ECONOMIC DEV'T	10,218,722	10,381,680	3,276,949	0	0
2006 TAX ALLOCATION BONDS			10,218,722	10,381,680	3,276,949	0	0
3901		1999 MRA TAB DEBT SERVICE	755,694	755,709	646,753	0	0
1999 MRA TAB DEBT SERVICE			755,694	755,709	646,753	0	0
3902		2001 MRA TAB DEBT SERVICE	602,743	602,098	308,716	0	0
2001 MRA TAB DEBT SERVICE			602,743	602,098	308,716	0	0
3903		2006 MRA TAB DEBT SERVICE	547,438	545,987	293,356	0	0
2006 MRA TAB DEBT SERVICE			547,438	545,987	293,356	0	0
4000	8310	STREET MAINTENANCE	211,294	33,897	9,699	0	0
CAPITAL IMPROVEMENT FUND			211,294	33,897	9,699	0	0
4001	2100	CITY MANAGER	51,487	3,605,304	1,080	3,604,225	3,604,225
CITY HALL IMPROVEMENT FUND			51,487	3,605,304	1,080	3,604,225	3,604,225
4003	1100	CITY COUNCIL	2,366	0	0	0	0
	2100	CITY MANAGER	6,046	0	0	0	0
	2410	MRA/ECONOMIC DEV'T	2,254	0	0	0	0
	2420	MRA HOUSING	1,896	0	0	0	0
	3100	CITY CLERK	5,456	0	0	0	0
	3110	HUMAN RESOURCES/RISK MGT	1,896	0	0	0	0
	3120	INFORMATION SYSTEMS	2,752	24,000	24,000	12,000	12,000
	3140	SOLID WASTE/AB 939	948	0	0	0	0
	3150	VECTOR/ANIMAL CONTROL	948	0	0	0	0
	5110	FINANCE	3,792	0	0	0	0
	5700	CENTRAL SERVICES/NON-DEPARTMEN	0	10,000	0	0	0
	6100	COMMUNITY DEV'T ADMIN	7,465	0	0	0	0
	6430	CODE COMPLIANCE	948	0	0	0	0
	6440	PLANNING	2,844	0	0	0	0
	7100	PARKS & RECREATION ADMIN	3,202	0	0	0	0
	7610	ACTIVE ADULT CENTER	1,896	0	0	0	0
	7620	FACILITIES	948	0	0	0	0
	7630	RECREATION	4,740	0	0	0	0
	7800	PARK MAINTENANCE/IMPROVEMENT	1,896	38,500	38,500	0	0
	7900	LIGHT & LANDSCAPE MAINTENANCE AL	948	0	0	0	0
8100	PUBLIC WORKS	2,366	0	0	0	0	
8210	CROSSING GUARDS	948	0	0	0	0	
8310	STREET MAINTENANCE	10,168	0	0	0	0	
8330	PARKING ENFORCEMENT	948	0	0	0	0	
9200	PUBLIC SAFETY	23,709	1,127	1,127	25,000	25,000	

CITY OF MOORPARK  
EXPENDITURE BUDGET SUMMARY FISCAL YEAR 2012/13

FUND	Dept/Div	Division Title	10/11 Actual	11/12 Budget	11/12 Estimate	12/13 Recommended	12/13 Adopted
EQUIPMENT REPLACEMENT FUND			91,384	73,627	63,627	37,000	37,000
4004		OTHERS	361,264	0	0	0	0
	2410	MRA/ECONOMIC DEV'T	1,781,085	2,690,830	0	0	0
	8310	STREET MAINTENANCE	185,000	0	0	0	0
SPECIAL PROJECTS FUND			2,327,349	2,690,830	0	0	0
4010		OTHERS	13,956,383	0	0	0	0
HIGHLAND IMPROVEMENT FUND			13,956,383	0	0	0	0
5000	8310	STREET MAINTENANCE	0	200,000	5,161	200,000	200,000
	8510	PUBLIC TRANSIT	1,887,396	843,935	674,630	740,618	740,618
LOCAL TRANSIT PROGRAMS 8C			1,887,396	1,043,935	679,791	940,618	940,618
5001	3140	SOLID WASTE/AB 939	313,911	376,130	347,108	281,097	281,012
	3150	VECTOR/ANIMAL CONTROL	7,681	0	0	0	0
	7210	VECTOR/ANIMAL CONTROL	0	7,680	9,500	10,000	10,000
	7530	SOLID WASTE/AB 939	3,124	0	0	0	0
SOLID WASTE/AB 939			324,716	383,810	356,608	291,097	291,012
9100		OTHERS	0	0	0	3,500,000	3,500,000
OTHERS			0	0	0	3,500,000	3,500,000
9101	2411	MRA/ECONOMIC DEV'T	461,811	0	113,042	46,700	46,700
OTHERS			461,811	0	113,042	46,700	46,700
9102	2421	MRA HOUSING	178,133	0	0	0	0
OTHERS			178,133	0	0	0	0
9103	2411	MRA/ECONOMIC DEV'T	0	0	114,000	1,788,350	1,788,350
	2421	MRA HOUSING	0	0	0	19,175	19,175
OTHERS			0	0	114,000	1,807,525	1,807,525
9104	2411	MRA/ECONOMIC DEV'T	9,681,086	0	6,262,984	896,405	896,405
OTHERS			9,681,086	0	6,262,984	896,405	896,405
9105		OTHERS	0	0	108,956	754,506	754,506
OTHERS			0	0	108,956	754,506	754,506
9106		OTHERS	0	0	293,382	606,319	606,319
OTHERS			0	0	293,382	606,319	606,319
9107		OTHERS	0	0	252,631	539,628	539,628
OTHERS			0	0	252,631	539,628	539,628
			84,529,643	69,275,796	42,959,354	53,740,364	54,259,214

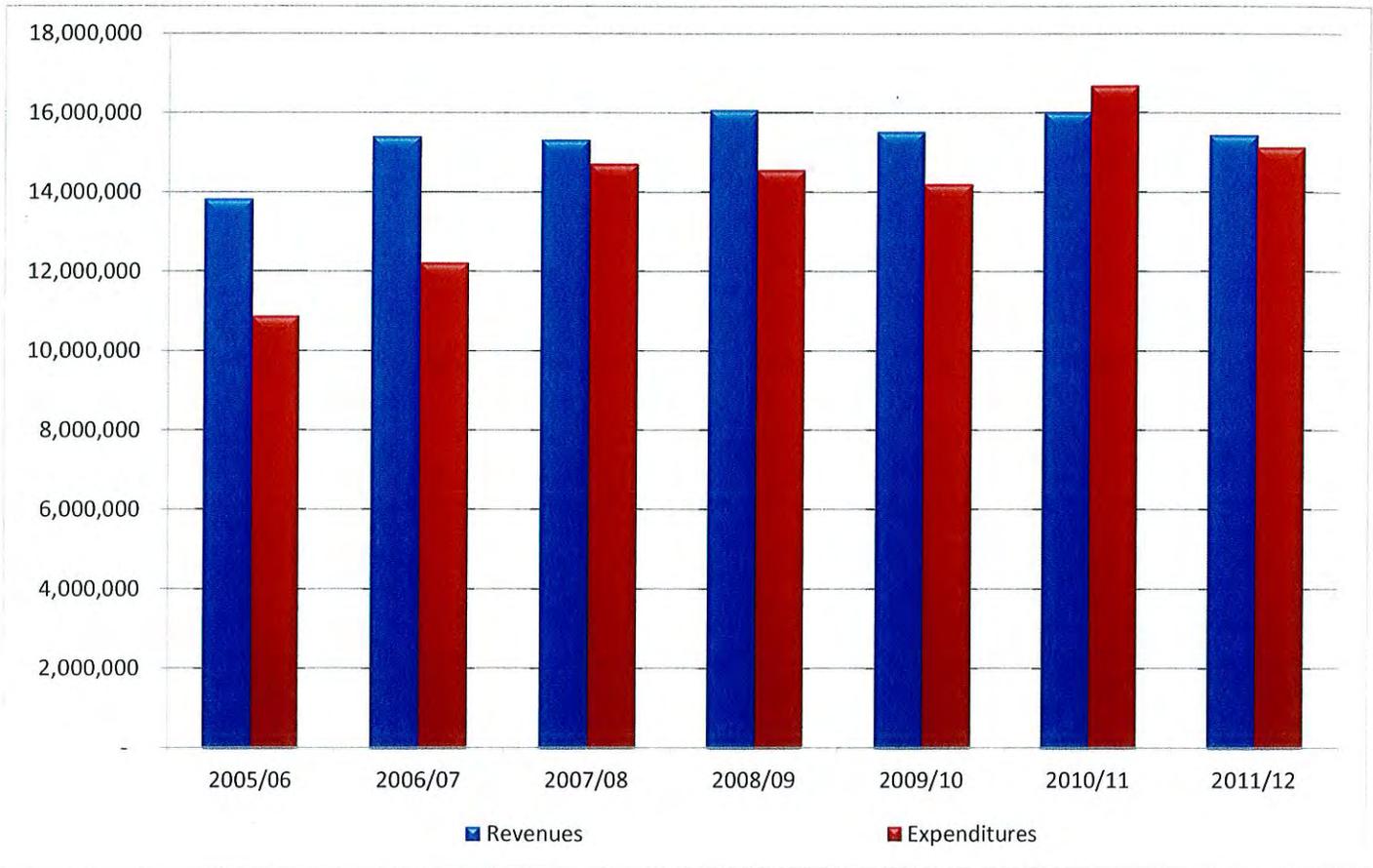


**Fiscal Year 2012/13**

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**General Fund**

## GENERAL FUND REVENUES AND EXPENDITURES FY 2005/06 TO FY 2012/13



	2005/06 Actual	2006/07 Actual	2007/08 Actual <sup>1</sup>	2008/09 Actual <sup>2</sup>	2009/10 Actual <sup>3</sup>	2010/11 Actual <sup>4</sup>	2011/12 Estimated	2012/13 Adopted
Revenues	13,827,483	15,407,021	15,320,011	16,081,241	15,530,831	16,023,831	15,447,500	15,846,415
Expenditures	10,882,772	12,225,573	14,713,485	14,562,674	14,201,162	16,688,759	15,137,033	16,477,588
<b>Net</b>	<b>2,944,711</b>	<b>3,181,448</b>	<b>606,526</b>	<b>1,518,567</b>	<b>1,329,669</b>	<b>(664,928)</b>	<b>310,467</b>	<b>(631,173)</b>

<sup>1</sup> FY 2007/08 Expenditures excludes transfer of \$21,478,865 to the Special Projects Fund.

<sup>2</sup> FY 2008/09 Expenditures exclude transfer of \$1,969,504 to the Special Projects Fund.

<sup>3</sup> FY 2009/10 Expenditures exclude transfer of \$1,837,820 to the Special Projects Fund.

<sup>4</sup> FY 2010/11 Revenues exclude transfer of \$361,264 from the Special Projects Fund.

**Fiscal Year 2012/13**

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**Interfund Transfers**

**CITY of MOORPARK  
INTERFUND TRANSFER SUMMARY  
FY 2011-12 REVISED ESTIMATE**

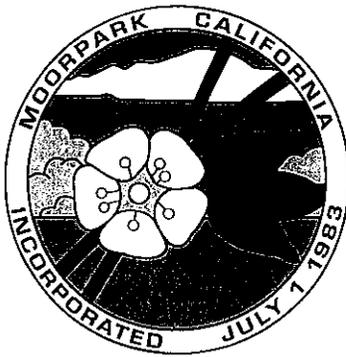
**T R A N S F E R S I N**

	General Fund	Community Development	LMDs	Parks Maintenance	Gas Tax	Prop 1B-Safety & Security	Engineering PW	Debt Service	MRA	Local Transit 8C	TOTAL
	1000-3720	2200-3720	23XX-3720	2400-3720	2605-3720	2612-3720	2620-3720	3901-3720	5000-3720		
<b>TRANSFERS OUT</b>											
<b>General Fund</b>											
1000-6100-0000-9820		905,342									\$ 905,342
1000-7800-0000-9820				1,215,711							\$ 1,215,711
1000-7900-0000-9820			130,656								\$ 130,656
1000-8320-0000-9820					10,000						\$ 10,000
<b>Traffic System Management</b>											
2001-8100-0000-9820					20,000		4,000			1,000	\$ 25,000
<b>City-Wide Traffic Mitigation</b>											
2002-6100-0000-9820		10,000									\$ 10,000
2002-8100-0000-9820					7,000					1,000	\$ 8,000
<b>City Housing</b>											
2201-2430-0000-9820		18,000									\$ 18,000
<b>Los Angeles AOC</b>											
2501-8100-0000-9820					38,000		9,000			2,000	\$ 49,000
<b>Local Transportation Article 8A</b>											
2603-8310-0000-9820					699,155						\$ 699,155
<b>Gas Tax</b>											
2605-7900-0000-9820			265,274								\$ 265,274
<b>MRA Low/Mod Ops</b>											
2901-2420-0000-9820								151,142			\$ 151,142
<b>Local Trans Article 8A</b>											
5000-8510-0000-9820					5,300	5,161					\$ 10,461
<b>TOTAL</b>	\$ 0	\$ 933,342	\$ 395,930	\$ 1,215,711	\$ 779,455	\$ 5,161	\$ 13,000	\$ 151,142	\$ 4,000	\$ 3,497,741	

**CITY of MOORPARK**  
**INTERFUND TRANSFER SUMMARY**  
**FY 2012-13 ORIGINAL BUDGET**

**T R A N S F E R S   I N**

	General Fund	Community Development	LMDs	Parks Maintenance	Gas Tax	Engineering PW	RDA-SARA Economic Devt	RDA-SARA Debt Service	TOTAL
	1000-3720	2200-3720	23XX-3720	2400-3720	2605-3720	2620-3720	9101-3720	91XX-3720	
<b>TRANSFERS OUT</b>									
<b>General Fund</b>									
1000-6100-0000-9820		1,173,011							\$ 1,173,011
1000-7800-0000-9820				1,442,157					\$ 1,442,157
1000-7900-0000-9820			379,509						\$ 379,509
1000-8410-0000-9820						116,292			\$ 116,292
<b>Traffic System Management</b>									
2001-8100-0000-9820									\$ 0
<b>City-Wide Traffic Mitigation</b>									
2002-8100-0000-9820									\$ 0
<b>Los Angeles AOC</b>									
2501-8100-0000-9820									\$ 0
<b>Local Transportation Article 8A</b>									
2603-8310-0000-9820									\$ 0
<b>Gas Tax</b>									
2605-7900-0000-9820			61,446						\$ 61,446
<b>RDA Obligation Retirement Fund</b>									
9100-9820							1,599,547	1,900,453	\$ 3,500,000
<b>TOTAL</b>	\$ 0	\$ 1,173,011	\$ 440,955	\$ 1,442,157	\$ 0	\$ 116,292	\$ 1,599,547	\$ 1,900,453	\$ 6,672,415

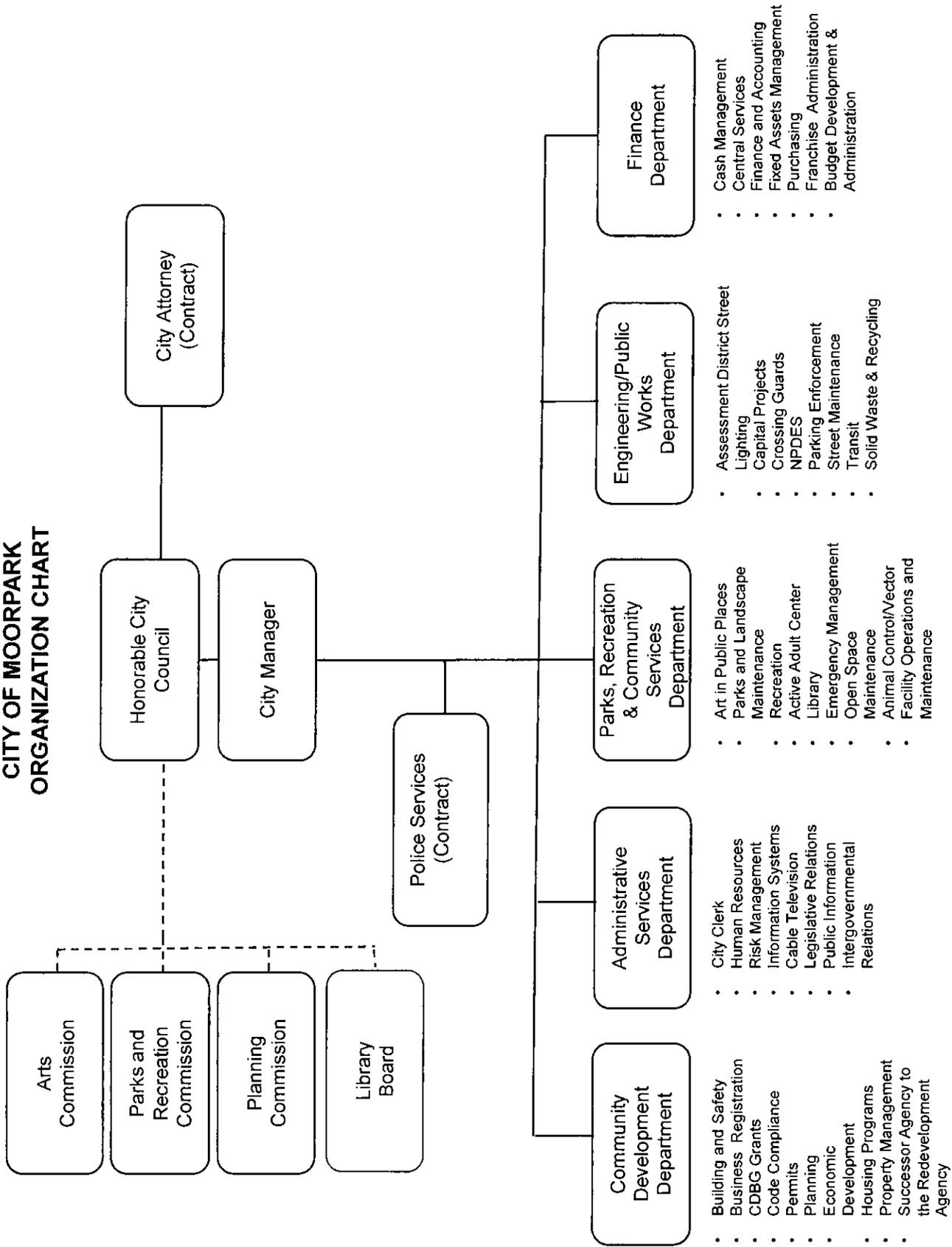


**Fiscal Year 2012/13**

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**Organizational Chart  
and  
Budgeted Full-Time Positions**

# CITY OF MOORPARK ORGANIZATION CHART



**CITY OF MOORPARK  
BUDGETED FULL-TIME AND PART-TIME POSITIONS**

	<u>Fiscal Year 2008-09</u>	<u>Fiscal Year 2009-10</u>	<u>Fiscal Year 2010-11</u>	<u>Fiscal Year 2011-12</u>	<u>Fiscal Year 2012-13</u>
<b>CITY MANAGER</b>	1.00	1.00	1.00	1.00	1.00
Executive Secretary	0.75	0.75	0.75	0.75	0.75
<b>ASSISTANT CITY MANAGER</b>	1.00	1.00	1.00	--	--
Administrative Secretary	--	--	1.00	--	--
Administrative Specialist	1.00	--	--	--	--
Redevelopment Manager	1.00	1.00	1.00	--	--
Secretary I/II	1.50	1.50	--	--	--
Management Analyst	--	1.00	1.00	--	--
Senior Management Analyst	3.00	2.00	2.00	--	--
Box Office Cashier	--	--	0.47	--	--
<b>DEPUTY CITY MANAGER</b>	--	--	--	1.00	1.00
<b>ADMINISTRATIVE SERVICES DIRECTOR &amp; CITY CLERK</b>	1.00	1.00	1.00	--	--
Administrative Service Manager	--	--	--	1.00	1.00
Administrative Specialist	--	--	--	1.00	1.00
Assistant City Clerk	1.00	1.00	1.00	--	--
City Clerk	--	--	--	1.00	1.00
Clerical Aide/Crossing Guard	0.48	0.48	0.48	--	--
Clerical Aide II	--	--	--	0.48	0.88
Deputy City Clerk I/II	2.00	2.00	2.00	1.00	1.00
Human Resources Analyst	1.00	1.00	1.00	1.00	1.00
Information Systems Manager	1.00	1.00	1.00	--	--
Information Systems Analyst	1.00	1.00	1.00	--	--
Secretary I/II	1.00	1.00	1.00	1.00	1.00
Sr Information System Analyst	--	--	--	2.00	2.00
Senior Management Analyst	1.00	1.00	1.00	--	--
Vector/Animal Control Specialist	1.00	1.00	1.00	--	--
Vector/Animal Control Technician	1.00	1.00	1.00	--	--
<b>DEPUTY CITY MANAGER</b>	1.00	1.00	--	--	--
<b>COMMUNITY DEVELOPMENT DIRECTOR</b>	--	--	1.00	1.00	1.00
<b>PLANNING DIRECTOR</b>	1.00	1.00	--	--	--
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Administrative Secretary	--	--	--	1.00	1.00
Assistant Planner I	--	1.00	1.00	1.00	1.00
Clerical Aide/Crossing Guard	0.48	0.48	0.48	--	--
Code Compliance Technician	1.00	--	--	--	--
Code Compliance Technician II	--	1.00	1.00	1.00	1.00
Community Development Technician	1.00	--	--	--	--
Principal Planner	2.00	2.00	2.00	2.00	2.00
Receptionist	1.00	1.00	1.00	1.00	1.00
Redevelopment Manager	--	--	--	1.00	1.00
Management Analyst	1.00	1.00	1.00	2.00	1.00
<b>FINANCE DIRECTOR</b>	1.00	1.00	1.00	1.00	1.00
Account Technician I/II	2.00	2.00	2.00	2.00	2.00
Accountant I/II	1.00	1.00	1.00	1.00	1.00
Budget & Finance Manager	--	--	--	1.00	1.00
Finance/Accounting Manager	1.00	1.00	1.00	--	--
Secretary I/II	0.50	0.50	--	--	--
Senior Account Technician	1.00	1.00	1.00	1.00	1.00

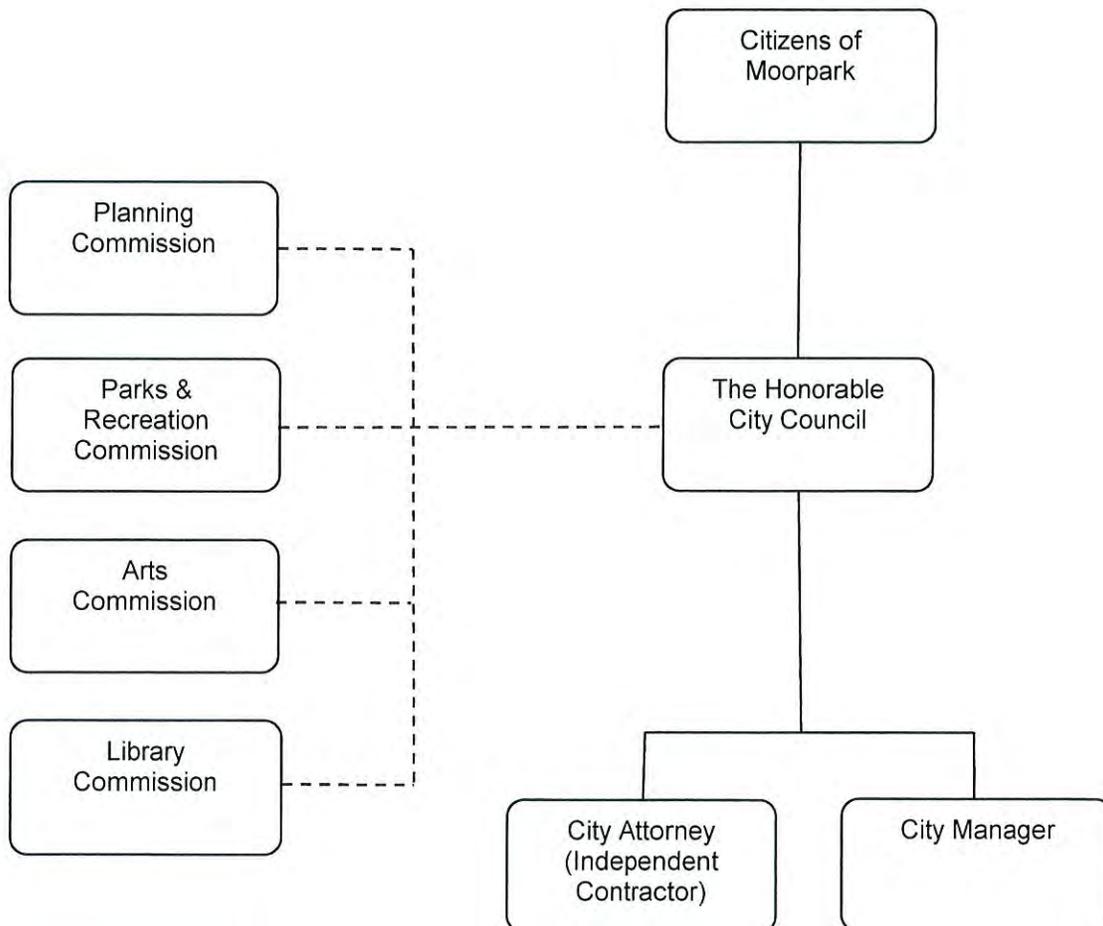
**CITY OF MOORPARK  
BUDGETED FULL-TIME AND PART-TIME POSITIONS**

	<u>Fiscal Year 2008-09</u>	<u>Fiscal Year 2009-10</u>	<u>Fiscal Year 2010-11</u>	<u>Fiscal Year 2011-12</u>	<u>Fiscal Year 2012-13</u>
<b>CITY ENGINEER/PUBLIC WORKS DIRECTOR</b>	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Assistant Engineer	1.00	1.00	--	1.00	1.00
Assistant City Engineer	1.00	1.00	1.00	--	--
Crossing Guard Supervisor	1.00	1.00	1.00	1.00	1.00
Clerical Aide/Crossing Guard	0.75	0.48	0.48	0.48	0.48
Intern (Solid Waste)	--	--	--	0.38	0.38
Maintenance Worker I/II/III	2.00	2.00	2.00	2.00	2.00
Management Analyst	1.00	--	--	--	--
Public Works Superintendent/Inspector	1.00	1.00	1.00	1.00	1.00
Senior Maintenance Worker	1.00	1.00	1.00	1.00	1.00
Senior Management Analyst	--	1.00	1.00	2.00	2.00
<b>ASSISTANT CITY MANAGER</b>	--	--	--	1.00	1.00
<b>PARKS, REC &amp; COMMUNITY SERVICES DIRECTOR</b>	1.00	1.00	--	--	--
<b>PARKS AND RECREATION DIRECTOR</b>	--	--	1.00	--	--
Active Adult Center Supervisor	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Box Office Cashier	--	--	--	0.48	--
Clerical Aide/Crossing Guard	--	--	--	0.48	0.48
Facilities Technician	1.00	1.00	1.00	1.00	1.00
Intern (Solid Waste)	0.38	0.38	0.38	--	--
Kitchen Aide	0.48	0.48	--	--	--
Laborer/Custodian II/III/IV	1.31	1.26	0.99	3.11	3.12
Landscape/Parks Maintenance Superintendent	2.00	1.00	2.00	1.00	1.00
Maintenance Worker I/II/III	3.00	3.00	3.00	3.00	3.00
Parks/Landscape Manager	1.00	1.00	--	1.00	1.00
Program Director	0.23	0.23	--	--	--
Recreation Aide	1.66	1.32	1.40	1.40	0.87
Recreation Assistant	1.00	1.00	1.00	1.00	1.00
Recreation Coordinator I/II/III	3.00	3.00	3.00	2.00	3.00
Recreation Leader I/II/III/IV	7.22	7.43	7.58	6.00	6.00
Recreation Supervisor	1.00	1.00	1.00	1.00	1.00
Recreation Superintendent	--	--	--	1.00	1.00
Senior Maintenance Worker	1.00	1.00	1.00	--	--
Senior Management Analyst	--	--	--	1.00	1.00
Senior Nutrition Coordinator	--	--	0.48	0.48	0.48
Vector/Animal Control Specialist	--	--	--	1.00	1.00
Vector/Animal Control Technician	--	--	--	1.00	1.00
<b>TOTAL POSITIONS</b>	<u><b>74.74</b></u>	<u><b>72.29</b></u>	<u><b>69.49</b></u>	<u><b>68.04</b></u>	<u><b>67.44</b></u>

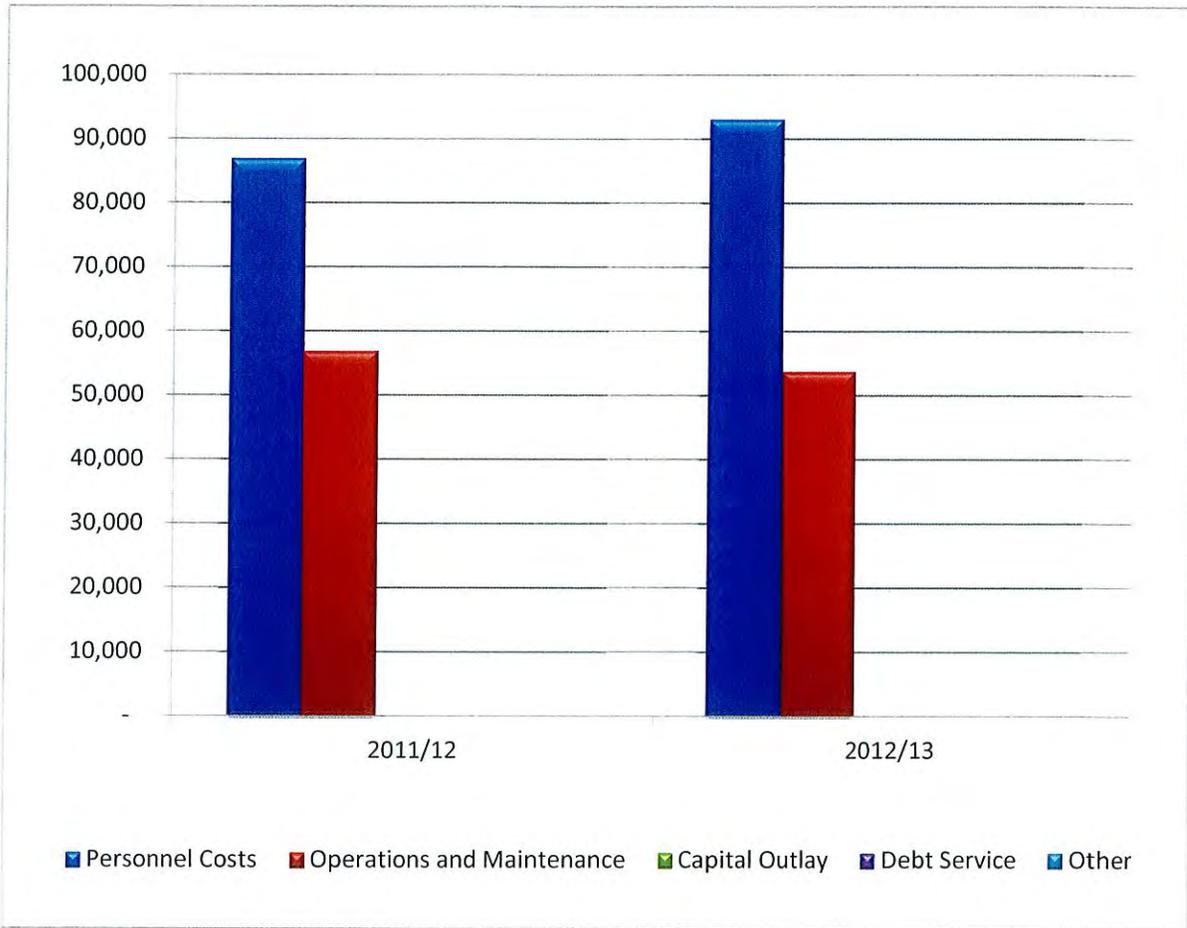


## City Council (Department 1100)

The City of Moorpark operates under a Council/Manager form of government with an elected Mayor. The Mayor and four City Councilmembers are elected at-large to serve a two-year term and four-year staggered terms, respectively. The City Council sets the policy direction for City operations and programs, approves the annual budget and provides direction for the City's interaction with other governmental jurisdictions. The City Council appoints the City Manager to implement and administer Council decisions and policy directives. The City Council serves as the governing body of the Industrial Development Authority and the Public Finance Authority. On February 1, 2012, the Moorpark Redevelopment Agency was dissolved pursuant to State Assembly Bill 1x26. City Council elected to act as the Agency's Successor Agency.



## Expense and Staffing History City Council



	2011/12 Estimated	2012/13 Adopted
Personnel Costs	86,907	93,119
Operations and Maintenance	56,900	53,800
Capital Outlay	-	-
Debt Service	-	-
Other	-	-
<b>Total Expenses</b>	<b>\$143,807</b>	<b>\$146,919</b>

Department Staffing		
Mayor	1.00	1.00
City Council Members	4.00	4.00
	<u>5.00</u>	<u>5.00</u>

## CITY COUNCIL

Budget Unit	Object	Account Title	10/11 Actual	11/12 Budget	11/12 Estimate	12/13 Recommended	12/13 Adopted
100011000000	9003	SALARIES (PART-TIME)	36,300	36,000	36,000	36,000	36,000
100011000000	9010	GROUP INSURANCE	15,786	0	0	0	0
100011000000	9011	WORKERS COMP INSURANCE	233	71	0	399	399
100011000000	9013	PERS CONTRIBUTIONS	6,409	5,000	4,957	6,707	6,707
100011000000	9014	MEDICARE	544	522	489	583	583
100011000000	9017	PART-TIME RETIREMENT CONT	522	504	464	0	0
100011000000	9030	OPEB-ANNUAL REQD CONTRIB	156	181	0	182	182
100011000000	9040	DENTAL INSURANCE	4,548	8,490	4,690	4,927	4,927
100011000000	9041	VISION INSURANCE	916	1,084	880	880	880
100011000000	9042	GROUP LIFE INSURANCE	467	512	429	512	512
100011000000	9045	MEDICAL HLTH INSURANCE	24,690	49,325	38,998	42,929	42,929
			90,571	101,689	86,907	93,119	93,119
100011000000	9102	CONTRACTUAL SERVICES	6,727	10,500	10,400	6,500	6,500
100011000000	9103	SPECIAL PROFESSIONAL SVCS	36,000	100,000	10,000	0	0
100011000000	9205	SPECIAL DEPT SUPPLIES	1,819	3,000	2,000	3,500	3,500
100011000000	9220	PUBLICATIONS & SUBSCRIPT	0	200	200	200	200
100011000000	9221	MEMBERSHIPS & DUES	18,577	22,856	19,000	20,100	20,100
100011000000	9222	EDUCATION & TRAINING	0	1,000	500	1,000	1,000
100011000000	9223	CONFERENCES & MEETINGS	2,928	12,500	8,000	12,500	12,500
100011000000	9224	MILEAGE	46	875	300	875	875
100011000000	9231	POSTAGE	30	200	100	200	200
100011000000	9232	PRINTING	81	800	400	800	800
100011000000	9234	ADVERTISING	270	300	300	300	300
100011000000	9240	COMMUNITY PROMOTION	0	1,000	500	1,000	1,000
100011000000	9241	EMPLOYEE RECOGNITION	0	2,000	1,000	2,000	2,000
100011000000	9420	TELEPHONE SERVICE	2,295	4,825	4,200	4,825	4,825
			68,774	160,056	56,900	53,800	53,800
400311000000	9503	COMPUTER EQUIPMENT	2,366	0	0	0	0
			2,366	0	0	0	0
			161,711	261,745	143,807	146,919	146,919

**CITY OF MOORPARK  
BUDGET LINE ITEM DETAIL  
FISCAL YEAR 2012/13**

**DEPARTMENT: 1100 - CITY COUNCIL**

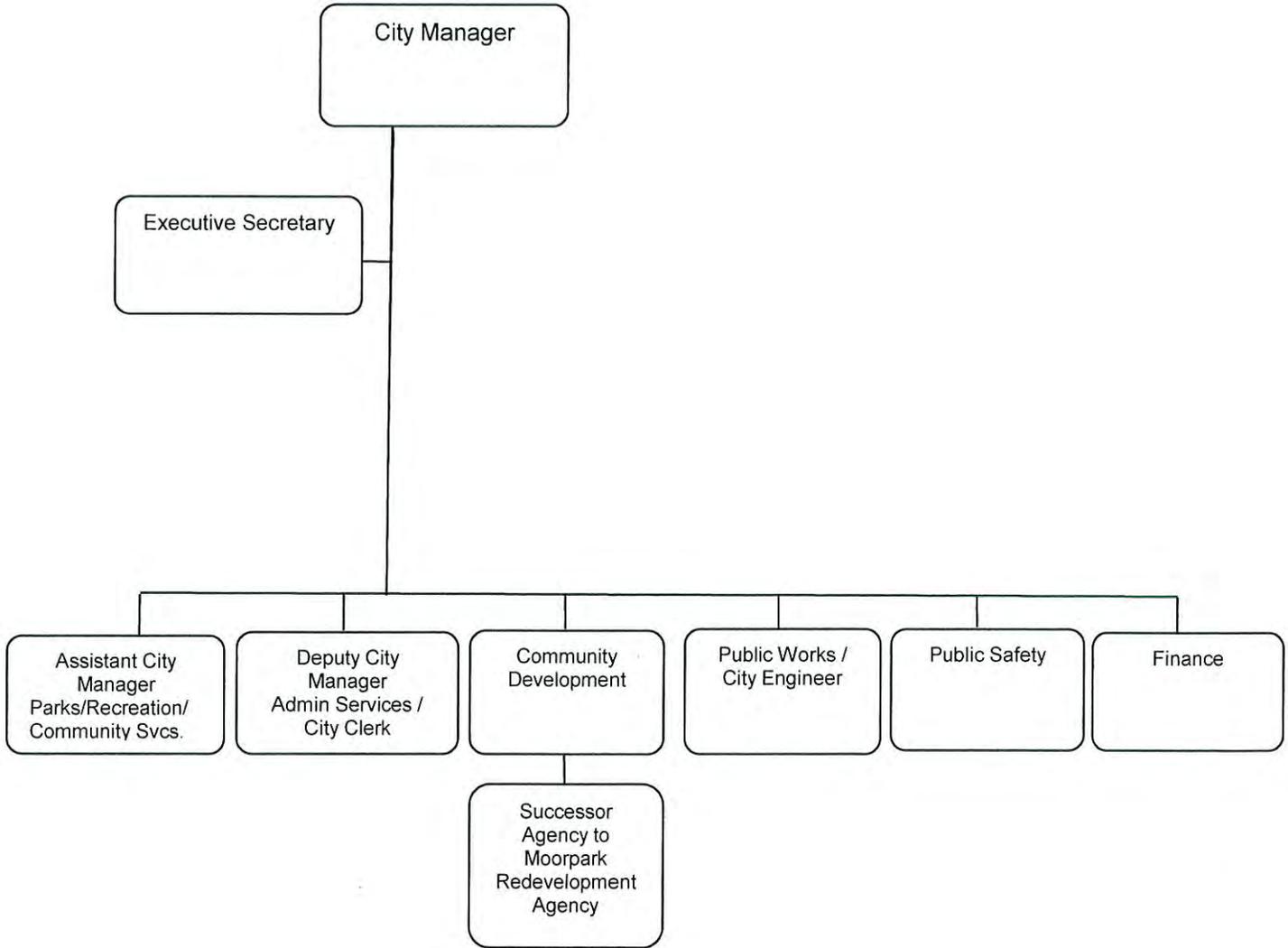
OBJECT CODE	BUDGET UNIT	DESCRIPTION	AMOUNT
9102	100011000000	LOCAL AGENCY FORMATION COMMISSION	6,500
			6,500
9205	100011000000	FLOWERS, PLAQUES, AND PROCLAMATIONS	500
		CITY COUNCIL MEETING SUPPLIES	3,000
			3,500
9220	100011000000	PUBLIC ADMINISTRATION PERIODICALS	200
			200
9221	100011000000	LEAGUE OF CALIFORNIA CITIES	12,100
		LEAGUE OF CALIFORNIA CITIES - CHANNEL COUNTIES DIVISION	100
		SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS	3,700
		VENTURA COUNCIL OF GOVERNMENTS	3,700
		MISCELLANEOUS MEMBERSHIPS	500
			20,100
9222	100011000000	ANNUAL TRAINING (5 @ \$200 EACH)	1,000
			1,000
9223	100011000000	CONFERENCES AND MEETINGS (5 @ \$2,500 EACH)	12,500
			12,500
9224	100011000000	MILEAGE REIMBURSEMENT (5 @ \$175 EACH) (INCLUDES MILEAGE FOR APPOINTEES NOT RECEIVING HONORARIUMS)	875
			875
9240	100011000000	MISCELLANEOUS SPECIAL ACTIVITIES	1,000
			1,000
9420	100011000000	CELLULAR PHONES (5 @ \$125 EACH)	625
		CELLULAR PHONE ALLOWANCE (5 @ \$840 EACH)	4,200
			4,825



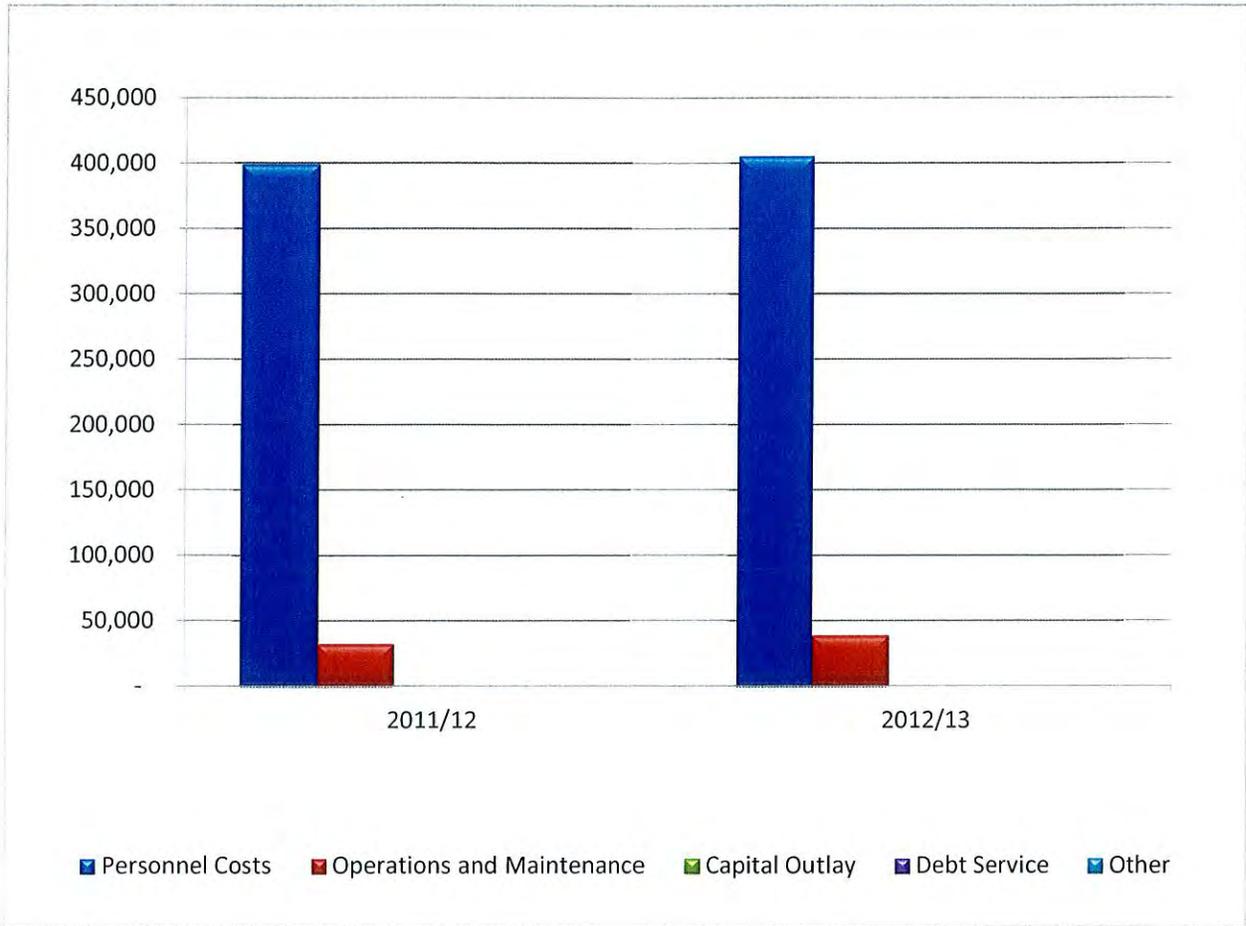
## City Manager (Department 2100)

The City Manager is appointed by the City Council to implement and administer the City Council's decisions and policy directives. The City Manager has significant responsibility for the operation of the City including: assists the City Council on policy matters, establishes procedures for policy/program implementation, maintains the delivery of established services within the community, hires and assigns employees, regulates and allocates the use of resources, and implements federal and state mandates as appropriate.

Additionally, the City Manager directs and coordinates the activities of the six City departments, Department Heads and a contract with Ventura County Sheriff for public safety services. The City Manager helps the organization anticipate and adapt to change and represents the organization within the community and with other government agencies.



## Expense and Staffing History City Manager



	2011/12 Estimated	2012/13 Adopted
Personnel Costs	399,533	405,586
Operations and Maintenance	32,435	39,061
Capital Outlay	-	-
Debt Service	-	-
Other	-	-
<b>Total Expenses</b>	<b>\$431,968</b>	<b>\$444,647</b>

Department Staffing		
City Manager	1.00	1.00
Executive Secretary	0.75	0.75
	<b>1.75</b>	<b>1.75</b>

## CITY MANAGER

Budget Unit	Object	Account Title	10/11 Actual	11/12 Budget	11/12 Estimate	12/13 Recommended	12/13 Adopted
100021000000	9001	HONORARIUMS	1,100	1,500	700	0	0
100021000000	9002	SALARIES (FULL-TIME)	531,901	247,019	247,019	247,230	247,230
200121000000	9002	SALARIES (FULL-TIME)	14,704	0	53	0	0
100021000000	9003	SALARIES (PART-TIME)	53,193	54,069	54,069	54,069	54,069
100021000000	9010	GROUP INSURANCE	25,867	0	0	0	0
200121000000	9010	GROUP INSURANCE	269	0	0	0	0
100021000000	9011	WORKERS COMP INSURANCE	3,773	605	573	3,342	3,342
200121000000	9011	WORKERS COMP INSURANCE	98	0	1	0	0
100021000000	9013	PERS CONTRIBUTIONS	104,789	43,013	50,040	51,493	51,493
200121000000	9013	PERS CONTRIBUTIONS	2,724	0	10	0	0
100021000000	9014	MEDICARE	5,011	819	833	819	819
200121000000	9014	MEDICARE	214	0	0	0	0
100021000000	9018	LONGEVITY PAY	9,768	7,394	7,429	7,394	7,394
100021000000	9030	OPEB-ANNUAL REQD CONTRIB	2,921	1,541	0	1,525	1,525
200121000000	9030	OPEB-ANNUAL REQD CONTRIB	76	0	0	0	0
100021000000	9040	DENTAL INSURANCE	5,674	4,290	4,244	4,290	4,290
200121000000	9040	DENTAL INSURANCE	101	0	9	0	0
100021000000	9041	VISION INSURANCE	770	522	520	496	496
200121000000	9041	VISION INSURANCE	14	0	1	0	0
100021000000	9042	GROUP LIFE INSURANCE	1,450	1,941	872	2,328	2,328
200121000000	9042	GROUP LIFE INSURANCE	24	0	2	0	0
100021000000	9043	ST/LT DISABILITY INSURANC	3,186	2,383	1,570	2,025	2,025
200121000000	9043	ST/LT DISABILITY INSURANC	97	0	8	0	0
100021000000	9044	EMPLOYEE ASSTANCE PROGRA	119	54	60	54	54
200121000000	9044	EMPLOYEE ASSTANCE PROGRA	4	0	0	0	0
100021000000	9045	MEDICAL HLTH INSURANCE	32,267	29,536	31,465	30,521	30,521
200121000000	9045	MEDICAL HLTH INSURANCE	814	0	55	0	0
			800,928	394,686	399,533	405,586	405,586
100021000000	9102	CONTRACTUAL SERVICES	1,850	0	0	0	0
100021000000	9198	OVERHEAD ALLOC-SERVICES	4,886	3,194	3,056	3,419	3,289
100021000000	9201	COMP SUPP/EQUIP NON-CAPIT	0	500	200	500	500
100021000000	9202	OFFICE SUPPLIES	950	1,000	500	1,000	1,000
100021000000	9205	SPECIAL DEPT SUPPLIES	145	400	200	400	400
100021000000	9220	PUBLICATIONS & SUBSCRIPT	959	760	1,000	1,200	1,200
100021000000	9221	MEMBERSHIPS & DUES	3,295	2,105	1,750	2,100	2,100
100021000000	9222	EDUCATION & TRAINING	0	900	400	900	900
100021000000	9223	CONFERENCES & MEETINGS	1,632	4,930	500	5,000	5,000
100021000000	9224	MILEAGE	8,070	6,380	6,200	6,380	6,380
100021000000	9231	POSTAGE	590	700	300	700	700
100021000000	9232	PRINTING	0	800	300	800	800
100021000000	9234	ADVERTISING	295	500	500	500	500
100021000000	9298	OVERHEAD ALLOC-SUPPLIES	33,269	13,851	14,847	13,585	13,626
100021000000	9420	TELEPHONE SERVICE	2,074	1,165	1,100	1,165	1,165
100021000000	9498	OVERHEAD ALLOC-UTILITIES	3,629	2,112	1,582	1,501	1,501
			61,645	39,297	32,435	39,150	39,061
400321000000	9503	COMPUTER EQUIPMENT	6,046	0	0	0	0
			6,046	0	0	0	0
400121002007	9820	TRANSFER TO OTHER FUNDS	4,000	0	0	0	0

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## CITY MANAGER

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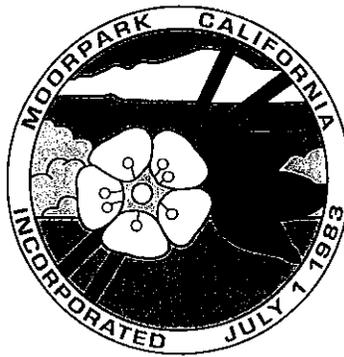
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Budget Unit	Object	Account Title	10/11 Actual	11/12 Budget	11/12 Estimate	12/13 Recommended	12/13 Adopted
			4,000	0	0	0	0
			872,620	433,983	431,968	444,736	444,647

**CITY OF MOORPARK  
BUDGET LINE ITEM DETAIL  
FISCAL YEAR 2012/13**

**DEPARTMENT: 2100 - CITY MANAGER**

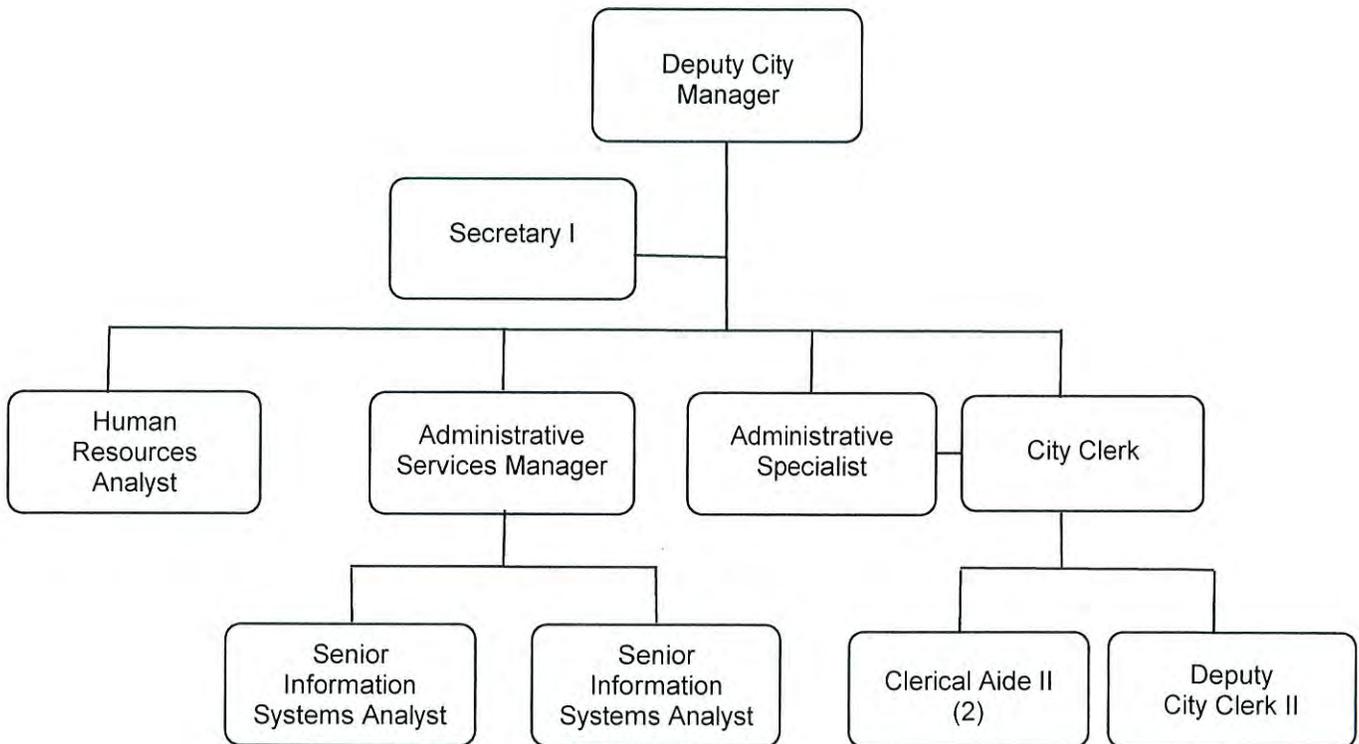
OBJECT CODE	BUDGET UNIT	DESCRIPTION	AMOUNT
9201	100021000000	MISCELLANEOUS COMPUTER SUPPLIES	500
			500
9220	100021000000	NEWSPAPER SUBSCRIPTIONS	1,000
		PUBLIC ADMINISTRATION PERIODICALS	200
			1,200
9221	100021000000	INTERNATIONAL CITY MANAGEMENT ASSOCIATION - CM	1,400
		VENTURA COUNTY CITY MANAGER'S ASSOCIATION - CM	200
		INTERNATIONAL ASSOC. OF ADMIN PROFESSIONALS - EXEC SEC	200
		MISCELLANEOUS MEMBERSHIPS	300
			2,100
9222	100021000000	CM, EXEC SEC (2 @ \$200 EACH)	400
		MISCELLANEOUS TRAINING	500
			900
9223	100021000000	LEAGUE OF CALIFORNIA CITIES (LCC) ANNUAL CONFERENCE	1,800
		LCC CITY MANAGER'S DEPARTMENT MEETING	1,600
		MISCELLANEOUS CONFERENCES	600
		LOCAL MEETING MEALS	500
		MISCELLANEOUS TRAVEL	500
			5,000
9224	100021000000	AUTO ALLOWANCE - CM 100%	6,180
		MISCELLANEOUS MILEAGE	200
			6,380
9420	100021000000	CELLULAR PHONES - CM	325
		CELLULAR PHONE ALLOWANCE - CM 100%	840
			1,165



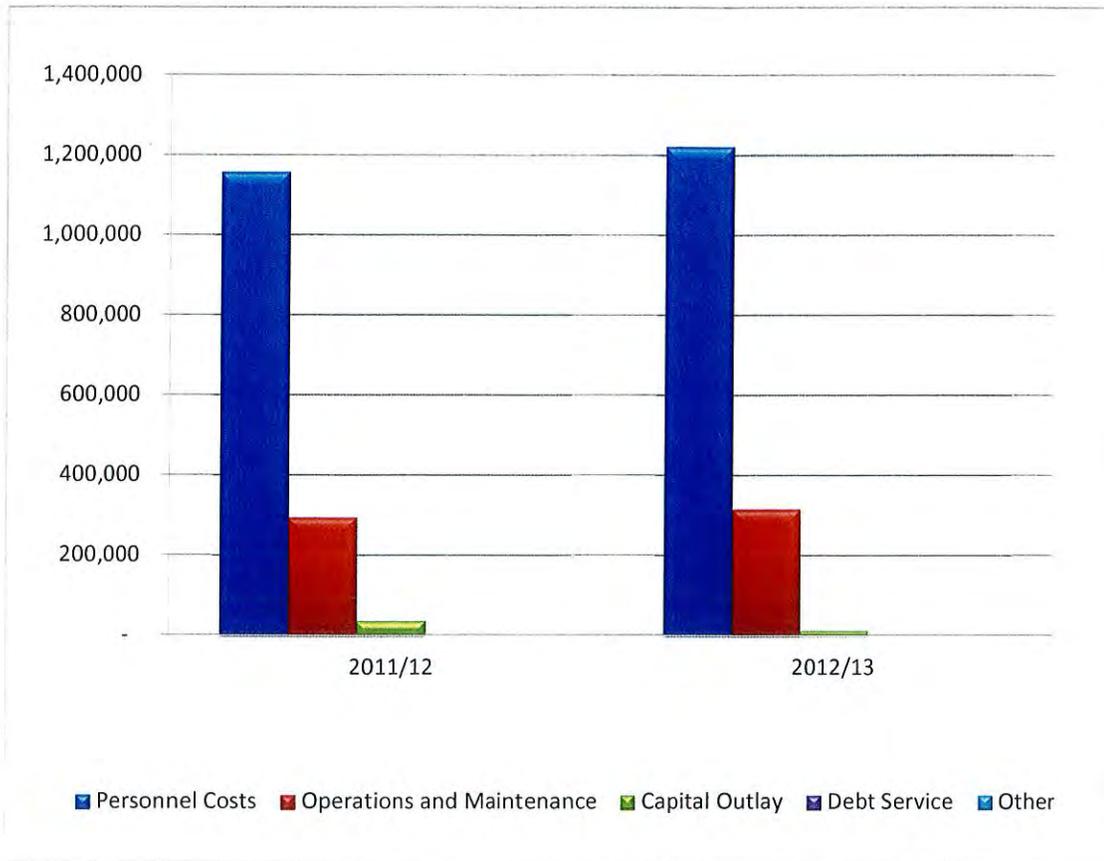


# Administrative Services Department (Department 3100)

The Administrative Services Department includes City Clerk, Human Resources/Risk Management, Information Systems, Cable Television Operations, Legislative Relations, Public Information, and Intergovernmental Relations.



## Expense and Staffing History Administrative Services



	2011/12 Estimated	2012/13 Adopted
Personnel Costs	1,157,761	1,221,964
Operations and Maintenance	295,038	316,290
Capital Outlay	35,762	12,000
Debt Service	-	-
Other	-	-
<b>Total Expenses</b>	<b>\$1,488,561</b>	<b>\$1,550,254</b>

Department Staffing		
Deputy City Manager	1.00	1.00
Administrative Services Manager	1.00	1.00
City Clerk	1.00	1.00
Administrative Specialist	1.00	1.00
Deputy City Clerk I/II	1.00	1.00
Human Resources Analyst	1.00	1.00
Senior Information Systems Analyst	2.00	2.00
Secretary I	1.00	1.00
Clerical Aid I/II (PT)	0.48	0.88
	<b>9.48</b>	<b>9.88</b>

# **Fiscal Year 2012/13**

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## **City Clerk (Division 3100)**

The City Clerk Division of the Administrative Services Department is responsible for preparation of the City Council and Successor Agency to the Moorpark Redevelopment Agency meeting agenda packets, recording the official minutes for City and Agency meetings, maintaining the central files of the City, including electronic imaging system, and maintaining official minute, ordinance and resolution books. Additionally, the City Clerk Division is responsible for municipal elections, providing information and assistance to mayoral and councilmember candidates and maintaining records in compliance with the Political Reform Act. The City Clerk Division also monitors all e-mail sent to the City at [moorpark@ci.moorpark.ca.us](mailto:moorpark@ci.moorpark.ca.us).

The City Clerk functions as the City's records manager, as the filing officer for campaign reports and statements of economic interest for designated officials and employees and as the City's Election Official. The City Clerk also ensures that the City complies with State law governing the posting and publishing of legal notices, attests to City agreements and contracts, receives, records, and processes all claims against the City, conducts all formal bid openings for the City, accepts subpoenas, and coordinates the reduction and exoneration of developer performance and payment sureties.

## CITY CLERK

Budget Unit	Object	Account Title	10/11 Actual	11/12 Budget	11/12 Estimate	12/13 Recommended	12/13 Adopted
100031000000	9002	SALARIES (FULL-TIME)	371,304	213,126	214,254	219,143	219,143
100031000000	9003	SALARIES (PART-TIME)	8,635	11,056	10,189	11,332	20,712
100031000000	9004	OVERTIME	286	500	0	500	500
100031000000	9010	GROUP INSURANCE	25,851	0	0	0	0
100031000000	9011	WORKERS COMP INSURANCE	2,438	444	482	2,557	2,646
100031000000	9013	PERS CONTRIBUTIONS	68,492	35,932	37,429	39,820	39,820
100031000000	9014	MEDICARE	5,638	3,327	3,318	3,465	3,600
100031000000	9016	BILINGUAL PAY	1,050	1,040	1,040	1,040	1,040
100031000000	9017	PART-TIME RETIREMENT CONT	296	415	385	425	774
100031000000	9018	LONGEVITY PAY	4,013	1,579	1,510	2,337	2,337
100031000000	9030	OPEB-ANNUAL REQD CONTRIB	1,887	1,131	0	1,166	1,213
100031000000	9040	DENTAL INSURANCE	6,453	4,347	4,345	4,349	4,349
100031000000	9041	VISION INSURANCE	838	568	566	542	542
100031000000	9042	GROUP LIFE INSURANCE	793	465	408	444	444
100031000000	9043	ST/LT DISABILITY INSURANC	2,279	1,617	1,403	1,499	1,499
100031000000	9044	EMPLOYEE ASSTANCE PROGRAM	110	69	74	69	69
100031000000	9045	MEDICAL HLTH INSURANCE	32,672	38,269	36,861	34,995	34,995
			533,036	313,885	312,264	323,683	333,683
100031000000	9102	CONTRACTUAL SERVICES	7,384	16,000	6,000	16,200	6,200
100031000000	9103	SPECIAL PROFESSIONAL SVCS	20,227	35,140	20,140	15,000	15,000
100031000000	9122	LEGAL SVCS-NON RETAINER	351	1,000	10,000	1,000	1,000
100031000000	9198	OVERHEAD ALLOC-SERVICES	9,134	15,052	14,646	18,252	17,471
100031000000	9201	COMP SUPP/EQUIP NON-CAPIT	175	400	400	400	400
100031000000	9202	OFFICE SUPPLIES	2,229	2,500	2,500	2,500	2,500
100031000000	9205	SPECIAL DEPT SUPPLIES	947	700	500	700	700
100031000000	9220	PUBLICATIONS & SUBSCRIPT	2,709	2,500	2,500	2,500	2,500
100031000000	9221	MEMBERSHIPS & DUES	755	700	910	700	700
100031000000	9222	EDUCATION & TRAINING	1,693	3,200	2,000	3,200	3,200
100031000000	9223	CONFERENCES & MEETINGS	242	840	100	1,445	1,445
100031000000	9224	MILEAGE	1,931	944	944	944	944
100031000000	9231	POSTAGE	337	500	500	500	500
100031000000	9232	PRINTING	13,194	15,000	10,000	12,500	12,500
100031000000	9235	ELECTION EXPENSES	5,351	0	0	15,000	15,000
100031000000	9240	COMMUNITY PROMOTION	0	200	0	200	200
100031000000	9298	OVERHEAD ALLOC-SUPPLIES	62,200	65,271	71,162	72,508	72,377
100031000000	9420	TELEPHONE SERVICE	784	168	190	168	168
100031000000	9498	OVERHEAD ALLOC-UTILITIES	6,785	9,954	7,584	8,014	8,014
			136,428	170,069	150,076	171,731	160,819
400331000000	9503	COMPUTER EQUIPMENT	5,456	0	0	0	0
			5,456	0	0	0	0
			674,920	483,954	462,340	495,414	494,502

**CITY OF MOORPARK  
BUDGET LINE ITEM DETAIL  
FISCAL YEAR 2012/13**

**DEPARTMENT: 3100 - CITY CLERK**

OBJECT CODE	BUDGET UNIT	DESCRIPTION	AMOUNT
9102	100031000000	MUNICIPAL CODE UPDATES	2,500
		INTERNET MUNICIPAL CODE HOSTING & NEW CODE ALERT	800
		MUNIMETRIX-CLERKS INDEX	500
		OFFSITE STORAGE - OUT OF STATE	1,000
		OFFSITE STORAGE - VENTURA COUNTY	1,400
			6,200
9103	100031000000	PHASE 2 RECORDS REORGANIZATION - COM. DEV. & PUB WORKS	15,000
			15,000
9122	100031000000	LEGAL SERVICES - NON RETAINER	1,000
			1,000
9201	100031000000	MISCELLANEOUS COMPUTER SUPPLIES/EQUIPMENT	400
			400
9202	100031000000	OFFICE SUPPLIES	2,500
			2,500
9205	100031000000	PROCLAMATION AND CERTIFICATE PAPER AND COVERS	200
		ACID-FREE PAPER	500
			700
9220	100031000000	CALIFORNIA CODE BOOKS UPDATES	2,000
		MISCELLANEOUS	500
			2,500
9221	100031000000	4 IIMC	400
		4 CA CITY CLERKS ASSOC.	300
			700
9222	100031000000	STAFF ANNUAL TRAINING (4 @ \$200 EACH)	800
		STAFF TUITION REIMBURSEMENT (2 @ \$1200 EACH)	2,400
			3,200
9223	100031000000	CCAC MEETING (2 @ \$35 EACH)	70
		GOLD COAST CHAPTER MEETING (3 @\$25 EACH)	75
		CCAC ANNUAL CONFERENCE SO. CALIF LOCATION (CITY CLERK)	500
		TRAVEL, LODGING & PER DIEM FOR MEETINGS/CONFERENCES	500
		JPIA CONFERENCE	300

**CITY OF MOORPARK  
BUDGET LINE ITEM DETAIL  
FISCAL YEAR 2012/13**

**DEPARTMENT: 3100 - CITY CLERK**

OBJECT CODE	BUDGET UNIT	DESCRIPTION	AMOUNT
			1,445
9224	100031000000	INCIDENTAL TRIP MILEAGE	200
		AUTO ALLOWANCE-DCM 20%	744
			944
9231	100031000000	POSTAGE	500
			500
9232	100031000000	CITY COUNCIL AGENDA PACKET PRINTING	12,000
		MISCELLANEOUS PRINTING	500
			12,500
9235	100031000000	NOVEMBER 2012 MUNICIPAL ELECTION	15,000
			15,000
9240	100031000000	GIFTS FOR CITY HALL TOUR GROUPS	200
			200
9420	100031000000	CELLULAR PHONE ALLOWANCE - DCM 20%	168
			168

## **Fiscal Year 2012/13**

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### **Human Resources/Risk Management** (Division 3110)

The Human Resources/Risk Management Division of the Administrative Services Department is responsible for coordinating personnel selection/recruitment, benefit administration, labor relations, workers' compensation administration, coordination of employee events, training and employee development programs, review and coordination of the employee evaluation process, coordination of summer youth employment program, providing information and assistance to City employees regarding City personnel rules, risk management, review of insurance requirements; review and coordination of agreements, insurance and loss-control programs, safety programs and OSHA compliance. The Deputy City Manager functions as the City's Personnel Officer and Risk Manager.

## HUMAN RESOURCES/RISK MANAGEMENT

Budget Unit	Object	Account Title	10/11 Actual	11/12 Budget	11/12 Estimate	12/13 Recommended	12/13 Adopted
100031100000	9002	SALARIES (FULL-TIME)	110,332	217,015	216,907	220,832	220,832
100031100000	9004	OVERTIME	0	200	0	200	200
100031100000	9010	GROUP INSURANCE	6,900	0	0	0	0
100031100000	9011	WORKERS COMP INSURANCE	711	431	493	2,450	2,450
100031100000	9013	PERS CONTRIBUTIONS	20,550	36,333	37,620	39,749	39,749
100031100000	9014	MEDICARE	1,653	3,272	3,229	3,305	3,305
100031100000	9018	LONGEVITY PAY	882	2,697	2,620	2,879	2,879
100031100000	9030	OPEB-ANNUAL REQD CONTRIB	578	1,097	0	1,116	1,116
100031100000	9040	DENTAL INSURANCE	1,012	2,683	2,429	2,682	2,682
100031100000	9041	VISION INSURANCE	144	342	311	325	325
100031100000	9042	GROUP LIFE INSURANCE	207	563	391	578	578
100031100000	9043	ST/LT DISABILITY INSURANC	748	1,650	1,287	1,509	1,509
100031100000	9044	EMPLOYEE ASSTANCE PROGRAM	41	63	61	63	63
100031100000	9045	MEDICAL HLTH INSURANCE	9,026	31,029	30,570	31,860	31,860
			152,784	297,375	295,918	307,548	307,548
100031100000	9102	CONTRACTUAL SERVICES	0	1,500	1,500	1,500	1,500
100031100000	9103	SPECIAL PROFESSIONAL SVCS	1,524	0	0	0	0
100031100000	9122	LEGAL SVCS-NON RETAINER	31,839	19,200	12,000	18,300	18,300
100031100000	9125	CLAIMS PAYMENT	271	5,000	0	5,000	5,000
100031100000	9198	OVERHEAD ALLOC-SERVICES	2,096	3,651	3,423	4,896	4,708
100031100000	9201	COMP SUPP/EQUIP NON-CAPIT	0	200	200	200	200
100031100000	9202	OFFICE SUPPLIES	400	400	400	400	400
100031100000	9205	SPECIAL DEPT SUPPLIES	546	800	800	800	800
100031100000	9220	PUBLICATIONS & SUBSCRIPT	150	300	400	400	400
100031100000	9221	MEMBERSHIPS & DUES	300	550	550	550	550
100031100000	9222	EDUCATION & TRAINING	889	2,200	1,700	2,200	2,200
100031100000	9223	CONFERENCES & MEETINGS	350	1,910	1,000	1,960	1,960
100031100000	9224	MILEAGE	224	1,788	1,788	1,788	1,788
100031100000	9231	POSTAGE	271	600	300	500	500
100031100000	9236	EMPLOYMENT RECRUITMENT	8,272	10,000	10,000	10,000	10,000
100031100000	9241	EMPLOYEE RECOGNITION	17,163	15,500	15,000	15,000	15,000
100031100000	9298	OVERHEAD ALLOC-SUPPLIES	14,274	15,832	16,632	19,450	19,505
100031100000	9420	TELEPHONE SERVICE	0	336	336	336	336
100031100000	9498	OVERHEAD ALLOC-UTILITIES	1,557	2,414	1,773	2,150	2,150
			80,127	82,181	67,802	85,430	85,297
400331100000	9503	COMPUTER EQUIPMENT	1,896	0	0	0	0
			1,896	0	0	0	0
			234,808	379,556	363,720	392,978	392,845

**CITY OF MOORPARK  
BUDGET LINE ITEM DETAIL  
FISCAL YEAR 2012/13**

**DEPARTMENT: 3110 - HUMAN RESOURCES/RISK MANAGEMENT**

OBJECT CODE	BUDGET UNIT	DESCRIPTION	AMOUNT
9102	100031100000	FLEXIBLE SPENDING ACCOUNT ADMINISTRATION	1,500
			1,500
9122	100031100000	HR-RISK MGMT. LEGAL SERVICES NON-RETAINER	15,000
		LIEBERT CASSIDY WHITMORE CONSORTIUM	3,300
			18,300
9125	100031100000	CLAIMS SETTLEMENT	5,000
			5,000
9201	100031100000	MISCELLANEOUS COMPUTER SUPPLIES/EQUIPMENT	200
			200
9202	100031100000	MISCELLANEOUS OFFICE SUPPLIES	400
			400
9205	100031100000	PERSONNEL FILES AND FORMS	300
		LABOR LAW POSTERS	500
			800
9220	100031100000	MISCELLANEOUS BOOKS AND PUBLICATIONS	400
			400
9221	100031100000	2 IPMA-HR ANNUAL MEMBERSHIPS	360
		2 CHANNEL ISLANDS IPMA-HR LOCAL CHAPTER MEMBERSHIPS	90
		1 PARMA ANNUAL MEMBERSHIP	100
			550
9222	100031100000	SPECIALIZED HR TRAINING	600
		FULL-TIME STAFF ANNUAL TRAINING (2 @ \$200 EACH)	400
		TUITION REIMBURSEMENT FOR 1 STAFF	1,200
			2,200
9223	100031100000	LEAGUE EMPLOYEE RELATIONS INSTITUTE FOR 1 STAFF	500
		PARMA (2 @ \$30 EACH)	60
		CA JPIA RISK MANAGEMENT CONFERENCE FOR 1 STAFF	300
		CIPMA - HR MEETINGS (6 MTGS * 2 STAFF @ \$25 EACH)	300
		TRAVEL, LODGING & PER DIEM FOR MEETINGS & CONFERENCES	800
			1,960
9224	100031100000	INCIDENTIAL TRIP MILEAGE	300

**CITY OF MOORPARK  
BUDGET LINE ITEM DETAIL  
FISCAL YEAR 2012/13**

**DEPARTMENT: 3110 - HUMAN RESOURCES/RISK MANAGEMENT**

OBJECT CODE	BUDGET UNIT	DESCRIPTION	AMOUNT
9224...	100031100000	AUTO ALLOWANCE - DCM 40%	1,488
			1,788
9231	100031100000	POSTAGE	500
			500
9236	100031100000	RECRUITMENT RELATED EXPENSES	10,000
			10,000
9241	100031100000	ANNUAL EMPLOYEE RECOGNITION EVENT	10,000
		EMPLOYEE YEARS OF SERVICE AWARDS/RETIREMENT RECOGNITION	4,000
		EMPLOYEE MEETING COSTS	500
		MISCELLANEOUS	500
			15,000
9420	100031100000	CELLULAR PHONE ALLOWANCE - DCM 40%	336
			336

# Fiscal Year 2012/13

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## Information Systems/Cable Television (Division 3120)

The Information Systems/Cable Television (TV) Division of the Administrative Services Department is responsible for providing information systems support staff and maintaining and upgrading all City computer and telephone systems, including software and hardware. In addition, this Division administers the City's contract for video production of the City's public meetings and the government access television channel (MPTV), contracts for equipment maintenance, and the Cable Franchise Agreements. This Division's budget supports the City's web sites and wireless network, financial information system, GIS system, document management system, other proprietary software systems, citywide local area network and technology infrastructure, desktop computers, laptop computers, telephones, networked printers, servers, cable TV recording and broadcast equipment, and other related equipment. For the computer and telephone equipment, all operating, maintenance and capital costs are split through an overhead allocation between the City's user departments based on the proportion of computer and phone users in each department. The following is a breakdown of the total number of desktop computers, laptops, storage area networks (SANs), and servers supported by the Information Systems Division:

<u>Department/Division</u>	<u># of Computers Supported</u>
City Council.....	2
Administrative Services.....	24
Administration – 3	
City Clerk – 6	
Human Resources – 3	
Information Systems – 12	
City Manager.....	2
Community Development.....	16
Administration – 10	
Code Compliance – 1	
Planning – 5	
Emergency Operations Center.....	10
Finance.....	6
Parks and Recreation.....	65
Administration – 5	
Active Adult Center – 6	
Active Adult Center Public Computer Lab – 6	
Animal / Vector Control – 4	
High Street Arts Center – 6	
Library – 20	
Library Public Computers – 14	
Parks Maintenance / Facilities – 4	

# Fiscal Year 2012/13

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## Information Systems/Cable Television (continued) (Division 3120)

<u>Department/Division</u>	<u># of Computers Supported</u>
Police Services.....	2
Public Works.....	13
Administration – 5	
Engineering – 1	
Solid Waste / Recycling – 2	
Street Maintenance – 3	
Transit – 2	
Storage Area Networks.....	3
Servers.....	37
<b>TOTAL.....</b>	<b>180</b>

The majority of the computer related costs cannot easily be associated with any particular department and thus cannot be directly charged to department budgets. The 34 computers at the library are not completely maintained by Information Systems, unlike all other city owned computers. All library hardware is managed by Information Systems but the software systems are maintained by a contractor and those costs are charged directly to the Library budget.

The computer network costs are different than the Cost Allocation Plan which includes allocating costs associated with certain departments in the General Fund out to other departments and funds. The theory, as defined in OMB circular A87, is that all the costs associated with certain "overhead" functions in the General Fund (including salaries, services, facility usages, etc.) can be appropriately charged to "user" departments, such as streets/roads, parks, utilities, community development, etc. The Cost Allocation Plan takes all costs charged to the "overhead" departments (City Manager, Administrative Services, City Attorney, Finance, Parks and Recreation (Administrative), and Public Works (Administrative)), determines how much effort in each function is spent on each "user" department, and spreads the costs accordingly.

For the MPTV responsibilities, programming is accessible to all Moorpark residents served by Time Warner Cable TV Channel 10, and AT&T's U-Verse Channel 99 video service, as well as being viewable by web stream link on the City's website. The City's cable TV contract provides for the video recording and telecasting of public meetings, including but not limited to meetings of the City Council and City Commissions and Boards. In addition, MPTV provides City of Moorpark community information including City regular programs and services plus special event information.

## INFORMATION SYSTEMS/CABLE TELEVISION

Budget Unit	Object	Account Title	10/11 Actual	11/12 Budget	11/12 Estimate	12/13 Recommended	12/13 Adopted
100031200000	9002	SALARIES (FULL-TIME)	186,048	266,557	262,948	271,787	271,787
100031200000	9010	GROUP INSURANCE	11,786	0	0	0	0
100031200000	9011	WORKERS COMP INSURANCE	1,201	527	602	3,015	3,015
100031200000	9013	PERS CONTRIBUTIONS	34,331	44,814	45,629	49,106	49,106
100031200000	9014	MEDICARE	2,698	3,900	3,752	3,919	3,919
100031200000	9018	LONGEVITY PAY	0	1,504	426	1,592	1,592
100031200000	9030	OPEB-ANNUAL REQD CONTRIB	968	1,342	0	1,375	1,375
100031200000	9040	DENTAL INSURANCE	3,383	5,006	4,970	5,003	5,003
100031200000	9041	VISION INSURANCE	416	602	601	574	574
100031200000	9042	GROUP LIFE INSURANCE	353	519	438	459	459
100031200000	9043	ST/LT DISABILITY INSURANC	1,219	2,020	1,612	1,860	1,860
100031200000	9044	EMPLOYEE ASSTANCE PROGRAM	54	73	72	73	73
100031200000	9045	MEDICAL HLTH INSURANCE	15,421	40,451	39,872	40,994	40,994
			257,878	367,315	360,922	379,757	379,757
010031200000	9102	CONTRACTUAL SERVICES	75,242	116,400	116,400	116,400	110,400
100031200000	9102	CONTRACTUAL SERVICES	0	30,000	30,000	30,000	27,500
010031200000	9103	SPECIAL PROFESSIONAL SVCS	0	5,000	0	30,000	30,000
100031200000	9103	SPECIAL PROFESSIONAL SVCS	0	25,000	25,000	10,000	10,000
100031200000	9122	LEGAL SVCS-NON RETAINER	0	0	0	1,000	1,000
010031200000	9198	OVERHEAD ALLOC-SERVICES	(75,242)	(121,400)	(116,400)	(146,400)	(\$140,400)
010031200000	9201	COMP SUPP/EQUIP NON-CAPIT	76,724	61,137	61,136	40,000	40,000
100031200000	9201	COMP SUPP/EQUIP NON-CAPIT	0	12,000	8,000	12,000	12,000
010031200000	9202	OFFICE SUPPLIES	135	500	500	500	500
100031200000	9205	SPECIAL DEPT SUPPLIES	0	6,000	3,500	6,000	6,000
010031200000	9208	SMALL TOOLS	470	1,000	1,000	1,000	1,000
010031200000	9220	PUBLICATIONS & SUBSCRIPT	0	200	200	200	200
010031200000	9221	MEMBERSHIPS & DUES	0	440	505	505	505
010031200000	9222	EDUCATION & TRAINING	4,998	5,400	4,000	4,000	4,000
010031200000	9223	CONFERENCES & MEETINGS	523	900	900	900	900
010031200000	9224	MILEAGE	68	200	200	200	200
100031200000	9224	MILEAGE	0	372	358	372	372
010031200000	9231	POSTAGE	19	100	100	100	100
010031200000	9250	OFFICE EQUIPMENT MAINT	0	2,000	2,000	2,000	2,000
010031200000	9298	OVERHEAD ALLOC-SUPPLIES	(51,800)	(40,740)	(70,541)	(49,405)	(\$49,405)
010031200000	9420	TELEPHONE SERVICE	1,205	1,080	1,080	1,080	1,080
100031200000	9420	TELEPHONE SERVICE	0	1,164	84	84	84
010031200000	9498	OVERHEAD ALLOC-UTILITIES	(1,205)	(1,080)	(1,080)	(1,080)	(\$1,080)
			31,137	105,673	66,942	59,456	56,956
100031200000	9503	COMPUTER EQUIPMENT	0	11,762	11,762	0	0
400331200000	9503	COMPUTER EQUIPMENT	2,752	24,000	24,000	12,000	12,000
			2,752	35,762	35,762	12,000	12,000
			291,767	508,750	463,626	451,213	448,713

**CITY OF MOORPARK  
BUDGET LINE ITEM DETAIL  
FISCAL YEAR 2012/13**

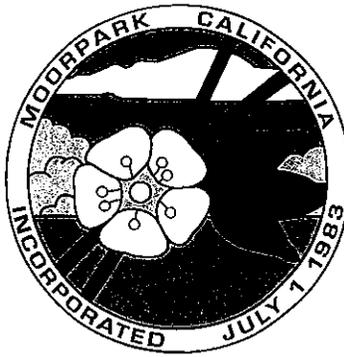
**DEPARTMENT: 3120 - INFORMATION SYSTEMS/CABLE TELEVISION**

OBJECT CODE	BUDGET UNIT	DESCRIPTION	AMOUNT
9102	010031200000	EMPLOYEE ONLINE APPLICATION SYSTEM	1,500
		FINANCIAL SYSTEM ANNUAL MAINTENANCE	31,500
		DIGITAL TEL SUPPORT & MAINTENANCE CITY HALL & CORP YARD	4,100
		DIGITAL TEL SUPPORT & MAINTENANCE POLICE	2,900
		DIGITAL TEL SUPPORT & MAINTENANCE LIBRARY	1,000
		T1 INTERNET SERVICE	13,100
		EMERGENCY IT SERVICES	5,000
		DOCUMENT IMAGING SYSTEM MAINTENANCE AGREEMENT	3,600
		DOCUMENT IMAGING SYSTEM NON-CONTRACT	
		TECHNICAL SUPPORT SERVICES	2,400
		SPAM FILTER / WEB FILTER SUPPORT	2,500
		ANTIVIRUS SUPPORT	4,000
		PUBLIC MEETING SOFTWARE ANNUAL SERVICE	12,000
		GIS SERVICES	23,600
		INTERNET WEB SITE HOSTING	2,400
		URL RENEWALS FOR CITY WEBSITES	500
		UNLIMITED MAILBOX ANNUAL MAINTENANCE	300
			110,400
	100031200000	VIDEO PRODUCTION SERVICES	20,000
		VIDEO PRODUCTION SERVICES FOR SPECIAL PROGRAMMING (PRIOR APPROVAL REQUIRED)	5,000
		VIDEO SYSTEMS MAINTENANCE/REPAIR CONTRACT	2,500
		BBS/CHARACTER GENERATOR	
			27,500
9103	010031200000	CREDIT CARD SECURITY AUDIT	5,000
		NEW WEBSITE DESIGN AND IMPLEMENTATION (NEW)	25,000
			30,000
	100031200000	VIDEO SYSTEM OPTIMIZATION AND DEVELOPMENT	10,000
			10,000
9122	100031200000	LEGAL SERVICES - NON RETAINER	1,000
			1,000
9201	010031200000	MISC COMPUTER SUPPLIES & TONER	30,000
		ADOBE ACROBAT LICENSE UPGRADES (NEW)	10,000
			40,000
	100031200000	SYSTEM DIGITIZATION UPGRADE FOR COUNCIL MEETINGS (VIDEO CONTROL ROOM)	12,000

**CITY OF MOORPARK  
BUDGET LINE ITEM DETAIL  
FISCAL YEAR 2012/13**

**DEPARTMENT: 3120 - INFORMATION SYSTEMS/CABLE TELEVISION**

OBJECT CODE	BUDGET UNIT	DESCRIPTION	AMOUNT
			12,000
9205	100031200000	VIDEO SUPPLIES	6,000
			6,000
9221	010031200000	MEMBERSHIP & DUES MISAC	440
		MEMBERSHIP & DUES MMASC	65
			505
9222	010031200000	SPECIALIZED I.S. CERTIFICATION TRAINING	2,000
		ONLINE TRAINING MODULES ALL STAFF	2,000
			4,000
9223	010031200000	MISAC CONFERENCE	400
		LODGING, MILEAGE & PER DIEM	500
			900
9224	100031200000	AUTO ALLOWANCE - DCM 10%	372
			372
9420	010031200000	CELLULAR PHONE ALLOWANCE - SISA 100%	540
		CELLULAR PHONE ALLOWANCE - SISA 100%	540
			1,080
	100031200000	CELLULAR PHONE ALLOWANCE - DCM 10%	84
			84
9503	400331200000	COMPUTER EQUIPMENT REPLACEMENTS	5,000
		REPLACEMENT SWITCH FOR POLICE SERVICES	3,000
		WIRELESS LAN CONTROLLER	4,000
			12,000



# **Fiscal Year 2012/13**

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## **Administrative Services Administration (Division 3160)**

The Administration Division is staffed by the Deputy City Manager as the Department Head with responsibility for the management and function of the various divisions within the Department. The Department Administrative Services Manager, Administrative Specialist, and Secretary positions are also partially budgeted to this Division.

In addition to general Department administration, this Division is responsible for coordinating public information (including the Public Information Officer function), legislative affairs, and intergovernmental programs. This Division is also responsible for preparation of the City's Quarterly Newsletter, and for providing staff assistance for the City Council Finance, Administration, and Public Safety Standing Committee.

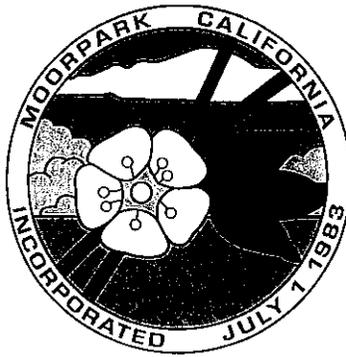
## ADMINISTRATIVE SERVICES ADMINISTRATION

Budget Unit	Object	Account Title	10/11 Actual	11/12 Budget	11/12 Estimate	12/13 Recommended	12/13 Adopted
100031600000	9002	SALARIES (FULL-TIME)	0	137,746	137,232	142,865	142,865
100031600000	9011	WORKERS COMP INSURANCE	0	274	0	1,585	1,585
100031600000	9013	PERS CONTRIBUTIONS	0	22,940	23,675	25,578	25,578
100031600000	9014	MEDICARE	0	2,051	2,001	2,108	2,108
100031600000	9018	LONGEVITY PAY	0	1,333	1,278	1,428	1,428
100031600000	9030	OPEB-ANNUAL REQD CONTRIB	0	698	0	723	723
100031600000	9040	DENTAL INSURANCE	0	2,303	2,011	2,303	2,303
100031600000	9041	VISION INSURANCE	0	283	248	271	271
100031600000	9042	GROUP LIFE INSURANCE	0	377	244	398	398
100031600000	9043	ST/LT DISABILITY INSURANC	0	1,050	735	975	975
100031600000	9044	EMPLOYEE ASSTANCE PROGRAM	0	38	35	38	38
100031600000	9045	MEDICAL HLTH INSURANCE	0	22,063	21,198	22,704	22,704
			0	191,156	188,657	200,976	200,976
100021200000	9102	CONTRACTUAL SERVICES	28,150	0	0	0	0
100021200000	9103	SPECIAL PROFESSIONAL SVCS	9,346	0	0	0	0
100021200000	9201	COMP SUPP/EQUIP NON-CAPIT	3,821	0	0	0	0
100021200000	9205	SPECIAL DEPT SUPPLIES	726	0	0	0	0
100031600000	9211	EQUIPMENT RENTAL	0	500	0	0	0
100021200000	9221	MEMBERSHIPS & DUES	375	0	0	0	0
100031600000	9221	MEMBERSHIPS & DUES	0	400	250	275	275
100031600000	9222	EDUCATION & TRAINING	0	0	0	900	900
100021200000	9223	CONFERENCES & MEETINGS	370	0	0	0	0
100031600000	9223	CONFERENCES & MEETINGS	0	1,000	600	1,350	1,350
100031600000	9224	MILEAGE	0	1,116	1,116	1,116	1,116
100021200000	9231	POSTAGE	2,482	0	0	0	0
100031600000	9231	POSTAGE	0	5,500	2,000	2,000	2,000
100021200000	9232	PRINTING	8,914	0	0	0	0
100031600000	9232	PRINTING	0	17,500	6,000	6,000	6,000
100021200000	9240	COMMUNITY PROMOTION	38	0	0	0	0
100031600000	9240	COMMUNITY PROMOTION	0	5,000	0	1,000	1,000
100031600000	9251	OTHER EQUIPMENT MAINT	0	1,000	0	0	0
100031600000	9420	TELEPHONE SERVICE	0	252	252	577	577
			54,222	32,268	10,218	13,218	13,218
100021200000	9504	OTHER EQUIPMENT	5,161	0	0	0	0
			5,161	0	0	0	0
			59,383	223,424	198,875	214,194	214,194

**CITY OF MOORPARK  
BUDGET LINE ITEM DETAIL  
FISCAL YEAR 2012/13**

**DEPARTMENT: 3160 - ADMINISTRATIVE SERVICES ADMINISTRATION**

OBJECT CODE	BUDGET UNIT	DESCRIPTION	AMOUNT
9221	100031600000	CA ASSOCIATION OF PUBLIC INFORMATION OFFICIALS (CAPIO) SCAN-NATOA	225 50
			275
9222	100031600000	CSTI-SAN LUIS OBISPO, CRISIS COMMUNICATIONS & MEDIA #1	900
			900
9223	100031600000	SCAN-NATOA ANNUAL CONFERENCE CAPIO ANNUAL CONFERENCE TRAVEL, LODGING & PER DIEM FOR MEETINGS & CONFERENCES	150 400 800
			1,350
9224	100031600000	AUTO ALLOWANCE - DCM 30%	1,116
			1,116
9232	100031600000	CITY NEWSLETTER PRINTING COSTS	6,000
			6,000
9240	100031600000	MISCELLANEOUS COMMUNITY PROMOTION	1,000
			1,000
9420	100031600000	CELLULAR PHONE ALLOWANCE - DCM 30% DCM CELLULAR PHONE EQUIPMENT REIMBURSEMENT	252 325
			577



# Fiscal Year 2012/13

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## City Attorney (Department 4100)

The City Attorney represents the City of Moorpark in all legal affairs, provides legal advice and assistance to the City Council and staff and engages in litigation as needed. Legal services are provided under contract with a private law firm.

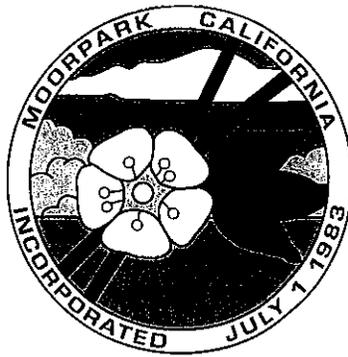
## CITY ATTORNEY

Budget Unit	Object	Account Title	10/11 Actual	11/12 Budget	11/12 Estimate	12/13 Recommended	12/13 Adopted
100041000000	9121	LEGAL SERVICES - RETAINER	20,186	16,800	16,800	16,800	16,800
100041000000	9122	LEGAL SVCS-NON RETAINER	6,630	25,000	10,000	25,000	25,000
100041000000	9123	LEGAL SVCS-LITIGATION	96,899	10,000	25,700	10,000	10,000
100041000000	9125	CLAIMS PAYMENT	0	0	25,000	0	0
			123,715	51,800	77,500	51,800	51,800
			123,715	51,800	77,500	51,800	51,800

**CITY OF MOORPARK  
BUDGET LINE ITEM DETAIL  
FISCAL YEAR 2012/13**

**DEPARTMENT: 4100 - CITY ATTORNEY**

OBJECT CODE	BUDGET UNIT	DESCRIPTION	AMOUNT
9121	100041000000	MONTHLY RETAINER (\$1,400/MO * 12 MOS)	16,800
			16,800





## Finance (Department 5110)

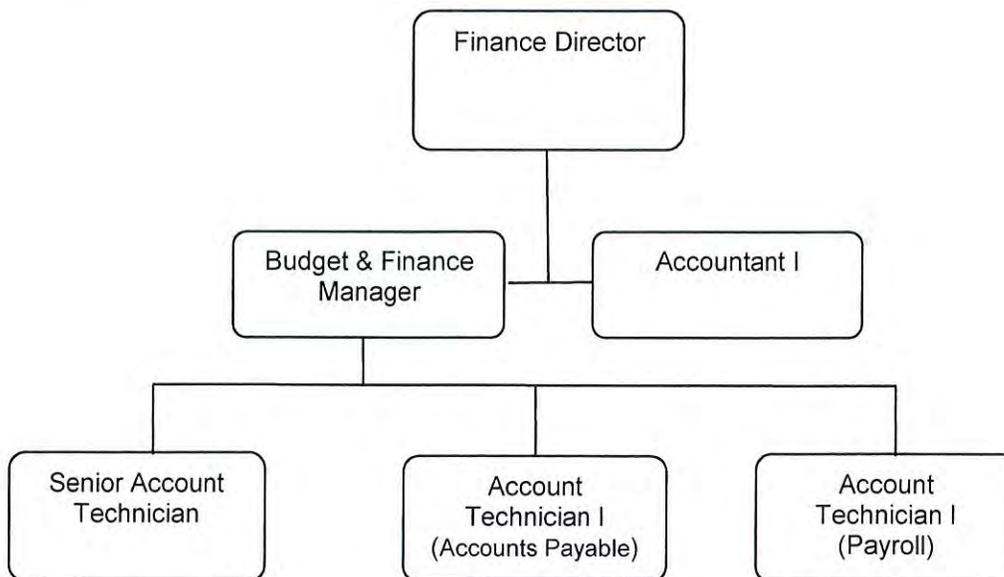
The Finance Department is charged with providing financial management, budgeting, accounting, cash management, billing, revenue collection, payroll, fixed assets management, purchasing and general administrative support services for the City and Successor Agency to the Moorpark Redevelopment Agency.

Services provided through the finance and accounting functions include the maintenance of reliable accounting records, payment of approved demands against the City treasury, financial statement reporting, and preparation of the annual budget with the City Manager, prudent fiscal planning, payroll and payroll reporting, debt and franchise administration. Since 2009, the department has assumed greater responsibility in the administration and coordination of the annual Engineer's Reports for the Parks and Recreation Maintenance Improvement District and the Lighting and Landscaping Assessment Districts to ensure that the approved assessment levies are submitted to the Ventura County Auditor-Controller's Office for inclusion in annual tax bills.

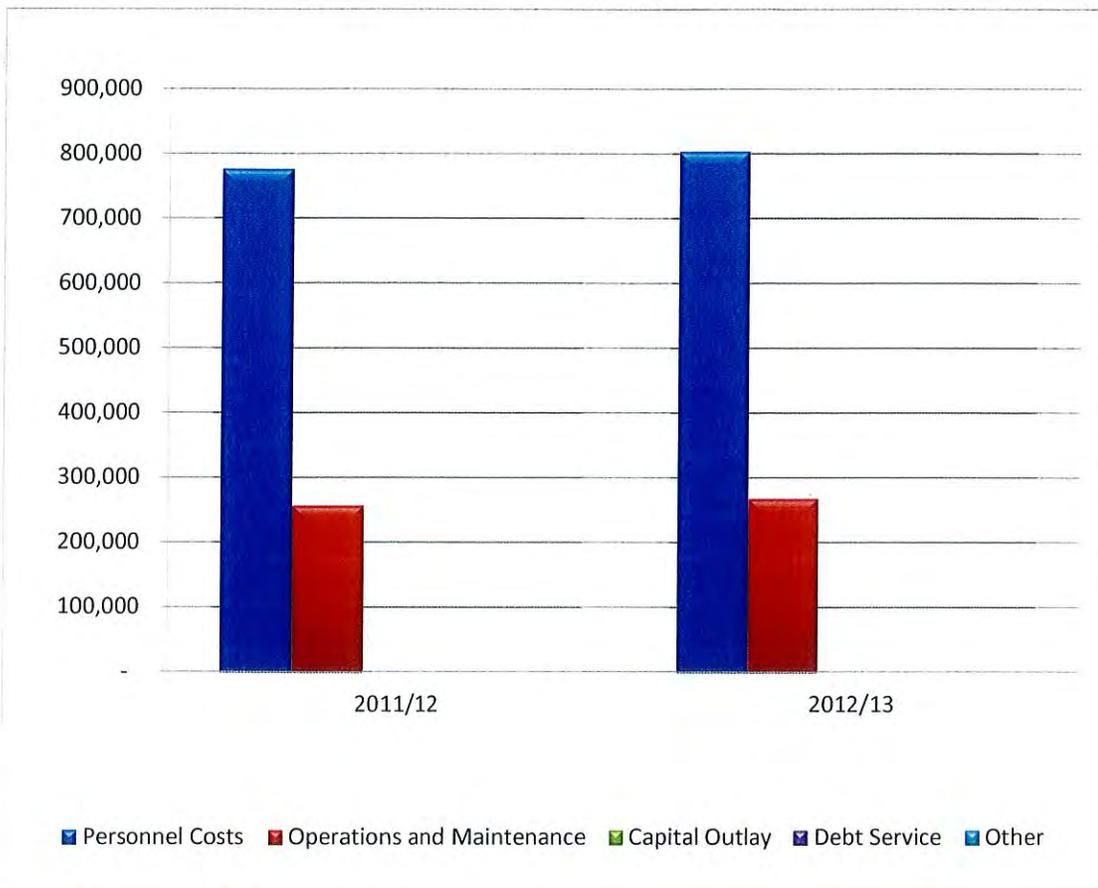
Internal controls are established and maintained to ensure that the assets of the City are protected from loss, theft or misuse and to ensure that adequate accounting data allows for the preparation of financial statements in conformity with generally accepted accounting principles. Internal controls are evaluated to determine that the cost does not exceed the benefits likely to be derived.

The cash management function is responsible for the prudent investment of surplus funds. The City's Investment Policy directs the investment of City monies with the following priorities established: preservation and safety of principal, liquidity necessary to meet daily cash flow requirements and maximized yield after the first two priorities are met. The Investment Policy is reviewed annually and is submitted to the City Council for approval.

The administrative support function covers a wide range of activities that include office equipment maintenance, purchasing, mail processing, office supplies procurement and coordinating Finance, Administration and Public Safety Committee meetings.



## Expense and Staffing History Finance



	<u>2011/12</u> <u>Estimated</u>	<u>2012/13</u> <u>Adopted</u>
Personnel Costs	776,286	804,259
Operations and Maintenance	257,268	267,900
Capital Outlay	-	-
Debt Service	-	-
Other	-	-
<b>Total Expenses</b>	<b>\$1,033,554</b>	<b>\$1,072,159</b>

Department Staffing		
Finance Director	1.00	1.00
Accountant I	1.00	1.00
Accounting Technician I/II	2.00	2.00
Budget and Finance Manager	1.00	1.00
Senior Account Technician	1.00	1.00
	<u>6.00</u>	<u>6.00</u>

## FINANCE

Budget Unit	Object	Account Title	10/11 Actual	11/12 Budget	11/12 Estimate	12/13 Recommended	12/13 Adopted
100051100000	9002	SALARIES (FULL-TIME)	521,551	542,990	542,210	553,328	553,328
100051100000	9004	OVERTIME	48	0	0	0	0
100051100000	9010	GROUP INSURANCE	37,734	0	0	0	0
100051100000	9011	WORKERS COMP INSURANCE	3,377	1,077	1,229	6,137	6,137
100051100000	9013	PERS CONTRIBUTIONS	1,448,596	89,954	94,087	98,579	98,579
100051100000	9014	MEDICARE	7,478	7,911	7,711	8,013	8,013
100051100000	9018	LONGEVITY PAY	0	0	0	441	441
100051100000	9030	OPEB-ANNUAL REQD CONTRIB	2,673	2,744	0	2,800	2,800
100051100000	9040	DENTAL INSURANCE	9,702	9,610	9,929	9,618	9,618
100051100000	9041	VISION INSURANCE	1,318	1,322	1,318	1,260	1,260
100051100000	9042	GROUP LIFE INSURANCE	1,145	1,257	1,129	1,122	1,122
100051100000	9043	ST/LT DISABILITY INSURANC	3,385	4,128	3,368	3,784	3,784
100051100000	9044	EMPLOYEE ASSTANCE PROGRAM	163	162	163	162	162
100051100000	9045	MEDICAL HLTH INSURANCE	50,798	94,891	94,942	95,615	95,615
			2,087,969	756,046	756,086	780,859	780,859
100051100000	9102	CONTRACTUAL SERVICES	54,545	53,700	53,700	68,920	68,920
100051100000	9121	LEGAL SERVICES - RETAINER	1,796	500	0	500	500
100051100000	9122	LEGAL SVCS-NON RETAINER	0	1,000	0	1,000	1,000
100051100000	9182	COLLECTION FEE CHARGES	1,340	0	0	500	500
100051100000	9198	OVERHEAD ALLOC-SERVICES	7,224	10,663	10,164	12,305	11,845
100051100000	9202	OFFICE SUPPLIES	2,241	2,000	2,000	2,000	2,000
100051100000	9205	SPECIAL DEPT SUPPLIES	676	1,600	1,600	1,600	1,600
100051100000	9208	SMALL TOOLS	0	250	250	250	250
100051100000	9220	PUBLICATIONS & SUBSCRIPT	0	1,200	0	1,200	1,200
100051100000	9221	MEMBERSHIPS & DUES	925	1,000	1,000	1,000	1,000
100051100000	9222	EDUCATION & TRAINING	3,621	6,800	510	6,800	6,800
100051100000	9223	CONFERENCES & MEETINGS	1,328	7,500	1,250	7,500	7,500
100051100000	9224	MILEAGE	146	600	100	600	600
100051100000	9231	POSTAGE	1,609	2,350	2,350	2,350	2,350
100051100000	9232	PRINTING	753	1,500	800	1,500	1,500
100051100000	9233	INSURANCE & BONDS	473,291	0	0	0	0
100051100000	9234	ADVERTISING	438	500	1,729	500	500
100051100000	9245	NON-CAPITAL EQUIPMENT	0	1,500	0	1,500	1,500
100051100000	9261	CASH SHORTAGES	0	100	0	100	100
100051100000	9298	OVERHEAD ALLOC-SUPPLIES	49,189	46,242	49,385	48,880	49,068
100051100000	9420	TELEPHONE SERVICE	2,073	2,165	2,165	2,165	2,165
100051100000	9451	STATE/COUNTY ADMIN FEE	135,313	124,000	124,000	124,000	124,000
100051100000	9452	COLLECTION ADMIN FEE	879	2,000	1,000	1,000	1,000
100051100000	9498	OVERHEAD ALLOC-UTILITIES	5,366	7,052	5,265	5,402	5,402
			742,752	274,222	257,268	291,572	291,300
400351100000	9503	COMPUTER EQUIPMENT	3,792	0	0	0	0
			3,792	0	0	0	0
100051100000	9851	REV REFUND/NON-EXP PAYABL	260	0	0	0	0
			260	0	0	0	0
			2,834,773	1,030,268	1,013,354	1,072,431	1,072,159

**CITY OF MOORPARK  
BUDGET LINE ITEM DETAIL  
FISCAL YEAR 2012/13**

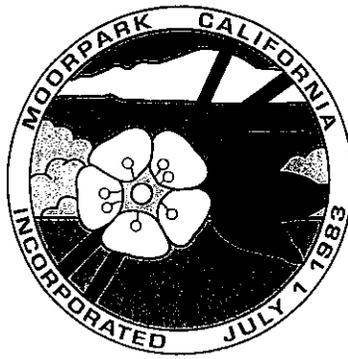
**DEPARTMENT: 5110 - FINANCE**

OBJECT CODE	BUDGET UNIT	DESCRIPTION	AMOUNT
9102	100051100000	ANNUAL AUDIT	26,000
		SINGLE AUDIT	3,200
		CITY STATE CONTROLLER'S REPORT	3,450
		CUSTOM PENTAMATION PROGRAMMING	2,500
		CALIFORNIA MUNICIPAL STATISTICS FOR CAFR	425
		PROPERTY TAX AUDIT	5,000
		SALES TAX AUDIT	18,000
		MISCELLANEOUS	650
		SB90 CONSULTANT	5,145
		ARMORED CARRIER SERVICE	2,900
		STORAGE FEES	1,000
		GFOA AWARD APPLICATION	500
		SHREDDING	150
			68,920
9182	100051100000	COLLECTION AGENCY FEE FOR ACCOUNTS RECEIVABLE	500
			500
9205	100051100000	STATE CONTROLLER'S AUDIT CONFIRMATION	100
		MISC SPECIAL DEPARTMENT SUPPLIES	1,500
			1,600
9220	100051100000	FINANCE RELATED BOOKS, PUBLICATIONS AND SUBSCRIPTIONS	1,200
			1,200
9221	100051100000	CMTA (ACCT, BFM, FD)	300
		CSMFO (ACCT, BFM, FD)	300
		GFOA (ACCT, BFM, FD)	400
			1,000
9222	100051100000	GENERAL TRAINING (6 STAFF @ \$200 EACH)	1,200
		CMTA WORKSHOPS	300
		OTHER INFORMATIONAL MEETINGS & WORKSHOPS	300
		PENTAMATION TRAINING	3,000
		TUITION AND BOOKS	2,000
			6,800
9223	100051100000	CSMFO CONFERENCE	2,000
		PENTAMATION WEST COAST CONFERENCE	2,000
		TRAVEL COSTS ASSOCIATED WITH CONFERENCES	1,000
		CSMFO MONTHLY MEETINGS	500
		LEAGUE FINANCIAL MANAGEMENT CONFERENCE	1,000
		CMTA ANNUAL CONFERENCE	1,000

**CITY OF MOORPARK  
BUDGET LINE ITEM DETAIL  
FISCAL YEAR 2012/13**

**DEPARTMENT: 5110 - FINANCE**

OBJECT CODE	BUDGET UNIT	DESCRIPTION	AMOUNT
			7,500
9224	100051100000	LOCAL AUTOMOBILE MILEAGE FOR STAFF TRAVEL	600
			600
9231	100051100000	POSTAGE ALLOCATION (\$175/MO * 12 MOS)	2,100
		FEDERAL EXPRESS CHARGES FOR FINANCE MAILINGS	250
			2,350
9234	100051100000	CLASSIFIED ADS (CITY FINANCAL TRANSACTIONS)	300
		CLASSIFIED ADS FOR STALE DATED CHECKS	100
		MISCELLANEOUS ADS	100
			500
9420	100051100000	PENTAMATION SERVER LINE AND TELEPHONE SERVICE	1,000
		CELLULAR PHONE EQUIPMENT REIMBURSEMENT - FD 100%	325
		CELLULAR PHONE ALLOWANCE - FD 100%	840
			2,165
9451	100051100000	VENTURA COUNTY ADMINISTRATION FEES ON PROPERTY TAX	100,000
		STATE OF CALIFORNIA ADMINISTRATION FEES ON SALES TAX	24,000
			124,000
9452	100051100000	VENTURA COUNTY COLLECTION FEES ON PROPERTY TAX	1,000
			1,000



# Fiscal Year 2012/13

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## Central Services/Non-Departmental (Division 5700)

The Central Services Division consists of those shared costs commonly referred to as the "General Overhead". These are shared operational expenses related to City Hall operations, (e.g., CJPIA insurance, common office supplies, copiers, and utilities). They are split through an overhead allocation among the City's other departments based on the proportion of the number of positions in each relative to the total positions in the City, including part-time employees, (full-time equivalents, or FTE's). The following is a breakdown of the total number of FTE's per department:

<u>Department</u>	<u>Number of FTEs</u>
City Manager	1.68
Administrative Services/City Clerk	10.43
Finance	6.00
Community Development	10.00
Parks, Recreation & Community Services	22.96
Public Works	10.28
	<hr/>
TOTAL	61.35

These costs cannot easily be associated with any particular department and thus cannot be directly charged to department budgets.

These costs are different than the Cost Allocation Plan which includes allocating costs associated with certain departments in the General Fund out to other departments and funds. The theory, as defined in OMB circular A87, is that all the costs associated with certain "overhead" functions in the General Fund (including salaries, services, facility usages, etc.) can be appropriately charged to "user" departments, such as streets/roads, parks, utilities, community development, etc. The document takes all costs charged to the "overhead" departments (City Manager, Administrative Services/City Clerk, City Attorney, Finance, Parks and Recreation (Administrative), and Public Works (Administrative)), determines how much effort in each function is spent on each "user" department, and spreads the costs accordingly.

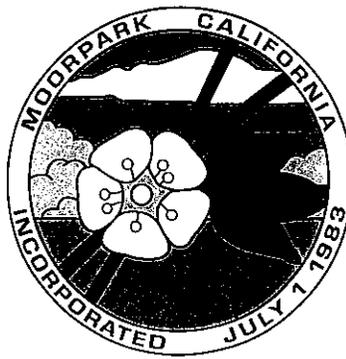
**CENTRAL SERVICES/NON-DEPARTMENTAL**

Budget Unit	Object	Account Title	10/11 Actual	11/12 Budget	11/12 Estimate	12/13 Recommended	12/13 Adopted
010057000000	9012	UNEMPLOYMENT INSURANCE	5,380	20,200	20,200	23,400	23,400
			5,380	20,200	20,200	23,400	23,400
010057000000	9198	OVERHEAD ALLOC-SERVICES	(5,380)	0	0	0	0
010057000000	9202	OFFICE SUPPLIES	8,435	12,000	10,000	10,000	10,000
010057000000	9203	COPY MACHINE SUPPLIES	14,636	15,000	15,000	15,000	15,000
010057000000	9205	SPECIAL DEPT SUPPLIES	4,494	5,000	5,000	5,000	5,000
010057000000	9211	EQUIPMENT RENTAL	13,898	15,100	15,100	26,000	26,000
010057000000	9231	POSTAGE	2,047	10,000	5,000	5,000	5,000
010057000000	9232	PRINTING	8,056	12,000	12,000	12,000	12,000
010057000000	9233	INSURANCE & BONDS	445,031	395,700	432,200	435,023	435,023
010057000000	9250	OFFICE EQUIPMENT MAINT	539	600	639	700	700
010057000000	9251	OTHER EQUIPMENT MAINT	52	100	100	100	100
010057000000	9298	OVERHEAD ALLOC-SUPPLIES	(497,188)	(485,700)	(495,039)	(532,200)	(532,223)
010057000000	9413	ELECTRICITY	41,308	55,000	45,000	45,000	45,000
010057000000	9415	WATER	6,156	12,000	2,000	6,000	6,000
010057000000	9420	TELEPHONE SERVICE	11,214	12,200	12,200	12,200	12,200
010057000000	9498	OVERHEAD ALLOC-UTILITIES	(58,678)	(79,200)	(59,200)	(63,200)	(63,200)
			(5,380)	(20,200)	0	(23,377)	(23,400)
400357000000	9504	OTHER EQUIPMENT	0	10,000	0	0	0
			0	10,000	0	0	0
			0	10,000	20,200	23	0

**CITY OF MOORPARK  
BUDGET LINE ITEM DETAIL  
FISCAL YEAR 2012/13**

**DEPARTMENT: 5700 - CENTRAL SERVICES/NON-DEPARTMENTAL**

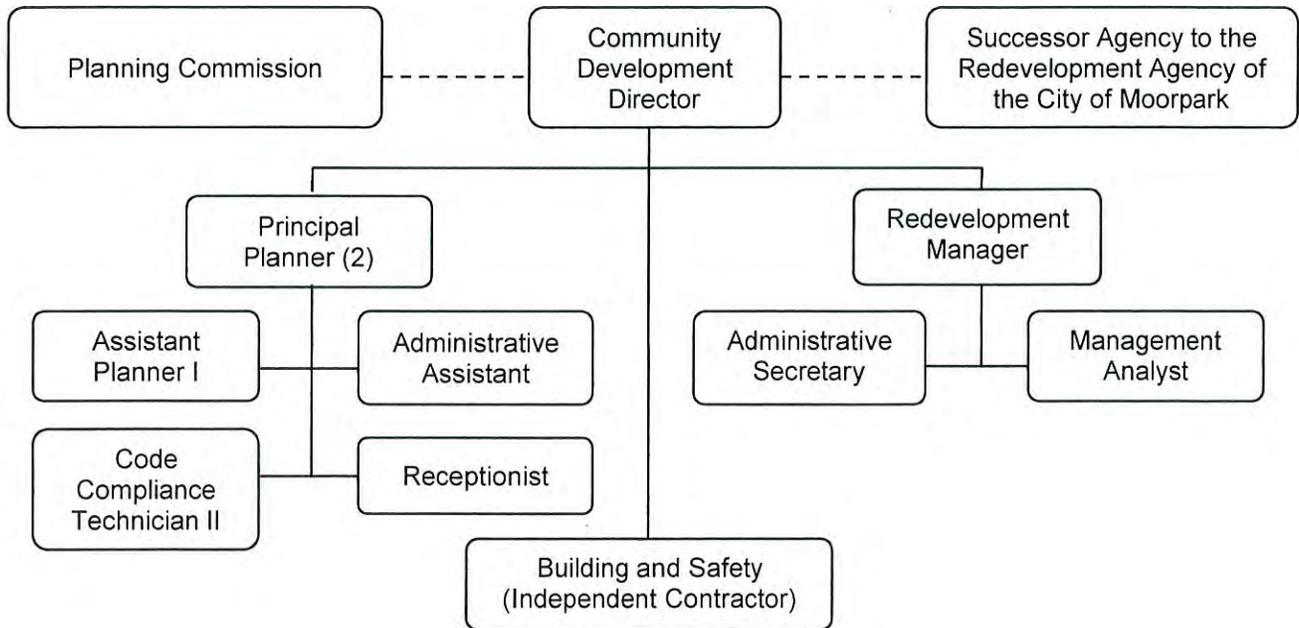
OBJECT CODE	BUDGET UNIT	DESCRIPTION	AMOUNT
9012	010057000000	UNEMPLOYMENT INSURANCE	23,400
			23,400
9203	010057000000	COPIER USAGE/MAINTENANCE	13,000
		COPIER SUPPLIES	2,000
			15,000
9205	010057000000	BREAKROOM SUPPLIES	5,000
			5,000
9211	010057000000	COLOR COPIER LEASE - ADMIN BLDG (\$475/MO*12 MOS)	5,700
		COLOR COPIER LEASE - CITY HALL (\$475/MO*12 MOS)	5,700
		COPIER LEASE - CITY HALL RECEPTION (\$280/MO*12 MOS)	3,400
		COPIER LEASE-HUMAN RESOURCES (\$145/MO*12 MOS)	1,750
		COPIER LEASE-MPSF (\$245/MO*12 MOS)	2,950
		COPIER LEASE-AAC (\$245/MO*12 MOS)	2,950
		COPIER LEASE-AVRC (\$245/MO*12 MOS)	2,950
		COPIER LEASE ANNUAL PROPERTY TAXES	600
			26,000
9233	010057000000	GENERAL LIABILITY INSURANCE	232,923
		EARTHQUAKE & FLOOD INSURANCE: COVERAGE INCLUDES THE FOLLOWING CITY & RDA PROPERTIES: CITY HALL COMPLEX, LIBRARY, PSC, MPSF, AVCP COMPLEX, HSAC & 33 HIGH ST.	152,900
		PROPERTY INSURANCE	8,300
		VEHICLE INSURANCE	3,000
		EMPLOYEE CRIME BOND INSURANCE	2,800
		BOILER & MACHINERY INSURANCE	1,600
		BROKER FEE	3,500
		ENVIRONMENTAL/POLLUTION (FOR 3 YEAR TERM)	30,000
			435,023
9250	010057000000	POSTAGE MACHINE MAINTENANCE	700
			700
9251	010057000000	VENTURA COUNTY RADIO REPEATER ACCESS SERVICES	100
			100
9420	010057000000	ACCURATE ANSWERING SERVICE	1,200
		PRI TRUNKS/LONG DISTANCE/TELEPHONE T1	11,000
			12,200





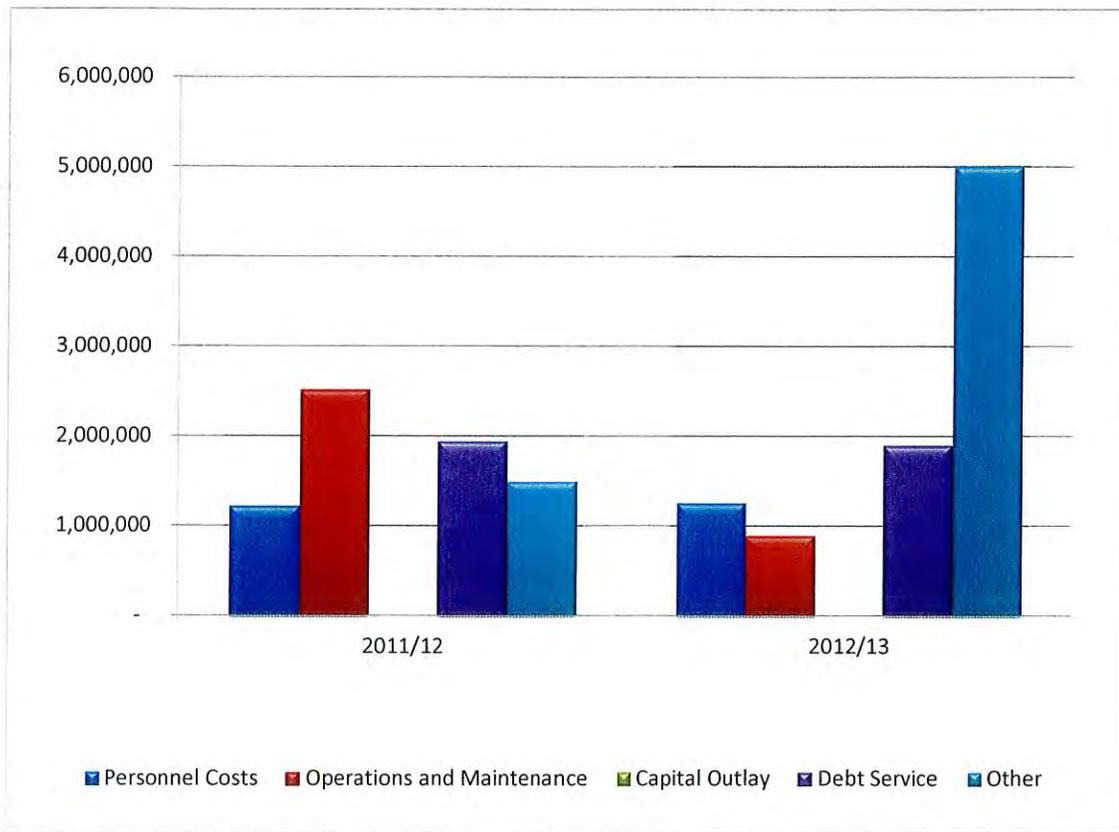
# Community Development Department (Department 6100)

The Community Development Department is the primary City department responsible for oversight of development in the City. The Department assists the Council, Planning Commission, the public and the development community in meeting the goals of the General Plan, complying with the Zoning Ordinance and applicable Specific Plans, and developing in accordance with applicable state and federal laws. The Department is comprised of six functional divisions: Administration, Building & Safety, Code Compliance, Planning, Redevelopment Successor Agency/Economic Development, and Housing. The Department serves as staff to the five-member, City-Council appointed, Planning Commission. The Commission is responsible for development reviews of various entitlement requests and advises the City Council on matters related to the General Plan, Zoning Ordinance, capital improvement programs, and community development. The Commission also acts as the Historical Preservation Commission, advising the City Council on matters regarding building preservation and preservation of other historical features. The Community Development Department also manages the City's economic development activities, housing programs, and City and Successor Agency-owned properties, along with the activities of the Successor Agency to the Redevelopment Agency of the City of Moorpark. The Community Development Department staff also is responsible for monitoring and reviewing projects outside the City that have impacts on Moorpark. Staff work on projects outside the City has included preparation of comment letters, testimony in public hearings, and litigation support, averaging approximately 400 hours per fiscal year at the Director and Principal Planner level.



## Expense and Staffing History Community Development

(Includes Successor Agency to the Redevelopment Agency)



	2011/12 Estimated	2012/13 Adopted
Personnel Costs	1,219,019	1,256,468
Operations and Maintenance	2,517,893	894,725
Capital Outlay	-	-
Debt Service	1,939,794	1,900,453
Other	1,493,884	5,009,111
<b>Total Expenses</b>	<b>\$7,170,590</b>	<b>\$9,060,757</b>

Department Staffing		
Community Development Director	1.00	1.00
Principal Planner	2.00	2.00
Redevelopment Manager	1.00	1.00
Management Analyst	2.00	1.00
Assistant Planner	1.00	1.00
Administrative Assistant	1.00	1.00
Code Compliance Technician II	1.00	1.00
Administrative Secretary	1.00	1.00
Receptionist	1.00	1.00
	<b>11.00</b>	<b>10.00</b>

## **Fiscal Year 2012/13**

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### **Community Development Administration**

**(Division 6100)**

Community Development Administration provides overall direction for the various divisions and provides support for each of the functions of the Department, including the issuance of Film Permits. The Administration Division also serves as staff to the City Council Community and Economic Development Standing Committee.

## COMMUNITY DEVELOPMENT ADMINISTRATION

Budget Unit	Object	Account Title	10/11 Actual	11/12 Budget	11/12 Estimate	12/13 Recommended	12/13 Adopted
220061000000	9001	HONORARIUMS	3,500	6,000	3,000	6,000	6,000
100061000000	9002	SALARIES (FULL-TIME)	44,334	44,159	44,336	44,168	44,168
200161000000	9002	SALARIES (FULL-TIME)	56	14,236	15,234	15,719	15,719
220061000000	9002	SALARIES (FULL-TIME)	133,208	107,952	113,213	118,714	118,714
220061000000	9003	SALARIES (PART-TIME)	9,387	0	36	0	0
100061000000	9010	GROUP INSURANCE	6,028	0	0	0	0
200161000000	9010	GROUP INSURANCE	306	0	0	0	0
220061000000	9010	GROUP INSURANCE	7,688	0	0	0	0
100061000000	9011	WORKERS COMP INSURANCE	285	87	100	490	490
200161000000	9011	WORKERS COMP INSURANCE	0	28	32	174	174
220061000000	9011	WORKERS COMP INSURANCE	893	362	426	1,318	1,318
100061000000	9013	PERS CONTRIBUTIONS	8,561	7,631	8,006	8,278	8,278
200161000000	9013	PERS CONTRIBUTIONS	6	2,411	2,674	2,860	2,860
220061000000	9013	PERS CONTRIBUTIONS	23,391	30,247	19,748	21,166	21,166
100061000000	9014	MEDICARE	671	678	674	682	682
200161000000	9014	MEDICARE	9	204	213	226	226
220061000000	9014	MEDICARE	2,130	2,666	1,652	1,754	1,754
100061000000	9016	BILINGUAL PAY	832	832	834	832	832
220061000000	9017	PART-TIME RETIREMENT CONT	351	0	4	0	0
100061000000	9018	LONGEVITY PAY	649	433	846	866	866
200161000000	9018	LONGEVITY PAY	0	140	148	154	154
220061000000	9018	LONGEVITY PAY	1,098	1,560	1,347	1,712	1,712
100061000000	9030	OPEB-ANNUAL REQD CONTRIB	237	222	0	223	223
200161000000	9030	OPEB-ANNUAL REQD CONTRIB	0	72	0	80	80
220061000000	9030	OPEB-ANNUAL REQD CONTRIB	657	919	0	600	600
100061000000	9040	DENTAL INSURANCE	1,238	1,330	1,267	1,332	1,332
200161000000	9040	DENTAL INSURANCE	0	429	232	429	429
220061000000	9040	DENTAL INSURANCE	2,395	3,968	2,051	2,359	2,359
100061000000	9041	VISION INSURANCE	191	200	191	191	191
200161000000	9041	VISION INSURANCE	0	52	35	50	50
220061000000	9041	VISION INSURANCE	298	482	259	273	273
100061000000	9042	GROUP LIFE INSURANCE	97	97	89	82	82
200161000000	9042	GROUP LIFE INSURANCE	0	35	29	29	29
220061000000	9042	GROUP LIFE INSURANCE	307	494	260	349	349
100061000000	9043	ST/LT DISABILITY INSURANC	305	334	303	302	302
200161000000	9043	ST/LT DISABILITY INSURANC	0	108	88	108	108
220061000000	9043	ST/LT DISABILITY INSURANC	795	1,383	689	809	809
100061000000	9044	EMPLOYEE ASSTANCE PROGRA	27	27	27	27	27
200161000000	9044	EMPLOYEE ASSTANCE PROGRA	0	5	5	5	5
220061000000	9044	EMPLOYEE ASSTANCE PROGRA	33	50	30	30	30
100061000000	9045	MEDICAL HLTH INSURANCE	9,045	14,769	15,628	14,852	14,852
200161000000	9045	MEDICAL HLTH INSURANCE	0	2,977	2,840	2,993	2,993
220061000000	9045	MEDICAL HLTH INSURANCE	12,533	29,092	19,518	18,398	18,398
			271,538	276,671	256,064	268,634	268,634
220061000000	9102	CONTRACTUAL SERVICES	3,425	4,100	3,500	4,000	4,000
220061000000	9198	OVERHEAD ALLOC-SERVICES	11,545	16,835	16,237	22,044	21,181
220061000000	9202	OFFICE SUPPLIES	2,256	1,900	2,500	2,500	2,500
220061000000	9205	SPECIAL DEPT SUPPLIES	689	1,200	1,200	1,200	1,200
220061000000	9220	PUBLICATIONS & SUBSCRIPT	597	500	500	500	500
220061000000	9221	MEMBERSHIPS & DUES	960	1,600	1,550	1,620	1,620

## COMMUNITY DEVELOPMENT ADMINISTRATION

Budget Unit	Object	Account Title	10/11 Actual	11/12 Budget	11/12 Estimate	12/13 Recommended	12/13 Adopted
220061000000	9222	EDUCATION & TRAINING	460	800	600	600	600
220061000000	9223	CONFERENCES & MEETINGS	2,530	5,300	5,200	5,200	5,200
220061000000	9224	MILEAGE	1,488	1,888	1,888	1,888	1,888
220061000000	9231	POSTAGE	5,203	4,000	4,000	4,000	4,000
220061000000	9232	PRINTING	5,228	4,000	4,000	5,000	5,000
220061000000	9250	OFFICE EQUIPMENT MAINT	0	150	0	0	0
200261008061	9252	PROPERTY MAINTENANCE	0	0	0	1,000	1,000
220061000000	9298	OVERHEAD ALLOC-SUPPLIES	78,615	73,001	78,893	87,574	87,746
200261008061	9331	LANDSCAPE SERVICES	0	0	1,500	1,500	1,500
200161000000	9420	TELEPHONE SERVICE	15	0	0	0	0
220061000000	9420	TELEPHONE SERVICE	444	336	584	586	586
220061000000	9498	OVERHEAD ALLOC-UTILITIES	8,575	11,132	8,408	9,679	9,679
			122,031	126,742	130,560	148,891	148,200
400361000000	9503	COMPUTER EQUIPMENT	7,465	0	0	0	0
			7,465	0	0	0	0
100061000000	9820	TRANSFER TO OTHER FUNDS	836,831	782,000	905,342	1,162,024	1,173,011
200261000000	9820	TRANSFER TO OTHER FUNDS	0	10,000	10,000	0	0
290261000000	9820	TRANSFER TO OTHER FUNDS	0	11,000	0	0	0
220061000000	9830	COST PLAN CHARGES	402,000	409,400	409,400	336,100	336,100
			1,238,831	1,212,400	1,324,742	1,498,124	1,509,111
			1,639,865	1,615,813	1,711,366	1,915,649	1,925,945

**CITY OF MOORPARK  
BUDGET LINE ITEM DETAIL  
FISCAL YEAR 2012/13**

**DEPARTMENT: 6100 - COMMUNITY DEVELOPMENT ADMINISTRATION**

OBJECT CODE	BUDGET UNIT	DESCRIPTION	AMOUNT
9001	220061000000	PLANNING COMMISSION MEETING COMPENSATION	6,000
			6,000
9102	220061000000	HDL BUSINESS REGISTRATION (BR) SOFTWARE MAINTENANCE SHREDDING (NEW)	3,500 500
			4,000
9205	220061000000	ACID FREE PAPER MISCELLANEOUS DEPARTMENT SUPPLIES	200 1,000
			1,200
9220	220061000000	MISCELLANEOUS PUBLICATIONS AND SUBSCRIPTIONS	500
			500
9221	220061000000	APA MEMBERSHIP - CDD AICP MEMBERSHIP - CDD MMASC MEMBERSHIP - MA COMMUNITY SERVICE ORGANIZATIONS	350 170 100 1,000
			1,620
9222	220061000000	STAFF TRAINING-CDD, MA, ADMIN ASST, RECEPTIONIST	600
			600
9223	220061000000	PLANNERS INSTITUTE REGISTRATION (2 PLNG COMMISSIONERS) PLANNERS INSTITUTE TRAVEL (2 PLNG COMMISSIONERS) APA STATE CONFERENCE (CDD) REGISTRATION APA STATE CONFERENCE (CDD) TRAVEL	1,500 2,500 500 700
			5,200
9224	220061000000	AUTO ALLOWANCE - CDD 40% MISCELLANEOUS MILEAGE	1,488 400
			1,888
9420	220061000000	CELL PHONE ALLOWANCE - CDD 40% CELL PHONE REIMB - CDD	336 250
			586

## **Fiscal Year 2012/13**

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### **Building & Safety**

**(Division 6410)**

Building & Safety services are contracted through a private firm, administered by the Community Development Director. The Building & Safety Division provides building plan check and construction inspection for new and remodeled buildings and other structures, and assists the Code Compliance Division.

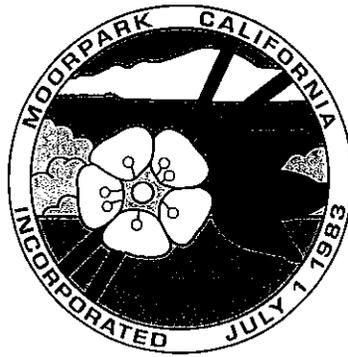
## BUILDING & SAFETY

Budget Unit	Object	Account Title	10/11 Actual	11/12 Budget	11/12 Estimate	12/13 Recommended	12/13 Adopted
220064100000	9102	CONTRACTUAL SERVICES	0	4,000	0	4,000	4,000
220064100000	9143	B&S-RESIDENTIAL PLAN CK	70,493	55,000	50,000	50,000	50,000
220064100000	9144	B&S-NONRESIDENTIAL PLN CK	32,767	27,000	33,000	21,000	21,000
220064100000	9146	B&S-RESIDENTIAL PERMITS	140,202	80,000	87,000	174,000	174,000
220064100000	9147	B&S-NONRESIDENTIAL PERMIT	60,374	50,000	41,000	29,000	29,000
220064100000	9221	MEMBERSHIPS & DUES	50	500	500	500	500
220064100000	9231	POSTAGE	7	500	500	500	500
			303,894	217,000	212,000	279,000	279,000
			303,894	217,000	212,000	279,000	279,000

**CITY OF MOORPARK  
BUDGET LINE ITEM DETAIL  
FISCAL YEAR 2012/13**

**DEPARTMENT: 6410 - BUILDING & SAFETY**

OBJECT CODE	BUDGET UNIT	DESCRIPTION	AMOUNT
9102	220064100000	SCANNING OF BLDG & SAFETY MAPS AND FILES	4,000
			4,000
9143	220064100000	RESIDENTIAL PLAN CHECK FEES ARE APPROXIMATELY 67% OF TOTAL FEES COLLECTED	50,000
			50,000
9144	220064100000	NON RESIDENTIAL PLAN CHECK FEES ARE APPROXIMATELY 67% OF TOTAL FEES COLLECTED	21,000
			21,000
9146	220064100000	RESIDENTIAL PERMITS ARE APPROXIMATELY 58% OF TOTAL FEES COLLECTED	174,000
			174,000
9147	220064100000	NON RESIDENTIAL PERMIT FEES ARE APPROXIMATELY 58% OF TOTAL FEES COLLECTED	29,000
			29,000
9221	220064100000	ICC CITY MEMBERSHIP	200
		ICC VENTURA COUNTY MEMBERSHIP	75
		CALBO CITY MEMBERSHIP	225
			500



# **Fiscal Year 2012/13**

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## **Code Compliance**

**(Division 6430)**

The Code Compliance Division is responsible for ensuring that properties and buildings are maintained in compliance with City Codes. In that effort, the Code Compliance staff coordinates compliance actions with the Building & Safety Division, Engineering Division, Police Department (County Sheriff), City Attorney and other City departments. The Code Compliance Division responds to citizen complaints and conducts surveys to identify, investigate, and remediate Municipal Code violations, housing and occupancy violations, property maintenance concerns and other public nuisances. The division also verifies business registrations and is responsible for issuing temporary use permits, temporary sign permits, and solicitor and street vendor permits.

## CODE COMPLIANCE

Budget Unit	Object	Account Title	10/11 Actual	11/12 Budget	11/12 Estimate	12/13 Recommended	12/13 Adopted
220064300000	9002	SALARIES (FULL-TIME)	95,367	75,637	77,826	100,692	100,692
220164300000	9002	SALARIES (FULL-TIME)	17,905	6,860	11,415	17,149	17,149
290164300000	9002	SALARIES (FULL-TIME)	26,867	10,290	6,230	0	0
290264300000	9002	SALARIES (FULL-TIME)	17,377	17,149	9,965	0	0
220064300000	9004	OVERTIME	0	500	0	500	500
220064300000	9010	GROUP INSURANCE	6,061	0	0	0	0
220164300000	9010	GROUP INSURANCE	586	0	0	0	0
290164300000	9010	GROUP INSURANCE	879	0	0	0	0
290264300000	9010	GROUP INSURANCE	2,985	0	0	0	0
220064300000	9011	WORKERS COMP INSURANCE	571	199	227	1,117	1,117
220164300000	9011	WORKERS COMP INSURANCE	101	14	15	190	190
290164300000	9011	WORKERS COMP INSURANCE	151	20	23	0	0
290264300000	9011	WORKERS COMP INSURANCE	110	34	39	0	0
220064300000	9013	PERS CONTRIBUTIONS	16,450	16,950	13,700	18,476	18,476
220164300000	9013	PERS CONTRIBUTIONS	2,936	1,189	2,035	3,193	3,193
290164300000	9013	PERS CONTRIBUTIONS	4,411	1,783	1,091	0	0
290264300000	9013	PERS CONTRIBUTIONS	3,280	2,972	1,799	0	0
220064300000	9014	MEDICARE	1,402	1,479	1,141	1,499	1,499
220164300000	9014	MEDICARE	256	104	166	259	259
290164300000	9014	MEDICARE	379	156	92	0	0
290264300000	9014	MEDICARE	276	260	148	0	0
220064300000	9016	BILINGUAL PAY	413	416	422	884	884
220164300000	9016	BILINGUAL PAY	61	83	139	208	208
290164300000	9016	BILINGUAL PAY	91	125	77	0	0
290264300000	9016	BILINGUAL PAY	261	208	118	0	0
220064300000	9018	LONGEVITY PAY	782	1,010	1,076	1,628	1,628
220164300000	9018	LONGEVITY PAY	96	134	248	336	336
290164300000	9018	LONGEVITY PAY	154	202	149	0	0
290264300000	9018	LONGEVITY PAY	250	336	255	0	0
220064300000	9020	UNIFORM ALLOWANCE	91	91	95	137	137
220164300000	9020	UNIFORM ALLOWANCE	13	18	30	46	46
290164300000	9020	UNIFORM ALLOWANCE	20	27	17	0	0
290264300000	9020	UNIFORM ALLOWANCE	58	46	28	0	0
220064300000	9030	OPEB-ANNUAL REQD CONTRIB	462	505	0	509	509
220164300000	9030	OPEB-ANNUAL REQD CONTRIB	83	34	0	87	87
290164300000	9030	OPEB-ANNUAL REQD CONTRIB	124	52	0	0	0
290264300000	9030	OPEB-ANNUAL REQD CONTRIB	91	86	0	0	0
220064300000	9040	DENTAL INSURANCE	1,717	2,058	1,476	1,963	1,963
220164300000	9040	DENTAL INSURANCE	323	133	207	333	333
290164300000	9040	DENTAL INSURANCE	485	200	152	0	0
290264300000	9040	DENTAL INSURANCE	310	333	211	0	0
220064300000	9041	VISION INSURANCE	232	269	198	255	255
220164300000	9041	VISION INSURANCE	44	20	31	48	48
290164300000	9041	VISION INSURANCE	66	30	22	0	0
290264300000	9041	VISION INSURANCE	48	50	32	0	0
220064300000	9042	GROUP LIFE INSURANCE	169	204	128	174	174
220164300000	9042	GROUP LIFE INSURANCE	27	10	13	20	20
290164300000	9042	GROUP LIFE INSURANCE	41	15	9	0	0
290264300000	9042	GROUP LIFE INSURANCE	24	24	16	0	0
220064300000	9043	ST/LT DISABILITY INSURANC	580	761	500	689	689
220164300000	9043	ST/LT DISABILITY INSURANC	106	52	70	117	117

## CODE COMPLIANCE

Budget Unit	Object	Account Title	10/11 Actual	11/12 Budget	11/12 Estimate	12/13 Recommended	12/13 Adopted
290164300000	9043	ST/LT DISABILITY INSURANC	158	78	47	0	0
290264300000	9043	ST/LT DISABILITY INSURANC	117	130	78	0	0
220064300000	9044	EMPLOYEE ASSTANCE PROGRA	29	32	25	33	33
220164300000	9044	EMPLOYEE ASSTANCE PROGRA	5	3	5	7	7
290164300000	9044	EMPLOYEE ASSTANCE PROGRA	8	4	3	0	0
290264300000	9044	EMPLOYEE ASSTANCE PROGRA	7	7	5	0	0
220064300000	9045	MEDICAL HLTH INSURANCE	8,277	17,443	13,712	18,362	18,362
220164300000	9045	MEDICAL HLTH INSURANCE	1,548	1,477	2,430	3,715	3,715
290164300000	9045	MEDICAL HLTH INSURANCE	2,322	2,215	1,392	0	0
290264300000	9045	MEDICAL HLTH INSURANCE	1,933	3,692	2,181	0	0
			219,976	168,209	151,507	172,626	172,626
220064300000	9122	LEGAL SVCS-NON RETAINER	2,855	20,000	10,000	20,000	20,000
220064300000	9123	LEGAL SVCS-LITIGATION	59,032	50,000	10,000	40,000	40,000
220064300000	9205	SPECIAL DEPT SUPPLIES	1,164	500	500	500	500
220064300000	9221	MEMBERSHIPS & DUES	75	100	100	100	100
220064300000	9222	EDUCATION & TRAINING	(65)	200	200	200	200
220064300000	9223	CONFERENCES & MEETINGS	0	500	0	0	0
220064300000	9224	MILEAGE	385	372	372	372	372
220064300000	9254	VEHICLE MAINTENANCE	77	800	800	800	800
220064300000	9255	GASOLINE/DIESEL	517	1,000	1,000	1,000	1,000
220064300000	9420	TELEPHONE SERVICE	369	84	273	273	273
220164300000	9420	TELEPHONE SERVICE	12	0	0	0	0
290164300000	9420	TELEPHONE SERVICE	19	0	0	0	0
290264300000	9420	TELEPHONE SERVICE	36	0	0	0	0
			64,476	73,556	23,245	63,245	63,245
400364300000	9503	COMPUTER EQUIPMENT	948	0	0	0	0
			948	0	0	0	0
			285,400	241,765	174,752	235,871	235,871

**CITY OF MOORPARK  
BUDGET LINE ITEM DETAIL  
FISCAL YEAR 2012/13**

**DEPARTMENT: 6430 - CODE COMPLIANCE**

<b>OBJECT CODE</b>	<b>BUDGET UNIT</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
9205	220064300000	MISCELLANEOUS SPECIAL DEPARTMENT SUPPLIES	500
			500
9221	220064300000	CACEO MEMBERSHIP	100
			100
9222	220064300000	STAFF TRAINING - CCO	200
			200
9224	220064300000	AUTO ALLOWANCE - CDD - 10%	372
			372
9420	220064300000	CELLULAR PHONE ALLOWANCE - CDD 10%	84
		CCO CELL PHONE CHARGES	189
			273

# **Fiscal Year 2012/13**

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## **Planning** **(Division 6440)**

The Planning Division is responsible for current and advance planning functions including, but not limited to review, processing, and overseeing condition compliance of all land development projects, environmental review, review and approval of building additions and other improvements, review of all new businesses and uses, sign program and permit review, Zoning Ordinance administration, administration of Development Agreements, preparation of demographic data and growth projections, General Plan administration, preparation and processing of Specific Plans, review of projects outside of the City, and preparation of special planning studies and projects. The Planning Division serves as staff to the Planning Commission.

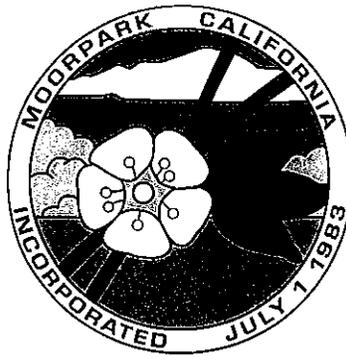
## PLANNING

Budget Unit	Object	Account Title	10/11 Actual	11/12 Budget	11/12 Estimate	12/13 Recommended	12/13 Adopted
220064400000	9002	SALARIES (FULL-TIME)	371,122	343,232	339,206	358,974	358,974
220064400000	9004	OVERTIME	735	1,000	200	1,000	1,000
220064400000	9010	GROUP INSURANCE	22,145	0	0	0	0
220064400000	9011	WORKERS COMP INSURANCE	2,418	678	774	3,981	3,981
220064400000	9013	PERS CONTRIBUTIONS	69,360	57,645	59,440	64,775	64,775
220064400000	9014	MEDICARE	5,512	5,055	4,949	5,269	5,269
220064400000	9016	BILINGUAL PAY	1,872	1,872	1,884	1,612	1,612
220064400000	9018	LONGEVITY PAY	1,370	2,762	1,251	2,599	2,599
220064400000	9030	OPEB-ANNUAL REQD CONTRIB	1,940	1,725	0	1,815	1,815
220064400000	9040	DENTAL INSURANCE	6,663	6,516	6,257	6,623	6,623
220064400000	9041	VISION INSURANCE	841	805	773	778	778
220064400000	9042	GROUP LIFE INSURANCE	728	715	594	702	702
220064400000	9043	ST/LT DISABILITY INSURANC	2,459	2,596	2,232	2,455	2,455
220064400000	9044	EMPLOYEE ASSTANCE PROGRAM	109	101	101	102	102
220064400000	9045	MEDICAL HLTH INSURANCE	29,412	51,583	51,459	53,631	53,631
			516,685	476,285	469,120	504,316	504,316
220064400000	9103	SPECIAL PROFESSIONAL SVCS	12,116	2,000	2,000	170,000	170,000
220064400000	9122	LEGAL SVCS-NON RETAINER	7,873	15,000	5,000	15,000	15,000
220064400000	9205	SPECIAL DEPT SUPPLIES	836	5,000	5,000	20,000	20,000
220064400000	9220	PUBLICATIONS & SUBSCRIPT	1,129	1,000	1,000	1,000	1,000
220064400000	9221	MEMBERSHIPS & DUES	1,070	1,200	1,200	1,370	1,370
220064400000	9222	EDUCATION & TRAINING	383	700	700	700	700
220064400000	9223	CONFERENCES & MEETINGS	8	0	0	0	0
220064400000	9224	MILEAGE	1,860	1,888	1,888	2,260	2,260
220064400000	9232	PRINTING	257	500	500	500	500
220064400000	9234	ADVERTISING	3,725	3,000	1,000	3,000	3,000
220064400000	9420	TELEPHONE SERVICE	420	336	336	420	420
			29,677	30,624	18,624	214,250	214,250
400364400000	9503	COMPUTER EQUIPMENT	2,844	0	0	0	0
			2,844	0	0	0	0
200164400000	9851	REV REFUND/NON-EXP PAYABL	1,709	0	0	0	0
200264400000	9851	REV REFUND/NON-EXP PAYABL	6,000	0	0	0	0
200364400000	9851	REV REFUND/NON-EXP PAYABL	50,081	0	0	0	0
210064400000	9851	REV REFUND/NON-EXP PAYABL	314,275	0	0	0	0
220164400000	9851	REV REFUND/NON-EXP PAYABL	144,400	0	0	0	0
250264400000	9851	REV REFUND/NON-EXP PAYABL	9,142	0	0	0	0
			525,607	0	0	0	0
			1,074,813	506,909	487,744	718,566	718,566

**CITY OF MOORPARK  
BUDGET LINE ITEM DETAIL  
FISCAL YEAR 2012/13**

**DEPARTMENT: 6440 - PLANNING**

OBJECT CODE	BUDGET UNIT	DESCRIPTION	AMOUNT
9103	220064400000	HOUSING ELEMENT (NEW)	20,000
		GENERAL PLAN ENVIRONMENTAL IMPACT REPORT AND LAND USE AND CIRCULATION ELEMENT PLANNING SERVICES	150,000
			170,000
9205	220064400000	GRAPHICS AND SPECIAL SUPPLIES	5,000
		GENERAL PLAN GRAPHICS (NEW)	15,000
			20,000
9220	220064400000	MISCELLANEOUS PLANNING PUBLICATIONS	1,000
			1,000
9221	220064400000	APA MEMBERSHIP (3 STAFF @ \$400 EACH)	1,200
		AICP MEMBERSHIP (1 STAFF @ \$170)	170
			1,370
9222	220064400000	STAFF TRAINING (3 STAFF @ \$200 EACH)	600
		MILEAGE	100
			700
9224	220064400000	MISCELLANEOUS MILEAGE REIMBURSEMENT	400
		AUTO ALLOWANCE - CDD 50%	1,860
			2,260
9420	220064400000	CELLULAR PHONE ALLOWANCE - CDD 50%	420
			420



## **Fiscal Year 2012/13**

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### **Economic Development (Division 2410)**

The City Economic Development division works within the Moorpark business community to improve the economic vitality of the City of Moorpark. The Economic Development division maintains open communication with local businesses focusing on strengthening the relationship between the City and the business community. Feedback from the businesses is utilized to improve public and private business services; assist businesses with expansion; expand support to business collaboration; provide sufficient infrastructure; develop and maintain the local workforce; assistance with the entitlement and building permit process; and pro-business policy making.

The Economic Development division also places an emphasis on encouraging new business to the area. Efforts are focused on recruiting businesses to reduce retail leakage within the City of Moorpark and increase the daytime population by increasing the number of jobs.

## ECONOMIC DEVELOPMENT

Budget Unit	Object	Account Title	10/11 Actual	11/12 Budget	11/12 Estimate	12/13 Recommended	12/13 Adopted
290224100000	9001	HONORARIUMS	3,420	0	1,090	0	0
290224100000	9002	SALARIES (FULL-TIME)	206,993	141,391	81,841	0	0
290224100000	9003	SALARIES (PART-TIME)	7,722	14,437	3,710	0	0
290224100000	9004	OVERTIME	108	0	0	0	0
290224100000	9010	GROUP INSURANCE	13,348	0	0	0	0
290224100000	9011	WORKERS COMP INSURANCE	1,433	307	319	0	0
290224100000	9013	PERS CONTRIBUTIONS	37,881	24,153	14,228	0	0
290224100000	9014	MEDICARE	3,228	2,283	1,262	0	0
290224100000	9017	PART-TIME RETIREMENT CONT	338	456	160	0	0
290224100000	9018	LONGEVITY PAY	1,119	213	93	0	0
290224100000	9030	OPEB-ANNUAL REQD CONTRIB	1,085	783	0	0	0
290224100000	9040	DENTAL INSURANCE	1,942	1,503	1,053	0	0
290224100000	9041	VISION INSURANCE	271	190	135	0	0
290224100000	9042	GROUP LIFE INSURANCE	398	247	161	0	0
290224100000	9043	ST/LT DISABILITY INSURANC	1,308	1,069	649	0	0
290224100000	9044	EMPLOYEE ASSTANCE PROGRAM	50	37	26	0	0
290224100000	9045	MEDICAL HLTH INSURANCE	13,559	16,713	10,197	0	0
			294,205	203,782	114,924	0	0
290224100000	9101	APPRAISAL SERVICES	10,000	0	0	0	0
290224105082	9101	APPRAISAL SERVICES	500	0	0	0	0
290224105083	9101	APPRAISAL SERVICES	500	0	0	0	0
100024100000	9102	CONTRACTUAL SERVICES	0	0	2,400	0	0
290224100000	9102	CONTRACTUAL SERVICES	23,893	40,500	19,308	0	0
100024100000	9103	SPECIAL PROFESSIONAL SVCS	0	500	3,000	13,000	13,000
290224100000	9103	SPECIAL PROFESSIONAL SVCS	61,522	107,300	6,731	0	0
290224105084	9103	SPECIAL PROFESSIONAL SVCS	16,930	0	0	0	0
100024100000	9121	LEGAL SERVICES - RETAINER	0	0	2,003	2,000	2,000
290224100000	9121	LEGAL SERVICES - RETAINER	3,976	0	0	0	0
290224105020	9121	LEGAL SERVICES - RETAINER	684	0	0	0	0
100024100000	9122	LEGAL SVCS-NON RETAINER	0	12,300	12,300	5,000	5,000
290224100000	9122	LEGAL SVCS-NON RETAINER	27,414	0	0	0	0
290224102007	9122	LEGAL SVCS-NON RETAINER	798	0	0	0	0
100024100000	9123	LEGAL SVCS-LITIGATION	0	0	402	0	0
290224100000	9161	COST PLAN ALLOCATION-RDA	459,000	228,000	133,000	0	0
290224100000	9198	OVERHEAD ALLOC-SERVICES	3,507	2,113	2,058	0	0
100024100000	9202	OFFICE SUPPLIES	0	0	150	800	800
290224100000	9202	OFFICE SUPPLIES	1,869	2,000	72	0	0
290224100000	9205	SPECIAL DEPT SUPPLIES	124	1,000	100	0	0
100024100000	9220	PUBLICATIONS & SUBSCRIPT	0	0	0	300	300
290224100000	9220	PUBLICATIONS & SUBSCRIPT	750	300	0	0	0
100024100000	9221	MEMBERSHIPS & DUES	0	0	0	70	70
290224100000	9221	MEMBERSHIPS & DUES	4,625	4,805	0	0	0
290224100000	9222	EDUCATION & TRAINING	1,050	3,800	0	0	0
100024100000	9223	CONFERENCES & MEETINGS	0	0	30	600	600
290224100000	9223	CONFERENCES & MEETINGS	2,127	2,500	0	0	0
100024100000	9224	MILEAGE	0	0	0	1,200	1,200
290224100000	9224	MILEAGE	1,503	2,772	239	0	0
100024100000	9231	POSTAGE	0	0	0	500	500
290224100000	9231	POSTAGE	457	1,000	76	0	0
100024100000	9232	PRINTING	0	0	0	1,500	1,500

## ECONOMIC DEVELOPMENT

Budget Unit	Object	Account Title	10/11 Actual	11/12 Budget	11/12 Estimate	12/13 Recommended	12/13 Adopted
290224100000	9232	PRINTING	1,410	2,500	262	0	0
290524105020	9232	PRINTING	8,622	0	0	0	0
100024100000	9234	ADVERTISING	0	0	0	1,500	1,500
290224100000	9234	ADVERTISING	2,831	2,250	500	0	0
290224105035	9234	ADVERTISING	0	1,000	0	0	0
290524105020	9234	ADVERTISING	3,226	0	0	0	0
290224100000	9250	OFFICE EQUIPMENT MAINT	0	500	0	0	0
100024105038	9252	PROPERTY MAINTENANCE	0	1,000	1,000	0	0
100024105040	9252	PROPERTY MAINTENANCE	0	2,000	1,200	2,000	2,000
100024105063	9252	PROPERTY MAINTENANCE	0	1,100	800	0	0
100024105064	9252	PROPERTY MAINTENANCE	0	1,100	1,334	0	0
100024105073	9252	PROPERTY MAINTENANCE	0	1,100	1,334	0	0
100024105074	9252	PROPERTY MAINTENANCE	0	1,100	1,734	1,100	1,100
100024105075	9252	PROPERTY MAINTENANCE	0	600	600	600	600
100024105078	9252	PROPERTY MAINTENANCE	0	31,100	1,100	0	0
100024105079	9252	PROPERTY MAINTENANCE	0	0	0	1,500	1,500
100024105084	9252	PROPERTY MAINTENANCE	0	500	500	0	0
290224100000	9252	PROPERTY MAINTENANCE	14,027	0	1,490	0	0
290224105020	9252	PROPERTY MAINTENANCE	1,101	1,100	0	0	0
290224105038	9252	PROPERTY MAINTENANCE	788	1,000	420	0	0
290224105040	9252	PROPERTY MAINTENANCE	4,507	3,000	710	0	0
290224105063	9252	PROPERTY MAINTENANCE	788	1,100	733	0	0
290224105064	9252	PROPERTY MAINTENANCE	743	1,100	310	0	0
290224105073	9252	PROPERTY MAINTENANCE	743	1,100	310	0	0
290224105074	9252	PROPERTY MAINTENANCE	1,855	1,500	310	0	0
290224105075	9252	PROPERTY MAINTENANCE	0	600	0	0	0
290224105076	9252	PROPERTY MAINTENANCE	0	600	0	0	0
290224105077	9252	PROPERTY MAINTENANCE	0	600	0	0	0
290224105078	9252	PROPERTY MAINTENANCE	788	1,100	0	0	0
290224105079	9252	PROPERTY MAINTENANCE	7,345	0	198	0	0
290224105081	9252	PROPERTY MAINTENANCE	301	350	0	0	0
290224105084	9252	PROPERTY MAINTENANCE	2,959	400	245	0	0
290524105081	9252	PROPERTY MAINTENANCE	0	220	0	0	0
290224100000	9272	PROPERTY TAX PAYMENTS	3,180	3,200	3,175	0	0
290224100000	9298	OVERHEAD ALLOC-SUPPLIES	23,881	17,972	19,894	0	0
100024105040	9331	LANDSCAPE SERVICES	0	1,500	1,500	1,500	1,500
100024105074	9331	LANDSCAPE SERVICES	0	1,500	1,500	1,500	1,500
100024105079	9331	LANDSCAPE SERVICES	0	850	1,500	1,500	1,500
290224105040	9331	LANDSCAPE SERVICES	0	0	601	0	0
290224105074	9331	LANDSCAPE SERVICES	0	0	601	0	0
290224105079	9331	LANDSCAPE SERVICES	0	0	601	0	0
100024100000	9413	ELECTRICITY	0	0	23	0	0
290224100000	9413	ELECTRICITY	282	1,000	164	0	0
100024105040	9415	WATER	0	0	576	1,200	1,200
100024105074	9415	WATER	0	0	318	700	700
100024105079	9415	WATER	0	0	1,731	2,400	2,400
100024105084	9415	WATER	0	0	250	800	800
290224105084	9415	WATER	42	0	63	0	0
100024100000	9420	TELEPHONE SERVICE	0	0	0	100	100
100024105040	9420	TELEPHONE SERVICE	0	0	16	0	0
290224100000	9420	TELEPHONE SERVICE	769	589	309	0	0

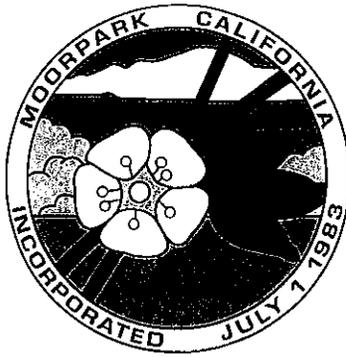
## ECONOMIC DEVELOPMENT

Budget Unit	Object	Account Title	10/11 Actual	11/12 Budget	11/12 Estimate	12/13 Recommended	12/13 Adopted
290224105040	9420	TELEPHONE SERVICE	190	0	31	0	0
290224100000	9452	COLLECTION ADMIN FEE	67,209	15,000	7,684	0	0
290224105052	9491	LOSS ON DISPOSITION	334,000	0	0	0	0
290424105052	9491	LOSS ON DISPOSITION	478,004	0	0	0	0
290224100000	9498	OVERHEAD ALLOC-UTILITIES	2,605	2,741	2,120	0	0
			1,583,425	512,862	239,616	41,370	41,370
400324100000	9503	COMPUTER EQUIPMENT	2,254	0	0	0	0
			2,254	0	0	0	0
			1,879,884	716,644	354,540	41,370	41,370

**CITY OF MOORPARK  
BUDGET LINE ITEM DETAIL  
FISCAL YEAR 2012/13**

**DEPARTMENT: 2410 - ECONOMIC DEVELOPMENT**

<b>OBJECT CODE</b>	<b>BUDGET UNIT</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
9103	100024100000	BUSINESS ENHANCEMENT PROGRAM EDC-VC	10,000 3,000
			13,000
9223	100024100000	ECONOMIC DEVELOPMENT FORECAST MISC. MEETINGS	200 400
			600
9224	100024100000	MILEAGE ALLOWANCE RDA MANAGER	1,200
			1,200
9420	100024100000	CALLING CARD AND ECD PHONE	100
			100



## **Fiscal Year 2012/13**

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### **Successor Agency to the Redevelopment Agency of the City of Moorpark (Division 2411)**

The Redevelopment Agency of the City of Moorpark was dissolved by the enactment of ABx1 26 (the "Dissolution Act"). The City of Moorpark has elected to become the Successor Agency to the Redevelopment Agency and is responsible for winding down the Agency's affairs in accordance with the requirements of the Dissolution Act.

## SUCCESSOR AGENCY TO RDA

Budget Unit	Object	Account Title	10/11 Actual	11/12 Budget	11/12 Estimate	12/13 Recommended	12/13 Adopted
100024110000	9002	SALARIES (FULL-TIME)	0	58,913	66,695	125,425	125,425
910124110000	9002	SALARIES (FULL-TIME)	206,993	0	0	0	0
100024110000	9003	SALARIES (PART-TIME)	0	6,015	0	0	0
910124110000	9003	SALARIES (PART-TIME)	7,722	0	0	0	0
910124110000	9004	OVERTIME	108	0	0	0	0
100024110000	9011	WORKERS COMP INSURANCE	0	128	0	1,391	1,391
910124110000	9011	WORKERS COMP INSURANCE	1,433	0	0	0	0
100024110000	9013	PERS CONTRIBUTIONS	0	10,064	11,637	22,593	22,593
910124110000	9013	PERS CONTRIBUTIONS	37,881	0	0	0	0
100024110000	9014	MEDICARE	0	951	977	1,829	1,829
910124110000	9014	MEDICARE	3,228	0	0	0	0
100024110000	9016	BILINGUAL PAY	0	0	88	0	0
100024110000	9017	PART-TIME RETIREMENT CONT	0	190	0	0	0
910124110000	9017	PART-TIME RETIREMENT CONT	338	0	0	0	0
100024110000	9018	LONGEVITY PAY	0	89	208	0	0
910124110000	9018	LONGEVITY PAY	1,119	0	0	0	0
100024110000	9020	UNIFORM ALLOWANCE	0	0	19	0	0
100024110000	9030	OPEB-ANNUAL REQD CONTRIB	0	783	0	634	634
910124110000	9030	OPEB-ANNUAL REQD CONTRIB	1,085	0	0	0	0
100024110000	9040	DENTAL INSURANCE	0	626	687	1,288	1,288
910124110000	9040	DENTAL INSURANCE	1,942	0	0	0	0
100024110000	9041	VISION INSURANCE	0	79	90	156	156
910124110000	9041	VISION INSURANCE	271	0	0	0	0
100024110000	9042	GROUP LIFE INSURANCE	0	103	70	151	151
910124110000	9042	GROUP LIFE INSURANCE	398	0	0	0	0
100024110000	9043	ST/LT DISABILITY INSURANC	0	445	348	859	859
910124110000	9043	ST/LT DISABILITY INSURANC	1,308	0	0	0	0
100024110000	9044	EMPLOYEE ASSTANCE PROGRA	0	15	14	34	34
910124110000	9044	EMPLOYEE ASSTANCE PROGRA	50	0	0	0	0
100024110000	9045	MEDICAL HLTH INSURANCE	0	6,964	8,345	14,978	14,978
910124110000	9045	MEDICAL HLTH INSURANCE	13,559	0	0	0	0
			277,437	85,365	89,178	169,338	169,338
910124110000	9101	APPRAISAL SERVICES	10,000	0	0	0	0
100024110000	9102	CONTRACTUAL SERVICES	0	7,500	0	0	0
910124110000	9102	CONTRACTUAL SERVICES	23,893	0	30,000	30,000	30,000
910124115044	9102	CONTRACTUAL SERVICES	5,169	0	0	0	0
100024110000	9103	SPECIAL PROFESSIONAL SVCS	0	6,200	0	0	0
910124110000	9103	SPECIAL PROFESSIONAL SVCS	61,522	0	25,000	0	0
910124115044	9103	SPECIAL PROFESSIONAL SVCS	5,983	0	1,897	0	0
910124115046	9103	SPECIAL PROFESSIONAL SVCS	1,601	0	651	0	0
910124115047	9103	SPECIAL PROFESSIONAL SVCS	7,881	0	10,000	0	0
910124115048	9103	SPECIAL PROFESSIONAL SVCS	8,617	0	0	0	0
910124115053	9103	SPECIAL PROFESSIONAL SVCS	9,689	0	1,500	0	0
910124110000	9122	LEGAL SVCS-NON RETAINER	27,414	0	30,000	0	0
100024110000	9202	OFFICE SUPPLIES	0	1,200	0	0	0
910124110000	9202	OFFICE SUPPLIES	1,869	0	0	0	0
100024110000	9205	SPECIAL DEPT SUPPLIES	0	900	0	0	0
910124115045	9205	SPECIAL DEPT SUPPLIES	0	0	2,015	0	0
910124115044	9206	OTHER OPERATING SUPPLIES	704	0	0	0	0
910124115047	9206	OTHER OPERATING SUPPLIES	549	0	0	0	0

## SUCCESSOR AGENCY TO RDA

Budget Unit	Object	Account Title	10/11 Actual	11/12 Budget	11/12 Estimate	12/13 Recommended	12/13 Adopted
910124115048	9211	EQUIPMENT RENTAL	300	0	0	0	0
100024110000	9220	PUBLICATIONS & SUBSCRIPT	0	500	0	0	0
100024110000	9221	MEMBERSHIPS & DUES	0	500	0	0	0
910124110000	9223	CONFERENCES & MEETINGS	2,127	0	0	0	0
100024110000	9224	MILEAGE	0	300	14	0	0
910124110000	9224	MILEAGE	1,503	0	0	0	0
100024110000	9231	POSTAGE	0	100	0	0	0
910124115045	9231	POSTAGE	0	0	8	0	0
100024110000	9232	PRINTING	0	500	0	0	0
910124115044	9232	PRINTING	3,643	0	0	0	0
910124115045	9232	PRINTING	3,655	0	192	0	0
910124115047	9232	PRINTING	2,859	0	2,500	0	0
100024110000	9234	ADVERTISING	0	300	0	0	0
910124115044	9234	ADVERTISING	781	0	0	0	0
910124115045	9234	ADVERTISING	1,591	0	79	0	0
910124115047	9234	ADVERTISING	2,255	0	9,200	0	0
100024110000	9250	OFFICE EQUIPMENT MAINT	0	500	0	0	0
910124115038	9252	PROPERTY MAINTENANCE	0	0	0	7,300	7,300
910124115063	9252	PROPERTY MAINTENANCE	0	0	0	1,400	1,400
910124115064	9252	PROPERTY MAINTENANCE	0	0	0	1,600	1,600
910124115073	9252	PROPERTY MAINTENANCE	0	0	0	1,200	1,200
910124115078	9252	PROPERTY MAINTENANCE	0	0	0	1,000	1,000
910124115084	9252	PROPERTY MAINTENANCE	0	0	0	4,200	4,200
100024110000	9420	TELEPHONE SERVICE	0	0	200	405	405
910124110000	9420	TELEPHONE SERVICE	769	0	0	0	0
100024110000	9498	OVERHEAD ALLOC-UTILITIES	0	500	0	0	0
			184,375	19,000	113,256	47,105	47,105
100024110000	9598	OVERHEAD ALLOCATION	0	300	0	0	0
			0	300	0	0	0
			461,811	104,665	202,434	216,443	216,443

**CITY OF MOORPARK  
BUDGET LINE ITEM DETAIL  
FISCAL YEAR 2012/13**

**DEPARTMENT: 2411 - SUCCESSOR AGENCY TO RDA**

<b>OBJECT CODE</b>	<b>BUDGET UNIT</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
9102	910124110000	BNY ADMIN, UFI BOND SERVICES, ARBITRAGE CALCULATIONS	30,000
			30,000
9420	100024110000	CELLULAR PHONE ALLOWANCE - RDM 75%	405
			405

## PASS THRU PAYMENT

Budget Unit	Object	Account Title	10/11 Actual	11/12 Budget	11/12 Estimate	12/13 Recommended	12/13 Adopted
2902	9270	TAX INCREMENT PASS THRU	2,942,683	3,000,000	1,630,000	0	0
			2,942,683	3,000,000	1,630,000	0	0
9100	9820	TRANSFER TO OTHER FUNDS	0	0	0	3,500,000	3,500,000
			0	0	0	3,500,000	3,500,000
2902	9701	DEBT SRVC INTEREST-LOANS	100,000	0	0	0	0
			100,000	0	0	0	0
			3,042,683	3,000,000	1,630,000	3,500,000	3,500,000

## 1999 MRA TAB DEBT SERVICE

Budget Unit	Object	Account Title	10/11 Actual	11/12 Budget	11/12 Estimate	12/13 Recommended	12/13 Adopted
3901	9720	DEBT SRVC INTEREST-BONDS	255,694	230,709	121,753	0	0
9105	9720	DEBT SRVC INTEREST-BONDS	0	0	108,956	204,506	204,506
3901	9730	DEBT SRVC PRINCIPAL-BONDS	500,000	525,000	525,000	0	0
9105	9730	DEBT SRVC PRINCIPAL-BONDS	0	0	0	550,000	550,000
			755,694	755,709	755,709	754,506	754,506
			755,694	755,709	755,709	754,506	754,506

## 2001 MRA TAB DEBT SERVICE

Budget Unit	Object	Account Title	10/11 Actual	11/12 Budget	11/12 Estimate	12/13 Recommended	12/13 Adopted
3902	9720	DEBT SRVC INTEREST-BONDS	587,743	587,098	293,716	0	0
9106	9720	DEBT SRVC INTEREST-BONDS	0	0	293,382	586,319	586,319
3902	9730	DEBT SRVC PRINCIPAL-BONDS	15,000	15,000	15,000	0	0
9106	9730	DEBT SRVC PRINCIPAL-BONDS	0	0	0	20,000	20,000
			602,743	602,098	602,098	606,319	606,319
			602,743	602,098	602,098	606,319	606,319

## 2006 MRA TAB DEBT SERVICE

Budget Unit	Object	Account Title	10/11 Actual	11/12 Budget	11/12 Estimate	12/13 Recommended	12/13 Adopted
3903	9720	DEBT SRVC INTEREST-BONDS	507,438	505,987	253,356	0	0
9107	9720	DEBT SRVC INTEREST-BONDS	0	0	252,631	504,628	504,628
3903	9730	DEBT SRVC PRINCIPAL-BONDS	40,000	40,000	40,000	0	0
9107	9730	DEBT SRVC PRINCIPAL-BONDS	0	0	0	35,000	35,000
			547,438	545,987	545,987	539,628	539,628
			547,438	545,987	545,987	539,628	539,628

### **Successor Housing Agency to the Redevelopment Agency of the City of Moorpark (Division 2421)**

With the dissolution of the Redevelopment Agency of the City of Moorpark under ABx1 26 (the "Dissolution Act"), the City of Moorpark elected to become the Successor Housing Agency to the Redevelopment Agency. This Division will be responsible for completing the housing requirements of the California Community Redevelopment Law (CCRL) with the housing assets that exist from the former Redevelopment Agency housing division. Once these assets are depleted, any continuing housing programs and functions will be provided through the City Housing Division.

## SARA HOUSING

Budget Unit	Object	Account Title	10/11 Actual	11/12 Budget	11/12 Estimate	12/13 Recommended	12/13 Adopted
290124200000	9002	SALARIES (FULL-TIME)	116,806	76,717	45,944	0	0
910224210000	9002	SALARIES (FULL-TIME)	116,806	0	0	0	0
290124200000	9010	GROUP INSURANCE	6,384	0	0	0	0
290124200000	9011	WORKERS COMP INSURANCE	796	151	173	0	0
910224210000	9011	WORKERS COMP INSURANCE	796	0	0	0	0
290124200000	9013	PERS CONTRIBUTIONS	21,729	12,897	8,006	0	0
910224210000	9013	PERS CONTRIBUTIONS	21,729	0	0	0	0
290124200000	9014	MEDICARE	1,685	1,113	661	0	0
910224210000	9014	MEDICARE	1,685	0	0	0	0
290124200000	9018	LONGEVITY PAY	743	174	107	0	0
910224210000	9018	LONGEVITY PAY	743	0	0	0	0
290124200000	9030	OPEB-ANNUAL REQD CONTRIB	636	385	0	0	0
910224210000	9030	OPEB-ANNUAL REQD CONTRIB	636	0	0	0	0
290124200000	9040	DENTAL INSURANCE	1,667	1,462	894	0	0
910224210000	9040	DENTAL INSURANCE	1,667	0	0	0	0
290124200000	9041	VISION INSURANCE	232	178	117	0	0
910224210000	9041	VISION INSURANCE	232	0	0	0	0
290124200000	9042	GROUP LIFE INSURANCE	255	136	97	0	0
910224210000	9042	GROUP LIFE INSURANCE	255	0	0	0	0
290124200000	9043	ST/LT DISABILITY INSURANC	781	581	360	0	0
910224210000	9043	ST/LT DISABILITY INSURANC	781	0	0	0	0
290124200000	9044	EMPLOYEE ASSTANCE PROGRA	38	28	19	0	0
910224210000	9044	EMPLOYEE ASSTANCE PROGRA	38	0	0	0	0
290124200000	9045	MEDICAL HLTH INSURANCE	11,967	13,620	9,041	0	0
910224210000	9045	MEDICAL HLTH INSURANCE	11,967	0	0	0	0
			321,054	107,442	65,420	0	0
220124205025	9102	CONTRACTUAL SERVICES	0	1,200	1,200	0	0
290124200000	9102	CONTRACTUAL SERVICES	5,902	8,450	0	0	0
290124205025	9102	CONTRACTUAL SERVICES	12,000	6,000	0	0	0
910224210000	9102	CONTRACTUAL SERVICES	5,902	0	0	0	0
220324210000	9103	SPECIAL PROFESSIONAL SVCS	14,209	0	0	0	0
290124200000	9103	SPECIAL PROFESSIONAL SVCS	14,209	19,250	0	0	0
290124205025	9103	SPECIAL PROFESSIONAL SVCS	0	2,000	0	0	0
290124205080	9103	SPECIAL PROFESSIONAL SVCS	1,526	0	0	0	0
290124205082	9103	SPECIAL PROFESSIONAL SVCS	1,807	0	0	0	0
910224210000	9103	SPECIAL PROFESSIONAL SVCS	14,209	0	0	0	0
220324210000	9122	LEGAL SVCS-NON RETAINER	1,802	0	0	0	0
290124200000	9122	LEGAL SVCS-NON RETAINER	1,802	6,400	0	0	0
290124200000	9123	LEGAL SVCS-LITIGATION	0	1,500	0	0	0
290124200000	9161	COST PLAN ALLOCATION-RDA	149,000	78,500	46,000	0	0
290124200000	9198	OVERHEAD ALLOC-SERVICES	1,185	4,144	4,094	0	0
220124200000	9202	OFFICE SUPPLIES	0	0	80	0	0
290124200000	9202	OFFICE SUPPLIES	406	500	10	0	0
290124200000	9220	PUBLICATIONS & SUBSCRIPT	0	200	0	0	0
290124200000	9221	MEMBERSHIPS & DUES	65	65	0	0	0
290124200000	9222	EDUCATION & TRAINING	0	200	0	0	0
290124200000	9223	CONFERENCES & MEETINGS	336	2,700	20	0	0
290124200000	9224	MILEAGE	428	400	1	0	0
910224210000	9224	MILEAGE	428	0	0	0	0

## SARA HOUSING

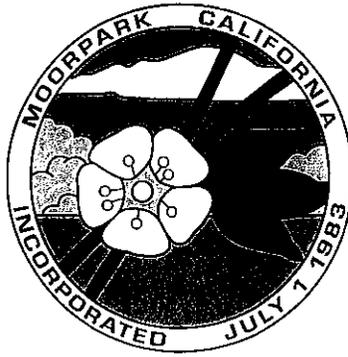
Budget Unit	Object	Account Title	10/11 Actual	11/12 Budget	11/12 Estimate	12/13 Recommended	12/13 Adopted
910224210000	9231	POSTAGE	69	0	0	0	0
290124200000	9232	PRINTING	0	500	0	0	0
220124205025	9234	ADVERTISING	0	3,000	330	0	0
290124200000	9234	ADVERTISING	0	3,000	0	0	0
290124200000	9240	COMMUNITY PROMOTION	0	1,000	0	0	0
220124205028	9252	PROPERTY MAINTENANCE	0	650	900	900	900
220124205029	9252	PROPERTY MAINTENANCE	0	4,000	4,000	1,100	1,100
220124205041	9252	PROPERTY MAINTENANCE	0	1,100	1,100	1,100	1,100
220124205042	9252	PROPERTY MAINTENANCE	0	1,100	1,100	1,100	1,100
220124205049	9252	PROPERTY MAINTENANCE	0	1,100	1,700	1,700	1,700
220124205050	9252	PROPERTY MAINTENANCE	0	1,100	1,700	1,700	1,700
220124205051	9252	PROPERTY MAINTENANCE	0	1,100	1,100	900	900
220124205054	9252	PROPERTY MAINTENANCE	0	1,100	1,100	1,100	1,100
220124205055	9252	PROPERTY MAINTENANCE	0	1,100	1,355	1,300	1,300
220124205058	9252	PROPERTY MAINTENANCE	0	1,100	1,100	1,100	1,100
220124205060	9252	PROPERTY MAINTENANCE	0	500	1,700	500	500
220124205065	9252	PROPERTY MAINTENANCE	0	2,200	2,200	2,200	2,200
220124205066	9252	PROPERTY MAINTENANCE	0	500	1,200	1,200	1,200
220124205070	9252	PROPERTY MAINTENANCE	0	800	2,030	2,000	2,000
220124205071	9252	PROPERTY MAINTENANCE	0	500	1,000	500	500
220124205072	9252	PROPERTY MAINTENANCE	0	500	500	500	500
220124205080	9252	PROPERTY MAINTENANCE	0	500	0	0	0
220124205082	9252	PROPERTY MAINTENANCE	0	500	500	500	500
220124205083	9252	PROPERTY MAINTENANCE	0	500	500	500	500
290124205028	9252	PROPERTY MAINTENANCE	743	650	310	0	0
290124205029	9252	PROPERTY MAINTENANCE	1,979	500	310	0	0
290124205036	9252	PROPERTY MAINTENANCE	0	1,100	0	0	0
290124205041	9252	PROPERTY MAINTENANCE	743	1,100	0	0	0
290124205042	9252	PROPERTY MAINTENANCE	743	1,100	0	0	0
290124205043	9252	PROPERTY MAINTENANCE	234	1,100	0	0	0
290124205049	9252	PROPERTY MAINTENANCE	788	1,100	0	0	0
290124205050	9252	PROPERTY MAINTENANCE	788	1,100	0	0	0
290124205051	9252	PROPERTY MAINTENANCE	2,723	1,100	310	0	0
290124205054	9252	PROPERTY MAINTENANCE	743	1,100	0	0	0
290124205055	9252	PROPERTY MAINTENANCE	743	1,100	0	0	0
290124205058	9252	PROPERTY MAINTENANCE	743	1,100	0	0	0
290124205060	9252	PROPERTY MAINTENANCE	510	500	0	0	0
290124205061	9252	PROPERTY MAINTENANCE	234	1,100	0	0	0
290124205065	9252	PROPERTY MAINTENANCE	0	1,100	391	0	0
290124205066	9252	PROPERTY MAINTENANCE	1,558	1,500	1,080	0	0
290124205067	9252	PROPERTY MAINTENANCE	1,403	0	0	0	0
290124205068	9252	PROPERTY MAINTENANCE	278	0	0	0	0
290124205069	9252	PROPERTY MAINTENANCE	278	0	0	0	0
290124205070	9252	PROPERTY MAINTENANCE	510	2,000	310	0	0
290124205071	9252	PROPERTY MAINTENANCE	4,043	2,500	0	0	0
290124205072	9252	PROPERTY MAINTENANCE	390	1,500	0	0	0
290124205080	9252	PROPERTY MAINTENANCE	0	750	0	0	0
290124205082	9252	PROPERTY MAINTENANCE	62	500	0	0	0
290124205083	9252	PROPERTY MAINTENANCE	654	500	0	0	0
290124200000	9282	LOANS	617,554	0	0	0	0

## SARA HOUSING

Budget Unit	Object	Account Title	10/11 Actual	11/12 Budget	11/12 Estimate	12/13 Recommended	12/13 Adopted
290124205083	9285	RELOCATION ASSISTANCE	49,935	49,000	0	0	0
290124200000	9298	OVERHEAD ALLOC-SUPPLIES	8,070	9,164	10,000	0	0
220124205065	9331	LANDSCAPE SERVICES	0	1,100	1,500	1,500	1,500
220124205071	9331	LANDSCAPE SERVICES	0	1,500	1,500	1,500	1,500
220124205072	9331	LANDSCAPE SERVICES	0	1,500	1,500	1,500	1,500
290124205065	9331	LANDSCAPE SERVICES	0	0	601	0	0
290124205071	9331	LANDSCAPE SERVICES	0	0	601	0	0
290124205072	9331	LANDSCAPE SERVICES	0	0	601	0	0
220124205029	9413	ELECTRICITY	0	0	100	0	0
290124205029	9413	ELECTRICITY	0	180	0	0	0
220124205029	9415	WATER	0	0	300	0	0
220124205072	9415	WATER	0	0	300	0	0
220124205082	9415	WATER	0	0	900	0	0
290124205029	9415	WATER	2,740	900	77	0	0
290124205082	9415	WATER	2,000	0	498	0	0
220124205029	9416	NATURAL GAS	0	0	300	0	0
290124205029	9416	NATURAL GAS	16	0	0	0	0
290124205082	9416	NATURAL GAS	115	0	0	0	0
290124200000	9420	TELEPHONE SERVICE	191	135	88	0	0
910224210000	9420	TELEPHONE SERVICE	191	0	0	0	0
290124200000	9452	COLLECTION ADMIN FEE	16,802	0	1,921	0	0
290124205067	9491	LOSS ON DISPOSITION	620,000	0	0	0	0
290124205068	9491	LOSS ON DISPOSITION	181,500	0	0	0	0
290124205069	9491	LOSS ON DISPOSITION	375,000	0	0	0	0
290124200000	9498	OVERHEAD ALLOC-UTILITIES	880	1,397	1,066	0	0
			2,145,595	248,135	101,086	24,400	24,400
400324200000	9503	COMPUTER EQUIPMENT	1,896	0	0	0	0
			1,896	0	0	0	0
290124200000	9820	TRANSFER TO OTHER FUNDS	151,139	151,142	151,142	0	0
			151,139	151,142	151,142	0	0
			2,619,685	506,719	317,648	24,400	24,400

## MRA HOUSING DEBT SERVICE

Budget Unit	Object	Account Title	10/11 Actual	11/12 Budget	11/12 Estimate	12/13 Recommended	12/13 Adopted
2901	9720	DEBT SRVC INTEREST-BONDS	20,642	20,000	20,000	0	0
2901	9730	DEBT SRVC PRINCIPAL-BONDS	0	16,000	16,000	0	0
			20,642	36,000	36,000	0	0
			20,642	36,000	36,000	0	0



## **Fiscal Year 2012/13**

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### **City Housing (Division 2430)**

The City of Moorpark provides Special Revenue funds to assist in the preservation of affordable housing for persons of low and moderate income. The City's First Time Home Buyer Program enables qualified low and moderate-income households to participate in a fair selection process to become homeowners.

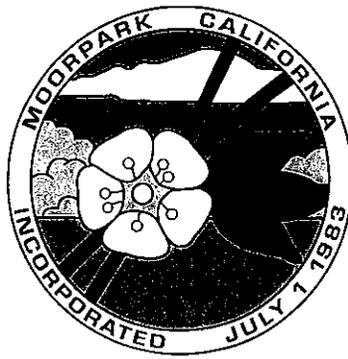
## CITY HOUSING

Budget Unit	Object	Account Title	10/11 Actual	11/12 Budget	11/12 Estimate	12/13 Recommended	12/13 Adopted
220124300000	9002	SALARIES (FULL-TIME)	14,972	49,760	52,039	99,557	99,557
220124300000	9010	GROUP INSURANCE	723	0	0	0	0
220124300000	9011	WORKERS COMP INSURANCE	119	98	40	1,104	1,104
220124300000	9013	PERS CONTRIBUTIONS	2,876	8,388	9,087	18,008	18,008
220124300000	9014	MEDICARE	212	720	736	1,436	1,436
220124300000	9018	LONGEVITY PAY	176	247	258	385	385
220124300000	9030	OPEB-ANNUAL REQD CONTRIB	97	474	0	504	504
220124300000	9040	DENTAL INSURANCE	309	1,145	820	1,997	1,997
220124300000	9041	VISION INSURANCE	48	139	113	232	232
220124300000	9042	GROUP LIFE INSURANCE	44	101	78	151	151
220124300000	9043	ST/LT DISABILITY INSURANC	120	377	288	682	682
220124300000	9044	EMPLOYEE ASSTANCE PROGRAM	7	19	16	35	35
220124300000	9045	MEDICAL HLTH INSURANCE	1,934	9,396	9,331	17,463	17,463
			21,637	70,864	72,806	141,554	141,554
220124300000	9102	CONTRACTUAL SERVICES	5,058	16,300	10,000	10,500	10,500
220124302004	9102	CONTRACTUAL SERVICES	638	2,000	0	0	0
220124305025	9102	CONTRACTUAL SERVICES	0	0	0	6,000	6,000
220124300000	9103	SPECIAL PROFESSIONAL SVCS	0	2,000	0	10,000	10,000
220124305025	9103	SPECIAL PROFESSIONAL SVCS	0	0	0	2,000	2,000
220124300000	9122	LEGAL SVCS-NON RETAINER	0	2,000	0	5,000	5,000
220124300000	9198	OVERHEAD ALLOC-SERVICES	0	3,500	0	0	0
220124300000	9202	OFFICE SUPPLIES	0	250	0	250	250
220124300000	9220	PUBLICATIONS & SUBSCRIPT	0	200	0	0	0
220124300000	9221	MEMBERSHIPS & DUES	0	100	0	70	70
220124300000	9223	CONFERENCES & MEETINGS	0	0	0	150	150
220124300000	9224	MILEAGE	0	100	0	0	0
220124300000	9231	POSTAGE	62	385	200	300	300
220124300000	9232	PRINTING	0	200	0	500	500
220124300000	9234	ADVERTISING	0	500	0	0	0
220124305025	9234	ADVERTISING	0	0	0	2,000	2,000
220124300000	9240	COMMUNITY PROMOTION	0	200	5	1,000	1,000
220124308056	9252	PROPERTY MAINTENANCE	230	10,355	10,000	10,000	10,000
220124300000	9274	CONTRIBUTIONS&DONATIONS	0	25,000	25,000	25,000	25,000
220124300000	9288	FIRST TIME HOMEBUYER LOAN	0	15	15	0	0
220124300000	9298	OVERHEAD ALLOC-SUPPLIES	0	3,800	0	0	0
220124308056	9413	ELECTRICITY	1,179	1,320	1,500	1,500	1,500
220124308056	9415	WATER	0	1,650	1,650	1,650	1,650
220124308056	9416	NATURAL GAS	743	320	1,100	1,100	1,100
220124300000	9420	TELEPHONE SERVICE	0	0	36	135	135
220124300000	9498	OVERHEAD ALLOC-UTILITIES	0	600	0	0	0
			7,910	70,795	49,506	77,155	77,155
220124300000	9598	OVERHEAD ALLOCATION	0	32,700	0	0	0
			0	32,700	0	0	0
220124300000	9820	TRANSFER TO OTHER FUNDS	0	18,000	18,000	0	0
			0	18,000	18,000	0	0
			29,547	192,359	140,312	218,709	218,709

**CITY OF MOORPARK  
BUDGET LINE ITEM DETAIL  
FISCAL YEAR 2012/13**

**DEPARTMENT: 2430 - CITY HOUSING**

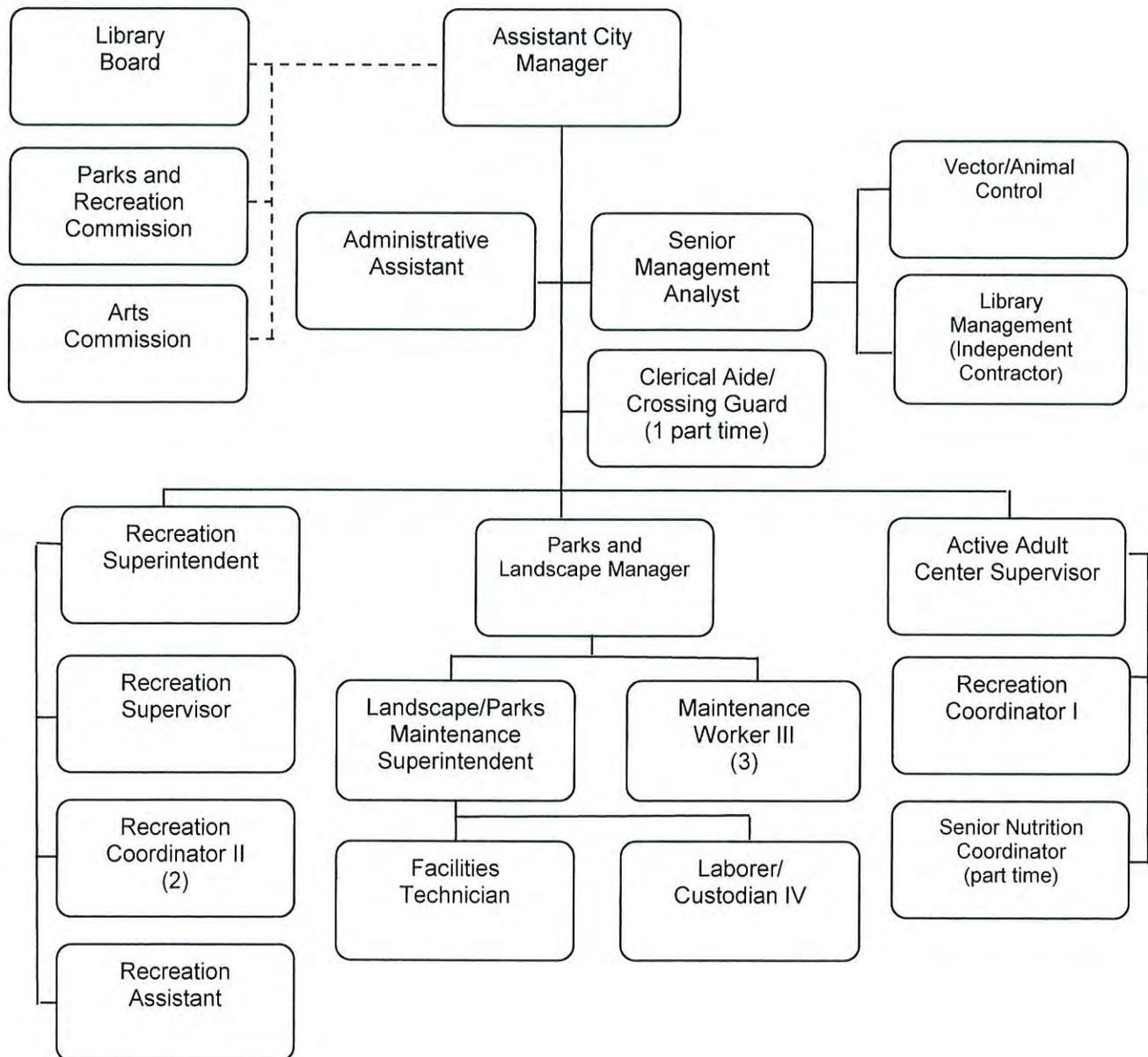
OBJECT CODE	BUDGET UNIT	DESCRIPTION	AMOUNT
9102	220124300000	211 SYSTEM INTERFACE-CHILD/FAMILY HOTLINE	5,000
		MCC PROGRAM	300
		VINTAGE CREST MONITORING SERVICES (\$24,000 ANNUAL REVENUE IN 1000.3808)	
		VILLA DEL ARROYO MONITORING SERVICES (\$15,000 ANNUAL REVENUE IN 1000.3808)	5,200
		ARCHSTONE MONITORING - CITY STAFF (NO ANNUAL REVENUE)	
		WATERSTONE MONITORING - CITY STAFF (\$6,500 ANNUAL REVENUE IN 1000.3808)	
			10,500
	220124305025	REAL ESTATE AGENT SERVICES FOR FIRST TIME HOME BUYER PROGRAM	6,000
			6,000
9103	220124300000	MISCELLANEOUS CONSULTANT SERVICES	10,000
			10,000
	220124305025	TRANSLATION	500
		MISCELLANEOUS CONSULTANT SERVICES	1,500
			2,000
9221	220124300000	MMASC-MA	70
			70
9223	220124300000	MISCELLANEOUS MEETINGS	150
			150
9240	220124300000	VENTURA COUNTY HOUSING CONFERENCE SPONSOR	1,000
			1,000
9274	220124300000	VENTURA COUNTY HOUSING CONTRIBUTION FOR AFFORDABLE HOUSING DEVELOPMENT (PAYMENT 2 OF 2)	25,000
			25,000
9420	220124300000	CELLULAR PHONE ALLOWANCE - RDM 25%	135
			135



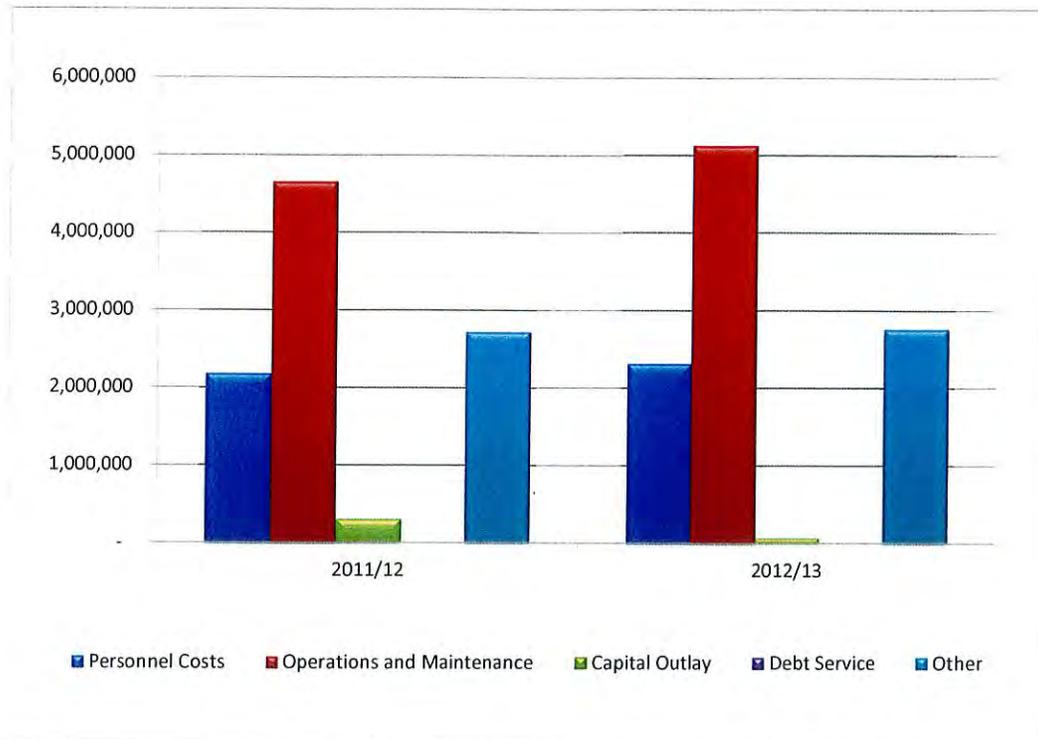


## Parks, Recreation & Community Services Department (Department 7100)

The Parks, Recreation & Community Services Department consists of the following divisions: Recreation, Active Adult Center, Facility operations and maintenance, Park Maintenance/Improvement, Open Space Maintenance, Landscaped Medians and Parkways, Art in Public Places, Library, High Street Arts Center, Emergency Management, Animal Control and Vector.



**Expense and History**  
**Parks, Recreation and Community Services**  
(Includes Lighting and Landscaping District)



	2011/12 Estimated	2012/13 Adopted
Personnel Costs	2,182,525	2,319,322
Operations and Maintenance	4,656,705	5,133,868
Capital Outlay	308,379	71,500
Debt Service	-	-
Other	2,723,041	2,762,512
<b>Total Expenses</b>	<b>\$9,870,650</b>	<b>\$10,287,202</b>

Department Staffing		
Assistant City Manager	1.00	1.00
Active Adult Center Supervisor	1.00	1.00
Administrative Assistant	1.00	1.00
Box Office Cashier (PT)	0.48	-
Crossing Guards/Clerical Aide	0.48	0.48
Facilities Technician	1.00	1.00
Laborer III/Custodian (PT)	3.11	3.12
Landscape/Parks Maint Superintendent	1.00	1.00
Maintenance Worker I/II/III	3.00	3.00
Parks/Landscape Manager	1.00	1.00
Recreation Aide	1.40	0.87
Recreation Assistant	1.00	1.00
Recreation Coordinator I/II/III	2.00	3.00
Recreation Leader I/II/III/IV (FT & PT)	6.00	6.00
Recreation Superintendent	1.00	1.00
Recreation Supervisor	1.00	1.00
Senior Nutrition Coordinator	0.48	0.48
Senior Management Analyst	1.00	1.00
Vector/Animal Control Specialist	1.00	1.00
Vector/Animal Control Technician	1.00	1.00
	<b>28.95</b>	<b>28.95</b>

### **Parks, Recreation and Community Services Administration (Division 7100)**

The Administration Division is staffed by the Assistant City Manager and Administrative Assistant and oversees the management and function of the various divisions within the Department.

The Administration Division also coordinates the activities of the Parks and Recreation Commission, Arts Commission and Library Commission. Each Commission consists of five members who are appointed by the City Council to serve two-year terms. The Commissions meet monthly or bi-monthly to formulate plans and advise the City Council on matters pertinent to the City's programs, events, and park development.

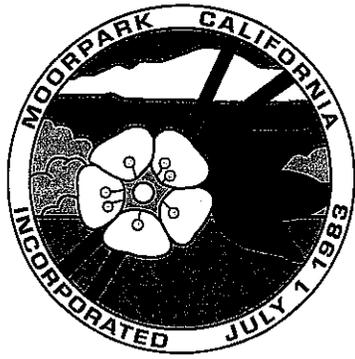
## PARKS, RECREATION & COMMUNITY SERVICES ADMINISTRATION

Budget Unit	Object	Account Title	10/11 Actual	11/12 Budget	11/12 Estimate	12/13 Recommended	12/13 Adopted
100071000000	9001	HONORARIUMS	1,800	4,000	1,200	4,000	4,000
100071000000	9002	SALARIES (FULL-TIME)	25,601	121,550	121,608	121,594	121,594
100071000000	9010	GROUP INSURANCE	2,355	0	0	0	0
100071000000	9011	WORKERS COMP INSURANCE	574	243	309	1,349	1,349
100071000000	9013	PERS CONTRIBUTIONS	4,861	19,995	20,734	21,483	21,483
100071000000	9014	MEDICARE	385	1,822	1,813	1,806	1,806
100071000000	9018	LONGEVITY PAY	371	1,729	1,733	1,729	1,729
100071000000	9030	OPEB-ANNUAL REQD CONTRIB	399	620	0	615	615
100071000000	9040	DENTAL INSURANCE	495	955	1,087	956	956
100071000000	9041	VISION INSURANCE	76	140	164	133	133
100071000000	9042	GROUP LIFE INSURANCE	39	675	240	624	624
100071000000	9043	ST/LT DISABILITY INSURANC	178	930	634	829	829
100071000000	9044	EMPLOYEE ASSTANCE PROGRAM	11	25	23	25	25
100071000000	9045	MEDICAL HLTH INSURANCE	3,918	16,654	19,231	18,232	18,232
			41,063	169,338	168,776	173,375	173,375
100071000000	9103	SPECIAL PROFESSIONAL SVCS	0	1,000	0	0	0
100071000000	9122	LEGAL SVCS-NON RETAINER	0	1,000	0	0	0
100071000000	9198	OVERHEAD ALLOC-SERVICES	17,995	31,924	30,323	38,741	37,113
100071000000	9202	OFFICE SUPPLIES	909	1,700	1,000	1,000	1,000
100071000000	9205	SPECIAL DEPT SUPPLIES	446	1,500	1,500	1,500	1,500
100071000000	9220	PUBLICATIONS & SUBSCRIPT	0	200	200	200	200
100071000000	9221	MEMBERSHIPS & DUES	866	2,009	2,040	2,040	2,040
100071000000	9222	EDUCATION & TRAINING	0	1,400	1,400	1,400	1,400
100071000000	9223	CONFERENCES & MEETINGS	2,059	2,900	2,900	2,500	2,500
100071000000	9224	MILEAGE	0	1,960	1,800	1,960	1,960
100071000000	9231	POSTAGE	254	500	1,000	1,000	1,000
100071000000	9298	OVERHEAD ALLOC-SUPPLIES	122,534	138,433	147,336	153,908	153,745
100071000000	9420	TELEPHONE SERVICE	0	420	420	420	420
100071007110	9420	TELEPHONE SERVICE	553	700	700	700	700
100071000000	9498	OVERHEAD ALLOC-UTILITIES	13,366	21,111	15,703	17,010	17,010
			158,982	206,757	206,322	222,379	220,588
400371000000	9503	COMPUTER EQUIPMENT	3,202	0	0	0	0
			3,202	0	0	0	0
			203,247	376,095	375,098	395,754	393,963

**CITY OF MOORPARK  
BUDGET LINE ITEM DETAIL  
FISCAL YEAR 2012/13**

**DEPARTMENT: 7100 - PARKS, RECREATION AND COMMUNITY SERVICES ADMINISTRATION**

OBJECT CODE	BUDGET UNIT	DESCRIPTION	AMOUNT
9001	100071000000	PARKS & RECREATION COMMISSION MEETING COMPENSATION	4,000
			4,000
9205	100071000000	NAME PLATES, COMMISSION SUPPLIES, DEPT SUPPLIES	1,500
			1,500
9220	100071000000	BOOKS AND PUBLICATIONS	200
			200
9221	100071000000	CA PARKS AND RECREATION SOCIETY	450
		INTERNATIONAL CITY MANAGEMENT ASSOCIATION-ACM	1,400
		CA ASSOCIATION PARKS AND RECREATION COMMISSIONERS	190
			2,040
9222	100071000000	ADDITIONAL TRAINING FOR MANAGEMENT/ADMIN. SKILLS	1,400
			1,400
9223	100071000000	CPRS CONF. REG. FOR 2 P&R COMMISSIONERS (2 @ \$200 EACH)	400
		TRAVEL, LODGING & PER DIEM FOR CPRS CONF. (2 P&R)	1,400
		TRAVEL, LODGING & PER DIEM FOR CPRS CONF. (ACM)	700
		(ACM CONF. REGISTRATION INCLUDED WITH CPRS MEMBERSHIP)	
			2,500
9224	100071000000	AUTO ALLOWANCE - ACM 50%	1,860
		MISCELLANEOUS STAFF MILEAGE	100
			1,960
9420	100071000000	CELLULAR PHONE ALLOWANCE - ACM 50%	420
			420



### **Emergency Management (Division 2210)**

The Emergency Management Division coordinates disaster response, emergency planning, training and public education, recognizing that emergency preparedness is an ongoing effort. The Multihazard Functional Plan provides the framework for the City's response to a disaster. This plan outlines key emergency management policies, procedures, roles and responsibilities. The division also conducts Standardized Emergency Management System (SEMS) workshops and disaster simulation exercises for City staff consistent with the National Incident Management System (NIMS).

Additionally, the division offers Community Emergency Response Team (CERT) training to the public free of charge. This seven-week course prepares residents to help themselves and their neighbors before, during, and after emergencies such as earthquakes, fires and floods. The Ventura County Fire Protection District teaches the curriculum, which covers disaster preparedness, fire safety, disaster medical operations, light search and rescue, CERT organization, disaster psychology, and terrorism, concluding with a disaster simulation exercise.

Beginning July 1, 2011, the administration of this department was transferred from the City Manager's Office to the Parks, Recreation & Community Services Department.

## EMERGENCY MANAGEMENT

Budget Unit	Object	Account Title	10/11 Actual	11/12 Budget	11/12 Estimate	12/13 Recommended	12/13 Adopted
100022100000	9002	SALARIES (FULL-TIME)	0	50,918	50,918	50,918	50,918
100022100000	9011	WORKERS COMP INSURANCE	50	115	132	648	648
100022100000	9013	PERS CONTRIBUTIONS	0	8,620	8,933	9,288	9,288
100022100000	9014	MEDICARE	0	761	760	761	761
100022100000	9018	LONGEVITY PAY	0	499	499	645	645
100022100000	9030	OPEB-ANNUAL REQD CONTRIB	0	256	0	258	258
100022100000	9040	DENTAL INSURANCE	0	362	317	362	362
100022100000	9041	VISION INSURANCE	0	50	44	48	48
100022100000	9042	GROUP LIFE INSURANCE	0	80	65	65	65
100022100000	9043	ST/LT DISABILITY INSURANC	0	385	318	349	349
100022100000	9044	EMPLOYEE ASSTANCE PROGRAM	0	14	13	14	14
100022100000	9045	MEDICAL HLTH INSURANCE	0	6,778	6,845	7,392	7,392
			50	68,838	68,844	70,748	70,748
100022100000	9102	CONTRACTUAL SERVICES	0	3,000	2,000	3,000	3,000
100022100000	9103	SPECIAL PROFESSIONAL SVCS	2,036	20,000	8,000	20,000	20,000
100022100000	9203	COPY MACHINE SUPPLIES	0	500	400	400	400
100022100000	9204	SHOP & OPERATING SUPPLIES	2,297	15,000	9,000	15,000	15,000
100022100000	9205	SPECIAL DEPT SUPPLIES	363	4,000	4,000	4,000	4,000
100022100000	9220	PUBLICATIONS & SUBSCRIPT	0	200	100	200	200
100022100000	9221	MEMBERSHIPS & DUES	0	750	700	750	750
100022100000	9222	EDUCATION & TRAINING	0	5,000	3,000	5,000	5,000
100022100000	9223	CONFERENCES & MEETINGS	86	1,500	700	1,500	1,500
100022100000	9224	MILEAGE	0	250	150	250	250
100022100000	9231	POSTAGE	8	500	200	500	500
100022100000	9232	PRINTING	140	2,000	700	2,000	2,000
100022100000	9238	DISASTER-RELIEF	(1,370)	0	0	2,000	2,000
100022100000	9240	COMMUNITY PROMOTION	0	2,000	0	1,000	1,000
100022100000	9251	OTHER EQUIPMENT MAINT	0	500	1,200	1,000	1,000
100022100000	9255	GASOLINE/DIESEL	0	5,000	0	4,000	4,000
100022100000	9420	TELEPHONE SERVICE	4,962	6,500	5,000	6,770	6,770
			8,522	66,700	35,150	67,370	67,370
260922100000	9503	COMPUTER EQUIPMENT	7,235	16,735	0	9,500	9,500
260922100000	9504	OTHER EQUIPMENT	0	2,500	0	0	0
			7,235	19,235	0	9,500	9,500
			15,807	154,773	103,994	147,618	147,618

**CITY OF MOORPARK  
BUDGET LINE ITEM DETAIL  
FISCAL YEAR 2012/13**

**DEPARTMENT: 2210 - EMERGENCY MANAGEMENT**

OBJECT CODE	BUDGET UNIT	DESCRIPTION	AMOUNT
9102	100022100000	AED TRAINING	3,000
			3,000
9103	100022100000	CPR AND FIRST AID TRAINING	1,000
		SEMS/NIMS EMERGENCY MANAGEMENT SYSTEM TRAINING	5,000
		EMERGENCY RESPONSE EXERCISE FUNCTIONAL	2,000
		EMERGENCY OPERATIONS PLAN UPDATE	12,000
			20,000
9204	100022100000	EOC INCIDENT COMMAND SYSTEM SUPPLIES/SOFTWARE	10,000
		CPR, FIRST AID KITS, DISASTER PREPAREDNESS KITS & CERT SUPPLIES	5,000
			15,000
9205	100022100000	SPECIAL SUPPLIES	2,000
		CERT CERTIFICATES	1,000
		TRAINING TOOLS, SUPPLIES FOR COMMUNITY EXERCISE, CRIBBING TOOLS, TRIAGE TAGS, SEARCH & RESCUE SUPPLIES	1,000
			4,000
9220	100022100000	VARIOUS EMERGENCY SERVICE PUBLICATIONS	200
			200
9221	100022100000	SO CALIFORNIA EMERGENCY SERVICES ASSOC (SCESA)	250
		INTERNATIONAL ASSOC OF EMERGENCY MANAGERS (IAEM)	250
		BUSINESS & INDUSTRY COUNCIL FOR EMERGENCY PLANNING & PREPAREDNESS (BICEPP)	250
			750
9222	100022100000	CALIFORNIA SPECIALIZED TRAINING INSTITUTE COURSES: 1) CRISIS COMMUNICATION AND THE MEDIA -1 2) DISASTER RECOVERY -1 3) EARTHQUAKE: AN INTRO TO EMERGENCY MGT IN CALIF-3 4) (EOC) DESIGN & FUNCTION - 1 5) EOC PLANNING SECTION - 1 6) EMERGENCY SVCS COORDINATOR ADVANCED TRAINING - 1 7) RESPONSE INFORMATION MANAGEMENT SYSTEM - 3	
		REGISTRATION	1,740
		LODGING	1,700
		MEALS	660
		TRAVEL	450
		MISCELLANEOUS EXPENSES	50
		CERT TRAINING	400

**CITY OF MOORPARK  
BUDGET LINE ITEM DETAIL  
FISCAL YEAR 2012/13**

**DEPARTMENT: 2210 - EMERGENCY MANAGEMENT**

OBJECT CODE	BUDGET UNIT	DESCRIPTION	AMOUNT
			5,000
9223	100022100000	SCESA CONFERENCE - REGISTRATION	550
		LODGING	560
		MEALS	150
		TRAVEL	140
		LOCAL MEETING MEALS	100
			1,500
9224	100022100000	MISCELLANEOUS MILEAGE	250
			250
9231	100022100000	MISCELLANEOUS POSTAGE	500
			500
9232	100022100000	CERT MATERIALS	1,000
		EOC FORMS	1,000
			2,000
9240	100022100000	EMERGENCY PREPAREDNESS HANDOUTS AND PROMOTIONAL ITEMS FOR PUBLIC DISTRIBUTION AT COMMUNITY EVENTS	1,000
			1,000
9420	100022100000	EOC PHONE LINES	5,300
		SATELLITE PHONE USE (3 @ \$400)	1,200
		CELL PHONE ALLOWANCE - SMA 50%	270
			6,770
9503	260922100000	2 LAPTOP COMPUTERS, 1 COLOR PRINTER AND VIDEO PROJECTION EQUIPMENT	9,500
			9,500

# **Fiscal Year 2012/13**

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## **Arts Division (Formerly High Street Arts Center) (Division 2610)**

The Arts Division which includes the High Street Arts Center is part of the City of Moorpark's effort to revitalize Moorpark's Downtown High Street Area by providing a quality entertainment venue to attract Moorpark residents, area visitors, and businesses to High Street once again. Through a full season of theatrical performances together with community outreach, youth programming, rentals and participation in yearly local events such as the Moorpark Arts Festival and Country Days, the Arts Center has helped to raise awareness of the revitalization effort, as well as drawing business to downtown establishments.

The Moorpark Community Foundation for the Arts (Foundation) has partnered with the City to help revitalize High Street by providing quality cultural arts at the Arts Center. The Foundation's goal is to raise funding through private donations, private and public grants and other resources to support the arts. Ultimately, it will be the mission of the Foundation to provide substantial financial support to the Arts Center so that it may eventually become independent of the City subsidy and organizational control. The Foundation will also make financial assistance available to groups and individuals enabling access and participation in the visual and performing arts in Moorpark.

Beginning July 1, 2011, the administration of this department was transferred from the City Manager's Office to the Parks, Recreation & Community Services Department. The Department is under the Direction of the Assistant City Manager.

## ARTS

Budget Unit	Object	Account Title	10/11 Actual	11/12 Budget	11/12 Estimate	12/13 Recommended	12/13 Adopted
100026100000	9001	HONORARIUMS	0	0	0	1,500	1,500
100026100000	9003	SALARIES (PART-TIME)	0	0	1,155	9,310	0
100026100000	9011	WORKERS COMP INSURANCE	0	0	0	103	14
100026100000	9014	MEDICARE	0	0	17	135	0
100026100000	9017	PART-TIME RETIREMENT CONT	0	0	43	349	0
100026100000	9030	OPEB-ANNUAL REQD CONTRIB	0	0	0	47	0
			0	0	1,215	11,444	1,514
100026100000	9102	CONTRACTUAL SERVICES	0	35,000	45,000	25,000	25,000
290226100000	9102	CONTRACTUAL SERVICES	59,257	74,000	16,586	0	0
290226105044	9102	CONTRACTUAL SERVICES	5,169	0	4,200	0	0
290226105053	9102	CONTRACTUAL SERVICES	2,440	0	0	0	0
290226105044	9103	SPECIAL PROFESSIONAL SVCS	5,983	5,000	1,993	0	0
290226105045	9103	SPECIAL PROFESSIONAL SVCS	8,625	5,000	6,914	0	0
290226105046	9103	SPECIAL PROFESSIONAL SVCS	1,601	5,000	6,088	0	0
290226105047	9103	SPECIAL PROFESSIONAL SVCS	7,881	5,000	4,889	0	0
290226105048	9103	SPECIAL PROFESSIONAL SVCS	8,617	5,000	0	0	0
290226105053	9103	SPECIAL PROFESSIONAL SVCS	9,689	4,000	329	0	0
290226100000	9205	SPECIAL DEPT SUPPLIES	11,889	8,500	5,832	0	0
290226105044	9206	OTHER OPERATING SUPPLIES	704	6,400	3,097	0	0
290226105045	9206	OTHER OPERATING SUPPLIES	4	6,400	3,994	0	0
290226105046	9206	OTHER OPERATING SUPPLIES	1,389	6,400	126	0	0
290226105047	9206	OTHER OPERATING SUPPLIES	549	6,500	0	0	0
290226105048	9206	OTHER OPERATING SUPPLIES	0	5,800	0	0	0
290226100000	9211	EQUIPMENT RENTAL	108	400	217	0	0
290226105044	9211	EQUIPMENT RENTAL	0	100	139	0	0
290226105045	9211	EQUIPMENT RENTAL	0	100	0	0	0
290226105046	9211	EQUIPMENT RENTAL	0	100	0	0	0
290226105047	9211	EQUIPMENT RENTAL	0	100	0	0	0
290226105048	9211	EQUIPMENT RENTAL	300	100	0	0	0
290226105053	9211	EQUIPMENT RENTAL	79	100	0	0	0
290226100000	9231	POSTAGE	2,092	500	2,018	0	0
290226105044	9232	PRINTING	3,643	1,000	1,150	0	0
290226105045	9232	PRINTING	3,655	3,800	2,396	0	0
290226105046	9232	PRINTING	2,269	2,000	665	0	0
290226105047	9232	PRINTING	2,859	500	732	0	0
290226105048	9232	PRINTING	2,165	0	0	0	0
290226105053	9232	PRINTING	753	500	118	0	0
100026105044	9234	ADVERTISING	0	200	533	0	0
290226100000	9234	ADVERTISING	817	500	4,592	0	0
290226105044	9234	ADVERTISING	781	500	1,310	0	0
290226105045	9234	ADVERTISING	1,591	500	5,286	0	0
290226105046	9234	ADVERTISING	868	500	284	0	0
290226105047	9234	ADVERTISING	2,255	500	2,136	0	0
290226105048	9234	ADVERTISING	1,222	500	191	0	0
290226105053	9234	ADVERTISING	50	500	0	0	0
290226100000	9251	OTHER EQUIPMENT MAINT	1,508	2,000	139	0	0
290226100000	9252	PROPERTY MAINTENANCE	15,106	15,000	7,611	0	0
290226100000	9413	ELECTRICITY	21,383	25,000	11,479	0	0
290226100000	9415	WATER	890	1,200	609	0	0
100026100000	9420	TELEPHONE SERVICE	0	0	700	0	0

## ARTS

Budget Unit	Object	Account Title	10/11 Actual	11/12 Budget	11/12 Estimate	12/13 Recommended	12/13 Adopted
290226100000	9420	TELEPHONE SERVICE	2,673	2,500	1,145	0	0
			190,865	236,700	142,498	25,000	25,000
290226100000	9504	OTHER EQUIPMENT	4,897	5,000	4,316	0	0
			4,897	5,000	4,316	0	0
			195,762	241,700	148,029	36,444	26,514

**CITY OF MOORPARK  
BUDGET LINE ITEM DETAIL  
FISCAL YEAR 2012/13  
DEPARTMENT: 2610 - ARTS**

<b>OBJECT CODE</b>	<b>BUDGET UNIT</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
9001	100026100000	ARTS COMMISSION MEETING COMPENSATION	1,500
			1,500
9102	100026100000	MOORPARK FOUNDATION FOR THE ARTS	25,000
			25,000

# **Fiscal Year 2012/13**

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## **Animal/Vector Control (Division 7210 – formerly 3150)**

The Animal/Vector Control Division is responsible for administering the City's Animal/Vector control activities, and the City's contract with the Ventura County Animal Regulation Department for animal shelter services, and occasional after hours service, particularly in support of public safety activity. Animal Control and Vector Control are separate programs in a unified Division. The City began providing Animal Control services in October 2001, in lieu of contract leash law services by the County that was limited to eight hours per week. The County continues to provide animal shelter services, the Animal Nuisance Abatement Hearing Officer, and cat and dog licensing services as a part of the basic contract with the City. The County also provides certain statutory functions such as rabies suppression. Dog and cat licenses are also issued by City staff as a convenience to residents. Revenue from licenses for dogs and cats and other fees offset a portion of the cost of Ventura County Animal Regulation services.

The City assumed the responsibility for the Vector and Mosquito Abatement Program in July 1998, when the Moorpark Mosquito Abatement District (Moorpark MAD) was dissolved. The purpose of the Vector Control Program is to prevent new sources of vectors, control existing vectors, and abate their sources. The Moorpark program focuses on mosquitoes, flies and ticks. Service calls for other vectors such as rats and wasps are referred to private pest control companies. Prevention is accomplished through public education and source reduction. Surveillance is conducted to determine vector population density, to collect samples of vectors for laboratory analysis and to determine the effectiveness of control operations. Enforcement becomes necessary on rare occasions when a property owner fails to abate a vector-related nuisance. City Vector Control staff work closely with the State Department of Health Services to monitor for vector-borne disease that could affect humans such as the West Nile Virus and other forms of disease spread by mosquitoes.

In 2009, this Division was transferred from the Parks, Recreation, and Community Services Department to the Administrative Services Department. Effective July 1, 2011, Division 3150 will return to Parks, Recreation, and Community Services under the former division of 7210.

## VECTOR/ANIMAL CONTROL

Budget Unit	Object	Account Title	10/11 Actual	11/12 Budget	11/12 Estimate	12/13 Recommended	12/13 Adopted
100031500000	9002	SALARIES (FULL-TIME)	65,929	0	252	0	0
100031503001	9002	SALARIES (FULL-TIME)	93,377	0	348	0	0
100072100000	9002	SALARIES (FULL-TIME)	(4,490)	74,187	74,187	74,187	74,187
100072107210	9002	SALARIES (FULL-TIME)	0	88,368	88,368	88,368	88,368
100031503001	9004	OVERTIME	555	0	3	0	0
100072100000	9004	OVERTIME	0	0	0	500	500
100072107210	9004	OVERTIME	10	1,200	834	1,200	1,200
100031500000	9010	GROUP INSURANCE	5,290	0	0	0	0
100031503001	9010	GROUP INSURANCE	7,847	0	0	0	0
100072100000	9010	GROUP INSURANCE	(790)	0	0	0	0
100031500000	9011	WORKERS COMP INSURANCE	408	0	0	0	0
100031503001	9011	WORKERS COMP INSURANCE	579	0	0	0	0
100072100000	9011	WORKERS COMP INSURANCE	0	146	0	823	823
100072107210	9011	WORKERS COMP INSURANCE	0	174	0	980	980
100031500000	9013	PERS CONTRIBUTIONS	12,310	0	45	0	0
100031503001	9013	PERS CONTRIBUTIONS	17,442	0	65	0	0
100072100000	9013	PERS CONTRIBUTIONS	(340)	12,642	13,212	13,663	13,663
100072107210	9013	PERS CONTRIBUTIONS	0	15,085	15,799	16,315	16,315
100031500000	9014	MEDICARE	948	0	5	0	0
100031503001	9014	MEDICARE	1,365	0	1	0	0
100072100000	9014	MEDICARE	(70)	1,081	1,073	1,082	1,082
100072107210	9014	MEDICARE	0	1,279	1,278	1,281	1,281
100031500000	9018	LONGEVITY PAY	1,077	0	0	0	0
100031503001	9018	LONGEVITY PAY	1,605	0	9	0	0
100072100000	9018	LONGEVITY PAY	(98)	978	1,180	1,348	1,348
100072107210	9018	LONGEVITY PAY	0	1,240	1,545	1,732	1,732
100031500000	9020	UNIFORM ALLOWANCE	1,046	0	0	0	0
100031503001	9020	UNIFORM ALLOWANCE	1,576	0	0	0	0
100072100000	9020	UNIFORM ALLOWANCE	0	520	1,098	720	720
100072107210	9020	UNIFORM ALLOWANCE	0	780	1,400	1,080	1,080
100031500000	9030	OPEB-ANNUAL REQD CONTRIB	335	0	0	0	0
100031503001	9030	OPEB-ANNUAL REQD CONTRIB	475	0	0	0	0
100072100000	9030	OPEB-ANNUAL REQD CONTRIB	0	373	500	375	375
100072107210	9030	OPEB-ANNUAL REQD CONTRIB	0	444	500	447	447
100031500000	9040	DENTAL INSURANCE	1,697	0	145	0	0
100031503001	9040	DENTAL INSURANCE	2,429	0	207	0	0
100072100000	9040	DENTAL INSURANCE	0	1,825	1,593	1,825	1,825
100072107210	9040	DENTAL INSURANCE	0	2,574	2,247	2,574	2,574
100031500000	9041	VISION INSURANCE	211	0	18	0	0
100031503001	9041	VISION INSURANCE	303	0	25	0	0
100072100000	9041	VISION INSURANCE	0	223	195	212	212
100072103001	9041	VISION INSURANCE	0	0	0	298	298
100072107210	9041	VISION INSURANCE	0	314	273	0	0
100031500000	9042	GROUP LIFE INSURANCE	86	0	7	0	0
100031503001	9042	GROUP LIFE INSURANCE	121	0	10	0	0
100072100000	9042	GROUP LIFE INSURANCE	0	102	85	85	85
100072107210	9042	GROUP LIFE INSURANCE	0	116	97	98	98
100031500000	9043	ST/LT DISABILITY INSURANC	435	0	36	0	0
100031503001	9043	ST/LT DISABILITY INSURANC	617	0	51	0	0
100072100000	9043	ST/LT DISABILITY INSURANC	0	562	463	508	508
100072107210	9043	ST/LT DISABILITY INSURANC	0	669	551	605	605

## VECTOR/ANIMAL CONTROL

Budget Unit	Object	Account Title	10/11 Actual	11/12 Budget	11/12 Estimate	12/13 Recommended	12/13 Adopted
10003150000	9044	EMPLOYEE ASSTANCE PROGR/	23	0	2	0	0
100031503001	9044	EMPLOYEE ASSTANCE PROGR/	34	0	3	0	0
100072100000	9044	EMPLOYEE ASSTANCE PROGR/	0	26	24	26	26
100072107210	9044	EMPLOYEE ASSTANCE PROGR/	0	32	30	32	32
100031500000	9045	MEDICAL HLTH INSURANCE	6,582	0	462	0	0
100031503001	9045	MEDICAL HLTH INSURANCE	9,652	0	677	0	0
100072100000	9045	MEDICAL HLTH INSURANCE	0	13,931	13,413	14,188	14,188
100072107210	9045	MEDICAL HLTH INSURANCE	0	17,847	17,039	17,956	17,956
			228,576	236,718	239,354	242,508	242,508
100031503001	9102	CONTRACTUAL SERVICES	95	0	0	0	0
100072107210	9102	CONTRACTUAL SERVICES	0	26,000	26,000	38,000	38,000
100072100000	9122	LEGAL SVCS-NON RETAINER	0	500	0	500	500
100072107210	9122	LEGAL SVCS-NON RETAINER	0	3,000	7,500	3,000	3,000
100031500000	9198	OVERHEAD ALLOC-SERVICES	2,572	0	0	0	0
100072100000	9198	OVERHEAD ALLOC-SERVICES	0	4,107	3,952	4,883	4,688
100072100000	9201	COMP SUPP/EQUIP NON-CAPIT	0	0	400	500	500
100031500000	9202	OFFICE SUPPLIES	68	0	0	0	0
100072100000	9202	OFFICE SUPPLIES	0	500	3,000	3,000	3,000
100031500000	9204	SHOP & OPERATING SUPPLIES	2,031	0	0	0	0
100031503001	9204	SHOP & OPERATING SUPPLIES	543	0	0	0	0
100072100000	9204	SHOP & OPERATING SUPPLIES	0	3,000	3,000	3,000	3,000
100072107210	9204	SHOP & OPERATING SUPPLIES	0	750	750	750	750
100031503001	9205	SPECIAL DEPT SUPPLIES	1,282	0	0	0	0
100072107210	9205	SPECIAL DEPT SUPPLIES	0	1,500	1,500	1,200	1,200
500131503001	9205	SPECIAL DEPT SUPPLIES	7,681	0	0	0	0
500172107210	9205	SPECIAL DEPT SUPPLIES	0	7,680	9,500	10,000	10,000
100072107210	9208	SMALL TOOLS	0	350	200	300	300
100072100000	9211	EQUIPMENT RENTAL	0	400	200	400	400
100072100000	9220	PUBLICATIONS & SUBSCRIPT	0	100	100	100	100
100072107210	9220	PUBLICATIONS & SUBSCRIPT	0	200	200	200	200
100031500000	9221	MEMBERSHIPS & DUES	1,114	0	0	0	0
100031503001	9221	MEMBERSHIPS & DUES	300	0	0	0	0
100072100000	9221	MEMBERSHIPS & DUES	0	1,600	1,600	1,600	1,600
100072107210	9221	MEMBERSHIPS & DUES	0	450	350	450	450
100031500000	9222	EDUCATION & TRAINING	368	0	0	0	0
100031503001	9222	EDUCATION & TRAINING	438	0	0	0	0
100072100000	9222	EDUCATION & TRAINING	0	400	200	400	400
100072107210	9222	EDUCATION & TRAINING	0	600	200	600	600
100031500000	9223	CONFERENCES & MEETINGS	1,403	0	0	0	0
100031503001	9223	CONFERENCES & MEETINGS	890	0	0	0	0
100072100000	9223	CONFERENCES & MEETINGS	0	786	350	800	800
100072107210	9223	CONFERENCES & MEETINGS	0	2,000	1,000	2,000	2,000
100031500000	9231	POSTAGE	500	0	0	0	0
100031503001	9231	POSTAGE	48	0	0	0	0
100072100000	9231	POSTAGE	0	400	400	450	450
100072107210	9231	POSTAGE	0	300	200	300	300
100031500000	9232	PRINTING	86	0	0	0	0
100072100000	9232	PRINTING	0	400	100	300	300
100072107210	9232	PRINTING	0	300	100	200	200
100072100000	9234	ADVERTISING	0	200	500	500	500

## VECTOR/ANIMAL CONTROL

Budget Unit	Object	Account Title	10/11 Actual	11/12 Budget	11/12 Estimate	12/13 Recommended	12/13 Adopted
100031500000	9251	OTHER EQUIPMENT MAINT	372	0	0	0	0
100072100000	9251	OTHER EQUIPMENT MAINT	0	600	0	0	0
100072100000	9252	PROPERTY MAINTENANCE	0	0	1,500	2,000	2,000
100031500000	9254	VEHICLE MAINTENANCE	2,013	0	0	0	0
100072100000	9254	VEHICLE MAINTENANCE	0	2,000	4,000	4,500	4,500
100031500000	9255	GASOLINE/DIESEL	4,333	0	0	0	0
100072100000	9255	GASOLINE/DIESEL	0	3,800	3,800	3,800	3,800
100031500000	9298	OVERHEAD ALLOC-SUPPLIES	17,513	0	0	0	0
100072100000	9298	OVERHEAD ALLOC-SUPPLIES	0	17,808	19,200	19,398	19,422
100031500000	9321	OTHER CHEMICALS	1,748	0	0	0	0
100072100000	9321	OTHER CHEMICALS	0	2,000	1,800	2,000	2,000
100031500000	9420	TELEPHONE SERVICE	793	0	0	0	0
100031503001	9420	TELEPHONE SERVICE	364	0	0	0	0
100072100000	9420	TELEPHONE SERVICE	0	81	800	981	981
100072107210	9420	TELEPHONE SERVICE	0	0	500	500	500
100031500000	9498	OVERHEAD ALLOC-UTILITIES	1,910	0	0	0	0
100072100000	9498	OVERHEAD ALLOC-UTILITIES	0	2,716	2,046	2,144	2,144
			48,462	84,528	94,948	108,756	108,585
400331500000	9503	COMPUTER EQUIPMENT	948	0	0	0	0
			948	0	0	0	0
			277,987	321,246	334,302	351,264	351,093

**CITY OF MOORPARK  
BUDGET LINE ITEM DETAIL  
FISCAL YEAR 2012/13**

**DEPARTMENT: 7210 - VECTOR/ANIMAL CONTROL**

OBJECT CODE	BUDGET UNIT	DESCRIPTION	AMOUNT
9102	100072107210	VENTURA COUNTY ANIMAL REGULATION CONTRACT (NET) TOTAL CONTRACT \$188,200 LESS ESTIMATED MOORPARK COLLECTIONS \$150,200	38,000
			38,000
9204	100072100000	VECTOR: PERSONAL PROTECTION & SAFETY EQUIPMENT SUPPLIES FOR SENTINEL CHICKEN FLOCK, VECTOR TRAPS	3,000
			3,000
	100072107210	ANIMAL: DOG EQUIPMENT, BOWLS & FOOD, DISINFECTANTS & CLEANERS	750
			750
9205	100072107210	ANIMAL: LARGE SUPPLIES, PORTABLE KENNELS, ANIMAL TRAPS	1,200
			1,200
	500172107210	ANIMAL: MUTT MITTS	10,000
			10,000
9220	100072100000	VECTOR PUBLICATIONS	100
			100
	100072107210	ANIMAL CONTROL RELATED PUBLICATIONS	200
			200
9221	100072100000	VECTOR: MOSQUITO & VECTOR CONTROL ASSOCIATION MEMBERSHIP	1,600
			1,600
	100072107210	ANIMAL CONTROL: NACA & HUMANE SOCIETY MEMBERSHIPS	450
			450
9222	100072100000	VECTOR: EDUCATION & TRAINING NEEDED TO MAINTAIN STATE VECTOR CERTIFICATION	400
			400
	100072107210	ANIMAL: TRAINING - NACA ACADEMY AND/OR HUMANE SOCIETY	600
			600
9223	100072100000	VECTOR: COST TO ATTEND MVCAC & OTHER VECTOR MEETINGS & CONFERENCES; ATTEND MEETINGS AT DEPARTMENT OF	

**CITY OF MOORPARK  
BUDGET LINE ITEM DETAIL  
FISCAL YEAR 2012/13**

**DEPARTMENT: 7210 - VECTOR/ANIMAL CONTROL**

OBJECT CODE	BUDGET UNIT	DESCRIPTION	AMOUNT
9223...	100072100000.	HEALTH SERVICES	800
			800
	100072107210	ANIMAL: NACA & STATE HUMANE ASSOCIATION ANIMAL CONTROL ACADEMIES	2,000
			2,000
9420	100072100000	CELLULAR PHONE ALLOWANCE - SMA 15%	81
		CELLULAR PHONE - VECTOR	900
			981
	100072107210	CELLULAR PHONE - ANIMAL	500
			500

## **Fiscal Year 2012/13**

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### **Active Adult Center (Division 7610)**

The Parks, Recreation and Community Services Department is responsible for administering and coordinating the City's Active Adult Center, which provides ongoing programs and services, as well as special activities, for individuals 55 years of age or older. The City receives a grant from the Ventura County Area Agency on Aging to provide congregate and home delivered meals that are served daily at the Active Adult Center.

The Active Adult Center is staffed by two full-time employees and one part-time employee, and a large number of volunteers to provide and/or coordinate ongoing services and activities, including the congregate and home delivered meals, free health screenings, information and referral services, dance and exercise classes, special interest classes (such as computer, arts and crafts), educational classes and health specialist presentations, monthly birthday luncheons, movie/video screenings, bingo, and drop-in-bridge. Additionally, the Center publishes a monthly newsletter featuring a calendar of events and activities.

## ACTIVE ADULT CENTER

Budget Unit	Object	Account Title	10/11 Actual	11/12 Budget	11/12 Estimate	12/13 Recommended	12/13 Adopted
100076100000	9002	SALARIES (FULL-TIME)	141,105	114,566	116,676	124,393	124,393
100076100000	9003	SALARIES (PART-TIME)	11,520	16,850	13,205	15,642	15,642
100076100000	9004	OVERTIME	408	1,500	30	1,000	1,000
100076100000	9010	GROUP INSURANCE	11,480	0	0	0	0
100076100000	9011	WORKERS COMP INSURANCE	910	278	258	1,598	1,598
100076100000	9013	PERS CONTRIBUTIONS	22,901	19,228	20,439	22,578	22,578
100076100000	9014	MEDICARE	2,276	1,957	1,918	2,063	2,063
100076100000	9016	BILINGUAL PAY	62	0	832	832	832
100076100000	9017	PART-TIME RETIREMENT CONT	436	632	495	587	587
100076100000	9018	LONGEVITY PAY	72	0	0	0	0
100076100000	9030	OPEB-ANNUAL REQD CONTRIB	649	661	0	708	708
100076100000	9040	DENTAL INSURANCE	1,913	2,055	2,733	2,057	2,057
100076100000	9041	VISION INSURANCE	287	301	303	287	287
100076100000	9042	GROUP LIFE INSURANCE	256	256	233	211	211
100076100000	9043	ST/LT DISABILITY INSURANC	806	867	500	852	852
100076100000	9044	EMPLOYEE ASSTANCE PROGRAM	54	54	55	54	54
100076100000	9045	MEDICAL HLTH INSURANCE	14,847	28,325	29,177	29,721	29,721
			209,980	187,530	186,854	202,583	202,583
100076100000	9102	CONTRACTUAL SERVICES	8,411	9,200	9,200	9,200	9,200
100076107619	9102	CONTRACTUAL SERVICES	3,410	3,800	3,800	3,800	3,800
100076107619	9103	SPECIAL PROFESSIONAL SVCS	4,820	6,900	6,900	6,900	6,900
100076100000	9202	OFFICE SUPPLIES	2,008	2,530	2,530	2,530	2,530
100076100000	9203	COPY MACHINE SUPPLIES	0	1,300	0	0	0
100076100000	9205	SPECIAL DEPT SUPPLIES	6,266	11,900	11,900	11,900	11,900
100076107619	9205	SPECIAL DEPT SUPPLIES	4,376	3,500	3,500	3,500	3,500
260976100000	9205	SPECIAL DEPT SUPPLIES	2,059	0	0	0	0
100076100000	9208	SMALL TOOLS	480	500	500	1,000	1,000
100076107619	9208	SMALL TOOLS	848	1,100	1,100	1,100	1,100
100076100000	9220	PUBLICATIONS & SUBSCRIPT	202	250	250	250	250
100076100000	9221	MEMBERSHIPS & DUES	664	750	750	750	750
100076100000	9222	EDUCATION & TRAINING	40	500	0	500	500
100076107619	9222	EDUCATION & TRAINING	0	100	100	100	100
100076100000	9223	CONFERENCES & MEETINGS	594	2,600	2,600	2,600	2,600
100076100000	9224	MILEAGE	1,250	3,000	3,000	2,500	2,500
100076107619	9224	MILEAGE	475	1,000	415	0	0
100076100000	9231	POSTAGE	1,906	2,300	2,300	2,300	2,300
100076100000	9232	PRINTING	1,081	2,000	2,000	2,000	2,000
100076100000	9244	RECREATION PROGRAM SUPPLI	41	0	0	0	0
100076107601	9244	RECREATION PROGRAM SUPPLI	0	3,000	2,333	0	0
100076107602	9244	RECREATION PROGRAM SUPPLI	2,107	3,500	3,500	3,500	3,500
100076107619	9244	RECREATION PROGRAM SUPPLI	140	600	600	600	600
100076107623	9244	RECREATION PROGRAM SUPPLI	0	2,000	0	2,000	2,000
100076100000	9251	OTHER EQUIPMENT MAINT	267	2,900	2,900	2,900	2,900
100076100000	9420	TELEPHONE SERVICE	193	300	200	300	300
			41,637	65,530	60,378	60,230	60,230
400376100000	9503	COMPUTER EQUIPMENT	1,896	0	0	0	0
100076100000	9504	OTHER EQUIPMENT	9,460	0	0	0	0
			11,356	0	0	0	0

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## ACTIVE ADULT CENTER

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Budget Unit	Object	Account Title	10/11 Actual	11/12 Budget	11/12 Estimate	12/13 Recommended	12/13 Adopted
			262,973	253,060	247,233	262,813	262,813

**CITY OF MOORPARK  
BUDGET LINE ITEM DETAIL  
FISCAL YEAR 2012/13**

**DEPARTMENT: 7610 - ACTIVE ADULT CENTER**

OBJECT CODE	BUDGET UNIT	DESCRIPTION	AMOUNT
9102	100076100000	CLASS INSTRUCTION LICENSING	8,900 300
			9,200
	100076107619	SR CTR TRUST: CLASS INSTRUCTION	3,800
			3,800
9103	100076107619	MONTHLY ENTERTAINMENT SCMAAF INSURANCE ASCAP MOTION PICTURE LICENSING SENIOR DAY TRIPS	2,400 1,200 140 160 3,000
			6,900
9205	100076100000	PROGRAMS AND CLASS SUPPLIES GRANT-FUNDED SR. NUTRITION PROGRAM TABLE REPLACEMENT	4,600 7,100 200
			11,900
	100076107619	SR CTR TRUST: PROGRAMS AND CLASSES SPECIAL EVENTS HOSPITALITY	2,500 500 500
			3,500
9208	100076100000	CLASS & FACILITY SUPPLIES	1,000
			1,000
	100076107619	SR CTR TRUST: SPECIAL EQUIPMENT FOR ACTIVE ADULT CENTER PROGRAMS AND CLASSES	1,100
			1,100
9220	100076100000	PUBLICATIONS AND SUBSCRIPTIONS ON AGING & RECREATION	250
			250
9221	100076100000	CPRS (2 MEMBERSHIPS) CA ASSN OF SR SERVICE CTRS (ORG. MEMBERSHIP - 3 STAFF) AMERICAN SOCIETY ON AGING NATIONAL COUNCIL ON AGING VC VOLUNTEER COORDINATORS COUNCIL	290 50 185 195 30
			750

**CITY OF MOORPARK  
BUDGET LINE ITEM DETAIL  
FISCAL YEAR 2012/13**

**DEPARTMENT: 7610 - ACTIVE ADULT CENTER**

OBJECT CODE	BUDGET UNIT	DESCRIPTION	AMOUNT
9222	100076100000	EDUCATION & TRAINING FOR 2 FT STAFF	500
			500
	100076107619	SR CTR TRUST: EDUCATION AND TRAINING (VOLUNTEERS)	100
			100
9223	100076100000	REGISTRATION, MEALS, LODGING & TRAVEL FOR CASSC	1,200
		REGISTRATION, MEALS AND TRAVEL FOR CPRS	1,200
		VCCF LEADERSHIP COUNCIL QUARTERLY MEETINGS	100
		REGISTRATION AND MEAL FOR CALIFORNIA SENIOR FORUM	100
			2,600
9224	100076100000	GRANT FUNDED SR NUTRITION PROGRAM VOLUNTEER MILEAGE MOVED \$500 TO 1000-7610-0000-9208	2,500
			2,500
	100076107619	ELIMINATED DUE TO ADMINISTRATION OF LIFELINE PROGRAM BEING TRANSFERRED TO SIMI VALLEY HOSPITAL.	
9231	100076100000	NEWSLETTER POSTAGE	1,300
		SPECIAL EVENT MAILING	500
		GENERAL CORRESPONDENCE	500
			2,300
9232	100076100000	NEWSLETTER PRINTING (REVENUE \$400 INCLUDED IN 1000.7610.0000.3878)	1,500
		BUSINESS CARDS	300
		SPECIAL EVENT MARKETING	200
			2,000
9244	100076107619	BINGO EVENT SUPPLIES	600
			600
9251	100076100000	ATTENDANCE/REGISTRATION TRACKING EQUIPMENT MAINT.	1,350
		SANITIZER FREEZER/REFRIGERATOR AND CONVECTION OVEN	1,550
		REPAIR AND SUPPLIES	
			2,900
9420	100076100000	FAX MODEM CHARGES	300

CITY OF MOORPARK  
BUDGET LINE ITEM DETAIL  
FISCAL YEAR 2012/13

DEPARTMENT: 7610 - ACTIVE ADULT CENTER

OBJECT CODE	BUDGET UNIT	DESCRIPTION	AMOUNT
			300

# **Fiscal Year 2012/13**

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## **Facilities (Division 7620)**

The Parks, Recreation and Community Services Department coordinates maintenance services and rental activities for all City facilities, except those managed by the Successor Agency for the Moorpark Redevelopment Agency. Facilities that fall under this division include City Hall, the Community Center, Active Adult Center, Library, Arroyo Vista Recreation Center, Moorpark Public Services Facility, High Street Arts Center, Police Services Center and Ruben Castro Human Services Center. The budget for this division includes all costs associated with custodial maintenance, building repairs, and general upkeep. The City's Community Center and Arroyo Vista Recreation Center, located at 799 Moorpark Avenue and 4550 Tierra Rejada Road, respectively, are used for public meetings, special events, recreational activities and sports programs. The Community Center is the primary formal meeting place for the City Council, Planning Commission, and Parks and Recreation Commission. Arroyo Vista Recreation Center is geared primarily toward recreational activities, including classes, sports activities, and teen programs. The Community Center and Recreation Center are also available for rental by community groups for private functions. Rental rates and availability vary, depending upon the type of event planned and the space required.

## FACILITIES

Object	Account Title	10/11 Actual	11/12 Budget	11/12 Estimate	12/13 Recommended	12/13 Adopted
9002	SALARIES (FULL-TIME)	189,024	151,363	152,377	152,313	152,313
9003	SALARIES (PART-TIME)	5,971	6,881	2,234	5,732	5,732
9004	OVERTIME	786	2,000	550	2,000	2,000
9010	GROUP INSURANCE	13,472	0	0	0	0
9011	WORKERS COMP INSURANCE	1,318	312	383	1,753	1,753
9013	PERS CONTRIBUTIONS	28,606	25,744	26,940	27,875	27,875
9014	MEDICARE	2,846	2,302	2,270	2,351	2,351
9016	BILINGUAL PAY	504	167	160	126	126
9017	PART-TIME RETIREMENT CONT	208	258	81	214	214
9018	LONGEVITY PAY	1,597	1,451	1,591	1,738	1,738
9020	UNIFORM ALLOWANCE	931	1,035	524	1,164	1,164
9030	OPEB-ANNUAL REQD CONTRIB	946	795	500	799	799
9040	DENTAL INSURANCE	4,036	5,065	3,805	4,023	4,023
9041	VISION INSURANCE	510	623	496	490	490
9042	GROUP LIFE INSURANCE	262	277	238	210	210
9043	ST/LT DISABILITY INSURANC	984	1,147	1,007	1,043	1,043
9044	EMPLOYEE ASSTANCE PROGRAM	63	67	68	65	65
9045	MEDICAL HLTH INSURANCE	16,338	27,788	32,371	31,128	31,128
9102	CONTRACTUAL SERVICES	142,430	84,900	86,600	109,000	109,000
9103	SPECIAL PROFESSIONAL SVCS	33,382	18,010	17,100	5,000	5,000
9201	COMP SUPP/EQUIP NON-CAPIT	0	500	500	500	500
9202	OFFICE SUPPLIES	2	5,500	5,500	5,500	5,500
9204	SHOP & OPERATING SUPPLIES	20,001	27,400	20,500	32,400	32,400
9205	SPECIAL DEPT SUPPLIES	0	5,775	5,000	1,500	1,500
9208	SMALL TOOLS	605	1,000	500	1,800	1,800
9212	RENTAL OF REAL PROPERTY	16,562	0	0	0	0
9222	EDUCATION & TRAINING	1,000	1,900	1,900	1,200	1,200
9224	MILEAGE	0	720	0	0	0
9251	OTHER EQUIPMENT MAINT	2,172	9,200	500	1,000	1,000
9252	PROPERTY MAINTENANCE	274,354	422,526	373,933	166,600	166,600
9254	VEHICLE MAINTENANCE	773	3,100	3,100	4,000	4,000
9255	GASOLINE/DIESEL	4,202	5,000	4,500	5,000	5,000
9272	PROPERTY TAX PAYMENTS	6,607	11,000	10,000	11,000	11,000
9331	LANDSCAPE SERVICES	2,335	3,200	5,208	10,000	10,000
9413	ELECTRICITY	120,693	186,200	155,900	219,000	219,000
9415	WATER	23,603	48,208	34,600	62,600	62,600
9416	NATURAL GAS	6,430	12,283	5,100	12,800	12,800
9418	UTILITY PERMIT FEES	457	500	200	800	800
9420	TELEPHONE SERVICE	4,416	3,348	3,000	3,348	3,348
9421	PAY PHONE USE	1,200	1,500	1,200	1,600	1,600
9503	COMPUTER EQUIPMENT	948	0	0	0	0
9504	OTHER EQUIPMENT	10,890	0	0	0	0
		941,465	1,079,045	960,436	887,672	887,672

## FACILITIES

Location	Budget Unit	Object	Account Title	10/11 Actual	11/12 Budget	11/12 Estimate	12/13 Recommended	12/13 Adopted
0000 - COMMUNITY FACILITIES	100076200000	9002	SALARIES (FULL-TIME)	189,024	151,363	152,377	152,313	152,313
	100076200000	9003	SALARIES (PART-TIME)	1,226	0	0	0	0
	100076200000	9004	OVERTIME	220	1,000	300	1,000	1,000
	100076200000	9010	GROUP INSURANCE	13,472	0	0	0	0
	100076200000	9011	WORKERS COMP INSURANCE	1,153	299	341	1,689	1,689
	100076200000	9013	PERS CONTRIBUTIONS	28,606	25,744	26,940	27,875	27,875
	100076200000	9014	MEDICARE	2,771	2,202	2,233	2,267	2,267
	100076200000	9016	BILINGUAL PAY	504	167	160	126	126
	100076200000	9017	PART-TIME RETIREMENT CONT	37	0	0	0	0
	100076200000	9018	LONGEVITY PAY	1,597	1,451	1,591	1,738	1,738
	100076200000	9020	UNIFORM ALLOWANCE	931	1,035	524	1,164	1,164
	100076200000	9030	OPEB-ANNUAL REQD CONTRIB	946	760	500	771	771
	100076200000	9040	DENTAL INSURANCE	4,036	5,065	3,805	4,023	4,023
	100076200000	9041	VISION INSURANCE	510	623	496	490	490
	100076200000	9042	GROUP LIFE INSURANCE	262	277	238	210	210
	100076200000	9043	ST/LT DISABILITY INSURANC	984	1,147	1,007	1,043	1,043
	100076200000	9044	EMPLOYEE ASSTANCE PROGRV	63	67	68	65	65
	100076200000	9045	MEDICAL HLTH INSURANCE	16,338	27,788	32,371	31,128	31,128
				262,681	218,988	222,951	225,902	225,902
	260976200000	9102	CONTRACTUAL SERVICES	76,746	0	0	0	0
	100076200000	9102	CONTRACTUAL SERVICES	10,926	15,500	12,500	17,300	17,300
	100076200000	9103	SPECIAL PROFESSIONAL SVCS	18,010	18,010	17,100	0	0
	100076200000	9201	COMP SUPP/EQUIP NON-CAPIT	0	500	500	500	500
	100076200000	9202	OFFICE SUPPLIES	2	5,500	5,500	5,500	5,500
	100076200000	9204	SHOP & OPERATING SUPPLIES	10,610	10,600	9,000	10,600	10,600
	100076200000	9205	SPECIAL DEPT SUPPLIES	0	5,775	5,000	0	0
	100076200000	9208	SMALL TOOLS	605	1,000	500	1,000	1,000
	280076200000	9212	RENTAL OF REAL PROPERTY	16,562	0	0	0	0
	100076200000	9222	EDUCATION & TRAINING	1,000	1,900	1,900	1,200	1,200
	100076200000	9224	MILEAGE	0	720	0	0	0
	100076200000	9251	OTHER EQUIPMENT MAINT	2,172	9,200	500	1,000	1,000
	100076200000	9252	PROPERTY MAINTENANCE	186,790	193,478	190,000	60,700	60,700
	260976200000	9252	PROPERTY MAINTENANCE	0	62,806	62,806	0	0
	100076200000	9254	VEHICLE MAINTENANCE	773	3,100	3,100	4,000	4,000
	100076200000	9255	GASOLINE/DIESEL	4,202	5,000	4,500	5,000	5,000
	100076200000	9272	PROPERTY TAX PAYMENTS	6,607	11,000	10,000	11,000	11,000
	100076200000	9331	LANDSCAPE SERVICES	0	0	1,400	1,400	1,400
	100076200000	9413	ELECTRICITY	2,422	4,400	2,500	4,400	4,400
	100076200000	9416	NATURAL GAS	2,432	2,900	1,000	2,900	2,900
	100076200000	9420	TELEPHONE SERVICE	1,005	648	800	648	648
	100076200000	9421	PAY PHONE USE	600	750	700	800	800
				341,465	352,787	329,306	127,948	127,948
	400376200000	9503	COMPUTER EQUIPMENT	948	0	0	0	0
	100076200000	9504	OTHER EQUIPMENT	10,890	0	0	0	0
				11,838	0	0	0	0
				615,984	571,775	552,257	353,850	353,850

## FACILITIES

Location	Budget Unit	Object	Account Title	10/11 Actual	11/12 Budget	11/12 Estimate	12/13 Recommended	12/13 Adopted
0000 - LIBRARY FACILITIES	101076200000	9102	CONTRACTUAL SERVICES	17,964	21,400	37,500	23,500	23,500
	101076200000	9204	SHOP & OPERATING SUPPLIES	3,354	8,000	4,000	8,000	8,000
	101076200000	9252	PROPERTY MAINTENANCE	18,663	31,390	28,000	12,500	12,500
	101076200000	9331	LANDSCAPE SERVICES	0	0	2,000	2,000	2,000
	101076200000	9413	ELECTRICITY	12,834	16,000	14,000	18,000	18,000
	101076200000	9415	WATER	3,463	5,400	4,000	6,000	6,000
	101076200000	9416	NATURAL GAS	446	600	1,000	1,200	1,200
	101076200000	9420	TELEPHONE SERVICE	3,219	2,400	2,000	2,400	2,400
	101076200000	9421	PAY PHONE USE	600	750	500	800	800
				60,543	85,940	93,000	74,400	74,400
				60,543	85,940	93,000	74,400	74,400
2005 - POLICE SERVICES CENTER	100076202005	9102	CONTRACTUAL SERVICES	824	800	800	800	800
	100076202005	9103	SPECIAL PROFESSIONAL SVCS	15,372	0	0	0	0
	100076202005	9252	PROPERTY MAINTENANCE	39,896	41,100	33,000	28,100	28,100
	100076202005	9413	ELECTRICITY	50,147	70,000	52,000	70,000	70,000
	100076202005	9415	WATER	16,361	25,000	20,000	25,000	25,000
	100076202005	9418	UTILITY PERMIT FEES	457	500	0	500	500
				123,057	137,400	105,800	124,400	124,400
				123,057	137,400	105,800	124,400	124,400
2012 - CITY HALL MODULAR BUILDIN	100076202012	9252	PROPERTY MAINTENANCE	0	15,000	8,229	0	0
				0	15,000	8,229	0	0
				0	15,000	8,229	0	0
5020 - R CASTRO HUMAN SVCS CTR	100076205020	9102	CONTRACTUAL SERVICES	0	9,800	0	19,100	19,100
	100076205020	9204	SHOP & OPERATING SUPPLIES	0	0	0	5,000	5,000
	100076205020	9252	PROPERTY MAINTENANCE	0	16,209	1,350	15,000	15,000
	100076205020	9331	LANDSCAPE SERVICES	0	0	0	4,800	4,800
	100076205020	9413	ELECTRICITY	0	12,500	0	42,000	42,000
	100076205020	9415	WATER	0	2,708	0	20,000	20,000
	100076205020	9416	NATURAL GAS	0	4,583	0	4,500	4,500
				0	45,800	1,350	110,400	110,400
				0	45,800	1,350	110,400	110,400
5030 - HIGH STREET ARTS CENTER	100076205030	9102	CONTRACTUAL SERVICES	0	0	0	7,100	7,100
	100076205030	9103	SPECIAL PROFESSIONAL SVCS	0	0	0	5,000	5,000
	100076205030	9205	SPECIAL DEPT SUPPLIES	0	0	0	1,500	1,500

## FACILITIES

Location	Budget Unit	Object	Account Title	10/11 Actual	11/12 Budget	11/12 Estimate	12/13 Recommended	12/13 Adopted
5030 - HIGH STREET ARTS CENTER...	100076205030	9252	PROPERTY MAINTENANCE	0	0	0	7,500	7,500
				0	0	0	21,100	21,100
				0	0	0	21,100	21,100
5052 - HIGH ST PUBLIC PARKING	100076205052	9331	LANDSCAPE SERVICES	0	800	308	300	300
	100076205052	9413	ELECTRICITY	267	0	200	400	400
	100076205052	9415	WATER	0	3,700	2,500	3,000	3,000
				267	4,500	3,008	3,700	3,700
				267	4,500	3,008	3,700	3,700
7701 - ARROYO VISTA COMM. CENTER	100076207701	9102	CONTRACTUAL SERVICES	31,528	27,000	28,300	30,800	30,800
	100076207701	9204	SHOP & OPERATING SUPPLIES	3,923	6,800	6,000	6,800	6,800
	100076207701	9208	SMALL TOOLS	0	0	0	500	500
	100076207701	9252	PROPERTY MAINTENANCE	19,047	33,458	30,000	24,000	24,000
	100076207701	9413	ELECTRICITY	19,530	32,200	32,200	32,200	32,200
	100076207701	9415	WATER	1,637	2,300	1,600	2,300	2,300
	100076207701	9416	NATURAL GAS	2,873	3,200	2,500	3,200	3,200
				78,538	104,958	100,600	99,800	99,800
				78,538	104,958	100,600	99,800	99,800
7702 - FACILITY RENTALS	100076207702	9003	SALARIES (PART-TIME)	4,745	6,881	2,234	5,732	5,732
	100076207702	9004	OVERTIME	567	1,000	250	1,000	1,000
	100076207702	9011	WORKERS COMP INSURANCE	165	13	42	64	64
	100076207702	9014	MEDICARE	75	100	37	84	84
	100076207702	9017	PART-TIME RETIREMENT CONT	171	258	81	214	214
	100076207702	9030	OPEB-ANNUAL REQD CONTRIB	0	35	0	28	28
				5,722	8,287	2,644	7,122	7,122
				5,722	8,287	2,644	7,122	7,122
7704 - ACTIVE ADULT CENTER	100076207704	9102	CONTRACTUAL SERVICES	0	1,000	500	1,000	1,000
	100076207704	9252	PROPERTY MAINTENANCE	2,980	5,237	3,500	4,000	4,000
	260976207704	9252	PROPERTY MAINTENANCE	0	9,048	9,048	0	0
	100076207704	9413	ELECTRICITY	19,373	31,000	35,000	31,000	31,000
	100076207704	9415	WATER	144	5,300	4,500	2,500	2,500
				22,497	51,585	52,548	38,500	38,500
				22,497	51,585	52,548	38,500	38,500

## FACILITIES

Location	Budget Unit	Object	Account Title	10/11 Actual	11/12 Budget	11/12 Estimate	12/13 Recommended	12/13 Adopted
8041 - MAINTENANC E YARD	100076208041	9102	CONTRACTUAL SERVICES	4,441	9,400	7,000	9,400	9,400
	100076208041	9204	SHOP & OPERATING SUPPLIES	2,114	2,000	1,500	2,000	2,000
	100076208041	9208	SMALL TOOLS	0	0	0	300	300
	100076208041	9252	PROPERTY MAINTENANCE	6,978	14,800	8,000	14,800	14,800
	100076208041	9331	LANDSCAPE SERVICES	2,335	2,400	1,500	1,500	1,500
	100076208041	9413	ELECTRICITY	16,121	20,100	20,000	21,000	21,000
	100076208041	9415	WATER	1,999	3,800	2,000	3,800	3,800
	100076208041	9416	NATURAL GAS	678	1,000	600	1,000	1,000
	100076208041	9418	UTILITY PERMIT FEES	0	0	200	300	300
	100076208041	9420	TELEPHONE SERVICE	192	300	200	300	300
				34,857	53,800	41,000	54,400	54,400
				34,857	53,800	41,000	54,400	54,400
				941,465	1,079,045	960,436	887,672	887,672

**CITY OF MOORPARK  
BUDGET LINE ITEM DETAIL  
FISCAL YEAR 2012/13**

**DEPARTMENT: 7620 - FACILITIES**

LOCATION	OBJECT	DESCRIPTION	AMOUNT
0000 - COMMUNITY FACILITIES	9102	COMMUNITY CTR & CITY HALL:	
		BAY ALARM	6,800
		BAY ALARM FIRE MONITORING	6,200
		PEST CONTROL	800
		VC AIR POLLUTION	1,500
		ELECTRICAL (OILFIELD)	2,000
			17,300
	9204	COMMUNITY CTR & CITY HALL: ALL SMALL PARTS, PAPER	
		MEDICAL SUPPLIES	500
		SANITARY	2,100
		JANITORIAL	2,600
		STAPLES	3,300
		MISC	2,100
			10,600
	9208	TOOLS USED ON FACILITIES	1,000
			1,000
	9222	\$400 FOR 3 EMPLOYEES	1,200
			1,200
	9251	MAINTENANCE FOR LARGE CLEANING EQUIPMENT	1,000
			1,000
	9252	COMMUNITY FACILITIES:	
		PLUMBING	3,200
		HVAC MAINTENANCE	8,000
		ELECTRICAL MAINTENANCE	5,000
		GENERAL MAINTENANCE & REPAIR	13,000
		GENERATOR PREVENTATIVE MAINTENANCE	3,000
		COMM DEV CARPET	25,000
		GENERATOR PAD	3,500
			60,700
	9254	GENERAL MAINTENANCE, FACILITY TECH	1,000
		SUPERINTENDENT	3,000
			4,000
	9272	PARK MAINTENANCE ASSESSMENT FOR CITY-OWNED PROPERTIES	11,000
			11,000
	9331	CIVIC CENTER LANDSCAPE SERVICES	1,400
			1,400
	9413	COMMUNITY CENTER	4,400
			4,400
	9416	COMMUNITY CENTER	2,900
			2,900
	9420	CELL PHONE ALLOWANCE - FT 75%	405
		CELLULAR PHONE ALLOWANCE - PLM 30%	162
		CELLULAR PHONE ALLOWANCE - PLS 15%	81
			648
	9421	PAY PHONE	800
			800

**CITY OF MOORPARK  
BUDGET LINE ITEM DETAIL  
FISCAL YEAR 2012/13**

**DEPARTMENT: 7620 - FACILITIES**

LOCATION	OBJECT	DESCRIPTION	AMOUNT
0000 - LIBRARY FACILITIES	9102	LIBRARY FACILITIES: CLEANING SERVICE	21,400
		ALARM SERVICE	2,000
		SAFETY INSPECTION	100
			23,500
	9204	LIBRARY: PAPER GOODS FOR THE LIBRARY	8,000
			8,000
	9252	ELECTRICAL MAINTENANCE	3,000
		HVAC MAINTENANCE	5,000
		PROPERTY MAINTENANCE I.E. GRAFFITI, MINOR REPAIRS	4,500
			12,500
	9413	LIBRARY	18,000
			18,000
	9415	LIBRARY	6,000
			6,000
	9416	LIBRARY	1,200
			1,200
2005 - POLICE SERVICES CENTER	9102	PSC: BAY ALARM	800
			800
	9252	PSC:	
		LIGHTING REPLACEMENT AND REPAIR	6,500
		PLUMBING MAINTENANCE AND REPAIR	1,500
		ELECTRICAL	3,000
		HVAC	4,200
		GENERAL	3,200
		GENERATOR	2,000
		GATE MAINTENANCE	2,500
		TRAVERTINE TILE	1,800
		SECURITY CAMERAS	1,200
EXTERIOR SLATE	2,200		
			28,100
	9413	PSC	70,000
			70,000
	9415	PSC	25,000
			25,000
	9418	PSC: GENERATOR	500
			500
5020 - R CASTRO HUMAN SVCS CTR	9102	JANITORIAL	7,500
		BURGLARY ALARM SERVICE	5,000
		FIRE ALARM SERVICE	4,200
		SECURITY CAMERA SURVEILLANCE	2,400
			19,100
	9252	RCHSC:	
		INTERIOR MAINTENANCE	7,500
		LANDSCAPING MAINTENANCE	2,400
		BUILDING REPAIR/REPLACEMENT	5,100

**CITY OF MOORPARK  
BUDGET LINE ITEM DETAIL  
FISCAL YEAR 2012/13**

**DEPARTMENT: 7620 - FACILITIES**

LOCATION	OBJECT	DESCRIPTION	AMOUNT
			15,000
5030 - HIGH STREET ARTS CENTER	9102	ALARM SERVICES (2)	2,100
		CLEANING SERVICES	2,000
		HEATING & AIR CONDITIONING REPAIR	3,000
			7,100
	9103	ELECTRICAL & PLUMBING	2,500
		ROOF REPAIR	2,000
		PEST CONTROL	500
			5,000
	9205	LIGHT BULBS	500
		PAINT	500
		LOCK SERVICES	500
			1,500
	9252	BACKFLOW TESTING	250
		GENERAL MAINTENANCE	7,250
			7,500
7701 - ARROYO VISTA COMM. CENTER	9102	JANITORIAL	26,100
		BAY ALARM	1,600
		BAY FIRE ALARM	800
		PEST CONTROL	500
		SEWER PUMP SERVICE	1,800
			30,800
	9204	AVRC: LIGHTS AND JANITORIAL SUPPLIES	6,800
			6,800
	9252	AVRC: GENERAL MAINTENANCE	4,500
		HVAC	4,800
		SCOREBOARD REPAIR	1,000
		ELECTRICAL REPAIRS	1,500
		DOOR LOCK REPAIR	1,500
		PLUMBING	2,700
		BLEACHER WHEELS	8,000
			24,000
	9413	AVRC & GYM	32,200
			32,200
	9415	AVRC	2,300
			2,300
	9416	AVRC	3,200
			3,200
7704 - ACTIVE ADULT CENTER	9102	AAC: HVAC PREVENTATIVE MAINTENANCE	1,000
			1,000
	9252	AAC: HVAC MAINTENANCE & REPAIR	1,000
		ELECTRICAL MAINTENANCE & REPAIR	1,000
		GENERAL	2,000
			4,000
	9413	AAC	31,000

**CITY OF MOORPARK  
BUDGET LINE ITEM DETAIL  
FISCAL YEAR 2012/13**

**DEPARTMENT: 7620 - FACILITIES**

LOCATION	OBJECT	DESCRIPTION	AMOUNT
			31,000
	9415	ACTIVE ADULT CENTER	2,500
			2,500
8041 - MAINTENANCE YARD	9102	MPSF: ALARM	2,100
		JANITORIAL	3,600
		PEST CONTROL	500
		GATES	900
		ELECTRICAL	2,300
			9,400
	9204	MPSF: PAPER GOODS, LIGHT BULBS, CLEANING SUPPLIES, ETC. COST SHARED BY PUBLIC WORKS	2,000
			2,000
	9252	MPSF: HVAC, GATES, PLUMBING, ELECTRICAL, GENERAL	14,800
			14,800
	9413	MPSF: 50/50 SPLIT W/PUBLIC WORKS	21,000
			21,000
	9415	MPSF: 50/50 SPLIT W/ PUBLIC WORKS	3,800
			3,800
	9416	MPSF: 50/50 SPLIT WITH PUBLIC WORKS	1,000
			1,000
	9420	MPSF: 50/50 SPLIT WITH PUBLIC WORKS	300
			300

# **Fiscal Year 2012-13**

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## **Recreation (Division 7630)**

The Parks, Recreation and Community Services Department is responsible for the development, implementation, and promotion of all recreation activities. Those activities fall under the Recreation Division and include classes, special events, youth and adult sports, youth day camps, and teen programs. Most of the programs in the Recreation Division are designed to be self-sustaining. The City's recreation staff and programs operate out of the Arroyo Vista Recreation Center. The Recreation Division also serves as the liaison to the Moorpark/Simi Valley Neighborhoods for Learning (NFL).

## RECREATION

Budget Unit	Object	Account Title	10/11 Actual	11/12 Budget	11/12 Estimate	12/13 Recommended	12/13 Adopted
100076300000	9002	SALARIES (FULL-TIME)	278,041	314,838	281,482	308,447	308,447
100076300000	9003	SALARIES (PART-TIME)	159,474	163,568	156,216	175,590	175,590
100076300000	9004	OVERTIME	436	500	500	500	500
100076307621	9004	OVERTIME	279	500	1,277	500	500
100076300000	9010	GROUP INSURANCE	22,714	0	0	0	0
100076300000	9011	WORKERS COMP INSURANCE	3,173	983	710	5,748	5,748
100076300000	9013	PERS CONTRIBUTIONS	54,558	53,333	49,479	56,245	56,245
100076300000	9014	MEDICARE	6,549	7,087	6,498	7,167	7,167
100076307621	9014	MEDICARE	0	0	16	0	0
100076300000	9016	BILINGUAL PAY	1,674	1,664	1,661	1,664	1,664
100076300000	9017	PART-TIME RETIREMENT CONT	5,550	6,134	5,857	6,585	6,585
100076300000	9018	LONGEVITY PAY	861	1,329	1,307	1,852	1,852
100076300000	9030	OPEB-ANNUAL REQD CONTRIB	1,718	2,406	0	2,448	2,448
100076300000	9040	DENTAL INSURANCE	4,749	5,037	4,374	5,033	5,033
100076300000	9041	VISION INSURANCE	604	714	559	680	680
100076300000	9042	GROUP LIFE INSURANCE	559	547	636	457	457
100076300000	9043	ST/LT DISABILITY INSURANC	1,864	2,383	1,747	2,112	2,112
100076300000	9044	EMPLOYEE ASSTANCE PROGRAM	129	135	127	135	135
100076300000	9045	MEDICAL HLTH INSURANCE	27,069	55,399	53,020	58,274	58,274
			570,001	616,557	565,466	633,437	633,437
100076300000	9102	CONTRACTUAL SERVICES	16,231	18,400	14,000	18,800	18,800
100076300000	9119	POLICE - SPECIAL EVENTS	6,642	10,500	8,200	12,500	12,500
100076300000	9122	LEGAL SVCS-NON RETAINER	323	1,000	1,000	1,000	1,000
100076307618	9160	CLASS INSTRUCTOR PAY	151,729	150,000	150,000	160,000	160,000
100076300000	9202	OFFICE SUPPLIES	3,044	4,000	3,000	4,000	4,000
100076300000	9205	SPECIAL DEPT SUPPLIES	3,901	5,500	5,600	5,500	5,500
100076300000	9221	MEMBERSHIPS & DUES	583	1,200	1,050	1,050	1,050
100076300000	9222	EDUCATION & TRAINING	318	2,000	1,000	2,000	2,000
100076300000	9223	CONFERENCES & MEETINGS	3,803	2,000	1,500	3,900	3,900
100076300000	9224	MILEAGE	168	200	100	200	200
100076300000	9231	POSTAGE	5,766	8,800	8,500	9,000	9,000
100076300000	9232	PRINTING	15,268	18,000	16,000	18,000	18,000
100076307638	9239	SCHOLARSHIP PROGRAM	0	5,000	5,000	5,000	5,000
100076300000	9240	COMMUNITY PROMOTION	649	1,000	1,000	2,000	2,000
100076300000	9244	RECREATION PROGRAM SUPPLI	20	2,000	0	2,000	2,000
100076307603	9244	RECREATION PROGRAM SUPPLI	2,917	5,130	4,000	7,500	7,500
100076307604	9244	RECREATION PROGRAM SUPPLI	18,789	24,620	18,000	21,100	21,100
100076307605	9244	RECREATION PROGRAM SUPPLI	13,956	17,860	17,000	17,760	17,760
100076307608	9244	RECREATION PROGRAM SUPPLI	50,197	73,440	73,000	73,500	73,500
100076307609	9244	RECREATION PROGRAM SUPPLI	292	1,000	1,000	1,000	1,000
100076307610	9244	RECREATION PROGRAM SUPPLI	311	1,200	400	1,200	1,200
100076307611	9244	RECREATION PROGRAM SUPPLI	1,978	2,000	2,000	2,000	2,000
100076307613	9244	RECREATION PROGRAM SUPPLI	1,700	2,000	1,300	2,000	2,000
100076307614	9244	RECREATION PROGRAM SUPPLI	661	1,300	300	0	0
100076307616	9244	RECREATION PROGRAM SUPPLI	1,006	1,750	900	1,300	1,300
100076307618	9244	RECREATION PROGRAM SUPPLI	3,816	2,900	2,900	4,000	4,000
100076307621	9244	RECREATION PROGRAM SUPPLI	28,878	27,300	27,300	32,300	32,300
100076307634	9244	RECREATION PROGRAM SUPPLI	0	200	0	200	200
100076307637	9244	RECREATION PROGRAM SUPPLI	0	0	0	5,000	5,000
100076307643	9244	RECREATION PROGRAM SUPPLI	3,799	6,000	6,000	6,000	6,000

## RECREATION

Budget Unit	Object	Account Title	10/11 Actual	11/12 Budget	11/12 Estimate	12/13 Recommended	12/13 Adopted
100076307645	9244	RECREATION PROGRAM SUPPLI	1,071	3,800	300	3,800	3,800
100076307646	9244	RECREATION PROGRAM SUPPLI	2,503	3,000	3,000	3,000	3,000
100076307604	9251	OTHER EQUIPMENT MAINT	162	600	600	600	600
100076307604	9252	PROPERTY MAINTENANCE	0	600	600	600	600
100076300000	9254	VEHICLE MAINTENANCE	326	1,000	1,000	1,000	1,000
100076300000	9255	GASOLINE/DIESEL	2,389	3,500	3,000	4,500	4,500
100076307604	9260	DOUBTFUL ACCOUNTS	739	0	0	0	0
100076307605	9260	DOUBTFUL ACCOUNTS	132	0	0	0	0
100076307618	9260	DOUBTFUL ACCOUNTS	207	0	0	0	0
100076307631	9260	DOUBTFUL ACCOUNTS	36	0	0	0	0
100076307604	9413	ELECTRICITY	16,090	0	0	0	0
100076307803	9413	ELECTRICITY	0	18,000	18,000	18,000	18,000
100076300000	9420	TELEPHONE SERVICE	1,540	2,340	1,800	2,300	2,300
			361,939	429,140	398,350	453,610	453,610
400376300000	9503	COMPUTER EQUIPMENT	4,740	0	0	0	0
			4,740	0	0	0	0
			936,680	1,045,697	963,816	1,087,047	1,087,047

**CITY OF MOORPARK  
BUDGET LINE ITEM DETAIL  
FISCAL YEAR 2012/13**

**DEPARTMENT: 7630 - RECREATION**

OBJECT CODE	BUDGET UNIT	DESCRIPTION	AMOUNT
9020	100076300000	PT STAFF TSHIRTS	500
			500
9102	100076300000	SAFARI SERVICE AGREEMENT	3,200
		CREDIT CARD FEES	10,000
		OTHER SERVICES	1,000
		SECURITY SYSTEM MAINT AGREEMENT	4,000
		CLUBTEXT (MARKETING) AGREEMENT (NEW)	600
			18,800
9119	100076300000	POLICE SERVICES FOR THE FOLLOWING EVENTS:	
		FIREWORKS EXTRAVAGANZA	12,000
		TEEN EVENTS	500
			12,500
9160	100076307618	CONTRACT INSTRUCTOR PAYMENTS	160,000
			160,000
9202	100076300000	OFFICE AND COPY MACHINE SUPPLIES FOR AVRC	4,000
			4,000
9205	100076300000	REPLACEMENT CANOPIES AND PARTS	1,000
		REPLACEMENT TABLES AND CHAIRS	1,000
		REPLACEMENT RECREATION EQUIPMENT AND SUPPLIES	3,000
		BALLOONS, HELIUM, DECORATIONS, ETC	500
			5,500
9221	100076300000	CPRS (4)	540
		ACA (AMERICAN CAMPING ASSOC.) (1)	200
		SCMAF (2)	160
		CALFEST (1)	150
			1,050
9222	100076300000	FULL TIME STAFF (4 @ \$200)	800
		FULL-TIME STAFF (1 @ \$200)	200
		PART-TIME STAFF	400
		SPECIALTY TRAINING	600
			2,000
9223	100076300000	CPRS CONFERENCE (1)	2,300
		CPRS MAINTENANCE MANAGEMENT SCHOOL	1,600

**CITY OF MOORPARK  
BUDGET LINE ITEM DETAIL  
FISCAL YEAR 2012/13**

**DEPARTMENT: 7630 - RECREATION**

OBJECT CODE	BUDGET UNIT	DESCRIPTION	AMOUNT
			3,900
9224	100076300000	MILEAGE FOR PERSONAL VEHICLE USE	200
			200
9231	100076300000	POSTAGE FOR BULK MAILINGS	7,000
		POSTAGE METER	2,000
			9,000
9232	100076300000	QUARTERLY RECREATION GUIDE PRINTING	18,000
			18,000
9239	100076307638	YOUTH SCHOLARSHIP PROGRAM	5,000
			5,000
9240	100076300000	PROMOTIONAL MATERIALS FOR RECREATION PROGRAMS	1,000
		PROMOTIONAL SUPPLIES FOR CITY 30 ANNIVERSARY	1,000
			2,000
9244	100076300000	NEW EVENTS	2,000
			2,000
	100076307603	TEEN PROGRAMS:	
		BAND JAMS (4)	900
		BATTLE OF THE BANDS (3)	1,400
		SMALL TEEN EVENTS (4)	1,800
		LARGE TEEN EVENTS (3)	3,400
			7,500
	100076307604	ADULT SPORTS:	
		SOFTBALL LEAGUE	8,700
		BASKETBALL LEAGUE	4,900
		SOCCER LEAGUE	6,500
		FUTSAL (YEAR ROUND)	1,000
			21,100
	100076307605	YOUTH SPORTS:	
		ROOKIE BASKETBALL	4,600
		JUNIOR BASKETBALL	4,600
		TEEN BASKETBALL	4,600
		HIGH SCHOOL BASKETBALL	2,300

**CITY OF MOORPARK  
BUDGET LINE ITEM DETAIL  
FISCAL YEAR 2012/13**

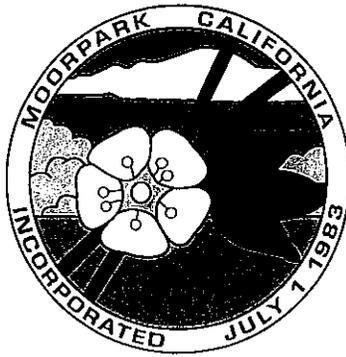
**DEPARTMENT: 7630 - RECREATION**

OBJECT CODE	BUDGET UNIT	DESCRIPTION	AMOUNT
9244...	100076307605	YOUTH FUTSAL SPORTS EVENTS (4)	1,160 500
			17,760
	100076307608	CAMP MOORPARK ADVENTURE CAMP MINI CAMP MOORPARK	30,300 38,800 4,400
			73,500
	100076307609	SPRING CAMP	1,000
			1,000
	100076307610	WINTER CAMP	1,200
			1,200
	100076307611	EASTER EGG HUNT	2,000
			2,000
	100076307613	HALLOWEEN TRICK OR TREAT VILLAGE	2,000
			2,000
	100076307616	BREAKFAST WITH SANTA	1,300
			1,300
	100076307618	STAFF INSTRUCTED CLASSES SCMAF CLASS INSURANCE ADVERTISING AND PROMOTION	1,350 1,800 850
			4,000
	100076307621	3RD OF JULY FIREWORKS ADDITIONAL ACTIVITIES FOR CITY 30 YEAR ANNIVERSARY	29,300 3,000
			32,300
	100076307634	COUNTRY DAYS - CRAFTS FOR COUNTRY DAYS BOOTH	200
			200
	100076307637	CITY 30 ANNIVERSARY	5,000
			5,000
	100076307643	ARTS FESTIVAL	6,000

**CITY OF MOORPARK  
BUDGET LINE ITEM DETAIL  
FISCAL YEAR 2012/13**

**DEPARTMENT: 7630 - RECREATION**

OBJECT CODE	BUDGET UNIT	DESCRIPTION	AMOUNT
			6,000
	100076307645	BIRTHDAY PARTY PROGRAM	3,800
			3,800
	100076307646	TALENT SHOW	3,000
			3,000
9251	100076307604	MAINTENANCE FOR LIGHT TOWERS AND QUADS	600
			600
9252	100076307604	INFIELD DIRT / TURF	600
			600
9254	100076300000	MAINTENANCE FOR AVRC VEHICLES	1,000
			1,000
9255	100076300000	GASOLINE FOR AVRC VEHICLES	4,500
			4,500
9413	100076307803	INCLUDES 50% BALLFIELD LIGHTS	18,000
			18,000
9420	100076300000	TELEPHONE SERVICE FOR AVRC	1,760
		CELLULAR PHONE ALLOWANCE - RECR SUPT 100%	540
			2,300



# **Fiscal Year 2012/13**

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## **Library**

**(Division 7640 – formerly 3130)**

The Moorpark City Library is a free public library that offers the public reference services; programs for pre-school, youth, teens, and adults; books and media for checkout; plus 12 public computers, 4 laptops, 2 homework stations, and wireless access. The Moorpark City Library is open seven days per week and patrons can utilize the library website, [www.moorparklibrary.org](http://www.moorparklibrary.org), to search the collection or check their card status twenty-four hours a day, seven days per week.

Operation of the City's Library has been contracted out to Library Systems and Services, LLC (LSSI). The Library is a member of the Southern California Library Cooperative, which provides for inter-library book loans, staff development opportunities, and second level reference support.

Library operations are funded by the library allocation of property tax generated in Moorpark, state public library funds, fines, and use fees. Large expenditures and capital improvements are funded through a fee paid by new residential and commercial development to mitigate the impact of new development on the Library.

In 2009, this Division was transferred from the Parks, Recreation, and Community Services Department to the Administrative Services Department. Effective July 1, 2011, Division 3130 will return to Parks, Recreation and Community Services Department under the former Division of 7640. This Division also coordinates the activities of the new founded Library Board.

# LIBRARY

Budget Unit	Object	Account Title	10/11 Actual	11/12 Budget	11/12 Estimate	12/13 Recommended	12/13 Adopted
101076400000	9001	HONORARIUMS	0	3,000	1,500	3,000	3,000
101031300000	9002	SALARIES (FULL-TIME)	35,005	0	1,511	0	0
101076400000	9002	SALARIES (FULL-TIME)	303	35,642	34,272	35,644	35,644
101031300000	9010	GROUP INSURANCE	1,038	0	0	0	0
101076400000	9010	GROUP INSURANCE	1,369	0	0	0	0
101031300000	9011	WORKERS COMP INSURANCE	220	0	80	0	0
101076400000	9011	WORKERS COMP INSURANCE	0	70	0	395	395
101031300000	9013	PERS CONTRIBUTIONS	6,477	0	269	0	0
101076400000	9013	PERS CONTRIBUTIONS	21	6,034	6,012	6,502	6,502
101031300000	9014	MEDICARE	472	0	19	0	0
101076400000	9014	MEDICARE	18	533	512	533	533
101031300000	9018	LONGEVITY PAY	0	0	13	0	0
101076400000	9018	LONGEVITY PAY	4	349	336	451	451
101031300000	9030	OPEB-ANNUAL REQD CONTRIB	178	0	0	0	0
101076400000	9030	OPEB-ANNUAL REQD CONTRIB	0	179	0	180	180
101031300000	9040	DENTAL INSURANCE	699	0	80	0	0
101076400000	9040	DENTAL INSURANCE	0	254	201	254	254
101031300000	9041	VISION INSURANCE	87	0	10	0	0
101076400000	9041	VISION INSURANCE	0	35	28	34	34
101031300000	9042	GROUP LIFE INSURANCE	62	0	10	0	0
101076400000	9042	GROUP LIFE INSURANCE	0	56	41	45	45
101031300000	9043	ST/LT DISABILITY INSURANC	226	0	39	0	0
101076400000	9043	ST/LT DISABILITY INSURANC	0	270	202	244	244
101031300000	9044	EMPLOYEE ASSTANCE PROGRA	10	0	2	0	0
101076400000	9044	EMPLOYEE ASSTANCE PROGRA	0	10	8	10	10
101031300000	9045	MEDICAL HLTH INSURANCE	2,711	0	366	0	0
101076400000	9045	MEDICAL HLTH INSURANCE	0	4,745	4,616	5,174	5,174
			48,898	51,177	50,127	52,466	52,466
101031300000	9102	CONTRACTUAL SERVICES	467,124	0	0	0	0
101076400000	9102	CONTRACTUAL SERVICES	0	472,890	472,840	472,890	472,890
101031300000	9103	SPECIAL PROFESSIONAL SVCS	7,201	0	0	0	0
101076400000	9103	SPECIAL PROFESSIONAL SVCS	0	11,500	1,500	6,000	6,000
215476400000	9103	SPECIAL PROFESSIONAL SVCS	0	6,000	6,000	4,000	4,000
101031300000	9122	LEGAL SVCS-NON RETAINER	456	0	0	0	0
101076400000	9122	LEGAL SVCS-NON RETAINER	0	500	500	500	500
215476400000	9122	LEGAL SVCS-NON RETAINER	0	0	3,000	5,000	5,000
101031300000	9198	OVERHEAD ALLOC-SERVICES	500	0	0	0	0
101076400000	9198	OVERHEAD ALLOC-SERVICES	0	2,184	2,286	8,570	8,048
101031300000	9201	COMP SUPP/EQUIP NON-CAPIT	30,225	0	0	0	0
101076400000	9201	COMP SUPP/EQUIP NON-CAPIT	0	28,440	20,000	30,000	30,000
215476400000	9201	COMP SUPP/EQUIP NON-CAPIT	0	4,000	1,700	4,700	4,700
101031300000	9205	SPECIAL DEPT SUPPLIES	59,441	0	0	0	0
101076400000	9205	SPECIAL DEPT SUPPLIES	0	62,000	60,000	60,000	60,000
101076400000	9221	MEMBERSHIPS & DUES	0	0	100	200	200
101031300000	9222	EDUCATION & TRAINING	389	0	0	0	0
101076400000	9222	EDUCATION & TRAINING	0	200	0	200	200
101031300000	9223	CONFERENCES & MEETINGS	83	0	0	0	0
101076400000	9223	CONFERENCES & MEETINGS	0	1,000	500	1,000	1,000
215476400000	9234	ADVERTISING	0	0	0	1,800	1,800
215431300000	9245	NON-CAPITAL EQUIPMENT	4,534	0	0	0	0

## LIBRARY

Budget Unit	Object	Account Title	10/11 Actual	11/12 Budget	11/12 Estimate	12/13 Recommended	12/13 Adopted
215476400000	9245	NON-CAPITAL EQUIPMENT	0	15,000	5,000	18,000	18,000
101076400000	9252	PROPERTY MAINTENANCE	0	0	15,000	15,000	15,000
101031300000	9298	OVERHEAD ALLOC-SUPPLIES	3,404	0	0	0	0
101076400000	9298	OVERHEAD ALLOC-SUPPLIES	0	9,472	11,105	34,048	33,339
215476400000	9331	LANDSCAPE SERVICES	0	0	4,000	8,000	8,000
101076400000	9416	NATURAL GAS	0	0	200	250	250
101076400000	9420	TELEPHONE SERVICE	0	189	200	189	189
101031300000	9498	OVERHEAD ALLOC-UTILITIES	371	0	0	0	0
101076400000	9498	OVERHEAD ALLOC-UTILITIES	0	1,444	1,184	3,763	3,763
			573,728	614,819	605,115	674,110	672,879
215431300000	9502	FURNITURE & FIXTURES	2,717	0	0	0	0
215476400000	9502	FURNITURE & FIXTURES	0	0	12,000	15,000	15,000
101031300000	9503	COMPUTER EQUIPMENT	3,015	0	0	0	0
215476400000	9503	COMPUTER EQUIPMENT	0	15,000	15,000	12,000	12,000
			5,732	15,000	27,000	27,000	27,000
101031300000	9830	COST PLAN CHARGES	198,000	0	0	0	0
101076400000	9830	COST PLAN CHARGES	0	199,500	199,500	173,100	173,100
			198,000	199,500	199,500	173,100	173,100
			826,358	880,496	881,742	926,676	925,445

**CITY OF MOORPARK  
BUDGET LINE ITEM DETAIL  
FISCAL YEAR 2012/13**

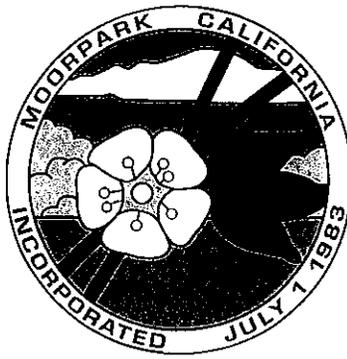
**DEPARTMENT: 7640 - LIBRARY**

OBJECT CODE	BUDGET UNIT	DESCRIPTION	AMOUNT
9001	101076400000	LIBRARY BOARD MEETING COMPENSATION	3,000
			3,000
9102	101076400000	LIBRARY OPERATIONS CONTRACT WITH LSSI COMPUTER SERVICE AGREEMENT	452,490 20,400
			472,890
9103	101076400000	SPECIAL EVENTS - YOUTH AND TEENS (220 EVENTS) SPECIAL EVENTS - ADULT & FAMILY (100 EVENTS)	4,000 2,000
			6,000
	215476400000	CONTRACT SERVICES FOR ROLL OUT OF NEW EQUIPMENT AND IMAGING OF NEW MACHINES	4,000
			4,000
9201	101076400000	UNANTICIPATED PUBLIC PC REPAIR AND REPLACEMENT PARTS SYSTEM SOFTWARE MAINTENANCE, OCLC,SCLC, BRAINFUSE, ETC	3,000 27,000
			30,000
	215476400000	SOFTWARE LICENSING UPGRADES: DEEPPFREEZE MS OFFICE SERVER	1,000 2,200 1,500
			4,700
9205	101076400000	COLLECTION PROCUREMENT	60,000
			60,000
9222	101076400000	1 CITY STAFF @ \$200	200
			200
9223	101076400000	CONFERENCE FOR CITY STAFF	1,000
			1,000
9245	215476400000	SECURITY CAMERA SOLUTION FURNITURE	15,000 3,000
			18,000
9420	101076400000	CELLULAR PHONE ALLOWANCE - SMA 35%	189
			189

**CITY OF MOORPARK  
BUDGET LINE ITEM DETAIL  
FISCAL YEAR 2012/13**

**DEPARTMENT: 7640 - LIBRARY**

<b>OBJECT CODE</b>	<b>BUDGET UNIT</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
9503	215476400000	COMPUTER REPLACEMENTS: 9 PERSONAL COMPUTERS	9,000
		REPLACEMENT SWITCH FOR LIBRARY	3,000
			12,000



# Fiscal Year 2012/13

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## Park Maintenance/Improvement (Division 7800)

The Parks, Recreation and Community Services Department is responsible for maintaining the grounds, equipment, and facilities of City parks; coordinating the design and construction of park improvements; and planning future parks. The City of Moorpark currently maintains nineteen (19) park sites, which includes the Serenata Trail (1.5 acres) located at Miller Parkway and Southfork Road:

Poindexter Park	7801
Community Center Park	7802
Arroyo Vista Community Park	7803
Virginia Colony Park	7804
Campus Park	7805
Campus Canyon Park	7806
College View Park	7807
Peach Hill Park	7808
Monte Vista Nature Park	7809
Mountain Meadows Park	7810
Tierra Rejada Park	7811
Country Trail Park	7812
Glenwood Park	7813
Villa Campesina Park	7814
Miller Park	7815
Magnolia Park	7816
Mammoth Highlands Park	7818
Veterans Memorial Park	7819

Park maintenance routinely provides for the upkeep of various soccer, baseball, and multipurpose fields, basketball and volleyball courts, tennis courts, picnic pavilions and tables, play equipment, and restrooms.

In Fiscal Year 1999-2000, a property assessment was approved for the maintenance and improvement of parks. The assessment fund activities are deemed to provide special benefits to the residents of Moorpark. The City's general fund pays for activities of general benefit.

## PARK MAINTENANCE/IMPROVEMENT

Object	Account Title	10/11 Actual	11/12 Budget	11/12 Estimate	12/13 Recommended	12/13 Adopted
9002	SALARIES (FULL-TIME)	266,623	346,330	344,109	340,647	340,647
9003	SALARIES (PART-TIME)	9,473	28,417	25,946	30,936	30,936
9004	OVERTIME	910	2,500	300	2,500	2,500
9010	GROUP INSURANCE	22,393	0	0	0	0
9011	WORKERS COMP INSURANCE	2,129	739	781	4,122	4,122
9013	PERS CONTRIBUTIONS	50,510	58,581	60,686	61,941	61,941
9014	MEDICARE	3,951	5,507	5,300	5,422	5,422
9016	BILINGUAL PAY	2,053	2,079	2,053	2,164	2,164
9017	PART-TIME RETIREMENT CONT	337	1,066	972	1,160	1,160
9018	LONGEVITY PAY	3,124	4,762	5,164	3,308	3,308
9020	UNIFORM ALLOWANCE	3,519	1,715	2,500	2,034	2,034
9030	OPEB-ANNUAL REQD CONTRIB	1,682	1,885	0	1,881	1,881
9040	DENTAL INSURANCE	6,610	7,393	7,064	7,910	7,910
9041	VISION INSURANCE	865	948	915	932	932
9042	GROUP LIFE INSURANCE	455	963	572	840	840
9043	ST/LT DISABILITY INSURANC	1,820	2,619	2,144	2,330	2,330
9044	EMPLOYEE ASSTANCE PROGRAM	109	120	116	120	120
9045	MEDICAL HLTH INSURANCE	30,998	67,993	67,457	68,882	68,882
9102	CONTRACTUAL SERVICES	31,617	18,300	16,650	13,450	13,450
9122	LEGAL SVCS-NON RETAINER	781	2,000	0	2,000	2,000
9183	INTEREST EXPENSE	4,900	0	0	0	0
9198	OVERHEAD ALLOC-SERVICES	6,466	7,013	6,580	9,503	9,168
9202	OFFICE SUPPLIES	72	500	500	500	500
9204	SHOP & OPERATING SUPPLIES	5,935	8,000	8,000	8,000	8,000
9205	SPECIAL DEPT SUPPLIES	1,815	3,200	4,200	6,200	6,200
9208	SMALL TOOLS	162	1,000	1,000	3,000	3,000
9211	EQUIPMENT RENTAL	4,324	3,750	3,750	2,200	2,200
9220	PUBLICATIONS & SUBSCRIPT	579	250	250	250	250
9221	MEMBERSHIPS & DUES	358	500	715	2,200	2,200
9222	EDUCATION & TRAINING	215	3,700	2,300	800	800
9223	CONFERENCES & MEETINGS	618	2,500	1,500	1,250	1,250
9224	MILEAGE	123	1,488	1,488	2,000	2,000
9251	OTHER EQUIPMENT MAINT	2,182	3,000	3,000	4,500	4,500
9252	PROPERTY MAINTENANCE	63,790	173,895	171,395	308,850	308,850
9254	VEHICLE MAINTENANCE	7,147	9,500	9,500	9,500	9,500
9255	GASOLINE/DIESEL	14,669	13,000	13,000	18,000	18,000
9272	PROPERTY TAX PAYMENTS	4,101	29,000	10,000	29,000	29,000
9298	OVERHEAD ALLOC-SUPPLIES	44,029	30,413	31,972	37,752	37,979
9330	TREE TRIMMING	31,305	23,000	23,050	23,000	23,000
9331	LANDSCAPE SERVICES	501,546	362,197	314,658	309,170	326,352
9413	ELECTRICITY	41,743	54,766	71,666	80,160	80,160
9415	WATER	204,992	294,335	294,010	323,300	323,300
9420	TELEPHONE SERVICE	1,024	2,398	2,398	2,317	2,317
9421	PAY PHONE USE	600	1,000	750	1,000	1,000
9451	STATE/COUNTY ADMIN FEE	1,865	0	0	0	0
9452	COLLECTION ADMIN FEE	1,722	1,800	1,800	1,800	1,800
9498	OVERHEAD ALLOC-UTILITIES	4,803	4,638	3,408	4,172	4,172

## PARK MAINTENANCE/IMPROVEMENT

Object	Account Title	10/11 Actual	11/12 Budget	11/12 Estimate	12/13 Recommended	12/13 Adopted
9503	COMPUTER EQUIPMENT	1,896	0	0	0	0
9504	OTHER EQUIPMENT	42,772	58,518	58,518	35,000	35,000
9505	VEHICLES	0	38,500	38,500	0	0
9820	TRANSFER TO OTHER FUNDS	993,466	1,243,250	1,215,711	1,418,017	1,442,157
9830	COST PLAN CHARGES	452,000	445,700	445,700	407,600	407,600
		2,881,176	3,374,728	3,282,048	3,601,620	3,642,834

## PARK MAINTENANCE/IMPROVEMENT

Location	Budget Unit	Object	Account Title	10/11 Actual	11/12 Budget	11/12 Estimate	12/13 Recommended	12/13 Adopted
0000 - PARK MAINTENANCE	240078000000	9002	SALARIES (FULL-TIME)	266,623	346,330	344,109	340,647	340,647
	240078000000	9003	SALARIES (PART-TIME)	9,473	28,417	25,946	30,936	30,936
	240078000000	9004	OVERTIME	910	2,500	300	2,500	2,500
	240078000000	9010	GROUP INSURANCE	22,393	0	0	0	0
	240078000000	9011	WORKERS COMP INSURANCE	2,095	739	781	4,122	4,122
	240078000000	9013	PERS CONTRIBUTIONS	50,510	58,581	60,686	61,941	61,941
	240078000000	9014	MEDICARE	3,951	5,507	5,300	5,422	5,422
	240078000000	9016	BILINGUAL PAY	2,053	2,079	2,053	2,164	2,164
	240078000000	9017	PART-TIME RETIREMENT CONT	337	1,066	972	1,160	1,160
	240078000000	9018	LONGEVITY PAY	3,124	4,762	5,164	3,308	3,308
	240078000000	9020	UNIFORM ALLOWANCE	3,519	1,715	2,500	2,034	2,034
	240078000000	9030	OPEB-ANNUAL REQD CONTRIB	1,682	1,885	0	1,881	1,881
	240078000000	9040	DENTAL INSURANCE	6,610	7,393	7,064	7,910	7,910
	240078000000	9041	VISION INSURANCE	865	948	915	932	932
	240078000000	9042	GROUP LIFE INSURANCE	455	963	572	840	840
	240078000000	9043	ST/LT DISABILITY INSURANC	1,820	2,619	2,144	2,330	2,330
	240078000000	9044	EMPLOYEE ASSTANCE PROGRM	109	120	116	120	120
	240078000000	9045	MEDICAL HLTH INSURANCE	30,998	67,993	67,457	68,882	68,882
	240078000000	9102	CONTRACTUAL SERVICES	20,580	10,450	10,450	10,450	10,450
	240078000000	9122	LEGAL SVCS-NON RETAINER	456	2,000	0	2,000	2,000
	240078000000	9198	OVERHEAD ALLOC-SERVICES	6,466	7,013	6,580	9,503	9,168
	240078000000	9202	OFFICE SUPPLIES	72	500	500	500	500
	240078000000	9204	SHOP & OPERATING SUPPLIES	5,935	8,000	8,000	8,000	8,000
	240078000000	9208	SMALL TOOLS	162	1,000	1,000	3,000	3,000
	240078000000	9220	PUBLICATIONS & SUBSCRIPT	579	250	250	250	250
	240078000000	9221	MEMBERSHIPS & DUES	358	500	715	2,200	2,200
	240078000000	9222	EDUCATION & TRAINING	215	2,200	2,300	800	800
	240078000000	9223	CONFERENCES & MEETINGS	618	1,500	1,500	1,250	1,250
	240078000000	9224	MILEAGE	123	1,488	1,488	2,000	2,000
	240078000000	9251	OTHER EQUIPMENT MAINT	2,182	3,000	3,000	4,500	4,500
	240078000000	9252	PROPERTY MAINTENANCE	4,229	0	1,000	1,000	1,000
	240078000000	9254	VEHICLE MAINTENANCE	7,147	9,500	9,500	9,500	9,500
	240078000000	9255	GASOLINE/DIESEL	14,669	13,000	13,000	18,000	18,000
	240078000000	9298	OVERHEAD ALLOC-SUPPLIES	44,029	30,413	31,972	37,752	37,979
	240078000000	9420	TELEPHONE SERVICE	1,024	2,398	2,398	2,317	2,317
	240078000000	9451	STATE/COUNTY ADMIN FEE	1,865	0	0	0	0
	240078000000	9452	COLLECTION ADMIN FEE	1,722	1,800	1,800	1,800	1,800
	240078000000	9498	OVERHEAD ALLOC-UTILITIES	4,803	4,638	3,408	4,172	4,172
	400378000000	9503	COMPUTER EQUIPMENT	1,896	0	0	0	0
	240078000000	9504	OTHER EQUIPMENT	0	0	0	35,000	35,000
	100078000000	9504	OTHER EQUIPMENT	0	32,600	32,600	0	0
	400378000000	9505	VEHICLES	0	38,500	38,500	0	0
	100078000000	9820	TRANSFER TO OTHER FUNDS	990,686	1,243,250	1,215,711	1,418,017	1,442,157
	240078000000	9830	COST PLAN CHARGES	452,000	445,700	445,700	407,600	407,600
				1,969,343	2,393,317	2,357,451	2,516,740	2,540,772
7703 - PARK RENTALS	240078007703	9011	WORKERS COMP INSURANCE	34	0	0	0	0

## PARK MAINTENANCE/IMPROVEMENT

Location	Budget Unit	Object	Account Title	10/11 Actual	11/12 Budget	11/12 Estimate	12/13 Recommended	12/13 Adopted
				34	0	0	0	0
7801 - POINDEXTER PARK	240078007801	9211	EQUIPMENT RENTAL	1,435	200	200	0	0
	240078007801	9252	PROPERTY MAINTENANCE	10,256	10,000	10,000	21,900	21,900
	240078007801	9330	TREE TRIMMING	3,585	3,600	3,600	3,600	3,600
	240078007801	9331	LANDSCAPE SERVICES	27,635	13,700	13,700	13,700	15,840
	240078007801	9413	ELECTRICITY	3,468	5,000	5,000	5,000	5,000
	240078007801	9415	WATER	27,475	29,325	29,000	32,000	32,000
				73,854	61,825	61,500	76,200	78,340
7802 - COMMUNITY CENTER PARK	240078007802	9211	EQUIPMENT RENTAL	300	250	250	0	0
	240078007802	9222	EDUCATION & TRAINING	0	1,500	0	0	0
	240078007802	9223	CONFERENCES & MEETINGS	0	1,000	0	0	0
	240078007802	9252	PROPERTY MAINTENANCE	1,796	12,000	12,000	6,000	6,000
	240078007802	9330	TREE TRIMMING	0	1,100	1,100	1,100	1,100
	240078007802	9331	LANDSCAPE SERVICES	10,563	7,600	7,600	7,600	1,680
	240078007802	9415	WATER	0	0	0	2,500	2,500
					12,660	23,450	20,950	17,200
7803 - ARROYO VISTA COMM. PARK	240078007803	9102	CONTRACTUAL SERVICES	5,420	3,000	2,000	3,000	3,000
	240078007803	9205	SPECIAL DEPT SUPPLIES	1,815	0	2,000	2,000	2,000
	240078007803	9211	EQUIPMENT RENTAL	440	500	500	0	0
	240078007803	9252	PROPERTY MAINTENANCE	11,610	49,500	46,000	69,000	69,000
	240078007803	9330	TREE TRIMMING	2,626	2,600	2,600	2,600	2,600
	240078007803	9331	LANDSCAPE SERVICES	143,429	118,100	118,100	118,100	145,500
	100078007803	9331	LANDSCAPE SERVICES	125,308	47,472	5,488	0	0
	240078007803	9413	ELECTRICITY	15,907	0	18,000	24,000	24,000
	240078007803	9415	WATER	3,196	3,000	3,500	4,500	4,500
	240078007803	9421	PAY PHONE USE	600	1,000	750	1,000	1,000
					310,350	225,172	198,938	224,200
7804 - VIRGINIA COLONY PARK	240078007804	9211	EQUIPMENT RENTAL	200	250	250	250	250
	240078007804	9252	PROPERTY MAINTENANCE	1,349	1,550	1,550	2,500	2,500
	240078007804	9330	TREE TRIMMING	1,000	1,000	1,000	1,000	1,000
	240078007804	9331	LANDSCAPE SERVICES	2,357	4,600	4,600	4,600	3,300
	240078007804	9413	ELECTRICITY	223	316	316	350	350
	240078007804	9415	WATER	4,959	8,625	8,625	9,300	9,300
					10,089	16,341	16,341	18,000
7805 - CAMPUS PARK	240078007805	9211	EQUIPMENT RENTAL	282	200	200	0	0
	240078007805	9252	PROPERTY MAINTENANCE	1,222	13,675	13,675	14,650	14,650
	240078007805	9330	TREE TRIMMING	709	1,900	1,900	1,900	1,900
	240078007805	9331	LANDSCAPE SERVICES	6,288	6,100	6,100	6,100	5,340
	240078007805	9413	ELECTRICITY	1,266	1,500	1,500	1,600	1,600

## PARK MAINTENANCE/IMPROVEMENT

Location	Budget Unit	Object	Account Title	10/11 Actual	11/12 Budget	11/12 Estimate	12/13 Recommended	12/13 Adopted
7805 - CAMPUS PARK...	240078007805	9415	WATER	6,345	11,210	11,210	12,000	12,000
				16,112	34,585	34,585	36,250	35,490
7806 - CAMPUS CANYON PARK	240078007806	9211	EQUIPMENT RENTAL	282	200	200	0	0
	240078007806	9252	PROPERTY MAINTENANCE	2,302	4,000	4,000	9,500	9,500
	240078007806	9330	TREE TRIMMING	603	500	500	500	500
	240078007806	9331	LANDSCAPE SERVICES	15,268	12,150	12,150	12,150	10,560
	240078007806	9413	ELECTRICITY	521	800	800	850	850
	240078007806	9415	WATER	14,074	23,000	23,000	25,000	25,000
				33,050	40,650	40,650	48,000	46,410
7807 - COLLEGE VIEW PARK	240078007807	9211	EQUIPMENT RENTAL	500	200	200	0	0
	240078007807	9252	PROPERTY MAINTENANCE	5,896	5,670	5,670	14,400	14,400
	240078007807	9330	TREE TRIMMING	2,320	2,600	2,600	2,600	2,600
	240078007807	9331	LANDSCAPE SERVICES	13,833	12,200	12,200	12,200	11,700
	240078007807	9413	ELECTRICITY	1,096	1,200	1,200	1,360	1,360
	240078007807	9415	WATER	7,423	13,800	13,800	15,000	15,000
				31,068	35,670	35,670	45,560	45,060
7808 - PEACH HILL PARK	240078007808	9211	EQUIPMENT RENTAL	391	200	200	200	200
	240078007808	9252	PROPERTY MAINTENANCE	4,346	13,000	13,000	14,900	14,900
	240078007808	9330	TREE TRIMMING	1,089	1,100	1,100	1,100	1,100
	240078007808	9331	LANDSCAPE SERVICES	25,151	21,200	21,200	21,200	21,600
	240078007808	9413	ELECTRICITY	10,319	15,000	15,000	15,000	15,000
	240078007808	9415	WATER	16,713	31,050	31,000	33,000	33,000
	100078007808	9504	OTHER EQUIPMENT	21,952	13,960	13,960	0	0
				79,960	95,510	95,460	85,400	85,800
7809 - MONTE VISTA PARK	240078007809	9211	EQUIPMENT RENTAL	0	250	250	250	250
	240078007809	9252	PROPERTY MAINTENANCE	841	500	500	2,500	2,500
	240078007809	9330	TREE TRIMMING	775	800	800	800	800
	240078007809	9331	LANDSCAPE SERVICES	13,464	9,100	9,100	9,100	10,560
	240078007809	9413	ELECTRICITY	0	200	200	200	200
	240078007809	9415	WATER	298	1,000	1,000	2,000	2,000
				15,378	11,850	11,850	14,850	16,310
7810 - MOUNTAIN MEADOWS PARK	240078007810	9211	EQUIPMENT RENTAL	246	250	250	250	250
	240078007810	9252	PROPERTY MAINTENANCE	4,038	11,500	11,500	11,500	11,500
	240078007810	9330	TREE TRIMMING	1,000	1,100	1,100	1,100	1,100
	240078007810	9331	LANDSCAPE SERVICES	20,121	18,200	18,200	18,200	16,920
	240078007810	9413	ELECTRICITY	500	1,500	1,500	1,500	1,500
	240078007810	9415	WATER	20,242	24,500	24,500	26,500	26,500

## PARK MAINTENANCE/IMPROVEMENT

Location	Budget Unit	Object	Account Title	10/11 Actual	11/12 Budget	11/12 Estimate	12/13 Recommended	12/13 Adopted
				46,147	57,050	57,050	59,050	57,770
7811 - TIERRA REJADA PARK	240078007811	9205	SPECIAL DEPT SUPPLIES	0	700	700	700	700
	240078007811	9211	EQUIPMENT RENTAL	247	250	250	250	250
	240078007811	9252	PROPERTY MAINTENANCE	3,145	3,000	3,000	23,700	23,700
	240078007811	9330	TREE TRIMMING	1,300	1,600	1,600	1,600	1,600
	240078007811	9331	LANDSCAPE SERVICES	20,121	15,200	15,200	15,200	16,920
	240078007811	9413	ELECTRICITY	943	1,000	1,000	1,000	1,000
	240078007811	9415	WATER	9,257	18,400	18,400	20,000	20,000
				35,012	40,150	40,150	62,450	64,170
7812 - COUNTRY TRAIL PARK	240078007812	9211	EQUIPMENT RENTAL	0	250	250	250	250
	240078007812	9252	PROPERTY MAINTENANCE	2,136	2,000	2,000	32,500	32,500
	240078007812	9330	TREE TRIMMING	10,424	1,100	1,100	1,100	1,100
	240078007812	9331	LANDSCAPE SERVICES	20,121	16,700	16,700	16,700	16,872
	240078007812	9413	ELECTRICITY	253	350	350	400	400
	240078007812	9415	WATER	13,056	26,450	26,000	29,000	29,000
					45,989	46,850	46,400	79,950
7813 - GLENWOOD PARK	240078007813	9211	EQUIPMENT RENTAL	0	250	250	250	250
	240078007813	9252	PROPERTY MAINTENANCE	1,982	13,200	13,200	12,800	12,800
	240078007813	9330	TREE TRIMMING	3,675	1,900	1,900	1,900	1,900
	240078007813	9331	LANDSCAPE SERVICES	11,318	9,100	9,100	9,100	9,600
	240078007813	9413	ELECTRICITY	4,408	18,700	18,700	19,600	19,600
	240078007813	9415	WATER	12,971	21,275	21,275	23,000	23,000
	211378007813	9820	TRANSFER TO OTHER FUNDS	2,780	0	0	0	0
				37,134	64,425	64,425	66,650	67,150
7814 - VILLA CAMPESINA PARK	240078007814	9211	EQUIPMENT RENTAL	0	250	250	250	250
	240078007814	9252	PROPERTY MAINTENANCE	1,234	2,000	2,000	2,000	2,000
	240078007814	9330	TREE TRIMMING	1,000	500	500	500	500
	240078007814	9331	LANDSCAPE SERVICES	3,773	3,100	3,100	3,100	1,440
	240078007814	9413	ELECTRICITY	1,887	1,900	1,900	2,000	2,000
	240078007814	9415	WATER	200	200	200	250	250
					8,094	7,950	7,950	8,100
7815 - MILLER PARK	240078007815	9102	CONTRACTUAL SERVICES	2,808	2,850	2,200	0	0
	240078007815	9205	SPECIAL DEPT SUPPLIES	0	1,000	1,000	2,000	2,000
	240078007815	9211	EQUIPMENT RENTAL	0	250	250	250	250
	240078007815	9252	PROPERTY MAINTENANCE	932	24,100	24,100	34,000	34,000
	240078007815	9330	TREE TRIMMING	1,100	1,100	1,100	1,100	1,100
	240078007815	9331	LANDSCAPE SERVICES	14,986	12,200	12,200	12,200	13,740
	240078007815	9413	ELECTRICITY	952	3,100	2,000	3,100	3,100
	240078007815	9415	WATER	21,668	34,500	34,500	37,500	37,500

## PARK MAINTENANCE/IMPROVEMENT

Location	Budget Unit	Object	Account Title	10/11 Actual	11/12 Budget	11/12 Estimate	12/13 Recommended	12/13 Adopted
				42,446	79,100	77,350	90,150	91,690
7816 - MAGNOLIA PARK	240078007816	9252	PROPERTY MAINTENANCE	913	1,200	1,200	2,500	2,500
	240078007816	9330	TREE TRIMMING	100	100	100	100	100
	240078007816	9331	LANDSCAPE SERVICES	2,510	6,100	6,100	6,100	2,220
	240078007816	9415	WATER	931	5,750	5,750	5,750	5,750
				4,454	13,150	13,150	14,450	10,570
7818 - MAMMOTH HIGHLANDS PARK	240078007818	9102	CONTRACTUAL SERVICES	2,808	2,000	2,000	0	0
	240078007818	9205	SPECIAL DEPT SUPPLIES	0	1,500	500	1,500	1,500
	240078007818	9252	PROPERTY MAINTENANCE	3,464	4,000	4,000	30,500	30,500
	240078007818	9272	PROPERTY TAX PAYMENTS	4,101	29,000	10,000	29,000	29,000
	240078007818	9331	LANDSCAPE SERVICES	16,822	10,600	10,600	10,600	14,580
	240078007818	9413	ELECTRICITY	0	3,000	3,000	3,000	3,000
	240078007818	9415	WATER	42,466	38,250	38,250	41,500	41,500
				69,661	88,350	68,350	116,100	120,080
7818 - MOORPARK HIGHLANDS PARK	100078007818	9331	LANDSCAPE SERVICES	0	5,555	0	0	0
	100078007818	9504	OTHER EQUIPMENT	20,820	11,958	11,958	0	0
				20,820	17,513	11,958	0	0
7819 - VETERANS MEMORIAL PARK	240078007819	9122	LEGAL SVCS-NON RETAINER	325	0	0	0	0
	240078007819	9252	PROPERTY MAINTENANCE	2,098	2,500	2,500	2,500	2,500
	240078007819	9330	TREE TRIMMING	0	400	450	400	400
	240078007819	9331	LANDSCAPE SERVICES	2,359	3,100	3,100	3,100	960
	240078007819	9413	ELECTRICITY	0	1,200	1,200	1,200	1,200
	240078007819	9415	WATER	3,717	4,000	4,000	4,500	4,500
				8,499	11,200	11,250	11,700	9,560
7820 - BUTTERCREEK PARK	100078007820	9331	LANDSCAPE SERVICES	0	5,520	5,520	5,520	5,520
					0	5,520	5,520	5,520
7850 - NATURE TRAILS	240078007850	9252	PROPERTY MAINTENANCE	0	500	500	500	500
	240078007850	9331	LANDSCAPE SERVICES	6,120	4,600	4,600	4,600	1,500
				6,120	5,100	5,100	5,100	2,000
7851 - POINDEXTER PARK EXPANSION	211178007851	9183	INTEREST EXPENSE	4,900	0	0	0	0
					4,900	0	0	0
				2,881,176	3,374,728	3,282,048	3,601,620	3,642,834

**CITY OF MOORPARK  
BUDGET LINE ITEM DETAIL  
FISCAL YEAR 2012/13**

**DEPARTMENT: 7800 - PARK MAINTENANCE/IMPROVEMENT**

LOCATION	OBJECT	DESCRIPTION	AMOUNT
0000 - PARK MAINTENANCE	9004	OVERTIME FOR 3RD OF JULY; PT STAFF FOR SUNDAYS AND PARK RESTROOMS	2,500
			2,500
	9020	BOOTS, HATS, JACKETS (4 FT & 2 PT EMPLOYEES), RAIN GEAR WEEKLY UNIFORM RENTAL	900
			2,500
			3,400
	9102	ASSESSMENT ENGINEER	10,450
			10,450
	9122	LEGAL SVC	2,000
			2,000
	9202	OFFICE SUPPLIES	500
			500
	9204	ALL PAPER SUPPLIES - PARK RESTROOMS, NON PARK SPECIFIC IRRIGATION, PLUMBING, REPLACEMENT PADLOCKS, ELECTRICAL, INCREASE IN GRAFFITI REMOVAL PRODUCTS	8,000
			8,000
	9208	TOOLS USED IN ALL PARKS LASER TRANSIT FOR BALLFIELDS/PARKS	1,000
			2,000
			3,000
	9220	PARK RELATED BOOKS AND SUBSCRIPTIONS	250
			250
	9221	CPRS, NRPA, PCA/ISA (2 MANAGEMENT EMPLOYEES) LANDSCAPE ARCH. LICENSE RENEWAL	1,000
			1,200
			2,200
	9222	ANNUAL TRAINING (4 STAFF @ \$200 EACH)	800
			800
	9223	CPRS, PARK MAINTENANCE SCHOOL AND OR CPRS CONFERENCE (1 MANAGEMENT EMPLOYEE)	1,250
			1,250
	9224	AUTO ALLOWANCE - PRD 40% MISC MILEAGE	1,488
			512
			2,000
	9251	MAINTENANCE AND REPAIR OF PARK EQUIPMENT TRACTOR & AERATOR	3,000
			1,500
			4,500
	9254	5 PARK MAINTENANCE TRUCKS AND 3 VEHICLES FROM AVRC	9,500
			9,500
	9255	8% INCREASE FOR FUEL TRACTOR	14,000
			4,000
			18,000
	9420	CELLULAR PHONE ALLOWANCE - ACM 40%	336
		CELLULAR PHONE ALLOWANCE - LPM SUPT 70%	378
		CELLULAR PHONE ALLOWANCE - FT 25%	135
		WEEKEND PARKS	468
		2 ADDITIONAL CELL PHONES	1,000
			2,317

**CITY OF MOORPARK  
BUDGET LINE ITEM DETAIL  
FISCAL YEAR 2012/13**

**DEPARTMENT: 7800 - PARK MAINTENANCE/IMPROVEMENT**

LOCATION	OBJECT	DESCRIPTION	AMOUNT
0000 - PARK MAINTENANCE...	9452	VENTURA COUNTY COLLECTION & ADMIN FEE	1,800
			1,800
	9504	NEW LIFT/BOOM	35,000
			35,000
7801 - POINDEXTER PARK	9252	DECOMPOSED GRANITE	1,200
		(10) TRASH RECEPTACLES	6,000
		GENERAL MAINTENANCE (GRAFFITI, SECURITY LIGHTING, ETC)	2,000
		SAND/FIBAR	3,500
		NEW WATER/SAND TOY	3,500
		REPAIR POURED-IN-PLACE SURFACING	3,500
		RESTROOM DRAINAGE/HARDSCAPE REPAIR	1,700
		PAVILION TERMITE DAMAGE	500
			21,900
	9415	8% INCREASE	32,000
			32,000
7802 - COMMUNITY CENTER PARK	9252	COMMUNITY CENTER: GENERAL MAINTENANCE	1,000
		SAND/WOOD FIBER	2,500
		POUR IN PLACE REPAIR	2,500
			6,000
	9331	LANDSCAPE CONTRACT: COMMUNITY CENTER PARK	1,680
			1,680
	9415	WATER (NEW ACCOUNT) 50% COMMUNITY SVC, 25% AAC	2,500
			2,500
7803 - ARROYO VISTA COMM. PARK	9102	DIAL SECURITY - LOCKING TENNIS COURTS AND GATES	3,000
			3,000
	9205	TENNIS COURT WINDSCREENS	1,500
		TENNIS COURT NETS	500
			2,000
	9252	CONCRETE REPAIR	3,500
		SPORT FIELD LIGHTS	2,000
		SEWER PUMP UPGRADE	1,500
		GENERAL MAINTENANCE	5,000
		WOOD FIBER/SAND	3,500
		DRAINAGE SYSTEM BY GYM/TENNIS COURTS	2,100
		BLEACHER/CHAINLINK REPAIRS	500
		(6) TABLES (SMALL GAZEBO)	5,600
		(5) BENCHES (TOT LOT)	4,200
		REPLACE RESTROOM PARTITIONS	4,800
		INFIELD MIX	5,000
		TURF RENOVATION: TEMPORARY FENCE	3,200
		TURF RENOVATION: FERTILIZER	7,100
		TURF RENOVATION: BERMUDA SEED	18,600

**CITY OF MOORPARK  
BUDGET LINE ITEM DETAIL  
FISCAL YEAR 2012/13**

**DEPARTMENT: 7800 - PARK MAINTENANCE/IMPROVEMENT**

LOCATION	OBJECT	DESCRIPTION	AMOUNT
7803 - ARROYO VISTA COMM. PARK...	9252...	PAINT TENNIS COURT LIGHT STD.S	2,400
			69,000
	9331	LANDSCAPE CONTRACT PARK FERTILIZATION	143,100 2,400
			145,500
	9413	5% INCREASE	24,000
			24,000
7804 - VIRGINIA COLONY PARK	9252	GRAFFITI REMOVAL AND GENERAL MAINTENANCE  WOOD FIBER	1,000  1,500
			2,500
	9331	LANDSCAPE CONTRACT	3,300
			3,300
	9413	5% INCREASE	350
			350
	9415	8% INCREASE	9,300
			9,300
7805 - CAMPUS PARK	9252	GENERAL MAINTENANCE  WOOD FIBER CONCRETE REPAIRS (GAZEBO/PICNIC TABLES) (3) CONCRETE RAMPS - TOT LOT ADA NEW BACKFLOW (1) TRASH RECEPTACLE	1,000  4,500 4,500 3,000 750 900
			14,650
	9331	LANDSCAPE CONTRACT	5,340
			5,340
	9413	5% INCREASE	1,600
			1,600
	9415	8% INCREASE: UNDERBUDGET FY 11/12	12,000
			12,000
7806 - CAMPUS CANYON PARK	9252	GENERAL MAINTENANCE  WOOD FIBER BALLFIELD MIX POUR IN PLACE REPAIR (4) TRASH RECEPTACLES RESTROOM LIGHTS	1,000  1,200 1,500 1,500 2,200 2,100
			9,500
	9331	LANDSCAPE SERVICES	10,560
			10,560
	9413	5% INCREASE	850
			850
	9415	8% INCREASE	25,000

**CITY OF MOORPARK  
BUDGET LINE ITEM DETAIL  
FISCAL YEAR 2012/13**

**DEPARTMENT: 7800 - PARK MAINTENANCE/IMPROVEMENT**

LOCATION	OBJECT	DESCRIPTION	AMOUNT
			25,000
7807 - COLLEGE VIEW PARK	9252	GENERAL MAINTENANCE	1,500
		FIBAR	2,500
		RESTROOM DOORS	2,000
		DECOMPOSED GRANITE	3,800
		RESTROOM DAMAGE (TERMITES)	1,500
		RESTROOM LIGHTS	2,100
		CONCRETE RAMP (1) TOT LOT	1,000
			14,400
	9331	LANDSCAPE CONTRACT	11,700
			11,700
	9413	5% INCREASE	1,360
			1,360
	9415	8% INCREASE	15,000
			15,000
7808 - PEACH HILL PARK	9252	GENERAL MAINTENANCE	1,000
		FIBAR	3,500
		INFIELD MIX	1,500
		BALLFIELD LIGHT REPLACEMENT	1,000
		BASKETBALL COURT RESURFACING	5,500
		PAVILLION PAINTING	2,400
			14,900
	9331	LANDSCAPE CONTRACT	21,600
			21,600
	9413	INCLUDES 50% OF BALLFIELD LIGHTS; BASKETBALL CT LIGHTS	15,000
			15,000
	9415	8% INCREASE	33,000
			33,000
7809 - MONTE VISTA PARK	9252	GENERAL MAINTENANCE	500
		IRRIGATION SYSTEM (DRIP TO NEW PLANTINGS)	2,000
			2,500
	9331	LANDSCAPE CONTRACT	10,560
			10,560
	9415	ADD IRRIGATION SYSTEM (TEMPORARY) IRRIGATION	1,000
			1,000
			2,000
7810 - MOUNTAIN MEADOWS PARK	9252	GENERAL MAINTENANCE	3,000
		INFIELD MIX	1,500
		WOOD FIBER	6,000
		RESTROOM LIGHTS	1,000
			11,500

**CITY OF MOORPARK  
BUDGET LINE ITEM DETAIL  
FISCAL YEAR 2012/13**

**DEPARTMENT: 7800 - PARK MAINTENANCE/IMPROVEMENT**

LOCATION	OBJECT	DESCRIPTION	AMOUNT
7810 - MOUNTAIN MEADOWS PARK...	9331	LANDSCAPE CONTRACT	16,920
			16,920
	9415	8% INCREASE	26,500
			26,500
7811 - TIERRA REJADA PARK	9205	TENNIS COURT NETS	500
		BASKETBALL NETS	200
			700
	9252	GENERAL MAINTENANCE	2,000
		SAND	1,000
		(11) BENCHES	10,300
		RESTROOM DAMAGE (TERMITES)	1,200
		ADA ACCESS - EAST SIDE OF PARK	2,200
		TURF RENOVATION	7,000
			23,700
	9331	LANDSCAPE CONTRACT	16,920
			16,920
	9415	8% INCREASE	20,000
			20,000
7812 - COUNTRY TRAIL PARK	9252	GENERAL MAINTENANCE	2,000
		WOOD FIBER	7,000
		TOT LOT EQUIPMENT REPAIR	5,000
		REPLACE (8) TABLES	8,000
		REPLACE (8) BENCHES	7,500
		(3) CONCRETE RAMPS	3,000
			32,500
	9331	LANDSCAPE CONTRACT	16,872
			16,872
	9413	5% INCREASE	400
			400
	9415	8% INCREASE	29,000
			29,000
7813 - GLENWOOD PARK	9252	GENERAL MAINTENANCE	2,000
		WOOD FIBER	4,000
		RESURFACE/REPAIR BASKETBALL COURT	5,000
		(2) TRASH RECEPTACLES	1,800
			12,800
	9331	LANDSCAPE CONTRACT	9,600
			9,600
	9413	5% INCREASE	19,600
			19,600
	9415	8% INCREASE	23,000
			23,000

**CITY OF MOORPARK  
BUDGET LINE ITEM DETAIL  
FISCAL YEAR 2012/13**

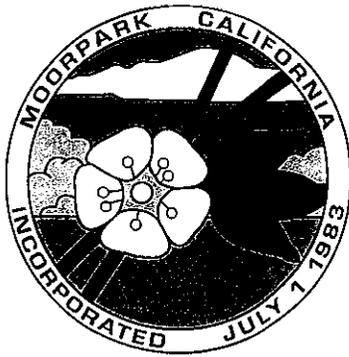
**DEPARTMENT: 7800 - PARK MAINTENANCE/IMPROVEMENT**

LOCATION	OBJECT	DESCRIPTION	AMOUNT
			23,000
7814 - VILLA CAMPESINA PARK	9252	GENERAL MAINTENANCE	1,500
		SAND	500
			2,000
	9331	LANDSCAPE CONTRACT	1,440
			1,440
	9413	5% INCREASE	2,000
			2,000
	9415	8% INCREASE	250
			250
7815 - MILLER PARK	9205	TENNIS COURT NETS	500
		BASKETBALL NETS	500
		TENNIS SCREENING	1,000
			2,000
	9252	GENERAL MAINTENANCE	2,000
		SAND	1,500
		REPAIR POURED-IN-PLACE	15,000
		BASKETBALL RESURFACE	5,500
		PAINT LIGHT POLES (TENNIS AND SECURITY)	3,500
		RENOVATE TURF (RESEED)	6,500
			34,000
	9331	LANDSCAPE CONTRACT	13,740
			13,740
	9415	8% INCREASE	37,500
			37,500
7816 - MAGNOLIA PARK	9252	GENERAL MAINTENANCE	1,000
		REPLACE SAND	1,500
			2,500
	9331	LANDSCAPE CONTRACT	2,220
			2,220
7818 - MAMMOTH HIGHLANDS PARK	9205	TENNIS COURT NETS AND BASKETBALL NETS	1,500
			1,500
	9252	GENERAL MAINTENANCE	4,000
		SEATWALL AT TOT LOT	15,000
		TURF RENOVATION: FERTILIZER	3,500
		TURF RENOVATION: RESEED	8,000
			30,500
	9272	ASSESSMENT	29,000
			29,000
	9331	LANDSCAPE CONTRACT	14,580
			14,580

**CITY OF MOORPARK  
BUDGET LINE ITEM DETAIL  
FISCAL YEAR 2012/13**

**DEPARTMENT: 7800 - PARK MAINTENANCE/IMPROVEMENT**

LOCATION	OBJECT	DESCRIPTION	AMOUNT
7818 - MAMMOTH HIGHLANDS PARK...	9415	8% INCREASE	41,500
			41,500
7819 - VETERANS MEMORIAL PARK	9252	GENERAL MAINTENANCE & REPAIR	1,500
		FOUNTAIN REPAIR	1,000
			2,500
	9331	LANDSCAPE SERVICES	960
			960
	9415	8% INCREASE	4,500
			4,500
7850 - NATURE TRAILS	9252	TRAIL REPAIR	500
			500
	9331	LANDSCAPE CONTRACT	1,500
			1,500



# Fiscal Year 2012/13

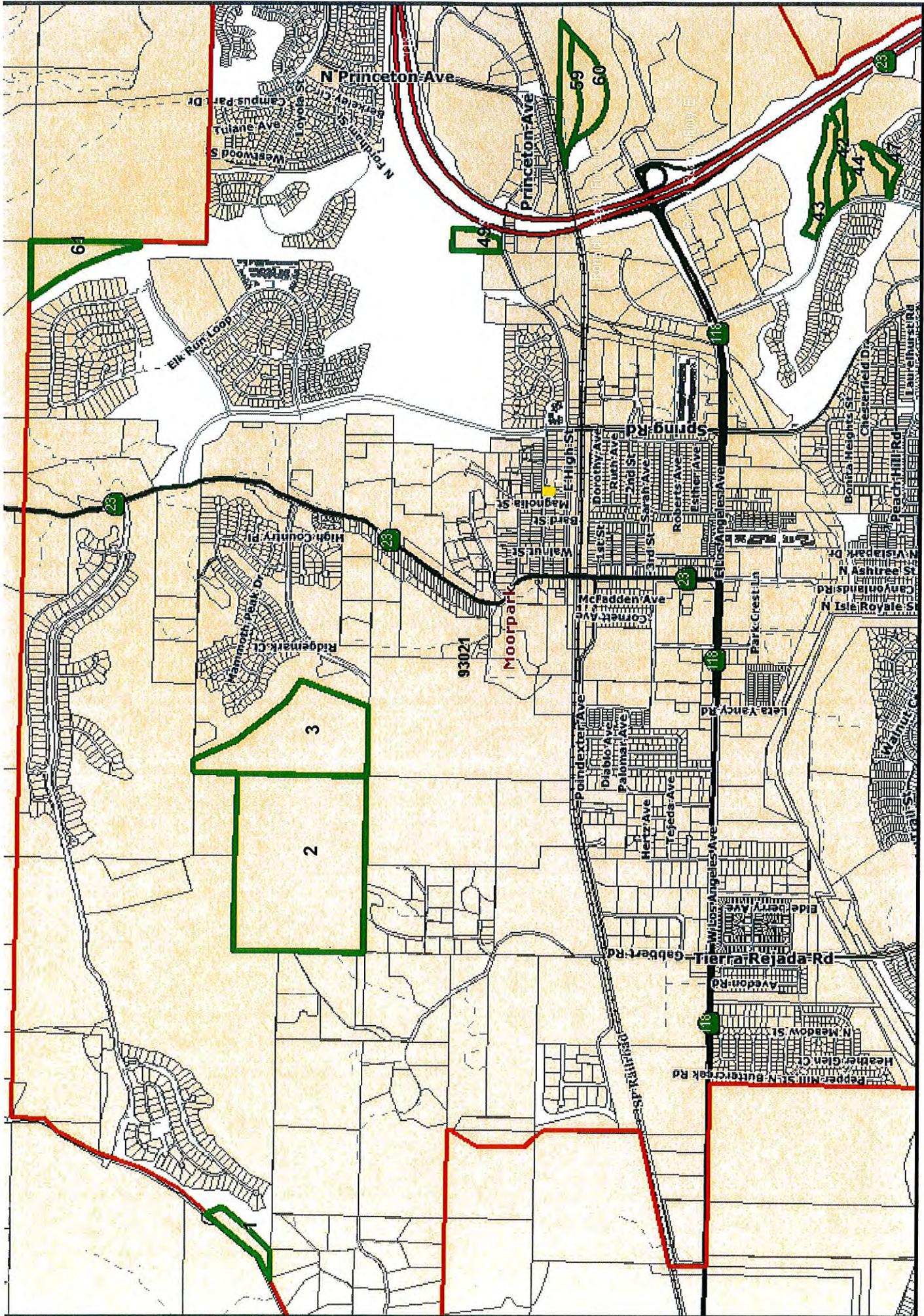
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## Open Space Maintenance (Division 7810)

The Parks, Recreation and Community Services Department is responsible for maintaining the grounds of City owned open space. The City of Moorpark currently maintains 5 parcels designated as Open Space as follows:

Parcel not shown on map (80 acres)	South of Tierra Rejada	7841
Parcels 2 & 3 (174.63 acres)	Meridian Hills Equestrian Staging Area	7843
Parcel 57 & 58 (21.98 acres)	Virginia Colony Open Space (SDI)	7846

Beginning with Fiscal Year 2012/13, the cost of maintenance on 7 parcels previously in Open Space Maintenance were moved the Lighting and Landscaping Maintenance Assessment Districts (Division 7900).



Properties (Open-Space) Owned by the City of Moorpark

## OPEN SPACE MAINTENANCE

Budget Unit	Object	Account Title	10/11 Actual	11/12 Budget	11/12 Estimate	12/13 Recommended	12/13 Adopted
280078107841	9103	SPECIAL PROFESSIONAL SVCS	7,500	0	0	0	0
100078107841	9252	PROPERTY MAINTENANCE	0	3,200	0	3,200	0
100078107842	9252	PROPERTY MAINTENANCE	0	200	0	0	0
100078107843	9252	PROPERTY MAINTENANCE	0	4,900	0	4,900	4,900
100078107844	9252	PROPERTY MAINTENANCE	0	600	0	0	0
100078107845	9252	PROPERTY MAINTENANCE	0	100	0	0	0
100078107846	9252	PROPERTY MAINTENANCE	0	600	0	600	600
100078107847	9252	PROPERTY MAINTENANCE	0	400	0	0	0
280078107841	9252	PROPERTY MAINTENANCE	0	0	0	0	3,200
100078107841	9272	PROPERTY TAX PAYMENTS	12,216	25,000	13,713	14,000	0
280078107841	9272	PROPERTY TAX PAYMENTS	0	0	0	0	14,000
			19,716	35,000	13,713	22,700	22,700
			19,716	35,000	13,713	22,700	22,700

**CITY OF MOORPARK  
BUDGET LINE ITEM DETAIL  
FISCAL YEAR 2012/13**

**DEPARTMENT: 7810 - OPEN SPACE MAINTENANCE**

<b>OBJECT CODE</b>	<b>BUDGET UNIT</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
9252	100078107843	WEED ABATEMENT	4,900
			4,900
	100078107846	WEED ABATEMENT	600
			600
	280078107841	WEED ABATEMENT	2,200
		ROAD & GATE REPAIRS	1,000
			3,200
9272	280078107841	TIERRA REJADA OPEN SPACE ANNUAL PROPERTY TAX	14,000
			14,000

# Fiscal Year 2012/13

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## Lighting & Landscaping Maintenance Assessment Districts (Division 7900)

The citywide Lighting and Landscaping Maintenance Assessment District was formed in Fiscal Year 1983-1984 to accommodate costs associated with street lighting, specified landscaped areas and maintenance activities of benefit to the entire City. In subsequent years, 'Zones of Benefit' were established to assess new developments for direct non-citywide landscape maintenance benefits provided by the City. Going forward, as new landscaped areas are created, the City forms new Assessment Districts to fund on-going maintenance and future replacement.

Generally, assessments are levied on the basis of benefit received by the individual property, as determined by an assessment engineering study. The Finance Department is responsible for managing the assessment engineering contract and calculating the annual assessment levy; monitors and tracks assessment balances. The Public Works Department has responsibility for formation of districts, maintaining street lights, storm drains, and flood basins. The Parks, Recreation and Community Services Department assumes responsibility for maintaining landscaped areas within the City and beginning in Fiscal Year 2012/13, the maintenance of the following City owned 7 parcels of open space:

Parcel 1 (6.06 acres)	Country Club Equestrian Staging Area	7842
Parcels 40, 41, 42 & 45 (20.25 acres)	East of Miller Parkway	7844
Parcel 47 (4.77 acres)	Crawford Canyon	7845
Parcel 59 (14.27 acres)	East of Happy Camp Canyon Road	7847

Refer to map of City owned Open Space under Open Space Maintenance (Division 7810).

## LIGHTING & LANDSCAPING MAINTENANCE ASSESSMENT DISTRICTS

Object	Account Title	10/11 Actual	11/12 Budget	11/12 Estimate	12/13 Recommended	12/13 Adopted
9002	SALARIES (FULL-TIME)	83,761	106,307	108,968	121,458	121,458
9004	OVERTIME	85	1,000	0	1,000	1,000
9010	GROUP INSURANCE	7,764	0	0	0	0
9011	WORKERS COMP INSURANCE	613	207	242	1,348	1,348
9013	PERS CONTRIBUTIONS	15,344	17,732	18,916	22,112	22,112
9014	MEDICARE	1,201	1,565	1,582	1,791	1,791
9016	BILINGUAL PAY	198	167	164	120	120
9018	LONGEVITY PAY	103	393	417	1,846	1,846
9020	UNIFORM ALLOWANCE	0	100	0	364	364
9030	OPEB-ANNUAL REQD CONTRIB	494	529	0	607	607
9040	DENTAL INSURANCE	1,829	2,039	1,947	1,740	1,740
9041	VISION INSURANCE	231	250	253	222	222
9042	GROUP LIFE INSURANCE	153	279	184	256	256
9043	ST/LT DISABILITY INSURANC	550	808	638	821	821
9044	EMPLOYEE ASSTANCE PROGRAM	27	25	35	26	26
9045	MEDICAL HLTH INSURANCE	7,745	17,020	16,870	18,827	18,827
9102	CONTRACTUAL SERVICES	40,203	15,500	11,500	15,500	15,500
9103	SPECIAL PROFESSIONAL SVCS	9,888	19,960	14,300	19,100	19,100
9122	LEGAL SVCS-NON RETAINER	0	1,000	700	1,000	1,000
9204	SHOP & OPERATING SUPPLIES	844	1,000	500	1,000	1,000
9208	SMALL TOOLS	0	100	100	100	100
9211	EQUIPMENT RENTAL	0	500	0	0	0
9221	MEMBERSHIPS & DUES	0	400	400	400	400
9224	MILEAGE	0	2,046	300	372	372
9252	PROPERTY MAINTENANCE	26,973	172,307	126,150	188,700	188,700
9254	VEHICLE MAINTENANCE	756	1,500	1,500	2,500	2,500
9255	GASOLINE/DIESEL	196	500	800	1,000	1,000
9330	TREE TRIMMING	66,658	167,654	112,100	136,600	136,600
9331	LANDSCAPE SERVICES	514,609	755,000	437,900	455,000	455,000
9413	ELECTRICITY	19,648	33,170	21,900	31,900	31,900
9415	WATER	462,621	904,750	635,600	770,600	770,600
9420	TELEPHONE SERVICE	443	462	2,100	538	538
9451	STATE/COUNTY ADMIN FEE	2,121	0	0	0	0
9452	COLLECTION ADMIN FEE	3,379	3,000	2,000	3,000	3,000
9503	COMPUTER EQUIPMENT	948	0	0	0	0
9504	OTHER EQUIPMENT	505,293	320,900	180,045	0	0
9820	TRANSFER TO OTHER FUNDS	491,623	395,930	395,930	440,955	440,955
9830	COST PLAN CHARGES	285,000	466,200	466,200	298,700	298,700
		2,551,303	3,410,300	2,560,241	2,539,503	2,539,503

## LIGHTING & LANDSCAPING MAINTENANCE ASSESSMENT DISTRICTS

Location	Object	Account Title	10/11 Actual	11/12 Budget	11/12 Estimate	12/13 Recommended	12/13 Adopted
100079000000 - AD 84-2 LANDSCAPING	9820	TRANSFER TO OTHER FUNDS	245,812	130,656	130,656	376,882	379,509
			245,812	130,656	130,656	376,882	379,509
100079007905 - CENTRAL IRRIGATION SYSTEM	9504	OTHER EQUIPMENT	113,040	73,909	0	0	0
			113,040	73,909	0	0	0
230079007901 - AD 84-2 CITYWIDE	9002	SALARIES (FULL-TIME)	20,540	40,667	40,355	7,835	7,835
	9004	OVERTIME	85	500	0	500	500
	9010	GROUP INSURANCE	2,042	0	0	0	0
	9011	WORKERS COMP INSURANCE	138	81	92	88	88
	9013	PERS CONTRIBUTIONS	3,845	6,716	6,965	1,426	1,426
	9014	MEDICARE	303	598	589	116	116
	9016	BILINGUAL PAY	128	125	124	9	9
	9018	LONGEVITY PAY	90	393	417	119	119
	9020	UNIFORM ALLOWANCE	0	75	0	24	24
	9030	OPEB-ANNUAL REQD CONTRIB	113	204	0	39	39
	9040	DENTAL INSURANCE	497	606	601	114	114
	9041	VISION INSURANCE	65	79	80	16	16
	9042	GROUP LIFE INSURANCE	36	164	74	16	16
	9043	ST/LT DISABILITY INSURANC	136	306	222	52	52
	9044	EMPLOYEE ASSTANCE PROGR	9	12	11	1	1
	9045	MEDICAL HLTH INSURANCE	2,459	6,865	6,806	1,214	1,214
	9102	CONTRACTUAL SERVICES	37,676	12,500	10,000	12,500	12,500
	9103	SPECIAL PROFESSIONAL SVCS	2,630	4,000	3,500	4,000	4,000
	9122	LEGAL SVCS-NON RETAINER	0	1,000	700	1,000	1,000
	9204	SHOP & OPERATING SUPPLIES	844	1,000	500	1,000	1,000
	9208	SMALL TOOLS	0	100	100	100	100
	9221	MEMBERSHIPS & DUES	0	400	400	400	400
	9224	MILEAGE	0	534	300	24	24
	9252	PROPERTY MAINTENANCE	10,413	19,218	12,700	12,500	12,500
	9254	VEHICLE MAINTENANCE	756	1,500	1,500	2,500	2,500
	9255	GASOLINE/DIESEL	196	500	800	1,000	1,000
	9330	TREE TRIMMING	28,095	30,000	30,000	30,000	30,000
	9331	LANDSCAPE SERVICES	115,043	115,300	26,000	25,800	25,800
	9413	ELECTRICITY	7,454	10,000	9,000	10,000	10,000
	9415	WATER	37,112	82,000	60,000	82,000	82,000
	9420	TELEPHONE SERVICE	42	121	200	34	34
	9451	STATE/COUNTY ADMIN FEE	2,121	0	0	0	0
	9452	COLLECTION ADMIN FEE	3,379	3,000	2,000	3,000	3,000
	9830	COST PLAN CHARGES	105,450	172,494	172,494	19,294	19,294
			381,695	511,058	386,530	216,721	216,721
230079007902 - PEPPER TREE MAINT. PLAN	9103	SPECIAL PROFESSIONAL SVCS	4,978	5,000	4,800	5,000	5,000
			4,978	5,000	4,800	5,000	5,000
230179007901 - 84-2 PECAN AVE T2851	9002	SALARIES (FULL-TIME)	1,623	1,675	1,756	1,156	1,156
	9010	GROUP INSURANCE	148	0	0	0	0
	9011	WORKERS COMP INSURANCE	12	3	4	13	13
	9013	PERS CONTRIBUTIONS	292	281	306	211	211

## LIGHTING & LANDSCAPING MAINTENANCE ASSESSMENT DISTRICTS

Location	Object	Account Title	10/11 Actual	11/12 Budget	11/12 Estimate	12/13 Recommended	12/13 Adopted
230179007901 - 84-2 PECAN AVE T2851...	9014	MEDICARE	24	25	25	16	16
	9016	BILINGUAL PAY	1	0	0	0	0
	9018	LONGEVITY PAY	2	0	0	18	18
	9020	UNIFORM ALLOWANCE	0	0	0	3	3
	9030	OPEB-ANNUAL REQD CONTRIB	10	8	0	5	5
	9040	DENTAL INSURANCE	34	36	34	17	17
	9041	VISION INSURANCE	4	4	4	1	1
	9042	GROUP LIFE INSURANCE	3	3	3	2	2
	9043	ST/LT DISABILITY INSURANC	11	13	11	7	7
	9044	EMPLOYEE ASSTANCE PROGRV	0	0	1	0	0
	9045	MEDICAL HLTH INSURANCE	130	250	248	178	178
	9224	MILEAGE	0	40	0	4	4
	9252	PROPERTY MAINTENANCE	100	500	300	500	500
	9330	TREE TRIMMING	698	700	700	700	700
	9331	LANDSCAPE SERVICES	7,234	7,300	4,300	4,300	4,300
	9413	ELECTRICITY	357	500	400	500	500
	9415	WATER	1,779	5,100	1,200	5,100	5,100
	9420	TELEPHONE SERVICE	11	9	100	6	6
9830	COST PLAN CHARGES	2,850	4,662	4,662	2,846	2,846	
			15,323	21,109	14,054	15,583	15,583
230279007901 - 84-2 STEEPLE HILL T2865	9002	SALARIES (FULL-TIME)	2,419	2,513	2,643	2,722	2,722
	9010	GROUP INSURANCE	217	0	0	0	0
	9011	WORKERS COMP INSURANCE	18	5	6	32	32
	9013	PERS CONTRIBUTIONS	438	421	463	495	495
	9014	MEDICARE	36	37	39	40	40
	9016	BILINGUAL PAY	1	0	0	3	3
	9018	LONGEVITY PAY	3	0	0	41	41
	9020	UNIFORM ALLOWANCE	0	0	0	9	9
	9030	OPEB-ANNUAL REQD CONTRIB	15	13	0	13	13
	9040	DENTAL INSURANCE	50	54	51	39	39
	9041	VISION INSURANCE	6	7	18	4	4
	9042	GROUP LIFE INSURANCE	4	4	4	5	5
	9043	ST/LT DISABILITY INSURANC	16	19	16	17	17
	9044	EMPLOYEE ASSTANCE PROGRV	1	1	1	0	0
	9045	MEDICAL HLTH INSURANCE	195	375	372	422	422
	9103	SPECIAL PROFESSIONAL SVCS	0	1,000	300	1,000	1,000
	9224	MILEAGE	0	60	0	8	8
	9252	PROPERTY MAINTENANCE	615	3,500	500	3,500	3,500
	9330	TREE TRIMMING	2,729	6,000	6,000	6,000	6,000
	9331	LANDSCAPE SERVICES	12,704	12,700	10,200	13,900	13,900
9413	ELECTRICITY	826	1,000	900	1,000	1,000	
9415	WATER	10,167	36,000	20,000	36,000	36,000	
9420	TELEPHONE SERVICE	16	14	100	12	12	
9830	COST PLAN CHARGES	25,650	41,958	41,958	6,710	6,710	
			56,127	105,681	83,571	71,972	71,972
230279007905 - CENTRAL IRRIGATION SYSTEM	9504	OTHER EQUIPMENT	60,259	39,839	39,839	0	0
			60,259	39,839	39,839	0	0

## LIGHTING & LANDSCAPING MAINTENANCE ASSESSMENT DISTRICTS

Location	Object	Account Title	10/11 Actual	11/12 Budget	11/12 Estimate	12/13 Recommended	12/13 Adopted
230379007901 - 84-2 BUTTERCREEK T3032	9002	SALARIES (FULL-TIME)	1,623	1,675	1,756	85	85
	9010	GROUP INSURANCE	148	0	0	0	0
	9011	WORKERS COMP INSURANCE	12	3	4	1	1
	9013	PERS CONTRIBUTIONS	292	281	306	14	14
	9014	MEDICARE	24	25	25	1	1
	9016	BILINGUAL PAY	1	0	0	0	0
	9018	LONGEVITY PAY	2	0	0	1	1
	9030	OPEB-ANNUAL REQD CONTRIB	10	8	0	0	0
	9040	DENTAL INSURANCE	34	36	34	1	1
	9041	VISION INSURANCE	4	4	4	0	0
	9042	GROUP LIFE INSURANCE	3	3	3	0	0
	9043	ST/LT DISABILITY INSURANC	11	13	11	0	0
	9044	EMPLOYEE ASSTANCE PROGRV	0	0	1	0	0
	9045	MEDICAL HLTH INSURANCE	130	250	248	15	15
	9224	MILEAGE	0	40	0	0	0
	9252	PROPERTY MAINTENANCE	32	250	200	300	300
	9330	TREE TRIMMING	0	500	500	500	500
	9331	LANDSCAPE SERVICES	1,934	2,000	400	400	400
	9415	WATER	1,471	6,000	1,200	3,000	3,000
	9420	TELEPHONE SERVICE	11	9	100	0	0
9830	COST PLAN CHARGES	0	0	0	203	203	
			5,742	11,097	4,792	4,521	4,521
230479007901 - 84-2 WILLIAMS RANCH T3274	9002	SALARIES (FULL-TIME)	1,623	1,675	1,756	413	413
	9010	GROUP INSURANCE	148	0	0	0	0
	9011	WORKERS COMP INSURANCE	12	3	4	5	5
	9013	PERS CONTRIBUTIONS	292	281	306	76	76
	9014	MEDICARE	24	25	25	6	6
	9016	BILINGUAL PAY	1	0	0	0	0
	9018	LONGEVITY PAY	2	0	0	6	6
	9020	UNIFORM ALLOWANCE	0	0	0	1	1
	9030	OPEB-ANNUAL REQD CONTRIB	10	8	0	1	1
	9040	DENTAL INSURANCE	34	36	34	4	4
	9041	VISION INSURANCE	4	4	4	0	0
	9042	GROUP LIFE INSURANCE	3	3	3	0	0
	9043	ST/LT DISABILITY INSURANC	11	13	11	2	2
	9044	EMPLOYEE ASSTANCE PROGRV	0	0	1	0	0
	9045	MEDICAL HLTH INSURANCE	130	250	248	65	65
	9224	MILEAGE	0	40	0	1	1
	9252	PROPERTY MAINTENANCE	50	500	200	500	500
	9330	TREE TRIMMING	499	500	500	500	500
	9331	LANDSCAPE SERVICES	7,122	7,200	1,600	1,600	1,600
	9413	ELECTRICITY	268	350	300	400	400
9415	WATER	881	2,000	1,000	2,000	2,000	
9420	TELEPHONE SERVICE	11	9	100	0	0	
9830	COST PLAN CHARGES	2,850	4,662	4,662	1,017	1,017	
			13,975	17,559	10,754	6,597	6,597
230579007901 - 84-2 PHEASANT T3019/3525	9002	SALARIES (FULL-TIME)	2,419	2,513	2,643	3,717	3,717
	9010	GROUP INSURANCE	217	0	0	0	0

## LIGHTING & LANDSCAPING MAINTENANCE ASSESSMENT DISTRICTS

Location	Object	Account Title	10/11 Actual	11/12 Budget	11/12 Estimate	12/13 Recommended	12/13 Adopted
230579007901 - 84-2 PHEASANT T3019/3525...	9011	WORKERS COMP INSURANCE	18	5	6	41	41
	9013	PERS CONTRIBUTIONS	438	421	463	677	677
	9014	MEDICARE	36	37	39	54	54
	9016	BILINGUAL PAY	1	0	0	3	3
	9018	LONGEVITY PAY	3	0	0	57	57
	9020	UNIFORM ALLOWANCE	0	0	0	12	12
	9030	OPEB-ANNUAL REQD CONTRIB	15	13	0	17	17
	9040	DENTAL INSURANCE	50	54	51	53	53
	9041	VISION INSURANCE	6	7	6	6	6
	9042	GROUP LIFE INSURANCE	4	4	4	8	8
	9043	ST/LT DISABILITY INSURANC	16	19	16	26	26
	9044	EMPLOYEE ASSTANCE PROGRV	1	1	1	1	1
	9045	MEDICAL HLTH INSURANCE	195	375	372	577	577
	9224	MILEAGE	0	60	0	11	11
	9252	PROPERTY MAINTENANCE	290	3,000	1,000	3,000	3,000
	9330	TREE TRIMMING	0	2,000	2,000	2,000	2,000
	9331	LANDSCAPE SERVICES	16,959	17,000	14,000	16,000	16,000
	9413	ELECTRICITY	270	450	300	500	500
	9415	WATER	12,301	31,000	20,000	31,000	31,000
	9420	TELEPHONE SERVICE	16	14	100	17	17
9830	COST PLAN CHARGES	11,400	18,648	18,648	9,149	9,149	
			44,655	75,621	59,649	66,926	66,926
230679007901 - 84-2 INGLEWOOD ST T3306	9002	SALARIES (FULL-TIME)	1,623	1,675	1,756	25	25
	9010	GROUP INSURANCE	148	0	0	0	0
	9011	WORKERS COMP INSURANCE	12	3	4	0	0
	9013	PERS CONTRIBUTIONS	292	281	306	5	5
	9014	MEDICARE	24	25	25	0	0
	9016	BILINGUAL PAY	1	0	0	0	0
	9018	LONGEVITY PAY	2	0	0	0	0
	9030	OPEB-ANNUAL REQD CONTRIB	10	8	0	0	0
	9040	DENTAL INSURANCE	34	36	34	0	0
	9041	VISION INSURANCE	4	4	4	0	0
	9042	GROUP LIFE INSURANCE	3	3	3	0	0
	9043	ST/LT DISABILITY INSURANC	11	13	11	0	0
	9044	EMPLOYEE ASSTANCE PROGRV	0	0	1	0	0
	9045	MEDICAL HLTH INSURANCE	130	250	248	2	2
	9224	MILEAGE	0	40	0	0	0
	9252	PROPERTY MAINTENANCE	50	150	50	200	200
	9330	TREE TRIMMING	487	500	500	500	500
	9331	LANDSCAPE SERVICES	1,495	1,500	200	200	200
	9413	ELECTRICITY	265	300	200	300	300
	9415	WATER	180	350	200	400	400
9420	TELEPHONE SERVICE	11	9	100	0	0	
9830	COST PLAN CHARGES	0	0	0	61	61	
			4,781	5,147	3,642	1,693	1,693
230779007901 - 84-2 LA AVE & GABBERT RD	9002	SALARIES (FULL-TIME)	1,623	1,675	1,756	656	656
	9010	GROUP INSURANCE	148	0	0	0	0
	9011	WORKERS COMP INSURANCE	12	3	4	6	6

## LIGHTING & LANDSCAPING MAINTENANCE ASSESSMENT DISTRICTS

Location	Object	Account Title	10/11 Actual	11/12 Budget	11/12 Estimate	12/13 Recommended	12/13 Adopted
230779007901 - 84-2 LA AVE & GABBERT RD...	9013	PERS CONTRIBUTIONS	292	281	306	120	120
	9014	MEDICARE	24	25	25	10	10
	9016	BILINGUAL PAY	1	0	0	0	0
	9018	LONGEVITY PAY	2	0	0	10	10
	9020	UNIFORM ALLOWANCE	0	0	0	2	2
	9030	OPEB-ANNUAL REQD CONTRIB	10	8	0	3	3
	9040	DENTAL INSURANCE	34	36	34	10	10
	9041	VISION INSURANCE	4	4	4	1	1
	9042	GROUP LIFE INSURANCE	3	3	3	2	2
	9043	ST/LT DISABILITY INSURANC	11	13	11	5	5
	9044	EMPLOYEE ASSTANCE PROGR	0	0	1	0	0
	9045	MEDICAL HLTH INSURANCE	130	250	248	101	101
	9224	MILEAGE	0	40	0	2	2
	9252	PROPERTY MAINTENANCE	50	200	100	200	200
	9330	TREE TRIMMING	843	2,200	2,200	2,200	2,200
	9331	LANDSCAPE SERVICES	9,336	9,400	2,500	2,500	2,500
	9413	ELECTRICITY	795	1,000	800	1,000	1,000
	9415	WATER	3,270	7,200	5,000	7,200	7,200
9420	TELEPHONE SERVICE	11	9	100	2	2	
9830	COST PLAN CHARGES	5,700	9,324	9,324	1,626	1,626	
			22,299	31,671	22,416	15,656	15,656
230879007901 - 84-2 HOMES ACRES BUFFER	9002	SALARIES (FULL-TIME)	6,476	6,789	6,848	1,156	1,156
	9004	OVERTIME	0	500	0	500	500
	9010	GROUP INSURANCE	668	0	0	0	0
	9011	WORKERS COMP INSURANCE	46	13	15	13	13
	9013	PERS CONTRIBUTIONS	1,207	1,147	1,196	211	211
	9014	MEDICARE	95	99	99	16	16
	9016	BILINGUAL PAY	44	42	40	0	0
	9018	LONGEVITY PAY	4	0	0	18	18
	9020	UNIFORM ALLOWANCE	0	25	0	3	3
	9030	OPEB-ANNUAL REQD CONTRIB	37	34	0	5	5
	9040	DENTAL INSURANCE	154	166	145	17	17
	9041	VISION INSURANCE	19	20	17	1	1
	9042	GROUP LIFE INSURANCE	12	12	11	2	2
	9043	ST/LT DISABILITY INSURANC	42	52	39	7	7
	9044	EMPLOYEE ASSTANCE PROGR	3	2	2	0	0
	9045	MEDICAL HLTH INSURANCE	714	1,372	1,358	178	178
	9102	CONTRACTUAL SERVICES	2,527	3,000	1,500	3,000	3,000
	9103	SPECIAL PROFESSIONAL SVCS	2,280	2,280	2,300	2,600	2,600
	9224	MILEAGE	0	101	0	4	4
	9252	PROPERTY MAINTENANCE	50	7,000	500	500	500
9330	TREE TRIMMING	1,000	1,000	1,000	1,000	1,000	
9331	LANDSCAPE SERVICES	6,308	6,300	4,300	4,300	4,300	
9413	ELECTRICITY	552	750	700	800	800	
9415	WATER	7,033	10,000	8,000	10,000	10,000	
9420	TELEPHONE SERVICE	27	23	100	6	6	
9830	COST PLAN CHARGES	5,700	9,324	9,324	2,846	2,846	
			34,998	50,051	37,494	27,183	27,183

## LIGHTING & LANDSCAPING MAINTENANCE ASSESSMENT DISTRICTS

Location	Object	Account Title	10/11 Actual	11/12 Budget	11/12 Estimate	12/13 Recommended	12/13 Adopted
230979007901 - 84-2 CONDOR DRIVE	9002	SALARIES (FULL-TIME)	1,623	1,675	1,756	330	330
	9010	GROUP INSURANCE	148	0	0	0	0
	9011	WORKERS COMP INSURANCE	12	3	4	3	3
	9013	PERS CONTRIBUTIONS	292	281	306	59	59
	9014	MEDICARE	24	25	25	5	5
	9016	BILINGUAL PAY	1	0	0	0	0
	9018	LONGEVITY PAY	2	0	0	5	5
	9020	UNIFORM ALLOWANCE	0	0	0	1	1
	9030	OPEB-ANNUAL REQD CONTRIB	10	8	0	1	1
	9040	DENTAL INSURANCE	34	36	34	4	4
	9041	VISION INSURANCE	4	4	4	0	0
	9042	GROUP LIFE INSURANCE	3	3	3	0	0
	9043	ST/LT DISABILITY INSURANC	11	13	11	1	1
	9044	EMPLOYEE ASSTANCE PROGR	0	0	1	0	0
	9045	MEDICAL HLTH INSURANCE	130	250	248	51	51
	9224	MILEAGE	0	40	0	1	1
	9252	PROPERTY MAINTENANCE	0	450	200	200	200
	9330	TREE TRIMMING	199	200	200	200	200
	9331	LANDSCAPE SERVICES	2,368	2,370	1,300	1,300	1,300
	9413	ELECTRICITY	39	70	100	100	100
9415	WATER	875	2,100	1,300	1,600	1,600	
9420	TELEPHONE SERVICE	11	9	100	1	1	
9830	COST PLAN CHARGES	0	0	0	813	813	
			5,786	7,537	5,592	4,675	4,675
231079007901 - 84-2 MTN MEADOWS PC3	9002	SALARIES (FULL-TIME)	4,067	4,208	4,420	14,040	14,040
	9010	GROUP INSURANCE	448	0	0	0	0
	9011	WORKERS COMP INSURANCE	31	8	9	156	156
	9013	PERS CONTRIBUTIONS	713	705	772	2,556	2,556
	9014	MEDICARE	64	62	64	208	208
	9016	BILINGUAL PAY	2	0	0	15	15
	9018	LONGEVITY PAY	(3)	0	0	214	214
	9020	UNIFORM ALLOWANCE	0	0	0	41	41
	9030	OPEB-ANNUAL REQD CONTRIB	25	21	0	72	72
	9040	DENTAL INSURANCE	84	91	86	201	201
	9041	VISION INSURANCE	10	11	10	25	25
	9042	GROUP LIFE INSURANCE	7	7	7	30	30
	9043	ST/LT DISABILITY INSURANC	27	32	27	95	95
	9044	EMPLOYEE ASSTANCE PROGR	1	1	1	2	2
	9045	MEDICAL HLTH INSURANCE	327	628	622	2,174	2,174
	9103	SPECIAL PROFESSIONAL SVCS	0	1,380	1,400	500	500
	9224	MILEAGE	0	101	0	43	43
	9252	PROPERTY MAINTENANCE	4,027	2,820	2,800	3,700	3,700
	9330	TREE TRIMMING	11,054	12,000	12,000	12,000	12,000
	9331	LANDSCAPE SERVICES	52,424	52,500	47,100	58,500	58,500
9413	ELECTRICITY	2,695	3,500	2,500	3,500	3,500	
9415	WATER	51,429	94,000	48,500	56,000	56,000	
9420	TELEPHONE SERVICE	31	23	100	63	63	
9830	COST PLAN CHARGES	76,950	125,874	125,874	34,562	34,562	
			204,413	297,972	246,292	188,697	188,697

## LIGHTING & LANDSCAPING MAINTENANCE ASSESSMENT DISTRICTS

Location	Object	Account Title	10/11 Actual	11/12 Budget	11/12 Estimate	12/13 Recommended	12/13 Adopted
231179007901 - 84-2 ALYSSAS COURT T4174	9002	SALARIES (FULL-TIME)	1,623	1,675	1,756	85	85
	9010	GROUP INSURANCE	148	0	0	0	0
	9011	WORKERS COMP INSURANCE	12	3	4	1	1
	9013	PERS CONTRIBUTIONS	292	281	306	14	14
	9014	MEDICARE	24	25	25	1	1
	9016	BILINGUAL PAY	1	0	0	0	0
	9018	LONGEVITY PAY	2	0	0	1	1
	9030	OPEB-ANNUAL REQD CONTRIB	10	8	0	0	0
	9040	DENTAL INSURANCE	34	36	34	1	1
	9041	VISION INSURANCE	4	4	4	0	0
	9042	GROUP LIFE INSURANCE	3	3	3	0	0
	9043	ST/LT DISABILITY INSURANC	11	13	11	0	0
	9044	EMPLOYEE ASSTANCE PROGRV	0	0	1	0	0
	9045	MEDICAL HLTH INSURANCE	130	250	248	15	15
	9224	MILEAGE	0	40	0	0	0
	9331	LANDSCAPE SERVICES	1,000	1,000	300	300	300
	9413	ELECTRICITY	264	300	300	300	300
	9415	WATER	289	800	300	500	500
9420	TELEPHONE SERVICE	11	9	100	0	0	
9830	COST PLAN CHARGES	0	0	0	203	203	
			3,857	4,447	3,392	1,421	1,421
231279007844 - OP SP-E OF MILLER PKWY	9252	PROPERTY MAINTENANCE	0	0	0	600	600
			0	0	0	600	600
231279007901 - 84-2 CARLSBERG	9002	SALARIES (FULL-TIME)	7,286	7,579	7,953	10,071	10,071
	9010	GROUP INSURANCE	621	0	0	0	0
	9011	WORKERS COMP INSURANCE	56	15	17	113	113
	9013	PERS CONTRIBUTIONS	1,329	1,271	1,387	1,833	1,833
	9014	MEDICARE	98	111	116	149	149
	9016	BILINGUAL PAY	3	0	0	9	9
	9018	LONGEVITY PAY	(3)	0	0	153	153
	9020	UNIFORM ALLOWANCE	0	0	0	29	29
	9030	OPEB-ANNUAL REQD CONTRIB	44	38	0	51	51
	9040	DENTAL INSURANCE	152	163	155	145	145
	9041	VISION INSURANCE	19	20	19	20	20
	9042	GROUP LIFE INSURANCE	13	13	12	21	21
	9043	ST/LT DISABILITY INSURANC	48	57	48	70	70
	9044	EMPLOYEE ASSTANCE PROGRV	2	2	2	2	2
	9045	MEDICAL HLTH INSURANCE	589	1,131	1,121	1,561	1,561
	9103	SPECIAL PROFESSIONAL SVCS	0	300	0	0	0
	9224	MILEAGE	0	182	0	31	31
	9252	PROPERTY MAINTENANCE	1,985	52,020	50,000	20,000	20,000
	9330	TREE TRIMMING	0	10,000	10,000	10,000	10,000
	9331	LANDSCAPE SERVICES	55,654	32,180	15,000	15,000	15,000
9413	ELECTRICITY	2,397	3,500	1,800	2,000	2,000	
9415	WATER	26,768	87,000	65,000	70,000	70,000	
9420	TELEPHONE SERVICE	47	41	100	45	45	
9830	COST PLAN CHARGES	48,450	79,254	79,254	24,804	24,804	

## LIGHTING & LANDSCAPING MAINTENANCE ASSESSMENT DISTRICTS

Location	Object	Account Title	10/11 Actual	11/12 Budget	11/12 Estimate	12/13 Recommended	12/13 Adopted
			145,559	274,877	231,984	156,107	156,107
231279007905 - CENTRAL IRRIGATION SYSTEM	9504	OTHER EQUIPMENT	61,572	40,706	40,706	0	0
			61,572	40,706	40,706	0	0
231479007901 - 01-1 WILSHIRE BUILD T5201	9002	SALARIES (FULL-TIME)	1,623	1,675	1,756	243	243
	9010	GROUP INSURANCE	148	0	0	0	0
	9011	WORKERS COMP INSURANCE	12	3	4	2	2
	9013	PERS CONTRIBUTIONS	292	281	306	44	44
	9014	MEDICARE	24	25	25	3	3
	9016	BILINGUAL PAY	1	0	0	0	0
	9018	LONGEVITY PAY	2	0	0	4	4
	9020	UNIFORM ALLOWANCE	0	0	0	1	1
	9030	OPEB-ANNUAL REQD CONTRIB	10	8	0	1	1
	9040	DENTAL INSURANCE	34	36	34	3	3
	9041	VISION INSURANCE	4	4	4	0	0
	9042	GROUP LIFE INSURANCE	3	3	3	0	0
	9043	ST/LT DISABILITY INSURANC	11	13	11	1	1
	9044	EMPLOYEE ASSTANCE PROGRV	0	0	1	0	0
	9045	MEDICAL HLTH INSURANCE	130	250	248	36	36
	9224	MILEAGE	0	40	0	1	1
	9331	LANDSCAPE SERVICES	1,751	1,710	1,000	1,000	1,000
	9413	ELECTRICITY	265	350	300	400	400
	9415	WATER	492	900	700	900	900
	9420	TELEPHONE SERVICE	11	9	100	1	1
	9830	COST PLAN CHARGES	0	0	0	610	610
			4,813	5,307	4,492	3,250	3,250
231579007842 - OPEN SP-CNTRY CLUB EQUEST	9252	PROPERTY MAINTENANCE	0	0	0	200	200
			0	0	0	200	200
231579007901 - 01-2 TOLL BROS T4928	9002	SALARIES (FULL-TIME)	6,553	6,821	7,172	7,591	7,591
	9010	GROUP INSURANCE	589	0	0	0	0
	9011	WORKERS COMP INSURANCE	50	13	15	83	83
	9013	PERS CONTRIBUTIONS	1,199	1,144	1,244	1,382	1,382
	9014	MEDICARE	88	100	105	112	112
	9016	BILINGUAL PAY	3	0	0	9	9
	9018	LONGEVITY PAY	(3)	0	0	116	116
	9020	UNIFORM ALLOWANCE	0	0	0	24	24
	9030	OPEB-ANNUAL REQD CONTRIB	40	34	0	39	39
	9040	DENTAL INSURANCE	137	147	140	110	110
	9041	VISION INSURANCE	17	18	17	15	15
	9042	GROUP LIFE INSURANCE	12	12	11	14	14
	9043	ST/LT DISABILITY INSURANC	43	52	43	52	52
	9044	EMPLOYEE ASSTANCE PROGRV	2	2	2	1	1
	9045	MEDICAL HLTH INSURANCE	530	1,018	1,009	1,177	1,177
	9211	EQUIPMENT RENTAL	0	500	0	0	0
	9224	MILEAGE	0	164	0	23	23
	9252	PROPERTY MAINTENANCE	1,154	18,000	17,000	75,000	75,000
	9330	TREE TRIMMING	10,000	10,000	10,000	10,000	10,000

## LIGHTING & LANDSCAPING MAINTENANCE ASSESSMENT DISTRICTS

Location	Object	Account Title	10/11 Actual	11/12 Budget	11/12 Estimate	12/13 Recommended	12/13 Adopted
231579007901 - 01-2 TOLL BROS T4928...	9331	LANDSCAPE SERVICES	56,480	70,500	28,300	33,500	33,500
	9415	WATER	26,550	66,500	55,000	60,000	60,000
	9420	TELEPHONE SERVICE	44	37	100	34	34
	9830	COST PLAN CHARGES	0	0	0	18,704	18,704
				103,486	175,062	120,158	207,986
231579007905 - CENTRAL IRRIGATION SYSTEM	9504	OTHER EQUIPMENT	105,871	66,946	0	0	0
			105,871	66,946	0	0	0
231679007901 - 01-3 CABRILLO T5161	9002	SALARIES (FULL-TIME)	1,623	1,675	1,756	330	330
	9010	GROUP INSURANCE	148	0	0	0	0
	9011	WORKERS COMP INSURANCE	12	3	4	3	3
	9013	PERS CONTRIBUTIONS	292	281	306	59	59
	9014	MEDICARE	24	25	25	5	5
	9016	BILINGUAL PAY	1	0	0	0	0
	9018	LONGEVITY PAY	2	0	0	5	5
	9020	UNIFORM ALLOWANCE	0	0	0	1	1
	9030	OPEB-ANNUAL REQD CONTRIB	10	8	0	1	1
	9040	DENTAL INSURANCE	34	36	34	4	4
	9041	VISION INSURANCE	4	4	4	0	0
	9042	GROUP LIFE INSURANCE	3	3	3	0	0
	9043	ST/LT DISABILITY INSURANC	11	13	11	1	1
	9044	EMPLOYEE ASSTANCE PROGRV	0	0	1	0	0
	9045	MEDICAL HLTH INSURANCE	130	250	248	51	51
	9224	MILEAGE	0	40	0	1	1
	9252	PROPERTY MAINTENANCE	50	750	400	800	800
	9330	TREE TRIMMING	0	500	500	500	500
	9331	LANDSCAPE SERVICES	8,555	8,600	4,900	4,900	4,900
	9415	WATER	0	4,100	3,500	4,100	4,100
9420	TELEPHONE SERVICE	11	9	100	1	1	
9830	COST PLAN CHARGES	0	0	0	813	813	
			10,909	16,297	11,792	11,575	11,575
231879007901 - 04-1 COLMER T5307	9002	SALARIES (FULL-TIME)	1,623	1,675	1,756	413	413
	9010	GROUP INSURANCE	148	0	0	0	0
	9011	WORKERS COMP INSURANCE	12	3	4	5	5
	9013	PERS CONTRIBUTIONS	292	281	306	76	76
	9014	MEDICARE	24	25	25	6	6
	9016	BILINGUAL PAY	1	0	0	0	0
	9018	LONGEVITY PAY	2	0	0	6	6
	9020	UNIFORM ALLOWANCE	0	0	0	1	1
	9030	OPEB-ANNUAL REQD CONTRIB	10	8	0	1	1
	9040	DENTAL INSURANCE	34	36	34	4	4
	9041	VISION INSURANCE	4	4	4	0	0
	9042	GROUP LIFE INSURANCE	3	3	3	0	0
	9043	ST/LT DISABILITY INSURANC	11	13	11	2	2
	9044	EMPLOYEE ASSTANCE PROGRV	0	0	1	0	0
	9045	MEDICAL HLTH INSURANCE	130	250	248	65	65
9224	MILEAGE	0	40	0	1	1	
9252	PROPERTY MAINTENANCE	0	650	200	2,700	2,700	

## LIGHTING & LANDSCAPING MAINTENANCE ASSESSMENT DISTRICTS

Location	Object	Account Title	10/11 Actual	11/12 Budget	11/12 Estimate	12/13 Recommended	12/13 Adopted
231879007901 - 04-1 COLMER T5307...	9330	TREE TRIMMING	1,000	1,000	1,000	1,000	1,000
	9331	LANDSCAPE SERVICES	4,583	4,590	1,600	1,600	1,600
	9413	ELECTRICITY	265	300	300	300	300
	9415	WATER	2,695	8,300	4,700	5,000	5,000
	9420	TELEPHONE SERVICE	11	9	100	1	1
	9830	COST PLAN CHARGES	0	0	0	1,017	1,017
				10,847	17,187	10,292	12,198
232079007901 - 07-2 LYON HOMES T5187	9002	SALARIES (FULL-TIME)	8,076	8,396	8,809	20,889	20,889
	9010	GROUP INSURANCE	666	0	0	0	0
	9011	WORKERS COMP INSURANCE	62	17	19	232	232
	9013	PERS CONTRIBUTIONS	1,479	1,408	1,531	3,804	3,804
	9014	MEDICARE	109	123	128	309	309
	9016	BILINGUAL PAY	4	0	0	21	21
	9018	LONGEVITY PAY	(3)	0	0	318	318
	9020	UNIFORM ALLOWANCE	0	0	0	63	63
	9030	OPEB-ANNUAL REQD CONTRIB	49	42	0	106	106
	9040	DENTAL INSURANCE	168	181	172	299	299
	9041	VISION INSURANCE	21	22	21	39	39
	9042	GROUP LIFE INSURANCE	15	15	14	47	47
	9043	ST/LT DISABILITY INSURANC	53	64	53	143	143
	9044	EMPLOYEE ASSTANCE PROGR	2	2	2	4	4
	9045	MEDICAL HLTH INSURANCE	652	1,253	1,241	3,240	3,240
	9103	SPECIAL PROFESSIONAL SVCS	0	2,500	0	2,500	2,500
	9224	MILEAGE	0	202	0	64	64
	9252	PROPERTY MAINTENANCE	0	20,500	0	20,500	20,500
	9330	TREE TRIMMING	0	26,000	0	5,000	5,000
	9331	LANDSCAPE SERVICES	0	76,000	68,100	68,100	68,100
	9413	ELECTRICITY	0	4,000	0	4,000	4,000
	9415	WATER	0	94,000	0	9,400	9,400
	9420	TELEPHONE SERVICE	51	45	100	93	93
9830	COST PLAN CHARGES	0	0	0	51,437	51,437	
			11,404	234,770	80,190	190,608	190,608
232179007901 - 06-1 SHEA HOMES T5133	9002	SALARIES (FULL-TIME)	1,623	1,675	1,756	171	171
	9010	GROUP INSURANCE	148	0	0	0	0
	9011	WORKERS COMP INSURANCE	12	3	4	1	1
	9013	PERS CONTRIBUTIONS	292	281	306	32	32
	9014	MEDICARE	24	25	25	1	1
	9016	BILINGUAL PAY	1	0	0	0	0
	9018	LONGEVITY PAY	2	0	0	2	2
	9030	OPEB-ANNUAL REQD CONTRIB	10	8	0	1	1
	9040	DENTAL INSURANCE	34	36	34	1	1
	9041	VISION INSURANCE	4	4	4	0	0
	9042	GROUP LIFE INSURANCE	3	3	3	0	0
	9043	ST/LT DISABILITY INSURANC	11	13	11	1	1
	9044	EMPLOYEE ASSTANCE PROGR	0	0	1	0	0
	9045	MEDICAL HLTH INSURANCE	130	250	248	26	26
	9224	MILEAGE	0	40	0	1	1
9252	PROPERTY MAINTENANCE	0	1,250	0	1,300	1,300	

## LIGHTING & LANDSCAPING MAINTENANCE ASSESSMENT DISTRICTS

Location	Object	Account Title	10/11 Actual	11/12 Budget	11/12 Estimate	12/13 Recommended	12/13 Adopted
232179007901 - 06-1 SHEA HOMES T5133...	9330	TREE TRIMMING	0	500	0	500	500
	9331	LANDSCAPE SERVICES	0	1,850	600	600	600
	9413	ELECTRICITY	0	2,300	0	2,300	2,300
	9415	WATER	0	11,400	0	11,400	11,400
	9420	TELEPHONE SERVICE	11	9	100	1	1
			2,304	19,647	3,092	16,338	16,338
232279007845 - OPEN SP-CRAWFORD CYN	9252	PROPERTY MAINTENANCE	0	0	0	100	100
			0	0	0	100	100
232279007847 - OPEN SP-E HAPPY CAMP CYN	9252	PROPERTY MAINTENANCE	0	0	0	400	400
			0	0	0	400	400
232279007901 - 07-1 PARDEE HOMES T5045	9002	SALARIES (FULL-TIME)	8,075	8,396	8,809	49,530	49,530
	9010	GROUP INSURANCE	665	0	0	0	0
	9011	WORKERS COMP INSURANCE	62	17	19	550	550
	9013	PERS CONTRIBUTIONS	1,478	1,408	1,529	9,018	9,018
	9014	MEDICARE	109	123	128	733	733
	9016	BILINGUAL PAY	4	0	0	51	51
	9018	LONGEVITY PAY	(3)	0	0	752	752
	9020	UNIFORM ALLOWANCE	0	0	0	149	149
	9030	OPEB-ANNUAL REQD CONTRIB	49	42	0	251	251
	9040	DENTAL INSURANCE	168	181	172	713	713
	9041	VISION INSURANCE	21	22	21	94	94
	9042	GROUP LIFE INSURANCE	15	15	14	109	109
	9043	ST/LT DISABILITY INSURANCE	53	64	53	339	339
	9044	EMPLOYEE ASSTANCE PROGR	2	2	2	15	15
	9045	MEDICAL HLTH INSURANCE	652	1,253	1,241	7,679	7,679
	9103	SPECIAL PROFESSIONAL SVCS	0	3,500	2,000	3,500	3,500
	9224	MILEAGE	0	202	0	152	152
	9252	PROPERTY MAINTENANCE	8,107	41,549	40,000	42,000	42,000
	9330	TREE TRIMMING	10,054	64,054	35,000	54,000	54,000
	9331	LANDSCAPE SERVICES	153,661	325,000	206,200	201,200	201,200
9413	ELECTRICITY	2,934	4,500	4,000	4,500	4,500	
9415	WATER	279,328	356,000	340,000	375,000	375,000	
9420	TELEPHONE SERVICE	51	45	100	221	221	
9830	COST PLAN CHARGES	0	0	0	121,985	121,985	
			465,486	806,373	639,288	872,541	872,541
232279007905 - CENTRAL IRRIGATION SYSTEM	9504	OTHER EQUIPMENT	164,551	99,500	99,500	0	0
			164,551	99,500	99,500	0	0
260579000000 - LIGHTING & LANDSCAPING	9820	TRANSFER TO OTHER FUNDS	245,812	265,274	265,274	64,073	61,446
			245,812	265,274	265,274	64,073	61,446
400379000000 - ASSMT DIST LANDSCAPE	9503	COMPUTER EQUIPMENT	948	0	0	0	0
			948	0	0	0	0
			2,551,303	3,410,300	2,560,241	2,539,503	2,539,503

**CITY OF MOORPARK  
BUDGET LINE ITEM DETAIL  
FISCAL YEAR 2012/13**

**DEPARTMENT: 7900 - LIGHTING & LANDSCAPING MAINTENANCE**

LOCATION	OBJECT	DESCRIPTION	AMOUNT
2300 - AD 84-2 CITYWIDE	9102	LIGHTING & LANDSCAPING CITYWIDE:	
		ALL PRO POOL & SPA	1,100
		ROUTINE MAINTENANCE	6,400
		ASSESSMENT ENGINEER	5,000
			12,500
	9103	LIGHTING & LANDSCAPING CITYWIDE:	
		ARBORIST	1,000
		SOIL AND PLANT TESTING	1,000
		HHW CLEAN UP	2,000
			4,000
	9204	SUPPLIES ASSOCIATED WITH CITYWIDE LANDSCAPE	1,000
			1,000
	9221	ANNUAL LANDSCAPE ARCHITECT LICENSE RENEWAL	400
			400
	9224	AUTO ALLOWANCE - ACM 0.65%	24
			24
	9252	LIGHTING & LANDSCAPING CITYWIDE:	
		HARDSCAPE, WALLS, VANDALISM	7,000
		IRRIGATION CONTROLLER REPLACEMENT	3,000
		BARK MULCH	1,900
		BACKFLOW CERTIFICATION	600
			12,500
	9331	LIGHTING & LANDSCAPE CITYWIDE: LANDSCAPE CONTRACT	25,800
			25,800
	9420	CELLULAR PHONE ALLOWANCE - ACM 0.65%	5
		CELLULAR PHONE ALLOWANCE - PLM 0.97%	5
		CELLULAR PHONE ALLOWANCE - LPM SUPT 4.52%	24
			34
	9452	VENTURA COUNTY COLLECTION & ADMIN FEES	3,000
			3,000
2300 - PEPPER TREE MAINT. PLAN	9103	LIGHTING & LANDSCAPING CITYWIDE:	
		PEPPER TREE MAINTENANCE EVALUATION	5,000
			5,000
2301 - 84-2 PECAN AVE T2851	9224	AUTO ALLOWANCE - ACM 0.10%	4
	9252	PECAN AVENUE ZONE 1:	
		NON LANDSCAPE REPAIRS	300
		MULCH	100
		BACKFLOW CERTIFICATION	100
			500
	9331	PECAN AVE ZONE 1: LANDSCAPE CONTRACT	4,300
			4,300
	9420	CELLULAR PHONE ALLOWANCE - ACM 0.10%	1

**CITY OF MOORPARK  
BUDGET LINE ITEM DETAIL  
FISCAL YEAR 2012/13**

**DEPARTMENT: 7900 - LIGHTING & LANDSCAPING MAINTENANCE**

LOCATION	OBJECT	DESCRIPTION	AMOUNT
2301 - 84-2 PECAN AVE T2851...	9420...	CELLULAR PHONE ALLOWANCE - PLM 0.14%	1
		CELLULAR PHONE ALLOWANCE - LPM SUPT 0.67%	4
			6
2302 - 84-2 STEEPLE HILL T2865	9103	STEEPLE HILL ZONE 2: ARBORIST	1,000
			1,000
	9224	AUTO ALLOWANCE - ACM 0.22%	8
			8
	9252	STEEPLE HILL ZONE 2:	
		BACKFLOW CERTIFICATION	500
		MULCH	1,000
		HARDSCAPE REPAIRS	2,000
			3,500
	9331	STEEPLE HILL ZONE 2: LANDSCAPE CONTRACT	13,900
			13,900
	9420	CELLULAR PHONE ALLOWANCE - ACM 0.22%	2
		CELLULAR PHONE ALLOWANCE - PLM 0.34%	2
		CELLULAR PHONE ALLOWANCE - LPM SUPT 1.57%	8
			12
2303 - 84-2 BUTTERCREEK T3032	9252	BUTTER CREEK/PEPPERMILL ZONE 3:	
		BACKFLOW CERTIFICATION	100
		MULCH	100
		GENERAL MAINTENANCE	100
			300
	9331	BUTTERCREEK/PEPPERMILL ZONE 3: LANDSCAPE CONTRACT	400
			400
2304 - 84-2 WILLIAMS RANCH T3274	9224	AUTO ALLOWANCE - ACM 0.03%	1
	9252	WILLIAMS RANCH ROAD ZONE 4:	
		MULCH	100
		HARDSCAPE REPAIRS AND BACKFLOW CERTIFICATION	400
			500
	9331	WILLIAMS RANCH RD ZONE 4: LANDSCAPE CONTRACT	1,600
			1,600
2305 - 84-2 PHEASANT T3019/3525	9224	AUTO ALLOWANCE - ACM 0.31%	11
	9252	PHEASANT RUN ZONE 5:	
		GENERAL MAINTENANCE	1,700
		MULCH	1,000
		BACKFLOW CERTIFICATION	300

**CITY OF MOORPARK  
BUDGET LINE ITEM DETAIL  
FISCAL YEAR 2012/13**

**DEPARTMENT: 7900 - LIGHTING & LANDSCAPING MAINTENANCE**

LOCATION	OBJECT	DESCRIPTION	AMOUNT
			3,000
	9331	PHEASANT RUN ZONE 5: LANDSCAPE CONTRACT	16,000
			16,000
	9420	CELLULAR PHONE ALLOWANCE - ACM 0.31%	3
		CELLULAR PHONE ALLOWANCE - PLM 0.6%	2
		CELLULAR PHONE ALLOWANCE - PLM SUPT 2.14%	12
			17
2306 - 84-2 INGLEWOOD ST T3306	9252	INGLEWOOD STREET ZONE 6:  BACKFLOW CERTIFICATION MULCH	  100 100
			200
	9331	INGLEWOOD ST ZONE 6: LANDSCAPE CONTRACT	200
			200
2307 - 84-2 LA AVE & GABBERT RD	9224	AUTO ALLOWANCE - ACM 0.05%	2
			2
	9252	MOORPARK BUSINESS PARK (LA AVE & GABBERT) ZONE 7: BACKFLOW CERTIFICATION MULCH	 100 100
			200
	9331	MOORPARK BUSINESS PARK ZONE 7: LANDSCAPE CONTRACT	2,500
			2,500
	9420	CELLULAR PHONE ALLOWANCE - PLM SUPT 0.38%	2
			2
2308 - 84-2 HOMES ACRES BUFFER	9102	BUFFER ZONE 8: DIAL SECURITY	3,000
			3,000
	9224	AUTO ALLOWANCE - ACM 0.10%	4
			4
	9252	HOME ACRES BUFFER ZONE 8: REPAIRS	500
			500
	9331	HOME ACRES BUFFER ZONE 8: LANDSCAPE CONTRACT	4,300
			4,300
	9420	CELLULAR PHONE ALLOWANCE - ACM 0.10%	1
		CELLULAR PHONE ALLOWANCE - PLM 0.14%	1
		CELLULAR PHONE ALLOWANCE - PLM SUPT 0.67%	4
			6
2309 - 84-2 CONDOR DRIVE	9224	AUTO ALLOWANCE - ACM 0.03%	1
			1
	9252	MOORPARK INDUSTRIAL PARK (CONDOR DR) ZONE 9: BACKFLOW CERTIFICATION MULCH	 100 100

**CITY OF MOORPARK  
BUDGET LINE ITEM DETAIL  
FISCAL YEAR 2012/13**

**DEPARTMENT: 7900 - LIGHTING & LANDSCAPING MAINTENANCE**

LOCATION	OBJECT	DESCRIPTION	AMOUNT
			200
	9331	MOORPARK INDUSTRIAL PARK ZONE 9: LANDSCAPE CONTRACT	1,300
			1,300
	9420	CELLULAR PHONE ALLOWANCE - PLM SUPT 0.19 %	1
			1
2310 - 84-2 MTN MEADOWS PC3	9103	MTN MEADOWS ZONE 10: ARBORIST	500
			500
	9224	AUTO ALLOWANCE - ACM 1.16%	43
			43
	9252	LYON HOMES ZONE 10: BACKFLOW CERTIFICATION MULCH GENERAL MAINTENANCE	200 1,500 2,000
			3,700
	9331	MOUNTAIN MEADOWS ZONE 10: LANDSCAPE CONTRACT	58,500
			58,500
	9420	CELLULAR PHONE ALLOWANCE - ACM 1.16%	10
		CELLULAR PHONE ALLOWANCE - PLM 1.73%	9
		CELLULAR PHONE ALLOWANCE - PLM SUPT 8.09%	44
			63
2311 - 84-2 ALYSSAS COURT T4174	9331	ALYSSAS CT ZONE 11: LANDSCAPE CONTRACT	300
			300
2312 - 84-2 CARLSBERG	9224	AUTO ALLOWANCE - ACM 0.83%	31
			31
	9331	CARLSBERG ZONE 12: LANDSCAPE CONTRACT	15,000
			15,000
	9420	CELLULAR PHONE ALLOWANCE ACM 0.83%	7
		CELLULAR PHONE ALLOWANCE - PLM 1.24%	7
		CELLULAR PHONE ALLOWANCE - PLM SUPT 5.80%	31
			45
2312 - OP SP-E OF MILLER PKWY	9252	OPEN SPACE WEED ABATEMENT  EAST OF MILLER PARKWAY PARCELS 40, 41, 42 & 45 (20.25 ACRES)	600
			600
2314 - 01-1 WILSHIRE BUILD T5201	9224	AUTO ALLOWANCE - ACM 0.02%	1
			1
	9331	WILSHIRE BUILDERS ZONE 14: LANDSCAPE CONTRACT	1,000
			1,000
	9420	CELLULAR PHONE ALLOWANCE - PLM SUPT 0.14%	1

**CITY OF MOORPARK  
BUDGET LINE ITEM DETAIL  
FISCAL YEAR 2012/13**

**DEPARTMENT: 7900 - LIGHTING & LANDSCAPING MAINTENANCE**

LOCATION	OBJECT	DESCRIPTION	AMOUNT
			1
2315 - 01-2 TOLL BROS T4928	9224	AUTO ALLOWANCE - ACM 0.63%	23
			23
	9252	TOLL BROTHERS ZONE 15: TRAIL REPAIR AND BINDING MAINTENANCE	60,000 15,000
			75,000
	9331	TOLL BROTHERS ZONE 15: LANDSCAPE CONTRACT	33,500
			33,500
	9420	CELLULAR PHONE ALLOWANCE - ACM 0.63%	5
		CELLULAR PHONE ALLOWANCE - PLM 0.94%	5
		CELLULAR PHONE ALLOWANCE - PLM 4.38%	24
			34
2315 - OPEN SP-CNTRY CLUB EQUEST	9252	OPEN SPACE WEED ABATEMENT  WEST OF TREVINO DRIVE, PARCEL 1 (6.06 ACRES) COUNTRY CLUB EQUESTRIAN STAGING AREA	200
			200
2316 - 01-3 CABRILLO T5161	9224	AUTO ALLOWANCE - ACM 0.03%	1
			1
	9252	CABRILLO ZONE 16: BACKFLOW CERTIFICATION MULCH OTHER	200 300 300
			800
	9331	CABRILLO ZONE 16: LANDSCAPE CONTRACT	4,900
			4,900
	9420	CELLULAR PHONE ALLOWANCE - PLM SUPT 0.19%	1
			1
2318 - 04-1 COLMER T5307	9224	AUTO ALLOWANCE - ACM 0.03%	1
			1
	9331	LANDSCAPE CONTRACT	1,600
			1,600
	9420	CELLULAR PHONE ALLOWANCE - PLM SUPT 0.24%	1
			1
2320 - 07-2 LYON HOMES T5187	9103	LYON HOMES ZONE 20: SOILS TEST  ARBORIST	1,500 1,000
			2,500
	9224	AUTO ALLOWANCE - ACM 1.72%	64
			64

**CITY OF MOORPARK  
BUDGET LINE ITEM DETAIL  
FISCAL YEAR 2012/13**

**DEPARTMENT: 7900 - LIGHTING & LANDSCAPING MAINTENANCE**

LOCATION	OBJECT	DESCRIPTION	AMOUNT
2320 - 07-2 LYON HOMES T5187...	9252	LYON HOMES ZONE 20:	
		BACKFLOW CERTIFICATION	1,000
		HARDSCAPE AND TRAIL	3,000
		MULCH	3,500
		LANDSCAPE IMPROVEMENTS	7,000
		WEED ABATEMENT - 2 TIMES ANNUAL	6,000
			20,500
	9331	LYON HOMES ZONE 20: LANDSCAPE CONTRACT	68,100
			68,100
	9420	CELLULAR PHONE ALLOWANCE - ACM 1.72%	14
		CELLULAR PHONE ALLOWANCE - PLM 2.58%	14
		CELLULAR PHONE ALLOWANCE - PLM SUPT 12.04%	65
			93
2321 - 06-1 SHEA HOMES T5133	9224	AUTO ALLOWANCE - ACM 0.03%	1
	9252	SHEA HOMES ZONE 21:	
		BACKFLOW CERTIFICATION, HARDSCAPE MAINTENANCE	1,000
		MULCH	300
			1,300
	9331	SHEA HOMES ZONE 21: LANDSCAPE CONTRACT	600
			600
	9420	CELLULAR PHONE ALLOWANCE - PLM SUPT 0.10%	1
			1
2322 - 07-1 PARDEE HOMES T5045	9103	PARDEE HOMES ZONE 22: SOILS TEST	2,000
		ARBORIST	1,500
	9224	AUTO ALLOWANCE - ACM 4.08%	152
			152
	9252	LANDSCAPE IMPROVEMENTS	25,000
		HARDSCAPE MAINTENANCE AND FENCE REPAIR	8,000
		MULCH	2,000
		WEED ABATEMENT	5,000
		TRAIL REPAIR	2,000
			42,000
	9331	PARDEE HOMES ZONE 22: LANDSCAPE CONTRACT	201,200
			201,200
	9420	CELLULAR PHONE ALLOWANCE - ACM 4.08%	33
		CELLULAR PHONE ALLOWANCE - PLM 6.12%	34
		CELLULAR PHONE ALLOWANCE - PLM SUPT 28.55%	154
			221
2322 - OPEN SP-CRAWFORD CYN	9252	OPEN SPACE WEED ABATEMENT	100

**CITY OF MOORPARK  
BUDGET LINE ITEM DETAIL  
FISCAL YEAR 2012/13**

**DEPARTMENT: 7900 - LIGHTING & LANDSCAPING MAINTENANCE**

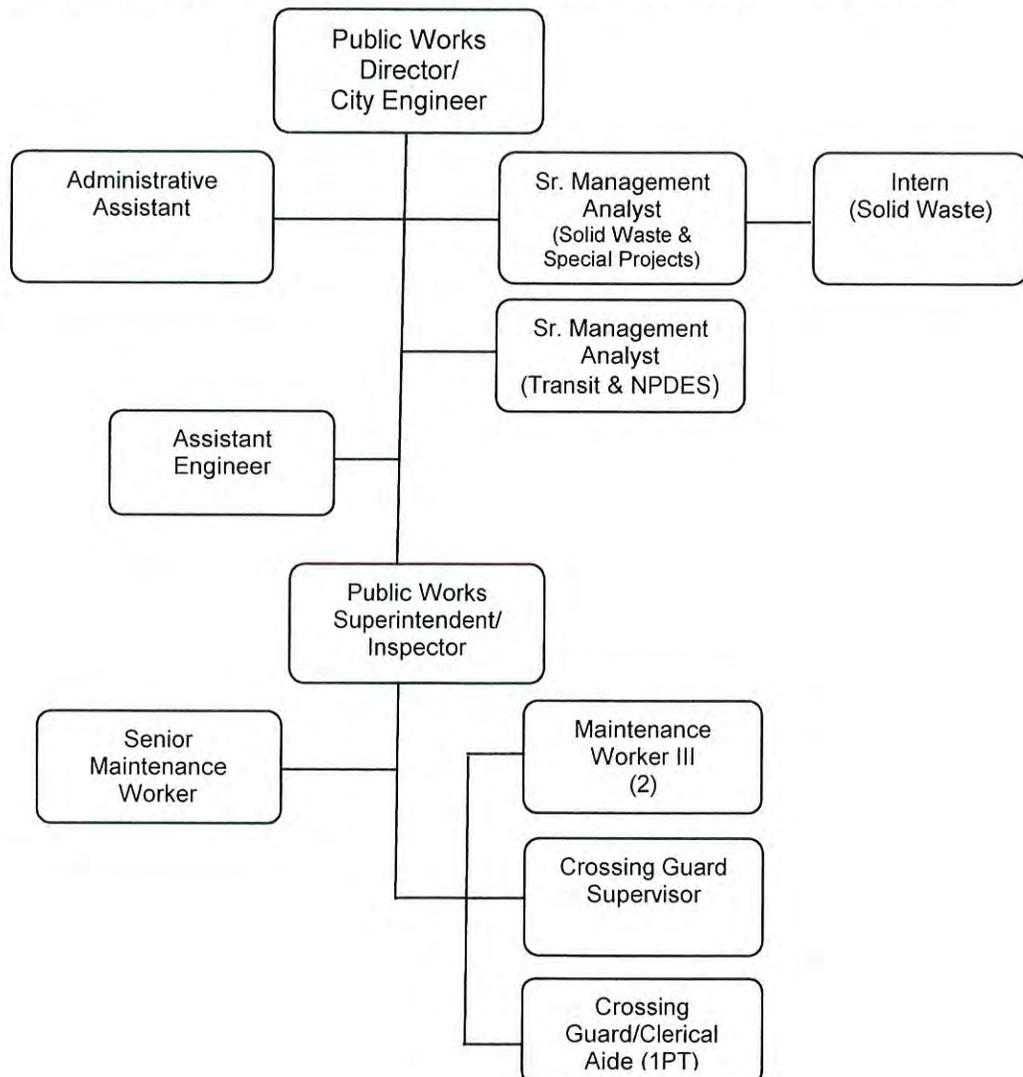
LOCATION	OBJECT	DESCRIPTION	AMOUNT
2322 - OPEN SP-CRAWFORD CYN...	9252...	NORTH OF PRINCETON & EAST OF HWY 118  PARCEL 47 (4.77 ACRES), CRAWFORD CANYON	
			100
2322 - OPEN SP-E HAPPY CAMP CYN	9252	OPEN SPACE WEED ABATEMENT  EAST OF HAPPY CAMP CANYON ROAD PARCEL 59 (14.27 ACRES)	400
			400



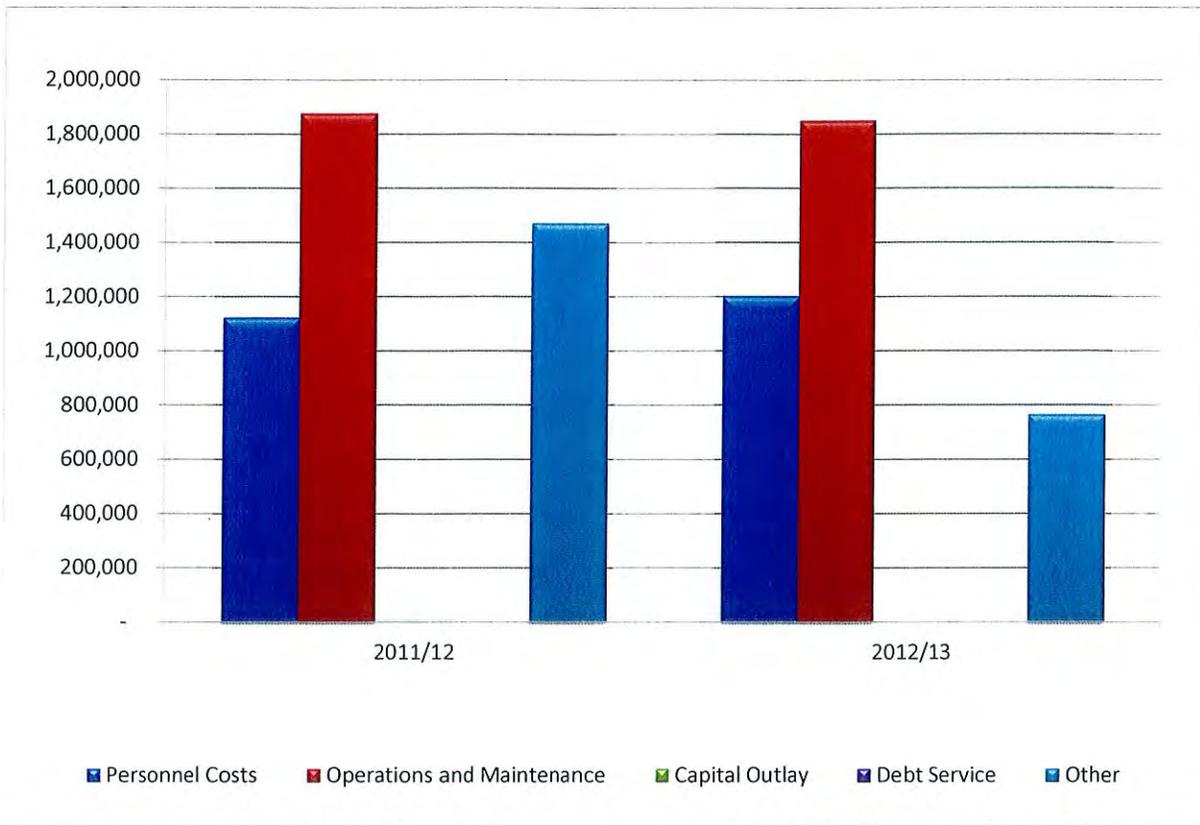
## Public Works Department (Department 8100)

The Public Works Department is responsible for a number of maintenance and service programs, including street maintenance, public transit, and stormwater. The Department is also responsible for the administration and implementation of the City's Capital Improvement Program. The Department administers contracts for street repairs, street sweeping, traffic signal maintenance and other related maintenance and repairs. Department personnel perform minor street maintenance, stenciling, sign installation, roadside weed and litter abatement, graffiti abatement and fleet maintenance. The Department is also responsible for the formation and administration of the City's Maintenance Assessment Districts. The Department assumed responsibility for the City's solid waste and recycling program in FY 2011/12.

The various funding sources for Public Works activities include: General Fund, Gas Tax Fund, Traffic Safety Fund, Solid Waste AB 939 Fees, State Local Transportation Fund, and Area of Contributions (AOC) Fund. "Areas of Contribution" are established within the City as a means of financing street-related improvements and traffic signals. Developers pay into an AOC fund in direct proportion to the amount of traffic generated by projects located within the AOC.



## Expense and Staffing History Public Works



	2011/12 Estimated	2012/13 Adopted
Personnel Costs	1,123,843	1,202,944
Operations and Maintenance	1,877,685	1,851,621
Capital Outlay	8,300	-
Debt Service	-	-
Other	1,472,616	765,492
<b>Total Expenses</b>	<b>\$4,482,444</b>	<b>\$3,820,057</b>

Department Staffing		
City Engineer/Public Works Director	1.00	1.00
Administrative Assistant	1.00	1.00
Assistant City Engineer	1.00	1.00
Crossing Guards/Clerical Aide	0.48	0.48
Crossing Guard Supervisor	1.00	1.00
Intern (PT)	0.38	0.38
Maintenance Worker I/II/III	2.00	2.00
Public Works Superintendent/Inspector	1.00	1.00
Senior Maintenance Worker	1.00	1.00
Senior Management Analyst	2.00	2.00
	<b>10.86</b>	<b>10.86</b>

## PUBLIC WORKS

Budget Unit	Object	Account Title	10/11 Actual	11/12 Budget	11/12 Estimate	12/13 Recommended	12/13 Adopted
100081000000	9002	SALARIES (FULL-TIME)	48,768	86,695	84,277	88,398	88,398
100081000000	9004	OVERTIME	317	0	0	0	0
100081000000	9010	GROUP INSURANCE	3,654	0	0	0	0
100081000000	9011	WORKERS COMP INSURANCE	361	173	199	980	980
100081000000	9013	PERS CONTRIBUTIONS	7,876	14,878	14,855	16,113	16,113
100081000000	9014	MEDICARE	720	1,295	1,219	1,297	1,297
100081000000	9016	BILINGUAL PAY	387	387	392	387	387
100081000000	9018	LONGEVITY PAY	256	257	420	535	535
100081000000	9020	UNIFORM ALLOWANCE	0	326	0	512	512
100081000000	9030	OPEB-ANNUAL REQD CONTRIB	291	443	0	447	447
100081000000	9040	DENTAL INSURANCE	1,128	1,785	1,582	1,643	1,643
100081000000	9041	VISION INSURANCE	142	221	200	197	197
100081000000	9042	GROUP LIFE INSURANCE	78	158	151	155	155
100081000000	9043	ST/LT DISABILITY INSURANC	279	666	513	604	604
100081000000	9044	EMPLOYEE ASSTANCE PROGRAM	18	30	28	30	30
100081000000	9045	MEDICAL HLTH INSURANCE	5,969	14,730	14,580	14,283	14,283
			70,242	122,044	118,416	125,581	125,581
100081000000	9103	SPECIAL PROFESSIONAL SVCS	78,949	49,075	49,075	5,000	5,000
100081000000	9122	LEGAL SVCS-NON RETAINER	494	1,200	500	1,200	1,200
100081000000	9198	OVERHEAD ALLOC-SERVICES	5,644	10,264	9,850	11,865	11,406
100081000000	9202	OFFICE SUPPLIES	1,160	2,600	1,300	2,600	2,600
100081000000	9205	SPECIAL DEPT SUPPLIES	0	500	500	500	500
100081000000	9224	MILEAGE	46	650	400	650	650
100081000000	9251	OTHER EQUIPMENT MAINT	0	1,000	500	1,000	1,000
100081000000	9254	VEHICLE MAINTENANCE	18	1,000	500	1,000	1,000
100081000000	9255	GASOLINE/DIESEL	818	2,000	1,500	2,000	2,000
100081000000	9298	OVERHEAD ALLOC-SUPPLIES	38,429	44,510	47,859	47,138	47,250
100081000000	9321	OTHER CHEMICALS	1,374	2,500	1,000	2,500	2,500
100081000000	9420	TELEPHONE SERVICE	134	554	250	470	470
100081000000	9498	OVERHEAD ALLOC-UTILITIES	4,192	6,788	5,101	5,210	5,210
			131,257	122,641	118,335	81,133	80,786
400381000000	9503	COMPUTER EQUIPMENT	2,366	0	0	0	0
			2,366	0	0	0	0
200181000000	9820	TRANSFER TO OTHER FUNDS	0	27,000	25,000	0	0
200281000000	9820	TRANSFER TO OTHER FUNDS	0	13,000	8,000	0	0
250181000000	9820	TRANSFER TO OTHER FUNDS	0	57,000	49,000	0	0
290481000000	9820	TRANSFER TO OTHER FUNDS	0	42,000	0	0	0
			0	139,000	82,000	0	0
			203,865	383,685	318,751	206,714	206,367

**CITY OF MOORPARK  
BUDGET LINE ITEM DETAIL  
FISCAL YEAR 2012/13**

**DEPARTMENT: 8100 - PUBLIC WORKS**

OBJECT CODE	BUDGET UNIT	DESCRIPTION	AMOUNT
9103	100081000000	STORAGE OF CE RECORDS (INFO FROM CITY CLERK)	2,600
		SPECIAL PROF. SERVICES AGREEMENTS	2,400
			5,000
9122	100081000000	LEGAL SERVICES - NON RETAINER	1,200
			1,200
9202	100081000000	OFFICE SUPPLIES	2,600
			2,600
9205	100081000000	MISCELLANEOUS DEPARTMENT SUPPLIES	500
			500
9224	100081000000	AUTO ALLOWANCE - CE/PWD 10%	372
		MISC MILEAGE	278
			650
9251	100081000000	VARIOUS PUBLIC WORKS EQUIPMENT ITEMS	1,000
			1,000
9254	100081000000	POOL CARS MAINTENANCE	1,000
			1,000
9255	100081000000	FUEL FOR POOL CARS - 50/50 SPLIT WITH 2605.8310.0000	2,000
			2,000
9321	100081000000	GRAFFITI REMOVAL CHEMICALS	2,500
			2,500
9420	100081000000	CELLULAR PHONE ALLOWANCE - CE/PWD 10%	84
		CELLULAR PHONE ALLOWANCE - PW SUPT 5%	27
		MISCELLANEOUS PHONE SERVICES	359
			470

# **Fiscal Year 2012/13**

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## **Solid Waste and Recycling (Division 3140)**

This Division plans and implements solid waste collection, waste reduction, and recycling programs. It monitors compliance with the City's Solid Waste Ordinance.

The City has franchise agreements with private solid waste haulers to provide residential and commercial collection services throughout Moorpark. The Division is responsible for administering and monitoring the City's franchise agreements, public events, developing quarterly financial reports and conducting the annual solid waste rate review.

In accordance and compliance with the Integrated Waste Management Act of 1989, (AB 939 and as amended), the City's Solid Waste Management Program must divert from landfill disposal 50% of the solid waste generated in Moorpark. The Division accomplishes this through promoting source reduction, recycling, composting and the proper disposal of household hazardous waste, universal waste, and electronic waste. Program activities include residential, commercial and industrial recycling opportunities. When possible, these activities are coordinated with other agencies within the county to promote countywide waste reduction efforts. The Solid Waste and Recycling Division is funded by AB 939 user fees collected from the franchise waste haulers' customer accounts and by grant funding for waste reduction programs. The program generates franchise fees and landfill local access fees that support 'General Fund' activities.

The City's Solid Waste and Recycling Division also encompasses regional solid waste and household hazardous waste and universal waste management programs as well as a Construction and Demolition Materials Management Plan. The City of Moorpark, in cooperation with the cities of Simi Valley and Camarillo, provides area residents with an ongoing opportunity to dispose of household hazardous waste at regularly scheduled drop-off events. The City partners with Waste Management to provide residents with free landfill days and the City partners with both Waste Management and Moorpark Rubbish to provide free neighborhood enhancement programs and holiday treecycling services. The Division also hosts tri-annual disposal events for electronic waste, batteries and fluorescent lights and has set up other convenient methods of disposal for these and other items. Secure onsite paper shredding is also offered at the tri-annual electronic waste events.

This Division, through payment programs, also manages the used oil recycling collection program with two certified centers for used oil disposal within the City and a Beverage Container Recycling program.

In FY 2011/12, this Division was transferred from the Administrative Services Department to the Public Works Department.

**SOLID WASTE/AB 939**

Budget Unit	Object	Account Title	10/11 Actual	11/12 Budget	11/12 Estimate	12/13 Recommended	12/13 Adopted
500131403003	9002	SALARIES (FULL-TIME)	100,149	77,552	76,946	78,342	78,342
500175307502	9002	SALARIES (FULL-TIME)	517	0	0	0	0
500131403002	9003	SALARIES (PART-TIME)	2,956	3,235	3,160	0	0
500131403003	9003	SALARIES (PART-TIME)	8,857	9,705	9,488	9,705	9,705
500131403006	9003	SALARIES (PART-TIME)	0	0	0	3,235	3,235
500175307501	9003	SALARIES (PART-TIME)	13	0	0	0	0
500175307502	9003	SALARIES (PART-TIME)	54	0	0	0	0
500175307503	9003	SALARIES (PART-TIME)	14	0	0	0	0
500131403003	9010	GROUP INSURANCE	3,061	0	0	0	0
500175307502	9010	GROUP INSURANCE	2,437	0	0	0	0
500131403002	9011	WORKERS COMP INSURANCE	19	6	0	0	0
500131403003	9011	WORKERS COMP INSURANCE	699	172	175	977	977
500131403006	9011	WORKERS COMP INSURANCE	0	0	0	36	36
500131403003	9013	PERS CONTRIBUTIONS	18,434	13,004	13,371	14,141	14,141
500175307502	9013	PERS CONTRIBUTIONS	41	0	0	0	0
500131403002	9014	MEDICARE	42	47	47	0	0
500131403003	9014	MEDICARE	1,528	1,287	1,263	1,296	1,296
500131403006	9014	MEDICARE	0	0	0	47	47
500175307501	9014	MEDICARE	1	0	0	0	0
500175307502	9014	MEDICARE	40	0	0	0	0
500175307503	9014	MEDICARE	1	0	0	0	0
500131403002	9017	PART-TIME RETIREMENT CONT	109	121	121	0	0
500131403003	9017	PART-TIME RETIREMENT CONT	336	364	352	364	364
500131403006	9017	PART-TIME RETIREMENT CONT	0	0	0	121	121
500175307501	9017	PART-TIME RETIREMENT CONT	2	0	0	0	0
500175307503	9017	PART-TIME RETIREMENT CONT	3	0	0	0	0
500131403003	9018	LONGEVITY PAY	829	94	96	244	244
500175307502	9018	LONGEVITY PAY	(1)	0	0	0	0
500131403002	9030	OPEB-ANNUAL REQD CONTRIB	0	16	0	0	0
500131403003	9030	OPEB-ANNUAL REQD CONTRIB	510	439	0	445	445
500131403006	9030	OPEB-ANNUAL REQD CONTRIB	0	0	0	16	16
500131403003	9040	DENTAL INSURANCE	1,666	746	794	746	746
500131403003	9041	VISION INSURANCE	210	101	106	97	97
500131403003	9042	GROUP LIFE INSURANCE	220	127	139	131	131
500131403003	9043	ST/LT DISABILITY INSURANC	619	586	497	536	536
500131403003	9044	EMPLOYEE ASSTANCE PROGR/	27	21	21	21	21
500131403003	9045	MEDICAL HLTH INSURANCE	8,103	8,757	8,706	8,568	8,568
			151,497	116,380	115,282	119,068	119,068
500131403002	9102	CONTRACTUAL SERVICES	0	500	0	0	0
500131403003	9102	CONTRACTUAL SERVICES	26,888	40,000	24,000	27,000	27,000
500131403006	9102	CONTRACTUAL SERVICES	0	0	500	500	500
500131403002	9103	SPECIAL PROFESSIONAL SVCS	0	200	0	0	0
500131403003	9103	SPECIAL PROFESSIONAL SVCS	2,600	9,000	3,000	3,000	3,000
500131403006	9103	SPECIAL PROFESSIONAL SVCS	0	0	200	200	200
500131403003	9122	LEGAL SVCS-NON RETAINER	532	2,000	2,000	2,000	2,000
500131403003	9198	OVERHEAD ALLOC-SERVICES	1,806	2,301	2,231	2,504	2,405
500131403003	9202	OFFICE SUPPLIES	175	500	500	500	500
500131403002	9205	SPECIAL DEPT SUPPLIES	0	1,500	2,600	0	0
500131403003	9205	SPECIAL DEPT SUPPLIES	11,653	16,800	14,000	16,300	16,300
500131403004	9205	SPECIAL DEPT SUPPLIES	1,054	61,759	62,000	9,400	9,400

## SOLID WASTE/AB 939

Budget Unit	Object	Account Title	10/11 Actual	11/12 Budget	11/12 Estimate	12/13 Recommended	12/13 Adopted
500131403006	9205	SPECIAL DEPT SUPPLIES	0	5,000	3,500	1,500	1,500
500131403003	9220	PUBLICATIONS & SUBSCRIPT	0	200	200	200	200
500131403003	9221	MEMBERSHIPS & DUES	200	265	300	300	300
500131403003	9222	EDUCATION & TRAINING	0	400	200	200	200
500131403002	9223	CONFERENCES & MEETINGS	668	200	0	0	0
500131403003	9223	CONFERENCES & MEETINGS	15	800	800	800	800
500131403006	9223	CONFERENCES & MEETINGS	0	0	200	600	600
500131403003	9224	MILEAGE	488	1,303	500	592	592
500131403003	9231	POSTAGE	96	500	400	500	500
500131403002	9232	PRINTING	68	200	0	0	0
500131403003	9232	PRINTING	109	500	500	500	500
500131403006	9232	PRINTING	0	0	200	200	200
500131403002	9234	ADVERTISING	2,739	2,400	0	0	0
500131403003	9234	ADVERTISING	2,687	4,800	4,800	6,600	6,600
500131403006	9234	ADVERTISING	0	5,000	5,000	2,600	2,600
500131403003	9298	OVERHEAD ALLOC-SUPPLIES	12,297	9,976	10,840	9,949	9,963
500131403003	9420	TELEPHONE SERVICE	123	84	100	84	84
500131403003	9498	OVERHEAD ALLOC-UTILITIES	1,341	1,521	1,155	1,100	1,100
			65,538	167,709	139,726	87,129	87,044
400331400000	9503	COMPUTER EQUIPMENT	948	0	0	0	0
500131403004	9505	VEHICLES	0	8,241	8,300	0	0
			948	8,241	8,300	0	0
500131403003	9830	COST PLAN CHARGES	100,000	83,800	83,800	74,900	74,900
			100,000	83,800	83,800	74,900	74,900
			317,983	376,130	347,108	281,097	281,012

**CITY OF MOORPARK  
BUDGET LINE ITEM DETAIL  
FISCAL YEAR 2012/13**

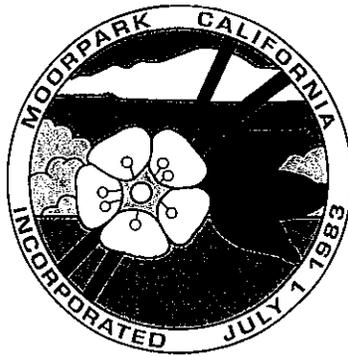
**DEPARTMENT: 3140 - SOLID WASTE/AB 939**

OBJECT CODE	BUDGET UNIT	DESCRIPTION	AMOUNT
9102	500131403003	AB939: HOUSEHOLD HAZARDOUS WASTE EVENT CONTRACT COSTS	27,000
			27,000
9103	500131403003	AB939: PROFESSIONAL SVC FOR WASTE REDUCTION PROGRAMS DISPOSAL OF FLUORESCENT LIGHTS FROM CITY FACILITIES	1,000 2,000
			3,000
	500131403006	USED OIL PAYMENT PROGRAM: SPANISH ASSISTANCE	200
			200
9205	500131403003	AB939: MATERIALS & EQUIPMENT FOR AB 939 PROGRAMS COMPOST BIN PROGRAM PROMOTIONAL ITEMS FOCUSED ON WASTE REDUCTION BATTERY & FLUORESCENT LIGHT RECYCLING PROGRAM	1,000 2,300 3,000 10,000
			16,300
	500131403004	BEVERAGE CONTAINER RECYCLING GRANT: RECYCLING CONTAINERS FOR MULTIPLE PARKS LITTER CLEAN UP COMMUNITY EVENTS	8,800 600
			9,400
	500131403006	USED OIL PAYMENT PROGRAM: MATERIALS & EQUIPMENT	1,500
			1,500
9221	500131403003	CRRA MEMBERSHIP MMASC (1 SMA)	200 100
			300
9222	500131403003	PROFESSIONAL DEVELOPMENT FOR SMA	200
			200
9223	500131403003	AB939: MEETINGS & CONFERENCES SPONSORED BY PROF GROUPS	800
			800
	500131403006	USED OIL PAYMENT PROGRAM: USED OIL/HAZARDOUS WASTE	600
			600
9224	500131403003	AUTO ALLOWANCE - CE/PWD 10% MILEAGE	372 220
			592

CITY OF MOORPARK  
BUDGET LINE ITEM DETAIL  
FISCAL YEAR 2012/13

DEPARTMENT: 3140 - SOLID WASTE/AB 939

OBJECT CODE	BUDGET UNIT	DESCRIPTION	AMOUNT
9420	500131403003	CELLULAR PHONE ALLOWANCE - CE/PWD 10%	84
			84



## **Fiscal Year 2012/13**

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### **Crossing Guards**

**(Division 8210)**

The Public Works Department administers and manages the Crossing Guard Program within the City. There are currently three crossing guards that help schoolchildren cross intersections at two locations, Mountain Meadows/Tierra Rejada and at Los Angeles Avenue/Moorpark Avenue. One crossing guard is a full time employee, whose duties include crossing guard supervision, parking enforcement and street maintenance. Two of the crossing guards provide part-time clerical assistance at City Hall. This Division is funded through the Traffic Safety Fund (Fund 2000) and Crossing Guard Fund (Fund 2003).

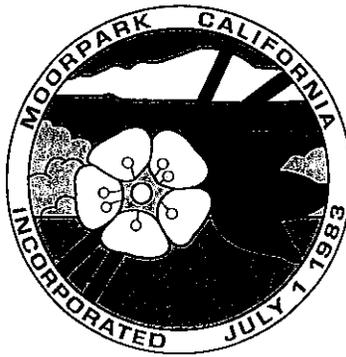
## CROSSING GUARDS

Budget Unit	Object	Account Title	10/11 Actual	11/12 Budget	11/12 Estimate	12/13 Recommended	12/13 Adopted
200082100000	9002	SALARIES (FULL-TIME)	19,401	20,846	21,192	20,877	20,877
200382100000	9003	SALARIES (PART-TIME)	14,456	24,434	24,950	25,066	25,066
200082100000	9010	GROUP INSURANCE	2,103	0	0	0	0
200082100000	9011	WORKERS COMP INSURANCE	130	41	47	231	231
200382100000	9011	WORKERS COMP INSURANCE	89	48	0	278	278
200082100000	9013	PERS CONTRIBUTIONS	3,700	3,553	3,759	3,847	3,847
200082100000	9014	MEDICARE	285	301	299	302	302
200382100000	9014	MEDICARE	216	354	359	364	364
200082100000	9016	BILINGUAL PAY	250	249	249	249	249
200382100000	9017	PART-TIME RETIREMENT CONT	543	916	935	940	940
200082100000	9018	LONGEVITY PAY	0	0	0	110	110
200082100000	9020	UNIFORM ALLOWANCE	0	180	60	245	245
200082100000	9030	OPEB-ANNUAL REQD CONTRIB	107	105	0	106	106
200382100000	9030	OPEB-ANNUAL REQD CONTRIB	0	122	0	126	126
200082100000	9040	DENTAL INSURANCE	692	750	715	750	750
200082100000	9041	VISION INSURANCE	87	91	87	87	87
200082100000	9042	GROUP LIFE INSURANCE	38	46	35	38	38
200082100000	9043	ST/LT DISABILITY INSURANC	134	157	133	143	143
200082100000	9044	EMPLOYEE ASSTANCE PROGRAM	9	9	9	9	9
200082100000	9045	MEDICAL HLTH INSURANCE	2,710	5,269	5,160	5,237	5,237
			44,949	57,471	57,989	59,005	59,005
200082100000	9220	PUBLICATIONS & SUBSCRIPT	0	50	50	50	50
200082100000	9222	EDUCATION & TRAINING	0	100	100	100	100
200082100000	9251	OTHER EQUIPMENT MAINT	295	500	500	500	500
200082100000	9254	VEHICLE MAINTENANCE	0	250	250	250	250
200082100000	9255	GASOLINE/DIESEL	435	1,000	1,100	1,200	1,200
200082100000	9304	SAFETY EQUIPMENT	39	200	200	200	200
200082100000	9420	TELEPHONE SERVICE	345	300	300	300	300
			1,114	2,400	2,500	2,600	2,600
400382100000	9503	COMPUTER EQUIPMENT	948	0	0	0	0
			948	0	0	0	0
			47,011	59,871	60,489	61,605	61,605

**CITY OF MOORPARK  
BUDGET LINE ITEM DETAIL  
FISCAL YEAR 2012/13**

**DEPARTMENT: 8210 - CROSSING GUARD**

OBJECT CODE	BUDGET UNIT	DESCRIPTION	AMOUNT
9220	200082100000	REFERENCE MATERIALS RELATED TO CROSSING GUARD	50
			50
9222	200082100000	CROSSING GUARD SUPERVISOR SEMINARS (\$200 - SPLIT 50%/50% WITH 2000-8330)	100
			100
9251	200082100000	REPEATER ACCESS AND REPAIRS TO FIELD EQUIPMENT	500
			500
9254	200082100000	CROSSING GUARD SUPERVISOR VEHICLE (\$1,000 - SPLIT 25%/75% SPLIT WITH 2000-8330)	250
			250
9255	200082100000	FUEL COST OF CROSSING GUARD/PARKING ENFORCEMENT VEHICLE (\$4,000 - SPLIT 25%/75% WITH 2000-8330) INCREASING FY 11/12 BY 15% FOR FY 12/13	1,200
			1,200
9304	200082100000	CROSSING GUARD VESTS, STOP PADDLES, ETC.	200
			200
9420	200082100000	CELLULAR PHONE ALLOWANCE - PW SUPT 5%	27
		CELL PHONE CHARGES - CROSSING GUARD SUPERVISOR	200
		MISCELLANEOUS PHONE CHARGES	73
			300



# **Fiscal Year 2012/13**

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## **Street Maintenance (Division 8310)**

The Street Maintenance Division is responsible for maintaining all City streets and rights-of-way and for administering related capital improvement projects. Division personnel perform minor street maintenance, stenciling, roadside litter and weed removal, storm drain maintenance and street sign installation as required to facilitate traffic flow and safety within the City. Major street repairs, street striping, street sweeping and traffic signal maintenance are contracted along with the design and construction of major street improvement projects.

The Gas Tax Fund, State Local Transportation Fund, Traffic Safety Fund, Highway Users Tax 2103 and Area of Contribution (AOC) Funds support street maintenance and improvement projects.

## STREET MAINTENANCE

Budget Unit	Object	Account Title	10/11 Actual	11/12 Budget	11/12 Estimate	12/13 Recommended	12/13 Adopted
260383100000	9002	SALARIES (FULL-TIME)	0	0	0	196,330	196,330
260583100000	9002	SALARIES (FULL-TIME)	430,851	337,582	324,916	138,921	138,921
260583100000	9004	OVERTIME	1,501	2,500	1,203	2,500	2,500
260583100000	9010	GROUP INSURANCE	32,094	0	0	0	0
260383100000	9011	WORKERS COMP INSURANCE	0	0	0	2,176	2,176
260583100000	9011	WORKERS COMP INSURANCE	3,003	667	761	1,539	1,539
260383100000	9013	PERS CONTRIBUTIONS	0	0	0	35,845	35,845
260583100000	9013	PERS CONTRIBUTIONS	73,913	57,215	53,457	25,370	25,370
260383100000	9014	MEDICARE	0	0	0	2,885	2,885
260583100000	9014	MEDICARE	6,463	4,951	4,405	2,041	2,041
260383100000	9016	BILINGUAL PAY	0	0	0	749	749
260583100000	9016	BILINGUAL PAY	1,468	1,469	1,470	720	720
260383100000	9018	LONGEVITY PAY	0	0	0	1,501	1,501
260583100000	9018	LONGEVITY PAY	1,418	1,546	1,149	914	914
260383100000	9020	UNIFORM ALLOWANCE	0	0	0	1,083	1,083
260583100000	9020	UNIFORM ALLOWANCE	3,027	1,696	2,900	820	820
260383100000	9030	OPEB-ANNUAL REQD CONTRIB	0	0	0	992	992
260583100000	9030	OPEB-ANNUAL REQD CONTRIB	2,418	1,696	0	701	701
260383100000	9040	DENTAL INSURANCE	0	0	0	4,845	4,845
260583100000	9040	DENTAL INSURANCE	9,049	8,978	7,927	3,422	3,422
260383100000	9041	VISION INSURANCE	0	0	0	599	599
260583100000	9041	VISION INSURANCE	1,185	1,146	1,022	419	419
260383100000	9042	GROUP LIFE INSURANCE	0	0	0	332	332
260583100000	9042	GROUP LIFE INSURANCE	722	652	611	259	259
260383100000	9043	ST/LT DISABILITY INSURANC	0	0	0	1,345	1,345
260583100000	9043	ST/LT DISABILITY INSURANC	2,661	2,556	2,092	952	952
260383100000	9044	EMPLOYEE ASSTANCE PROGRA	0	0	0	76	76
260583100000	9044	EMPLOYEE ASSTANCE PROGRA	143	132	129	54	54
260383100000	9045	MEDICAL HLTH INSURANCE	0	0	0	40,376	40,376
260583100000	9045	MEDICAL HLTH INSURANCE	41,627	72,193	67,609	28,695	28,695
			611,546	494,979	469,651	496,461	496,461
260383100000	9102	CONTRACTUAL SERVICES	0	0	0	25,000	25,000
260583100000	9102	CONTRACTUAL SERVICES	627	36,000	36,000	0	0
260683100000	9102	CONTRACTUAL SERVICES	0	0	0	11,000	11,000
250183108089	9103	SPECIAL PROFESSIONAL SVCS	0	35,000	35,000	0	0
260583100000	9103	SPECIAL PROFESSIONAL SVCS	4,430	16,000	20,000	0	0
260683100000	9103	SPECIAL PROFESSIONAL SVCS	0	0	0	20,000	20,000
200283108061	9122	LEGAL SVCS-NON RETAINER	2,768	0	0	0	0
250183108012	9122	LEGAL SVCS-NON RETAINER	4,182	0	0	0	0
250183108013	9122	LEGAL SVCS-NON RETAINER	1,270	0	1,000	0	0
260383108056	9122	LEGAL SVCS-NON RETAINER	414	0	0	0	0
260583100000	9122	LEGAL SVCS-NON RETAINER	183	1,000	1,000	1,000	1,000
260583100000	9198	OVERHEAD ALLOC-SERVICES	6,063	7,955	7,503	9,418	9,078
260583100000	9205	SPECIAL DEPT SUPPLIES	895	5,400	5,400	1,400	1,400
260583100000	9208	SMALL TOOLS	1,344	4,000	4,000	4,000	4,000
260583100000	9211	EQUIPMENT RENTAL	250	1,000	1,000	1,000	1,000
260583100000	9220	PUBLICATIONS & SUBSCRIPT	137	300	300	300	300
260583100000	9221	MEMBERSHIPS & DUES	280	1,500	1,500	1,500	1,500
260583100000	9222	EDUCATION & TRAINING	150	1,200	1,200	1,200	1,200
260583100000	9223	CONFERENCES & MEETINGS	111	3,000	3,000	3,000	3,000

## STREET MAINTENANCE

Budget Unit	Object	Account Title	10/11 Actual	11/12 Budget	11/12 Estimate	12/13 Recommended	12/13 Adopted
260383100000	9224	MILEAGE	0	0	0	372	372
260583100000	9224	MILEAGE	3,784	1,524	1,524	1,524	1,524
260583100000	9231	POSTAGE	997	1,000	1,000	1,000	1,000
260583100000	9232	PRINTING	1,355	1,500	1,500	1,500	1,500
200283108061	9234	ADVERTISING	0	50	0	0	0
260583100000	9234	ADVERTISING	0	300	300	300	300
260583100000	9250	OFFICE EQUIPMENT MAINT	5	0	0	0	0
260583100000	9251	OTHER EQUIPMENT MAINT	5,358	6,000	6,000	6,000	6,000
200283108061	9252	PROPERTY MAINTENANCE	560	4,950	5,000	5,000	5,000
200083100000	9253	TRAFFIC SIGNAL MAINT	0	50,000	50,000	50,000	50,000
260583100000	9253	TRAFFIC SIGNAL MAINT	68,539	2,817	2,817	0	0
260583100000	9254	VEHICLE MAINTENANCE	6,793	10,000	10,000	10,000	10,000
260583100000	9255	GASOLINE/DIESEL	18,349	15,000	16,000	17,250	17,250
260583100000	9298	OVERHEAD ALLOC-SUPPLIES	41,284	34,495	36,455	37,415	37,608
260383100000	9301	PAINT	0	0	0	7,000	7,000
260583100000	9301	PAINT	3,299	7,000	7,000	0	0
260383100000	9302	BARRICADES	0	0	0	600	600
260583100000	9302	BARRICADES	600	1,800	600	0	0
260383100000	9303	SIGNS	0	0	0	10,000	10,000
260583100000	9303	SIGNS	11,842	10,000	10,000	0	0
260583100000	9304	SAFETY EQUIPMENT	1,464	1,000	2,200	2,200	2,200
260383100000	9310	ASPHALT/CONCRETE	0	0	0	5,000	5,000
260583100000	9310	ASPHALT/CONCRETE	3,836	5,000	5,000	0	0
260583100000	9320	WEED ABATEMENT CHEMICALS	959	1,000	1,000	1,000	1,000
260583100000	9350	STREET SWEEPING-STATE HWY	4,529	5,700	5,700	5,700	5,700
260383100000	9351	STREET SWEEPING-LOCAL ST	0	0	0	108,000	108,000
260583100000	9351	STREET SWEEPING-LOCAL ST	102,449	108,000	108,000	0	0
200083100000	9412	SIGNAL ENERGY	0	25,000	25,000	25,000	25,000
260583100000	9412	SIGNAL ENERGY	27,150	7,000	7,000	7,000	7,000
200283108061	9413	ELECTRICITY	19	0	50	50	50
200283108061	9416	NATURAL GAS	54	0	100	100	100
260383100000	9420	TELEPHONE SERVICE	0	0	0	408	408
260583100000	9420	TELEPHONE SERVICE	2,908	2,300	3,000	2,734	2,734
260583100000	9498	OVERHEAD ALLOC-UTILITIES	4,503	5,260	3,885	4,135	4,135
			333,741	419,051	426,034	388,106	387,959
400383100000	9501	OFFICE EQUIPMENT	6,376	0	0	0	0
400383100000	9503	COMPUTER EQUIPMENT	3,792	0	0	0	0
200083100000	9504	OTHER EQUIPMENT	15,079	0	0	0	0
			25,247	0	0	0	0
100083100000	9820	TRANSFER TO OTHER FUNDS	0	202,000	0	0	0
260383100000	9820	TRANSFER TO OTHER FUNDS	729,000	702,000	699,155	0	0
500083100000	9820	TRANSFER TO OTHER FUNDS	0	0	5,161	0	0
260583100000	9830	COST PLAN CHARGES	390,000	300,300	300,300	372,700	372,700
			1,119,000	1,204,300	1,004,616	372,700	372,700
			2,089,534	2,118,330	1,900,301	1,257,267	1,257,120

**CITY OF MOORPARK  
BUDGET LINE ITEM DETAIL  
FISCAL YEAR 2012/13**

**DEPARTMENT: 8310 - STREET MAINTENANCE**

OBJECT CODE	BUDGET UNIT	DESCRIPTION	AMOUNT
9020	260583100000	WEEKLY UNIFORM RENTAL BOOTS	2,600 400
			3,000
9102	260383100000	STRIPING CONTRACT ASPHALT REPAIR	15,000 10,000
			25,000
	260683100000	SIGNAL MODIFICATION UNDERGROUND SERVICE ALERT	10,000 1,000
			11,000
9103	260683100000	MISC ENGINEERING STUDIES CALIFORNIA STREET REPORT	18,000 2,000
			20,000
9122	260583100000	GENERAL LEGAL SERVICES	1,000
			1,000
9205	260583100000	SPECIAL DEPT EQUIPMENT NON-CAPITAL	1,400
			1,400
9208	260583100000	MISC. TOOLS FOR PW DUTIES	4,000
			4,000
9211	260583100000	EQUIPMENT RENTALS	1,000
			1,000
9220	260583100000	TRADE PUBLICATIONS	300
			300
9221	260583100000	MEMBERSHIP & DUES FOR PROFESSIONAL ORGANIZATIONS	1,500
			1,500
9223	260583100000	APWA, LEAGUE OF CITIES, MAINTENANCE SUPERVISORS ASSOC.	3,000
			3,000
9224	260383100000	AUTO ALLOWANCE - CE/PWD 10%	372
			372

**CITY OF MOORPARK  
BUDGET LINE ITEM DETAIL  
FISCAL YEAR 2012/13**

**DEPARTMENT: 8310 - STREET MAINTENANCE**

OBJECT CODE	BUDGET UNIT	DESCRIPTION	AMOUNT
9224...	260583100000	AUTO ALLOWANCE - CE/PWD 10% MISC MILEAGE	372 780
			1,152
9231	260583100000	VARIOUS MAILINGS AND NOTICES	1,000
			1,000
9232	260583100000	FLIERS, SIGNS, ETC.	1,500
			1,500
9234	260583100000	BID ANNOUNCEMENTS; PUBLIC OUTREACH	300
			300
9251	260583100000	REPEATER COSTS AND EQUIPMENT MAINTENANCE	6,000
			6,000
9253	200083100000	ROUTINE & EXTRA ORDINARY MAINTENANCE	50,000
			50,000
9254	260583100000	PW FIELD VEHICLES MAINTENANCE	10,000
			10,000
9255	260583100000	FUEL FOR PW VEHICLES & 50/50 SPLIT FOR POOL CARS INCREASING FY 11/12 BY 15% FOR FY 12/13	17,250
			17,250
9301	260383100000	PAVEMENT MARKING SUPPLIES	7,000
			7,000
9302	260383100000	CONES, ROAD MARKERS & BARRICADES	600
			600
9303	260383100000	STREET SIGNS	10,000
			10,000
9304	260583100000	VESTS, GLOVES, EYE PROTECTION, HARD HATS, ETC.	2,200
			2,200
9310	260383100000	MATERIALS FOR MINOR STREET REPAIRS	5,000

**CITY OF MOORPARK  
BUDGET LINE ITEM DETAIL  
FISCAL YEAR 2012/13**

**DEPARTMENT: 8310 - STREET MAINTENANCE**

OBJECT CODE	BUDGET UNIT	DESCRIPTION	AMOUNT
			5,000
9320	260583100000	MATERIALS FOR WEED ABATEMENT	1,000
			1,000
9350	260583100000	STREET SWEEPING ON STATE ROUTE 23 & 118	5,700
			5,700
9351	260383100000	STREET SWEEPING ALONG CITY STREETS	108,000
			108,000
9412	200083100000	ENERGY COSTS FOR CITY CROSSING SIGNALS	25,000
			25,000
	260583100000	ENERGY COSTS FOR CITY CROSSING SIGNALS	7,000
			7,000
9420	260383100000	CELLULAR PHONE ALLOWANCE - CE/PWD 10%	84
		CELLULAR PHONE ALLOWANCE - PW SUPT 60%	324
			408
	260583100000	CELLULAR PHONE ALLOWANCE - CE/PWD 10%	84
		CELLULAR PHONE ALLOWANCE - PW SUPT 25%	135
		CELL PHONE CHARGES CROSSING GUARD SUPERVISOR	451
		MISCELLANEOUS PHONE CHARGES	2,064
			2,734

## **Fiscal Year 2012/13**

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### **NPDES - Stormwater Management** **(Division 8320)**

The Stormwater Management Program provides for the development, implementation and administration of a number of federally mandated programs promulgated by the National Pollutant Discharge Elimination System (NPDES). These programs are designed to reduce or eliminate pollutants entering the City's storm drain systems. The City is part of the Calleguas Creek Watershed and participates in a number of watershed-based programs. The City complies with the Regional Water Quality Control Board's stormwater permit and Total Maximum Daily Load (TMDL) requirements. City programs include public outreach, illicit discharge/illicit connection enforcement, stormwater inspections for designated businesses, water quality monitoring and litter reduction.

## NPDES - STORMWATER MANAGEMENT

Budget Unit	Object	Account Title	10/11 Actual	11/12 Budget	11/12 Estimate	12/13 Recommended	12/13 Adopted
100083200000	9002	SALARIES (FULL-TIME)	16,360	18,125	16,374	19,065	19,065
230283208902	9002	SALARIES (FULL-TIME)	281	281	282	282	282
230583208902	9002	SALARIES (FULL-TIME)	281	281	282	282	282
231083208902	9002	SALARIES (FULL-TIME)	3,402	3,378	3,397	3,378	3,378
100083200000	9010	GROUP INSURANCE	694	0	0	0	0
230283208902	9010	GROUP INSURANCE	32	0	0	0	0
230583208902	9010	GROUP INSURANCE	32	0	0	0	0
231083208902	9010	GROUP INSURANCE	366	0	0	0	0
100083200000	9011	WORKERS COMP INSURANCE	110	36	41	211	211
230283208902	9011	WORKERS COMP INSURANCE	2	1	1	3	3
230583208902	9011	WORKERS COMP INSURANCE	2	1	1	3	3
231083208902	9011	WORKERS COMP INSURANCE	22	7	8	37	37
100083200000	9013	PERS CONTRIBUTIONS	3,024	3,039	2,843	3,434	3,434
230283208902	9013	PERS CONTRIBUTIONS	53	49	53	53	53
230583208902	9013	PERS CONTRIBUTIONS	53	49	53	53	53
231083208902	9013	PERS CONTRIBUTIONS	650	584	618	632	632
100083200000	9014	MEDICARE	242	268	237	277	277
230283208902	9014	MEDICARE	4	4	4	4	4
230583208902	9014	MEDICARE	4	4	4	4	4
231083208902	9014	MEDICARE	49	49	50	49	49
230283208902	9016	BILINGUAL PAY	4	4	4	4	4
230583208902	9016	BILINGUAL PAY	4	4	4	4	4
231083208902	9016	BILINGUAL PAY	50	50	52	50	50
230283208902	9018	LONGEVITY PAY	3	3	5	4	4
230583208902	9018	LONGEVITY PAY	3	3	5	4	4
231083208902	9018	LONGEVITY PAY	33	33	55	50	50
230283208902	9020	UNIFORM ALLOWANCE	0	4	4	6	6
230583208902	9020	UNIFORM ALLOWANCE	0	4	4	6	6
231083208902	9020	UNIFORM ALLOWANCE	0	42	42	66	66
100083200000	9030	OPEB-ANNUAL REQD CONTRIB	89	91	0	96	96
230283208902	9030	OPEB-ANNUAL REQD CONTRIB	1	1	0	1	1
230583208902	9030	OPEB-ANNUAL REQD CONTRIB	1	1	0	1	1
231083208902	9030	OPEB-ANNUAL REQD CONTRIB	18	17	0	17	17
100083200000	9040	DENTAL INSURANCE	135	145	253	145	145
230283208902	9040	DENTAL INSURANCE	10	11	10	11	11
230583208902	9040	DENTAL INSURANCE	10	11	10	11	11
231083208902	9040	DENTAL INSURANCE	120	129	123	129	129
100083200000	9041	VISION INSURANCE	19	20	38	19	19
230283208902	9041	VISION INSURANCE	1	1	1	1	1
230583208902	9041	VISION INSURANCE	1	1	1	1	1
231083208902	9041	VISION INSURANCE	15	16	15	15	15
100083200000	9042	GROUP LIFE INSURANCE	32	32	32	26	26
230283208902	9042	GROUP LIFE INSURANCE	0	0	1	0	0
230583208902	9042	GROUP LIFE INSURANCE	0	0	1	0	0
231083208902	9042	GROUP LIFE INSURANCE	6	6	5	5	5
100083200000	9043	ST/LT DISABILITY INSURANC	112	137	111	131	131
230283208902	9043	ST/LT DISABILITY INSURANC	2	2	2	2	2
230583208902	9043	ST/LT DISABILITY INSURANC	2	2	2	2	2
231083208902	9043	ST/LT DISABILITY INSURANC	23	26	23	23	23
100083200000	9044	EMPLOYEE ASSTANCE PROGRV	5	5	5	5	5
230283208902	9044	EMPLOYEE ASSTANCE PROGRV	0	0	1	0	0

## NPDES - STORMWATER MANAGEMENT

Budget Unit	Object	Account Title	10/11 Actual	11/12 Budget	11/12 Estimate	12/13 Recommended	12/13 Adopted
230583208902	9044	EMPLOYEE ASSTANCE PROGRA	0	0	1	0	0
231083208902	9044	EMPLOYEE ASSTANCE PROGRA	2	2	2	2	2
100083200000	9045	MEDICAL HLTH INSURANCE	1,086	1,794	2,912	2,972	2,972
230283208902	9045	MEDICAL HLTH INSURANCE	39	74	74	75	75
230583208902	9045	MEDICAL HLTH INSURANCE	39	74	74	75	75
231083208902	9045	MEDICAL HLTH INSURANCE	465	893	885	898	898
			27,994	29,794	29,005	32,624	32,624
100083200000	9102	CONTRACTUAL SERVICES	0	10,000	500	10,000	10,000
231683208902	9102	CONTRACTUAL SERVICES	0	5,000	5,000	5,000	5,000
100083200000	9103	SPECIAL PROFESSIONAL SVCS	30,644	99,000	65,000	84,000	84,000
100083208080	9103	SPECIAL PROFESSIONAL SVCS	2,942	20,500	20,500	6,000	6,000
100083200000	9122	LEGAL SVCS-NON RETAINER	0	10,000	10,000	5,000	5,000
100083200000	9204	SHOP & OPERATING SUPPLIES	0	2,000	2,000	2,000	2,000
100083200000	9205	SPECIAL DEPT SUPPLIES	160	500	500	500	500
100083200000	9220	PUBLICATIONS & SUBSCRIPT	0	500	500	500	500
100083200000	9223	CONFERENCES & MEETINGS	0	1,000	0	1,000	1,000
100083200000	9224	MILEAGE	0	100	100	100	100
100083200000	9240	COMMUNITY PROMOTION	0	3,000	3,000	3,000	3,000
100083200000	9418	UTILITY PERMIT FEES	9,000	12,000	12,131	15,000	15,000
100083200000	9420	TELEPHONE SERVICE	0	100	100	100	100
			42,746	163,700	119,331	132,200	132,200
100083200000	9820	TRANSFER TO OTHER FUNDS	0	10,000	10,000	0	0
			0	10,000	10,000	0	0
			70,740	203,494	158,336	164,824	164,824

**CITY OF MOORPARK  
BUDGET LINE ITEM DETAIL  
FISCAL YEAR 2012/13**

**DEPARTMENT: 8320 - NPDES STORMWATER MANAGEMENT**

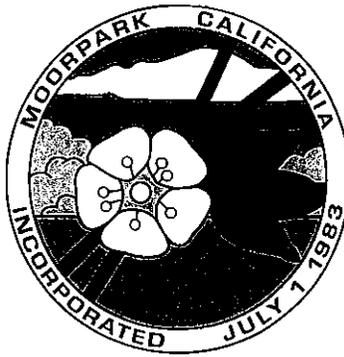
OBJECT CODE	BUDGET UNIT	DESCRIPTION	AMOUNT
9102	100083200000	CATCH BASIN CLEANING	10,000
			10,000
	231683208902	BMP MAINTENANCE	5,000
			5,000
9103	100083200000	TMDL MONITORING PROGRAM	34,000
		VCWPD IMPLEMENTATION AGREEMENT	40,000
		MISC STORMWATER PROJECTS	10,000
			84,000
	100083208080	FOLLOW-UP INSPECTIONS	6,000
			6,000
9122	100083200000	FINALIZE NPDES ORDINANCE UPDATE	5,000
			5,000
9204	100083200000	STENCILS, PAINT, & EQUIPMENT	2,000
			2,000
9205	100083200000	STORMWATER MATERIALS	500
			500
9220	100083200000	STORMWATER PROGRAM PUBLICATIONS	500
			500
9223	100083200000	CASQA OR STORMCON CONFERENCE	1,000
			1,000
9224	100083200000	MISC. MILEAGE	100
			100
9240	100083200000	STORMWATER PROGRAM PUBLIC OUTREACH MATERIALS	3,000
			3,000
9418	100083200000	CITY'S NPDES PERMIT FEE	15,000
			15,000
9420	100083200000	MISC. PHONE CHARGES	100

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CITY OF MOORPARK  
BUDGET LINE ITEM DETAIL  
FISCAL YEAR 2012/13

DEPARTMENT: 8320 - NPDES STORMWATER MANAGEMENT

OBJECT CODE	BUDGET UNIT	DESCRIPTION	AMOUNT
			100



## **Fiscal Year 2012/13**

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### **Parking Enforcement**

**(Division 8330)**

The Public Works Department provides a portion of the workforce allocated to the enforcement of the City's parking regulations. Parking enforcement is also provided by the City's contract Police Department. Costs accounted here relate to the processing and administration of parking citations, as well as costs related to the administration of the parking citation appeals program. Maintenance costs for the Radar Speed Display Trailer are also budgeted here.

## PARKING ENFORCEMENT

Budget Unit	Object	Account Title	10/11 Actual	11/12 Budget	11/12 Estimate	12/13 Recommended	12/13 Adopted
200083300000	9002	SALARIES (FULL-TIME)	46,180	50,036	49,803	50,159	50,159
200083300000	9004	OVERTIME	0	1,000	0	1,000	1,000
200083300000	9010	GROUP INSURANCE	4,921	0	0	0	0
200083300000	9011	WORKERS COMP INSURANCE	310	99	113	556	556
200083300000	9013	PERS CONTRIBUTIONS	8,866	8,536	8,831	9,195	9,195
200083300000	9014	MEDICARE	683	736	726	733	733
200083300000	9016	BILINGUAL PAY	416	416	422	416	416
200083300000	9018	LONGEVITY PAY	281	281	282	281	281
200083300000	9020	UNIFORM ALLOWANCE	0	300	300	350	350
200083300000	9030	OPEB-ANNUAL REQD CONTRIB	255	251	0	254	254
200083300000	9040	DENTAL INSURANCE	1,438	1,578	1,503	1,579	1,579
200083300000	9041	VISION INSURANCE	192	203	194	193	193
200083300000	9042	GROUP LIFE INSURANCE	86	126	80	105	105
200083300000	9043	ST/LT DISABILITY INSURANC	324	379	322	343	343
200083300000	9044	EMPLOYEE ASSTANCE PROGRAM	23	23	23	23	23
200083300000	9045	MEDICAL HLTH INSURANCE	6,577	12,913	12,528	12,686	12,686
			70,551	76,877	75,127	77,873	77,873
100083300000	9102	CONTRACTUAL SERVICES	7,372	8,000	6,500	8,000	8,000
200083300000	9102	CONTRACTUAL SERVICES	671	700	700	700	700
200083300000	9123	LEGAL SVCS-LITIGATION	0	500	500	500	500
200083300000	9202	OFFICE SUPPLIES	0	110	110	110	110
200083300000	9206	OTHER OPERATING SUPPLIES	0	1,000	1,000	1,000	1,000
200083300000	9208	SMALL TOOLS	0	200	200	200	200
200083300000	9220	PUBLICATIONS & SUBSCRIPT	0	50	50	50	50
200083300000	9222	EDUCATION & TRAINING	0	100	100	100	100
200083300000	9232	PRINTING	1,967	3,000	3,000	3,000	3,000
200083300000	9251	OTHER EQUIPMENT MAINT	87	100	100	100	100
200083300000	9254	VEHICLE MAINTENANCE	0	750	750	750	750
200083300000	9255	GASOLINE/DIESEL	526	3,000	3,300	3,500	3,500
100083300000	9273	PARK BAIL STATE SURCHARGE	0	150,000	0	0	0
200083300000	9420	TELEPHONE SERVICE	27	100	200	100	100
100083300000	9452	COLLECTION ADMIN FEE	2,592	3,500	3,500	3,500	3,500
			13,241	171,110	20,010	21,610	21,610
400383300000	9503	COMPUTER EQUIPMENT	948	0	0	0	0
			948	0	0	0	0
			84,740	247,987	95,137	99,483	99,483

**CITY OF MOORPARK  
BUDGET LINE ITEM DETAIL  
FISCAL YEAR 2012/13**

**DEPARTMENT: 8330 - PARKING ENFORCEMENT**

OBJECT CODE	BUDGET UNIT	DESCRIPTION	AMOUNT
9020	200083300000	CROSSING GUARD UNIFORM ALLOWANCE	300
			300
9102	100083300000	CITATION PROCESSING - CITY OF THOUSAND OAKS CONTRACT	8,000
			8,000
	200083300000	PARKING CITATION HEARING OFFICER	700
			700
9123	200083300000	LEGAL SERVICES	500
			500
9202	200083300000	OFFICE SUPPLIES RELATED TO PARKING ENFORCEMENT	110
			110
9206	200083300000	WEATHERPROOF CITATION ENVELOPE, MARKING CHALK, ETC	1,000
			1,000
9208	200083300000	MISC. TOOLS	200
			200
9220	200083300000	PARKING ENFORCEMENT PUBLICATIONS & SUBSCRIPTIONS	50
			50
9222	200083300000	PARKING ENFORCEMENT SEMINAR (\$200 - SPLIT 50%/50% WITH 2000-8210)	100
			100
9232	200083300000	CITATION BOOKS AND MISC PUBLIC OUTREACH NOTICES	3,000
			3,000
9251	200083300000	MISC. EQUIPMENT MAINTENANCE	100
			100
9254	200083300000	MAINTENANCE FOR CROSSING GUARD SUPERVISOR VEHICLE (\$1,000 - SPLIT 75%/25% WITH 2000.8210)	750
			750
9255	200083300000	FUEL COST OF CROSSING GUARD/PARKING ENFORCEMENT (\$4,000 - SPLIT 75%/25% WITH 2000-8210)	

**CITY OF MOORPARK  
BUDGET LINE ITEM DETAIL  
FISCAL YEAR 2012/13**

**DEPARTMENT: 8330 - PARKING ENFORCEMENT**

OBJECT CODE	BUDGET UNIT	DESCRIPTION	AMOUNT
9255...	200083300000	INCREASING FY 11/12 BY 15% FOR FY 12/13	3,500
			3,500
9420	200083300000	CELLULAR PHONE ALLOWANCE - PW SUPT 5%	27
		MISCELLANEOUS PHONE CHARGES	73
			100
9452	100083300000	STATE ADMIN FEES FOR PARKING BAIL COLLECTIONS	3,500
			3,500

# **Fiscal Year 2012/13**

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## **Engineering** **(Division 8410)**

Engineering provides conditions of approval for property and land development, performs grading and improvement plan check, reviews and approves permits for grading, reviews and approves improvements in conformance with the National Pollutant Discharge Elimination System requirements, performs construction inspection and reviews and approves all Parcel and Tract maps for land divisions. Engineering also prepares bond estimates and improvement agreements and provides inspection services for City-financed capital projects. In addition to the City Engineer and Assistant Engineer, contract services are provided through a private firm. Beginning in FY 2011/12, the City began contracting with an additional private firm, to provide floodplain management services related to land development projects.

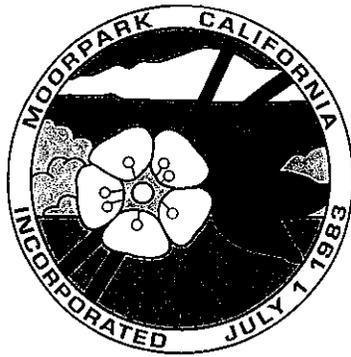
## ENGINEERING

Budget Unit	Object	Account Title	10/11 Actual	11/12 Budget	11/12 Estimate	12/13 Recommended	12/13 Adopted
100084100000	9002	SALARIES (FULL-TIME)	32,424	0	0	0	0
262084100000	9002	SALARIES (FULL-TIME)	13,821	124,692	113,019	124,404	124,404
100084100000	9010	GROUP INSURANCE	605	0	0	0	0
262084100000	9010	GROUP INSURANCE	714	0	0	0	0
100084100000	9011	WORKERS COMP INSURANCE	745	124	142	0	0
262084100000	9011	WORKERS COMP INSURANCE	83	246	281	1,380	1,380
100084100000	9013	PERS CONTRIBUTIONS	1,274	0	0	0	0
262084100000	9013	PERS CONTRIBUTIONS	2,537	20,839	19,585	22,472	22,472
100084100000	9014	MEDICARE	476	0	0	0	0
262084100000	9014	MEDICARE	203	1,857	1,646	1,838	1,838
262084100000	9018	LONGEVITY PAY	0	94	94	844	844
100084100000	9030	OPEB-ANNUAL REQD CONTRIB	258	0	0	0	0
262084100000	9030	OPEB-ANNUAL REQD CONTRIB	67	627	0	630	630
100084100000	9040	DENTAL INSURANCE	97	0	0	0	0
262084100000	9040	DENTAL INSURANCE	200	2,135	1,363	1,567	1,567
100084100000	9041	VISION INSURANCE	12	0	0	0	0
262084100000	9041	VISION INSURANCE	25	264	174	191	191
100084100000	9042	GROUP LIFE INSURANCE	25	0	0	0	0
262084100000	9042	GROUP LIFE INSURANCE	23	245	276	335	335
100084100000	9043	ST/LT DISABILITY INSURANC	50	0	0	0	0
262084100000	9043	ST/LT DISABILITY INSURANC	89	941	604	850	850
100084100000	9044	EMPLOYEE ASSTANCE PROGRA	3	0	0	0	0
262084100000	9044	EMPLOYEE ASSTANCE PROGRA	3	31	26	31	31
100084100000	9045	MEDICAL HLTH INSURANCE	420	0	0	0	0
262084100000	9045	MEDICAL HLTH INSURANCE	946	19,101	12,812	14,440	14,440
			55,101	171,196	150,022	168,982	168,982
262084100000	9103	SPECIAL PROFESSIONAL SVCS	0	25,000	25,000	50,000	50,000
262084100000	9155	ENGINEERING-PUB IMP PLNCK	141,378	30,000	30,000	30,000	30,000
262084100000	9156	ENGINEERING-PUB IMP INSP	69,681	30,000	43,000	35,000	35,000
262084100000	9157	ENGINEERING-ENCROACHMENT	26,301	21,000	38,500	25,000	25,000
100084100000	9221	MEMBERSHIPS & DUES	827	800	500	800	800
100084100000	9222	EDUCATION & TRAINING	0	200	200	200	200
100084100000	9223	CONFERENCES & MEETINGS	70	4,000	0	4,000	4,000
100084100000	9224	MILEAGE	137	84	35	84	84
262084100000	9224	MILEAGE	347	1,920	1,920	1,920	1,920
262084100000	9232	PRINTING	29	0	0	0	0
100084100000	9420	TELEPHONE SERVICE	38	48	48	48	48
262084100000	9420	TELEPHONE SERVICE	78	766	766	420	420
			238,886	113,818	139,969	147,472	147,472
100084100000	9820	TRANSFER TO OTHER FUNDS	0	0	0	113,821	116,292
262084100000	9830	COST PLAN CHARGES	0	83,900	83,900	30,900	30,900
			0	83,900	83,900	144,721	147,192
			293,987	368,914	373,891	461,175	463,646

**CITY OF MOORPARK  
BUDGET LINE ITEM DETAIL  
FISCAL YEAR 2012/13**

**DEPARTMENT: 8410 - ENGINEERING**

OBJECT CODE	BUDGET UNIT	DESCRIPTION	AMOUNT
9103	262084100000	FLOOD PLAIN MANAGEMENT SERVICES CONSULTANT	50,000
			50,000
9155	262084100000	ENGINEERING - PUBLIC IMPROVEMENT PLAN CHECK EXPENSES ARE 70% OF REVENUE LINE 2620.3841.	30,000
			30,000
9156	262084100000	ENGINEERING - PUBLIC IMPROVEMENT INSPECTIONS EXPENDITURE LINE IS 70% OF REVENUE LINE 2620.3842.	35,000
			35,000
9157	262084100000	ENGINEERING - ENCROACHMENT PERMITS EXPENDITURE LINE IS 70% OF REVENUE 2620.3246.	25,000
			25,000
9221	100084100000	APWA, ASCE, ITE	800
			800
9222	100084100000	ANNUAL TRAINING (1 @ \$200 EACH)	200
			200
9223	100084100000	PROFESSIONAL CONFERENCES	4,000
			4,000
9224	100084100000	MISC. MILEAGE	84
			84
	262084100000	AUTO ALLOWANCE - CE/PWD - 50%	1,860
		MISC MILEAGE	60
			1,920
9420	100084100000	MISC. PHONE CHARGES	48
			48
	262084100000	CELLULAR PHONE ALLOWANCE - CE/PWD - 50%	420
			420



# Fiscal Year 2012/13

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## Public Transit (Division 8510)

The Public Transit Division is responsible for administering the City's local transportation programs. The City has five transit programs:

- Moorpark Transit - The local fixed route bus for general transportation. Currently, there are two bus route services, which operate Monday through Friday, from 6:00 a.m. to 6:00 p.m.
- ADA Paratransit - Local ADA (Americans with Disabilities Act) Paratransit in the form of a subsidized van service for persons with disabilities who are certified by City and VCTC to use the system. Inter-City Paratransit (subsidized van service to other cities) is available through federal supplemental funding.
- Senior Dial-A-Ride – This is a local (Intra-City) Dial-A-Ride service for seniors aged 62 and over. Although it is a valuable service to senior citizens who use it, it has not had a significant impact on the department budget. The Senior Dial-A-Ride uses the same van service as the ADA service, and is available the same hours as the City bus, 6:00 a.m. to 6:00 p.m., Monday through Friday. The City also provides the Senior Nutrition Program, a donation-based van service to the Active Adult Center meal site with a grant fund provided by the County Area Agency on Aging (AAA).
- VISTA-East - An Inter-City express bus, VISTA-East connects Moorpark, Moorpark College, Simi Valley and Thousand Oaks. It meets other VISTA routes, linking all Ventura County cities, the Warner Center in Canoga Park, CSUCI and Santa Barbara.
- Metrolink - The Ventura County Line of the regional commuter rail service goes from Montalvo Station in the City of San Buenaventura to Union Station in downtown Los Angeles. This Division provides some maintenance at the Moorpark Metrolink Station and interacts with Amtrak and Metrolink.

The City began financing bus service in January, 1989 with the Transportation Development Act (TDA) Article 8c funds. TDA continues to fund the public transit programs except when other funding sources such as grants are available. In FY 2004/05, Federal Transit Administration (FTA) Urbanized Area funding began supplementing certain eligible capital projects. In FY 2010/11, the City began using Traffic Systems Management Fund (2001) for operation of the City's compressed natural gas vehicles. General Fund revenue has not traditionally been used for public transit in significant amounts.

## PUBLIC TRANSIT

Budget Unit	Object	Account Title	10/11 Actual	11/12 Budget	11/12 Estimate	12/13 Recommended	12/13 Adopted
500085100000	9002	SALARIES (FULL-TIME)	74,687	85,240	78,149	89,072	89,072
500085100000	9010	GROUP INSURANCE	3,185	0	0	0	0
500085100000	9011	WORKERS COMP INSURANCE	541	168	193	988	988
500085100000	9013	PERS CONTRIBUTIONS	12,209	14,295	13,585	16,075	16,075
500085100000	9014	MEDICARE	1,099	1,263	1,139	1,298	1,298
500085100000	9018	LONGEVITY PAY	94	94	97	244	244
500085100000	9030	OPEB-ANNUAL REQD CONTRIB	431	429	0	451	451
500085100000	9040	DENTAL INSURANCE	629	854	1,201	854	854
500085100000	9041	VISION INSURANCE	90	117	175	111	111
500085100000	9042	GROUP LIFE INSURANCE	129	151	163	150	150
500085100000	9043	ST/LT DISABILITY INSURANC	451	644	513	610	610
500085100000	9044	EMPLOYEE ASSTANCE PROGRAM	23	25	24	25	25
500085100000	9045	MEDICAL HLTH INSURANCE	4,716	9,606	13,086	13,472	13,472
			98,282	112,886	108,326	123,350	123,350
200185108071	9102	CONTRACTUAL SERVICES	115,377	174,000	162,000	174,000	174,000
500085100000	9102	CONTRACTUAL SERVICES	121,166	0	0	0	0
500085108070	9102	CONTRACTUAL SERVICES	90,430	50,000	50,000	52,000	52,000
500085108071	9102	CONTRACTUAL SERVICES	80,587	33,000	32,000	40,000	40,000
500085108072	9102	CONTRACTUAL SERVICES	35,785	39,000	35,400	40,000	40,000
500085108073	9102	CONTRACTUAL SERVICES	2,300	14,000	8,000	14,000	14,000
500085100000	9122	LEGAL SVCS-NON RETAINER	0	500	250	500	500
500085108073	9201	COMP SUPP/EQUIP NON-CAPIT	340	0	0	0	0
500085100000	9205	SPECIAL DEPT SUPPLIES	1,859	2,000	1,000	2,000	2,000
500085100000	9220	PUBLICATIONS & SUBSCRIPT	0	50	50	50	50
500085100000	9221	MEMBERSHIPS & DUES	216	200	230	200	200
500085100000	9222	EDUCATION & TRAINING	295	200	100	200	200
500085100000	9223	CONFERENCES & MEETINGS	25	200	100	200	200
500085100000	9224	MILEAGE	46	400	400	400	400
500085100000	9231	POSTAGE	265	500	500	500	500
500085100000	9232	PRINTING	4,111	3,000	2,000	3,000	3,000
500085100000	9240	COMMUNITY PROMOTION	0	500	250	500	500
500085108073	9240	COMMUNITY PROMOTION	0	2,500	2,500	2,500	2,500
500085100000	9251	OTHER EQUIPMENT MAINT	52	300	300	300	300
500085100000	9252	PROPERTY MAINTENANCE	5,289	2,600	1,000	2,000	2,000
500085108073	9252	PROPERTY MAINTENANCE	551	1,000	1,500	3,000	3,000
500085100000	9254	VEHICLE MAINTENANCE	0	125,000	125,000	130,000	130,000
500085108070	9254	VEHICLE MAINTENANCE	0	50,000	50,000	52,000	52,000
500085100000	9331	LANDSCAPE SERVICES	0	3,500	3,500	3,500	3,500
500085108073	9331	LANDSCAPE SERVICES	9,986	22,000	21,000	24,000	24,000
500085108073	9352	STREET SWEEPING METRO	2,130	2,500	2,500	3,000	3,000
500085108073	9414	STREET LIGHT ENERGY	2,615	3,000	2,700	3,000	3,000
500085108073	9415	WATER	2,893	7,500	6,400	7,000	7,000
200185108071	9416	NATURAL GAS	16,926	34,000	20,000	34,000	34,000
500085100000	9420	TELEPHONE SERVICE	13	100	100	100	100
			493,258	571,550	528,780	591,950	591,950
500085100000	9505	VEHICLES	1,243,932	0	0	0	0
			1,243,932	0	0	0	0
500085100000	9820	TRANSFER TO OTHER FUNDS	0	5,300	5,300	0	0

# PUBLIC TRANSIT

Budget Unit	Object	Account Title	10/11 Actual	11/12 Budget	11/12 Estimate	12/13 Recommended	12/13 Adopted
500085100000	9830	COST PLAN CHARGES	178,000	203,000	203,000	170,700	170,700
			178,000	208,300	208,300	170,700	170,700
			2,013,472	892,736	845,406	886,000	886,000

**CITY OF MOORPARK  
BUDGET LINE ITEM DETAIL  
FISCAL YEAR 2012/13**

**DEPARTMENT: 8510 - PUBLIC TRANSIT**

OBJECT CODE	BUDGET UNIT	DESCRIPTION	AMOUNT
9102	200185108071	TRAFFIC SYSTEMS-CITYWIDE TRANSIT: CNG TRANSIT OPERATIONS	174,000
			174,000
	500085108070	PUBLIC TRANSIT-PARATRANSIT: SPLIT 50/50 WITH 9254 FOR CAPITAL MAINTENANCE	52,000
			52,000
	500085108071	PUBLIC TRANSIT-CITY TRANSIT: OPERATION OF MOORPARK CITY TRANSIT (DIESEL) MOORPARK BEACH BUS AUDIT	15,000 20,000 5,000
			40,000
	500085108072	PUBLIC TRANSIT-VISTA CITY SHARE OF VISTA EAST COUNTY BUS ROUTE	40,000
			40,000
	500085108073	PUBLIC TRANSIT-METROLINK PREVENTATIVE MAINTENANCE OF METROLINK CAMERAS	14,000
			14,000
9122	500085100000	GENERAL LEGAL SERVICES	500
			500
9205	500085100000	MAPS, SIGNS, DECALS, ETC.	2,000
			2,000
9220	500085100000	TRANSIT MAGAZINES AND PERIODICALS	50
			50
9221	500085100000	APTA AND CALACT	200
			200
9222	500085100000	TRAINING FOR ONE PW EMPLOYEE	200
			200
9223	500085100000	APWA MEETINGS CA TRANSIT ASSOCIATION CONFERENCE	50 150
			200

**CITY OF MOORPARK  
BUDGET LINE ITEM DETAIL  
FISCAL YEAR 2012/13**

**DEPARTMENT: 8510 - PUBLIC TRANSIT**

OBJECT CODE	BUDGET UNIT	DESCRIPTION	AMOUNT
9224	500085100000	AUTO ALLOWANCE - CE/PWD 10% MISC	372 28
			400
9231	500085100000	BUS SCHEDULE, ADA APPLICATIONS, PUBLIC MAILINGS	500
			500
9232	500085100000	NEW BUS SCHEDULES AND OTHER PRINTING JOBS	3,000
			3,000
9240	500085100000	PENS, MAGNETS, ETC	500
			500
	500085108073	PUBLIC TRANSIT-METROLINK: METROLINK HOLIDAY TOY EXPRESS EVENT	2,500
			2,500
9251	500085100000	MINOR BUS ITEMS SUCH AS DISPLAY SIGNS, ETC.	300
			300
9252	500085100000	MISC BUS SHELTER MAINTENANCE	2,000
			2,000
	500085108073	PUBLIC TRANSIT-METROLINK: PROPERTY MAINTENANCE AND REPAIR OF THE STATION	3,000
			3,000
9254	500085100000	MOORPARK CITY TRANSIT CAPITAL MAINTENANCE (80% FTA FUNDED, 20% TDA MATCH)	130,000
			130,000
	500085108070	CAPITAL MAINTENANCE FOR PARATRANSIT SERVICE (80% FTA FUNDED, 20% TDA MATCH)	52,000
			52,000
9331	500085108073	LANDSCAPE SERVICES (12 MONTHS @ \$1700/MONTH) MISC. TREE TRIMMING	20,400 3,600
			24,000
9352	500085108073	STREET SWEEPING-METROLINK NORTH & SOUTH PARKING LOTS	3,000

**CITY OF MOORPARK  
BUDGET LINE ITEM DETAIL  
FISCAL YEAR 2012/13**

**DEPARTMENT: 8510 - PUBLIC TRANSIT**

OBJECT CODE	BUDGET UNIT	DESCRIPTION	AMOUNT
			3,000
9414	500085108073	ENERGY COSTS FOR NORTH AND SOUTH PARKING LOTS	3,000
			3,000
9415	500085108073	LANDSCAPE IRRIGATION FOR METROLINK STATION	7,000
			7,000
9416	200185108071	CNG FUEL	34,000
			34,000
9420	500085100000	CELLULAR PHONE ALLOWANCE - CE/PWD 10%	84
		MISC. PHONE CHARGES	16
			100

# **Fiscal Year 2012/13**

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## **Street Lighting** **(Division 8900)**

The citywide Lighting & Landscaping Maintenance Assessment District was formed in Fiscal Year 1983-1984 to fund costs pertaining to citywide street lighting and landscape maintenance activities of benefit to the entire City, including the maintenance of specified landscaped areas funded by assessments levied upon properties within certain designated areas. Later, other landscaped areas were added to the Assessment Districts. Generally, assessments are levied on the basis of benefit received by the individual property, as determined by an assessment engineering study prepared each year.

The Public Works Department; Finance Department; and Parks, Recreation and Community Services Department are responsible for (1) administering the annual assessment renewal process, (2) managing the assessment engineering contract, (3) overseeing streetlight maintenance, (4) maintaining all landscape and irrigation within the various Assessment Districts, and (5) maintaining certain debris basins funded by District assessments. Costs related to citywide street lighting efforts are accumulated here. Landscape maintenance costs are accumulated in Division 7900 of the Parks, Recreation and Community Services Department. Debris basin maintenance costs are accumulated in Division 8320 of the Public Works Department.

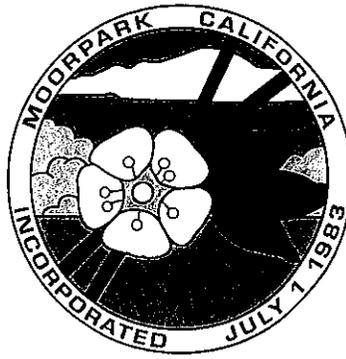
## STREET LIGHTING

Budget Unit	Object	Account Title	10/11 Actual	11/12 Budget	11/12 Estimate	12/13 Recommended	12/13 Adopted
260589008902	9002	SALARIES (FULL-TIME)	1,271	0	9	0	0
260589008902	9010	GROUP INSURANCE	106	0	0	0	0
260589008902	9011	WORKERS COMP INSURANCE	8	0	0	0	0
260589008902	9013	PERS CONTRIBUTIONS	245	0	0	0	0
260589008902	9014	MEDICARE	18	0	1	0	0
260589008902	9018	LONGEVITY PAY	19	0	1	0	0
260589008902	9030	OPEB-ANNUAL REQD CONTRIB	7	0	0	0	0
260589008902	9040	DENTAL INSURANCE	25	0	2	0	0
260589008902	9041	VISION INSURANCE	4	0	0	0	0
260589008902	9042	GROUP LIFE INSURANCE	2	0	0	0	0
260589008902	9043	ST/LT DISABILITY INSURANC	9	0	1	0	0
260589008902	9044	EMPLOYEE ASSTANCE PROGRAM	1	0	0	0	0
260589008902	9045	MEDICAL HLTH INSURANCE	155	0	11	0	0
			1,868	0	25	0	0
230089007901	9102	CONTRACTUAL SERVICES	1,454	5,000	5,000	5,000	5,000
230089008901	9102	CONTRACTUAL SERVICES	9,547	5,000	5,000	5,000	5,000
233189007901	9102	CONTRACTUAL SERVICES	2,724	0	0	0	0
233289008901	9102	CONTRACTUAL SERVICES	2,500	0	0	0	0
230089008901	9414	STREET LIGHT ENERGY	377,206	390,000	373,000	390,000	390,000
			393,431	400,000	383,000	400,000	400,000
			395,300	400,000	383,025	400,000	400,000

CITY OF MOORPARK  
 BUDGET LINE ITEM DETAIL  
 FISCAL YEAR 2012/13

DEPARTMENT: 8900 - STREET LIGHTING

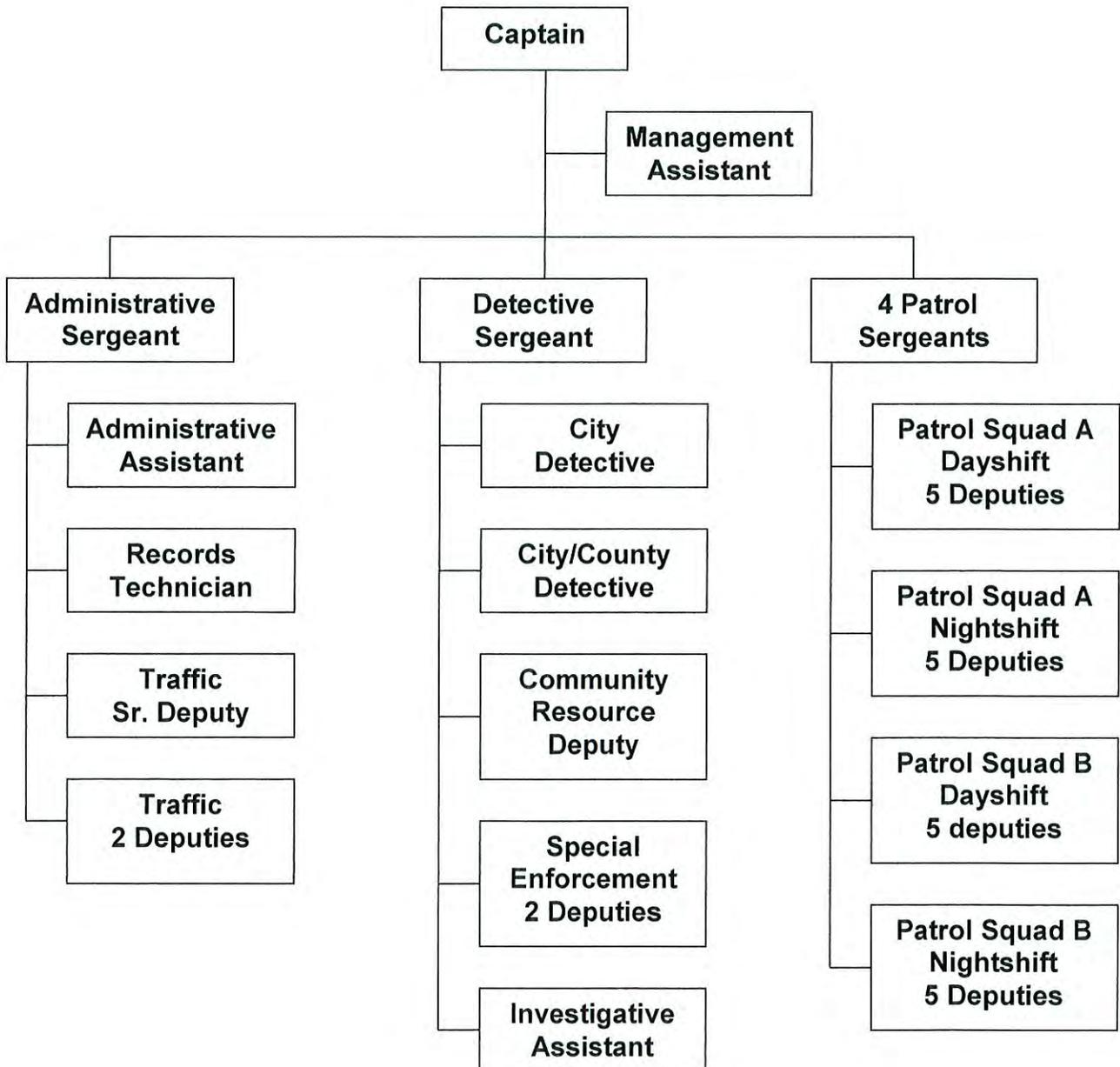
OBJECT CODE	BUDGET UNIT	DESCRIPTION	AMOUNT
9102	230089007901	ASSESSMENT ENGINEERING	5,000
			5,000
	230089008901	ASSESSMENT ENGINEERING	5,000
			5,000
9414	230089008901	STREET LIGHTING THROUGHOUT THE CITY	390,000
			390,000





# Public Safety (Department 9200)

The City Manager administers the City's contract with the Ventura County Sheriff's Department for law enforcement services, including patrol, traffic, investigative and prevention services. The Police Department, through the efforts of the Sheriff's Department, is responsible for law enforcement within the City, as well as the protection of all residents, schools, and businesses through the deterrence and prevention of crime, the apprehension of offenders, and public education promoting self-protective measures that limit victimization. The Police Department also coordinates all police volunteers and volunteer programs through the Police Services Center located at 610 Spring Road.



## PUBLIC SAFETY

Budget Unit	Object	Account Title	10/11 Actual	11/12 Budget	11/12 Estimate	12/13 Recommended	12/13 Adopted
100092000000	9011	WORKERS COMP INSURANCE	0	0	0	638	638
			0	0	0	638	638
100092000000	9102	CONTRACTUAL SERVICES	33,134	42,500	42,500	42,500	42,500
100092000000	9117	POLICE SERVICES	5,456,517	5,747,172	5,728,641	6,020,071	5,827,977
260992009001	9117	POLICE SERVICES	100,000	100,000	100,000	100,000	100,000
100092000000	9118	POLICE - OVERTIME	99,471	167,000	97,000	167,000	137,000
100092000000	9119	POLICE - SPECIAL EVENTS	9,726	15,955	11,700	18,000	18,000
100092009008	9119	POLICE - SPECIAL EVENTS	10,785	3,000	6,000	3,000	3,000
100092000000	9122	LEGAL SVCS-NON RETAINER	2,247	12,730	5,000	12,730	12,730
100092000000	9201	COMP SUPP/EQUIP NON-CAPIT	2,665	3,000	3,000	3,000	3,000
100092000000	9202	OFFICE SUPPLIES	2,566	3,000	3,000	3,000	3,000
100092000000	9204	SHOP & OPERATING SUPPLIES	1,214	1,300	1,300	1,300	1,300
100092000000	9205	SPECIAL DEPT SUPPLIES	10,744	18,785	15,000	18,785	12,550
200092000000	9205	SPECIAL DEPT SUPPLIES	8,530	10,000	9,863	0	6,235
100092000000	9208	SMALL TOOLS	300	1,000	500	1,000	1,000
100092000000	9220	PUBLICATIONS & SUBSCRIPT	202	885	400	885	585
200092000000	9220	PUBLICATIONS & SUBSCRIPT	0	0	0	0	300
100092000000	9221	MEMBERSHIPS & DUES	908	2,440	1,500	2,440	2,440
100092000000	9222	EDUCATION & TRAINING	4,557	15,000	3,000	15,000	15,000
100092000000	9223	CONFERENCES & MEETINGS	2,306	2,500	1,000	2,500	2,500
100092000000	9224	MILEAGE	0	200	0	200	200
100092000000	9231	POSTAGE	1,981	2,200	2,200	2,500	2,500
100092000000	9232	PRINTING	4,194	3,600	1,000	3,600	3,600
100092000000	9234	ADVERTISING	0	150	100	150	150
100092000000	9240	COMMUNITY PROMOTION	287	1,000	1,274	1,000	1,000
100092000000	9241	EMPLOYEE RECOGNITION	1,238	2,000	1,500	2,000	2,000
100092000000	9242	VOLUNTEER RECOGNITION	1,241	2,000	1,500	2,000	2,000
100092000000	9251	OTHER EQUIPMENT MAINT	1,111	3,500	1,500	3,500	0
200092000000	9251	OTHER EQUIPMENT MAINT	0	0	0	0	3,500
100092000000	9252	PROPERTY MAINTENANCE	390	1,000	500	1,000	1,000
100092000000	9254	VEHICLE MAINTENANCE	189,129	219,350	162,500	219,160	196,926
200092000000	9254	VEHICLE MAINTENANCE	0	0	0	0	17,234
100092000000	9255	GASOLINE/DIESEL	85,740	90,000	60,000	90,000	64,800
200092000000	9255	GASOLINE/DIESEL	0	0	0	0	5,200
100092000000	9420	TELEPHONE SERVICE	28,193	33,350	25,000	21,400	20,986
200092000000	9420	TELEPHONE SERVICE	0	0	0	0	414
100092000000	9421	PAY PHONE USE	600	920	600	600	600
			6,059,975	6,505,537	6,287,078	6,758,321	6,511,227
400392000000	9505	VEHICLES	23,709	1,127	1,127	25,000	25,000
			23,709	1,127	1,127	25,000	25,000
			6,083,684	6,506,664	6,288,205	6,783,959	6,536,865

**CITY OF MOORPARK  
BUDGET LINE ITEM DETAIL  
FISCAL YEAR 2012/13**

**DEPARTMENT: 9200 - PUBLIC SAFETY**

OBJECT CODE	BUDGET UNIT	DESCRIPTION	AMOUNT
9102	100092000000	DISTRICT ATTORNEY'S HIGH TECHNOLOGY TASK FORCE	13,200
		VISIONTEK REPORT WRITING SOFTWARE LICENSING	4,500
		COUNTY WITNESS COORDINATION PROGRAM	11,000
		CRISIS INTERVENTION TEAM PROGRAM	2,000
		REVERSE 911 PROGRAM	1,500
		SECURITY ACCESS CARD READER MAINTENANCE CONTRACT	6,100
		TELEPHONE SUPPORT & MAINTENANCE CONTRACT	4,200
			42,500
9117	100092000000	THE FOLLOWING AMOUNTS INCLUDE 5% INCREASE:	
		2 - 24 HR PATROL CARS (336 HOURS PER WEEK)	2,271,391
		2 - 84 HR PATROL CAR	1,135,696
		2 - DEPUTIES SPECIAL ENFORCEMENT UNIT* (PARTIAL FUNDING FROM FUND 1000)	326,075
		3 - 40 HR TRAFFIC MOTORCYCLES	723,655
		1 - SENIOR DEPUTY DIFFERENTIAL (MOTORCYCLE)	34,118
		1 - SENIOR DEPUTY DIFFERENTIAL (PATROL)	34,118
		1 - CAPTAIN (50%)	173,353
		1 - DETECTIVE SERGEANT (75%)	215,087
		1.5 - SENIOR DEPUTY DETECTIVE	375,709
		1 - SENIOR DEPUTY COMMUNITY SERVICES OFFICER	
		1 - DEPUTY SRO/COMMUNITY SERVICES OFFICER	213,038
		1 - MANAGEMENT ASSISTANT (50%)	42,004
		1 - SHERIFF'S SERVICE TECHNICIAN	115,649
		2 - 20 HOUR PER WEEK CADETS + 320 HOURS	69,105
		1 - ADMINISTRATIVE ASSISTANT (NON-EXEMPT)	98,979
			5,827,977
	260992009001	2 - DEPUTIES SPECIAL ENFORCEMENT UNIT* (PARTIAL FUNDING FROM FUND 2609)	100,000
			100,000
9118	100092000000	OVERTIME, HOLIDAY, COURT & COMMERCIAL TRAFFIC	137,000
			137,000
9119	100092000000	MOORPARK COUNTRY DAYS - PARADE & EVENT SECURITY	6,500
		ROAM 'N RELICS CAR SHOW (REIMBURSED COST)	2,000
		LAW ENFORCEMENT SPECIAL UNIT DEMONSTRATIONS	3,000
		MOVIE DETAILS (REIMBURSED COST)	3,500
		ROTARY BEER FESTIVAL (REIMBURSED COST)	3,000
			18,000
	100092009008	AVOID THE 14 GRANT	3,000

**CITY OF MOORPARK  
BUDGET LINE ITEM DETAIL  
FISCAL YEAR 2012/13**

**DEPARTMENT: 9200 - PUBLIC SAFETY**

OBJECT CODE	BUDGET UNIT	DESCRIPTION	AMOUNT
			3,000
9122	100092000000	LEGAL SERVICE - NON RETAINER	3,000
		CALIFORNIA OFFICE OF ADMINISTRATIVE HEARINGS (\$188.00 PER HR; \$66.00 PER FILING; 10 HRS PER CASE; ESTIMATED 5 HEARINGS ANNUALLY)	9,730
			12,730
9201	100092000000	COMPUTER SOFTWARE, LIMITED HARDWARE, CABLES, ETC	3,000
			3,000
9202	100092000000	OFFICE SUPPLIES	3,000
			3,000
9204	100092000000	JANITORIAL SUPPLIES FOR INMATE WORKERS	1,000
		CUPS, PAPER PLATES, MISC BREAK ROOM SUPPLIES	150
		SUPPLEMENTAL PAPER PRODUCTS (FACIAL TISSUE)	150
			1,300
9205	100092000000	MOTORCYCLE CLEANING & MAINTENANCE SUPPLIES	450
		FILM PROCESSING & ENLARGEMENTS	200
		TOWING/STORAGE OF IMPOUNDED EVIDENCE VEHICLES	3,000
		BICYCLE PATROL MAINTENANCE	2,500
		VIP, SED, GANG & BIKE DETAIL UNIFORMS/EQUIPMENT	3,850
		COMMERCIAL ENFORCEMENT UNIFORMS/EQUIPMENT	750
		MISC UNANTICIPATED EXPENSES	1,000
		FOOD REQUIREMENTS (JUVENILE OFFENDERS)	300
		MEETING SUPPLIES	500
			12,550
	200092000000	MOTORCYCLE CLEANING & MAINTENANCE SUPPLIES	
		6 - PAIR MOTORCYCLE PANTS @ \$200 PER PAIR	1,200
		3 - REPLACEMENT MOTORCYCLE HELMETS	1,500
		3 - PAIRS REPLACEMENT MOTORCYCLE BOOTS	1,860
		1 - TRAFFIC MOTORCYCLE JACKET	500
		TRAFFIC MOTORCYCLE LEATHER GLOVES	150
		TRAFFIC MOTORCYCLE EYE PROTECTION	350
		3 - TRAFFIC MOTORCYCLE BOOT RE-SOLE	225
		REPLACEMENT OF RADAR EQUIPMENT BATTERIES	300
		15% OF VIP UNIFORMS & EQUIPMENT	150
			6,235

**CITY OF MOORPARK  
BUDGET LINE ITEM DETAIL  
FISCAL YEAR 2012/13**

**DEPARTMENT: 9200 - PUBLIC SAFETY**

OBJECT CODE	BUDGET UNIT	DESCRIPTION	AMOUNT
9208	100092000000	MISC SMALL HAND TOOLS & FASTENERS (MINOR REP)	1,000
			1,000
9220	100092000000	VENTURA COUNTY STAR ANNUAL SUBSCRIPTION	185
		MISC PUBLICATIONS/SUBSCRIPTIONS	400
			585
	200092000000	TITLE 13 UPDATES (COMMERCIAL VEHICLE ENFORCEMENT)	300
			300
9221	100092000000	RENEWAL - INT'L ASSN FINANCIAL CRIMES (DET. SGT.)	50
		PARTIAL REIMBURSEMENT SERVICE CLUB DUES (ROTARY)	900
		RENEWAL - INT'L ASSN CHIEFS OF POLICE (CAPTAIN)	125
		CALIFORNIA CRIMINAL JUSTICE INVESTIGATORS ASSN	90
		NATIONAL CITIZENS ON PATROL GROUP MEMBERSHIP	150
		SCRIA - DETECTIVES	20
		CFCIA - DETECTIVES	140
		MISC ADDITIONAL	965
			2,440
9222	100092000000	SPEC. TRAINING SPECIFIC TO CITY POLICE FUNCTIONS	6,900
		TRAVEL COSTS & LODGING	8,100
			15,000
9223	100092000000	1 DAY CONFERENCES & MEETINGS	2,500
			2,500
9224	100092000000	MILEAGE REIMBURSEMENT	200
			200
9232	100092000000	CRIME PREVENTION FLYERS	1,100
		PARKING CITATIONS - NOTICE TO APPEAR	2,500
			3,600
9240	100092000000	COMMUNITY PROMOTION & CRIME PREVENTION	1,000
			1,000
9241	100092000000	EMPLOYEE RECOGNITION - PLAQUES & ANNUAL HOLIDAY PARTY	2,000
			2,000
9242	100092000000	VOLUNTEER RECOGNITION - PLAQUES & ANNUAL HOLIDAY PARTY	2,000

**CITY OF MOORPARK  
BUDGET LINE ITEM DETAIL  
FISCAL YEAR 2012/13**

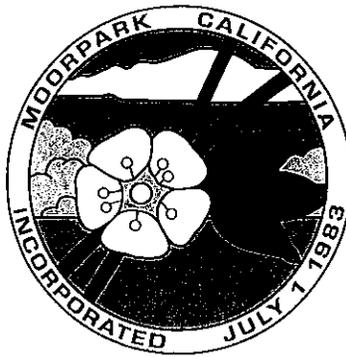
**DEPARTMENT: 9200 - PUBLIC SAFETY**

OBJECT CODE	BUDGET UNIT	DESCRIPTION	AMOUNT
			2,000
9251	200092000000	SERVICE & RECERTIFICATION FOR RADAR & LIDAR UNITS	3,500
			3,500
9252	100092000000	MISC BUILDING MAINTENANCE & REPAIR	1,000
			1,000
9254	100092000000	8 - PATROL CARS (\$730/MO * 12 MOS * 8 CARS)	70,080
		229,000 PATROL CAR MILEAGE (\$0.24/MILE)	55,000
		ANNUAL CDPD FEES (\$3,000 * 8 CARS)	24,000
		4.75 - PLAIN CARS (\$273/MO * 12 MOS * 4.75 CARS)	15,600
		60,000 PLAIN CAR MILEAGE (\$0.22/MILE)	13,200
		10,000 COUNTY PATROL CAR MILEAGE (\$0.24/MILE)	2,400
		1 - MINI VANS (\$250/MO * 12 MOS * 1 VAN)	3,000
		15,000 MINI VAN MILEAGE (\$0.22/MILE)	3,300
		2 - CITY VIP CAR MAINTENANCE	3,400
		1 MINI PICK-UP TRUCK (\$317/MO * 12 MOS * 1 TRUCK) * 70%	2,660
		12,000 MINI PICKUP TRUCK MILEAGE (\$0.29/MILE) * 70%	2,436
		MISC UNANTICIPATED EXPENSES (PAINT/LETTERING)	1,000
		CITY DECALS FOR CITY UNITS/MOTORCYCLES	800
		CAR WASH SUPPLIES	50
			196,926
	200092000000	MAINTENANCE & REPAIR OF TRAFFIC MOTORCYLES	14,000
		TRAFFIC MOTORCYCLE CLEANING & MAINTENANCE SUPPLIES	450
		CITY VIP CAR MAINTENANCE	600
		1 MINI PICK-UP TRUCK (\$317/MO * 12 MOS * 1 TRUCK) * 30%	1,140
		12,000 MINI PICK-UP TRUCK MILEAGE (\$0.29/MILE) * 30%	1,044
			17,234
9255	100092000000	POLICE & PLAIN VEHICLE FUEL	64,800
		343,000 MILES/17 MPG = 20,000 GAL	
			64,800
	200092000000	TRAFFIC MOTORCYCLE FUEL	5,200
			5,200
9420	100092000000	POLICE CELLULAR PHONES	2,086
		LANDLINE TELEPHONE SERVICES	15,500
		VOICE MAIL/DATA/ALARM/EOC	2,900
		INVESTIGATIONS DSL LINE	500

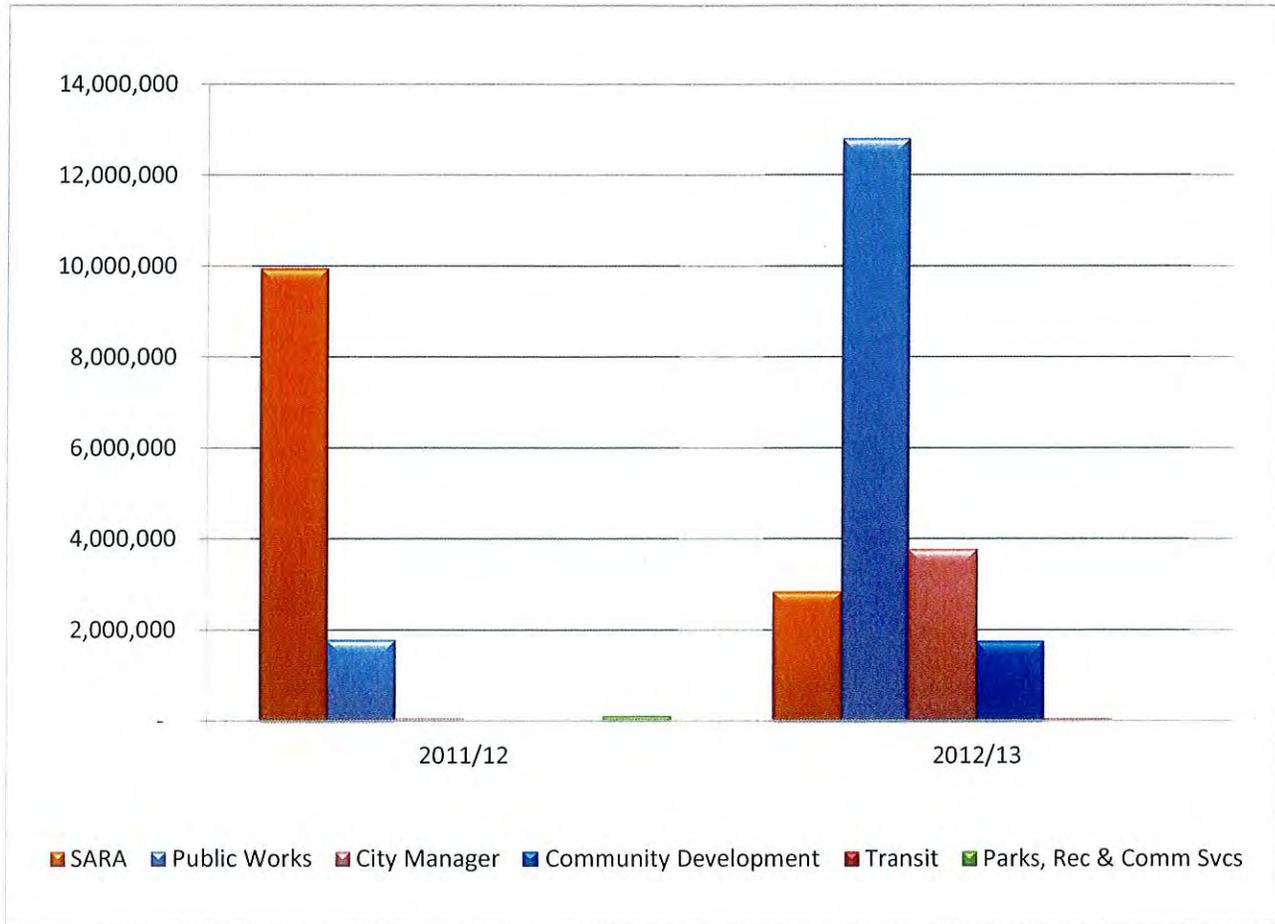
**CITY OF MOORPARK  
BUDGET LINE ITEM DETAIL  
FISCAL YEAR 2012/13**

**DEPARTMENT: 9200 - PUBLIC SAFETY**

OBJECT CODE	BUDGET UNIT	DESCRIPTION	AMOUNT
			20,986
	200092000000	3 CELL PHONES FOR TRAFFIC MOTORCYCLE OFFICERS	360
		30% OF 1 CELL PHONE FOR PARKING ENFORCEMENT CADET	36
		15% OF 1 CELL PHONE FOR PARKING ENFORCEMENT VIP	18
			414
9421	100092000000	POLICE SERVICE CENTER PAY PHONE (\$50 MONTH)	600
			600
9505	400392000000	POLICE MOTORCYCLE REPLACEMENT	25,000
			25,000



## Expense History Capital Improvement Projects



	<b>2011/12 Estimated</b>	<b>2012/13 Adopted</b>
SARA	9,955,841	2,853,307
Public Works	1,791,130	12,816,085
City Manager	76,080	3,786,498
Community Development	25,000	1,764,046
Parks, Rec & Comm Svcs	112,000	6,000
Transit	12,024	62,618
<b>Total Expenses</b>	<b>\$11,972,075</b>	<b>\$21,288,554</b>

**CITY OF MOORPARK**  
**Capital Improvement Projects Budget FY 2012/13**  
**By Funding Sources**

FUND	Fund Title	12/13 Recommended	12/13 Adopted
1000	GENERAL FUND	15,000	0
2001	TRAFFIC SYSTEMS MANAGEMENT	237,643	237,643
2002	TRAFFIC MITIGATION	3,904,819	3,904,819
2113	PARK IMPROVEMENT-ZONE 3	17,676	0
2201	CITY AFFORDABLE HOUSING	21,000	21,000
2203	HOUSING-SUCCESSOR AGENCY	58,877	58,877
2400	PARK MAINTENANCE DISTRICT	6,000	6,000
2501	LOS ANGELES AOC	5,718,635	5,718,635
2602	TDA ARTICLE 3	66,000	66,000
2603	LOCAL TRANSPORTATION 8A	287,881	287,881
2604	ISTEA 21 FEDERAL GRANTS	1,291,565	1,291,565
2606	HUT 2103	0	638,770
2609	OTHER STATE/FEDERAL GRANTS	1,087,244	1,141,244
2610	TRAFFIC CONGESTION RELIEF	405,435	405,435
2611	PROP 1B-LOCAL STREETS & ROADS	538,139	538,139
2800	ENDOWMENT	332,273	401,773
4001	CITY HALL IMPROVEMENT	3,604,225	3,604,225
5000	LOCAL TRANSIT PROGRAMS 8C	262,618	262,618
9103	2001 TAB PROCEEDS-SUCCESSOR AGENCY	1,807,525	1,807,525
9104	2006 TAB PROCEEDS-SUCCESSOR AGENCY	896,405	896,405
		20,558,960	21,288,554

**City of Moorpark**  
**Capital Improvements Summary**  
**Fiscal Year 2012/13**

<b>Project Number</b>	<b>Project Title</b>	<b>Prior Year Actual as of 06/30/2011</b>	<b>FY 2011/12 Estimate</b>	<b>FY 2012/13 Budget</b>	<b>Estimated Future Year(s) Amount</b>	<b>Project Total</b>
2007	New City Hall and Civic Center Complex	530,786	76,080	3,786,498	-	4,393,364
5020	Moorpark Community Human Services Complex	4,008,159	9,761,960	-	-	13,770,119
5029	81 First St.	537,333	-	79,072	-	616,405
5035	Askenazy Project	31,617	-	353,350	-	384,967
5052	Post Office	1,765,303	114,000	-	-	1,879,303
5056	High Street Streetscape	-	-	1,847,475	-	1,847,475
5060	780 Walnut Street	911	11,250	-	-	12,161
5080	1083 Walnut Canyon	43	12,814	-	-	12,857
5081	161 2nd St.	525,789	-	543,430	-	1,069,219
5082	112 First St.	278,825	12,067	19,980	-	310,872
5083	124 First St.	304,000	13,750	-	-	317,750
5084	450 High St.	911,723	30,000	10,000	-	951,723
7022	AVCP Sports Fields	2,263,453	100,000	-	-	2,363,453
7707	ADA Upgrades	-	12,000	6,000	-	18,000
7805	Campus Park Restroom Upgrades	-	-	-	-	-
7809	Monte Vista Park	-	-	-	-	-
7810	Mountain Meadows Park Handball Wall	7,324	-	-	-	7,324
7905	LMD and Parks Central Irrigation System	-	-	-	-	-
8001	Sidewalk Reconstruction Project	230,084	-	125,000	-	355,084
8002	2004 Slurry Seal Project	3,716,076	-	825,000	-	4,541,076
8012	Princeton Avenue Widening Project (formerly L.A. Ave East)	2,821,070	76,921	2,040,606	-	4,938,597
8013	Los Angeles Avenue Widening- Spring Rd to Moorpark Ave	1,207,056	790,000	1,646,709	-	3,643,765
8026	Spring Road Widening	394,336	-	855,664	-	1,250,000
8039	Rail Crossing Improvements at Spring Rd	250,188	500,000	1,399,577	-	2,149,765
8040	Moorpark Avenue Widening Project	1,074,865	-	670,755	-	1,745,620
8045	Route 23 North Alignment	192,201	-	22,288	-	214,489
8047	Los Angeles Avenue Medians	210,941	-	92,549	-	303,490
8051	Underground Utility District No. 2	240	-	-	726,208	726,448
8056	Metrolink South Parking Lot: South Entry	519,943	105,000	864,152	-	1,489,095
8058	L.A. Avenue Widening @ Shasta Avenue	68,876	15,000	1,116,124	-	1,200,000
8061	North Hills Parkway	870,581	278,562	1,447,730	-	2,596,873
8065	Millard Drain	-	-	-	-	-
8066	Los Angeles Avenue Undergrounding	13,414	10,000	414,587	-	438,001
8069	Spring Road Bus Turn Out	14,216	-	-	150,000	164,216
8071	Bus Shelters and Other Bus Stop Amenities	129,562	5,000	62,618	-	197,180
8073	Metrolink Station Security Wall & Camera System	325,475	7,024	-	-	332,499
8078	Collins and University Traffic Signal	212,583	9,699	-	-	222,282
8079	23 Fwy Soundwall at Tierra Rejada Road	310,954	25,000	1,764,046	-	2,100,000
8083	Mountain Trail Overlay	644,870	5,948	-	-	650,818
8084	Arroyo Drive Overlay	656	-	536,344	-	537,000
8086	Sidewalk & Bicycle Lane at AVRC	-	-	134,000	-	134,000
8087	Moorpark Avenue Left Turn Lane	-	-	200,000	-	200,000
8088	Master Drainage Study	-	-	150,000	-	150,000
8091	Alderbrook Street Asphalt Overlay	-	-	275,000	-	275,000
<b>Total</b>		<b>\$ 24,373,453</b>	<b>\$ 11,972,075</b>	<b>\$ 21,288,554</b>	<b>\$ 876,208</b>	<b>\$ 58,235,290</b>

**CITY OF MOORPARK  
BUDGET LINE ITEM DETAIL  
FISCAL YEAR 2012/13  
CAPITAL IMPROVEMENTS**

Department:		City Manager		Project Number:		2007			
Project Title:		New City Hall and Civic Center Complex							
Project Description:									
Acquisition of property and design and construction of a city hall and civic center complex on the northwest corner of Moorpark Avenue and High Street. Request is for residential and commercial, design expenses, and construction inspection, which includes construction management and testing. Balance of funds to be used in future years for engineering, construction, and associated administrative expenses.									
Budget Unit	Object Code	Account Description	Total Expenditures as of 6/30/11	2011/12 Estimated Expenditures	2011/12 Estimated Carryover Amount	2012/13 New Appropriations	2012/13 Total Budget	Estimated Future Year(s) Amount	Estimated Total Project Cost
2800.2100.2007	9601	Design/Engineering	\$51,899	\$75,000	\$182,273	\$0	\$182,273	\$0	\$309,172
4001.2100.2007	9601	Design/Engineering	\$380,049	\$1,080	\$2,491,895	\$0	\$2,491,895	\$0	\$2,873,024
4001.2100.2007	9609	Relocation Assistance - CIP	\$0	\$0	\$75,000	\$0	\$75,000	\$0	\$75,000
4001.2100.2007	9610	Land Acquisition	\$2,700	\$0	\$900,000	\$0	\$900,000	\$0	\$902,700
4001.2100.2007	9611	Site Clearance Costs	\$96,138	\$0	\$42,330	\$0	\$42,330	\$0	\$138,468
4001.2100.2007	9620	Construction - Buildings	\$0	\$0	\$70,000	\$0	\$70,000	\$0	\$70,000
4001.2100.2007	9650	Construction Inspection	\$0	\$0	\$25,000	\$0	\$25,000	\$0	\$25,000
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Project Totals:</b>			<b>\$530,786</b>	<b>\$76,080</b>	<b>\$3,786,498</b>	<b>\$0</b>	<b>\$3,786,498</b>	<b>\$0</b>	<b>\$4,393,364</b>
Funding Sources:									
City Hall Facilities-Fund 4001			\$478,887	\$1,080	\$3,604,225	\$0	\$3,604,225	\$0	\$4,084,191
Endowment - Fund 2800			\$51,899	\$75,000	\$182,273	\$0	\$182,273	\$0	\$309,172
-			\$0	\$0	\$0	\$0	\$0	\$0	\$0
-			\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Totals:</b>			<b>\$530,786</b>	<b>\$76,080</b>	<b>\$3,786,498</b>	<b>\$0</b>	<b>\$3,786,498</b>	<b>\$0</b>	<b>\$4,393,364</b>

CITY OF MOORPARK  
BUDGET LINE ITEM DETAIL  
FISCAL YEAR 2012/13  
CAPITAL IMPROVEMENTS

Department:		Successor Agency to the City of Moorpark Redevelopment Agency					Project Number:		5020	
Project Title:		Ruben Castro Human Services Complex								
Project Description:										
Construction of the Ruben Castro Human Services Complex.										
Budget Unit	Object Code	Account Description	Total Expenditures as of 6/30/11	2011/12 Estimated Expenditures	2011/12 Estimated Carryover Amount	2012/13 New Appropriations	2012/13 Total Budget	Estimated Future Year(s) Amount	Estimated Total Project Cost	
2701.2100.5020	9601	Design/Engineering	\$1,082,869	\$0	\$0	\$0	\$0	\$0	\$1,082,869	
2701.2440.5020	9601	Design/Engineering	\$32,791	\$0	\$0	\$0	\$0	\$0	\$32,791	
2905.2410.5020	9601	Design/Engineering	\$191,079	\$103,627	\$0	\$0	\$0	\$0	\$294,706	
9104.2411.5020	9601	Design/Engineering	\$0	\$26,419	\$0	\$0	\$0	\$0	\$26,419	
2905.2410.5020	9603	Construction Permits & Licenses	\$474,687	\$20,139	\$0	\$0	\$0	\$0	\$494,826	
2902.2410.5020	9603	Construction Permits & Licenses	\$2,920	\$100	\$0	\$0	\$0	\$0	\$3,020	
9104.2411.5020	9603	Construction Permits & Licenses	\$0	\$1,083	\$0	\$0	\$0	\$0	\$1,083	
2701.2440.5020	9610	Land Acquisition	\$657,323	\$0	\$0	\$0	\$0	\$0	\$657,323	
2902.2410.5020	9620	Construction - Buildings	\$0	\$221,927	\$0	\$0	\$0	\$0	\$221,927	
2905.2410.5020	9620	Construction - Buildings	\$1,041,804	\$2,687,993	\$0	\$0	\$0	\$0	\$3,729,797	
4004.2410.5020	9620	Construction - Buildings	\$9,171	\$0	\$0	\$0	\$0	\$0	\$9,171	
9104.2411.5020	9620	Construction - Buildings	\$0	\$5,792,520	\$0	\$0	\$0	\$0	\$5,792,520	
2905.2410.5020	9625	Construction Management	\$435,285	\$465,190	\$0	\$0	\$0	\$0	\$900,475	
9104.2411.5020	9625	Construction Management	\$0	\$442,962	\$0	\$0	\$0	\$0	\$442,962	
2905.2410.5020	9632	Improvements Other Than Bldgs	\$15,542	\$0	\$0	\$0	\$0	\$0	\$15,542	
2905.2410.5020	9650	Construction Inspection	\$64,688	\$0	\$0	\$0	\$0	\$0	\$64,688	
<b>Project Totals:</b>			<b>\$4,008,159</b>	<b>\$9,761,960</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$13,770,119</b>	
Funding Sources:										
CDBG Entitlement - Fund 2701			\$1,772,983	\$0	\$0	\$0	\$0	\$0	\$1,772,983	
MRA Operating - Fund 2902			\$2,920	\$222,027	\$0	\$0	\$0	\$0	\$224,947	
MRA 2006 TAB Proceeds - Fund 2905			\$2,223,085	\$3,276,949	\$0	\$0	\$0	\$0	\$5,500,034	
Special Projects Fund - Fund 4004			\$9,171	\$0	\$0	\$0	\$0	\$0	\$9,171	
MRA-SARA 2006 TAB - Fund 9104			\$0	\$6,262,984	\$0	\$0	\$0	\$0	\$6,262,984	
<b>Totals:</b>			<b>\$4,008,159</b>	<b>\$9,761,960</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$13,770,119</b>	

CITY OF MOORPARK  
BUDGET LINE ITEM DETAIL  
FISCAL YEAR 2012/13  
CAPITAL IMPROVEMENTS

Department: Successor Agency to the City of Moorpark Redevelopment Agency Project Number: 5029

Project Title: 81 First Street - Building Construction

Project Description: Construction of housing unit to be sold as part of City's First Time Home Buyer Program.

Budget Unit	Object Code	Account Description	Total Expenditures as of 6/30/11	2011/12 Estimated Expenditures	2011/12 Estimated Carryover Amount	2012/13 New Appropriations	2012/13 Total Budget	Estimated Future Year(s) Amount	Estimated Total Project Cost
2901.2420.5029	9601	Design/Engineering	\$39,437	\$0	\$0	\$0	\$0	\$0	\$39,437
2901.2420.5029	9603	Construction Permits & Licenses	\$19,437	\$0	\$0	\$0	\$0	\$0	\$19,437
2201.2420.5029	9613	Grounds & Improvements	\$0	\$0	\$21,000	\$0	\$21,000	\$0	\$21,000
2901.2420.5029	9620	Construction - Buildings	\$456,919	\$0	\$0	\$0	\$0	\$0	\$456,919
2901.2420.5029	9650	Construction Inspection	\$21,540	\$0	\$0	\$0	\$0	\$0	\$21,540
2203.2421.5029	9601	Design/Engineering	\$0	\$0	\$4,215	\$0	\$4,215	\$0	\$4,215
2203.2421.5029	9603	Construction Permits & Licenses	\$0	\$0	\$928	\$0	\$928	\$0	\$928
2203.2421.5029	9620	Construction - Buildings	\$0	\$0	\$50,226	\$0	\$50,226	\$0	\$50,226
2203.2421.5029	9650	Construction Inspection	\$0	\$0	\$2,703	\$0	\$2,703	\$0	\$2,703
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Project Totals:</b>			<b>\$537,333</b>	<b>\$0</b>	<b>\$79,072</b>	<b>\$0</b>	<b>\$79,072</b>	<b>\$0</b>	<b>\$616,405</b>

Funding Sources:

MRA Low/Mod Income Housing - Fund 2901	\$537,333	\$0	\$21,000	\$0	\$21,000	\$0	\$21,000	\$0	\$558,333
City Affordable Housing - Fund 2201	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Housing-Successor Agency - Fund 2203	\$0	\$0	\$58,072	\$0	\$58,072	\$0	\$58,072	\$0	\$58,072
-	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Totals:</b>	<b>\$537,333</b>	<b>\$0</b>	<b>\$79,072</b>	<b>\$0</b>	<b>\$79,072</b>	<b>\$0</b>	<b>\$79,072</b>	<b>\$0</b>	<b>\$616,405</b>

CITY OF MOORPARK  
BUDGET LINE ITEM DETAIL  
FISCAL YEAR 2012/13  
CAPITAL IMPROVEMENTS

Department: Successor Agency to the City of Moorpark Redevelopment Agency Project Number: 5035  
 Project Title: Aszkenazy Project

Project Description: Demolition and construction management costs for razing of 192 East High Street for Askenazy development project.

Budget Unit	Object Code	Account Description	Total Expenditures as of 6/30/11	2011/12 Estimated Expenditures	2011/12 Estimated Carryover Amount	2012/13 New Appropriations	2012/13 Total Budget	Estimated Future Year(s) Amount	Estimated Total Project Cost
2902.2410.5035	9610	Land Acquisition	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2902.2410.5035	9611	Site Clearance Costs	\$2,043	\$0	\$0	\$0	\$0	\$0	\$2,043
2902.2410.5035	9650	Construction Inspection	\$1,000	\$0	\$0	\$0	\$0	\$0	\$1,000
2904.2410.5035	9603	Construction Permits & Licenses	\$28,574	\$0	\$0	\$0	\$0	\$0	\$28,574
2904.2410.5035	9611	Site Clearance Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2905.2410.5035	9611	Site Clearance Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
9103.2411.5035	9603	Construction Permits & Licenses	\$0	\$0	\$3,350	\$0	\$3,350	\$0	\$3,350
9103.2411.5035	9611	Site Clearance Costs	\$0	\$0	\$275,000	\$0	\$275,000	\$0	\$275,000
9104.2411.5035	9611	Site Clearance Costs	\$0	\$0	\$75,000	\$0	\$75,000	\$0	\$75,000
<b>Project Totals:</b>			<b>\$31,617</b>	<b>\$0</b>	<b>\$353,350</b>	<b>\$0</b>	<b>\$353,350</b>	<b>\$0</b>	<b>\$384,967</b>

Funding Sources:

MRA Operating - Fund 2902	\$3,043	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$3,043
MRA 2001 TAB Proceeds - Fund 2904	\$28,574	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$28,574
MRA 2006 TAB Proceeds - Fund 2905	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Successor Agency-RDA 2001 TAB - Fund 9103	\$0	\$0	\$0	\$0	\$278,350	\$0	\$278,350	\$0	\$278,350
Successor Agency-RDA 2006 TAB - Fund 9104	\$0	\$0	\$0	\$0	\$75,000	\$0	\$75,000	\$0	\$75,000
<b>Totals:</b>	<b>\$31,617</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$353,350</b>	<b>\$0</b>	<b>\$353,350</b>	<b>\$0</b>	<b>\$384,967</b>

CITY OF MOORPARK  
BUDGET LINE ITEM DETAIL  
FISCAL YEAR 2012/13  
CAPITAL IMPROVEMENTS

Department: Successor Agency to the City of Moorpark Redevelopment Agency Project Number: 5052

Project Title: Post Office / High Street Public Parking Improvements

Project Description: Construction of Post Office parking lot, street and storm drain improvements. Project completed in February 2010, 1 year landscape maintenance provided after completion and water district plan and inspection charges.

Budget Unit	Object Code	Account Description	Total Expenditures as of 6/30/11	2011/12 Estimated Expenditures	2011/12 Estimated Carryover Amount	2012/13 New Appropriations	2012/13 Total Budget	Estimated Future Year(s) Amount	Estimated Total Project Cost
2902.2410.5052	9601	Design/Engineering	\$209,116	\$0	\$0	\$0	\$0	\$0	\$209,116
2902.2410.5052	9603	Construction Permits & Licenses	\$2,346	\$0	\$0	\$0	\$0	\$0	\$2,346
2902.2410.5052	9610	Land Acquisition	\$3,500	\$0	\$0	\$0	\$0	\$0	\$3,500
2902.2410.5052	9640	Construction of Streets	\$176	\$0	\$0	\$0	\$0	\$0	\$176
2904.2410.5052	9601	Design/Engineering	\$5,935	\$0	\$0	\$0	\$0	\$0	\$5,935
2904.2410.5052	9603	Construction Permits & Licenses	\$4,929	\$0	\$0	\$0	\$0	\$0	\$4,929
2904.2410.5052	9640	Construction of Streets	\$1,461,393	\$0	\$0	\$0	\$0	\$0	\$1,461,393
2904.2410.5052	9650	Construction Inspection	\$77,908	\$0	\$0	\$0	\$0	\$0	\$77,908
9103.2411.5052	9650	Construction Inspection	\$0	\$114,000	\$0	\$0	\$0	\$0	\$114,000
<b>Project Totals:</b>			<b>\$1,765,303</b>	<b>\$114,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,879,303</b>

Funding Sources:

MRA Operating - Fund 2902	\$215,138	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$215,138
MRA 2001 TAB Proceeds - Fund 2904	\$1,550,165	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,550,165
Successor Agency-RDA 2001 TAB - Fund 9103	\$0	\$114,000	\$0	\$0	\$0	\$0	\$0	\$0	\$114,000
-	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Totals:</b>	<b>\$1,765,303</b>	<b>\$114,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,879,303</b>

CITY OF MOORPARK  
BUDGET LINE ITEM DETAIL  
FISCAL YEAR 2012/13  
CAPITAL IMPROVEMENTS

Department: Successor Agency to the City of Moorpark Redevelopment Agency Project Number: 5056

Project Title: High Street Streetscape

Project Description: Implementation of conceptual plan.

Budget Unit	Object Code	Account Description	Total Expenditures as of 6/30/11	2011/12 Estimated Expenditures	2011/12 Estimated Carryover Amount	2012/13 New Appropriations	2012/13 Total Budget	Estimated Future Year(s) Amount	Estimated Total Project Cost
2905.2410.5056	9601	Design/Engineering	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2904.8310.5056	9601	Design/Engineering	\$0	\$0	\$0	\$0	\$0	\$0	\$0
9103.2411.5056	9601	Design/Engineering	\$0	\$0	\$1,500,000	\$0	\$1,500,000	\$0	\$1,500,000
9104.2411.5056	9601	Design/Engineering	\$0	\$0	\$347,475	\$0	\$347,475	\$0	\$347,475
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Project Totals:</b>			<b>\$0</b>	<b>\$0</b>	<b>\$1,847,475</b>	<b>\$0</b>	<b>\$1,847,475</b>	<b>\$0</b>	<b>\$1,847,475</b>

Funding Sources:

MRA 2006 TAB Proceeds - Fund 2905	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
MRA 2001 TAB Proceeds - Fund 2904	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Successor Agency-RDA 2001 TAB - Fund 9103	\$0	\$0	\$0	\$0	\$1,500,000	\$0	\$1,500,000	\$0	\$1,500,000
Successor Agency-RDA 2006 TAB - Fund 9104	\$0	\$0	\$0	\$0	\$347,475	\$0	\$347,475	\$0	\$347,475
<b>Totals:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,847,475</b>	<b>\$0</b>	<b>\$1,847,475</b>	<b>\$0</b>	<b>\$1,847,475</b>

CITY OF MOORPARK  
BUDGET LINE ITEM DETAIL  
FISCAL YEAR 2012/13  
CAPITAL IMPROVEMENTS

Department: Community Development Department Project Number: 5060

Project Title: 780 Walnut Street

Project Description: Land Acquisition FY11/10. Demolition completed in FY 11/12

Budget Unit	Object Code	Account Description	Total Expenditures as of 6/30/11	2011/12 Estimated Expenditures	2011/12 Estimated Carryover Amount	2012/13 New Appropriations	2012/13 Total Budget	Estimated Future Year(s) Amount	Estimated Total Project Cost
2201.2420.5060	9611	Site Clearance Costs	\$0	\$11,250	\$0	\$0	\$0	\$0	\$11,250
2901.2420.5060	9611	Site Clearance Costs	\$911	\$0	\$0	\$0	\$0	\$0	\$911
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Project Totals:</b>			<b>\$911</b>	<b>\$11,250</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$12,161</b>

Funding Sources:

City Affordable Housing - Fund 2201	\$0	\$11,250	\$0	\$0	\$0	\$0	\$0	\$0	\$11,250
MRA Low/Mod Housing - Fund 2901	\$911	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$911
-	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
-	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Totals:</b>	<b>\$911</b>	<b>\$11,250</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$12,161</b>

CITY OF MOORPARK  
BUDGET LINE ITEM DETAIL  
FISCAL YEAR 2012/13  
CAPITAL IMPROVEMENTS

Department: Successor Agency to the City of Moorpark Redevelopment Agency Project Number: 5080  
Project Title: 1083 Walnut Canyon

Project Description:

Budget Unit	Object Code	Account Description	Total Expenditures as of 6/30/11	2011/12 Estimated Expenditures	2011/12 Estimated Carryover Amount	2012/13 New Appropriations	2012/13 Total Budget	Estimated Future Year(s) Amount	Estimated Total Project Cost
2901.2420.5080	9610	Land Acquisition	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2901.2420.5080	9611	Site Clearance Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2201.2420.5080	9611	Site Clearance Costs	\$0	\$3,962	\$0	\$0	\$0	\$0	\$3,962
2901.2420.5080	9625	Construction Management	\$43	\$0	\$0	\$0	\$0	\$0	\$43
2203.2421.5080	9611	Site Clearance Costs	\$0	\$8,852	\$0	\$0	\$0	\$0	\$8,852
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Project Totals:</b>			<b>\$43</b>	<b>\$12,814</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$12,857</b>

Funding Sources:

MRA Low/Mod Housing - Fund 2901	\$43	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$43
City Affordable Housing - Fund 2201	\$0	\$3,962	\$0	\$0	\$0	\$0	\$0	\$0	\$3,962
Successor Agency Housing - Fund 2203	\$0	\$8,852	\$0	\$0	\$0	\$0	\$0	\$0	\$8,852
-	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Totals:</b>	<b>\$43</b>	<b>\$12,814</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$12,857</b>

CITY OF MOORPARK  
BUDGET LINE ITEM DETAIL  
FISCAL YEAR 2012/13  
CAPITAL IMPROVEMENTS

Department: Successor Agency to the City of Moorpark Redevelopment Agency Project Number: 5081

Project Title: 161 2nd St.

Project Description: Redevelopment of land for a neighborhood park.

Budget Unit	Object Code	Account Description	Total Expenditures as of 6/30/11	2011/12 Estimated Expenditures	2011/12 Estimated Carryover Amount	2012/13 New Appropriations	2012/13 Total Budget	Estimated Future Year(s) Amount	Estimated Total Project Cost
2905.2410.5081	9609	Relocation Assistance - CIP	\$6,650	\$0	\$0	\$0	\$0	\$0	\$6,650
2905.2410.5081	9610	Land Acquisition	\$519,139	\$0	\$0	\$0	\$0	\$0	\$519,139
2905.2410.5081	9611	Site Clearance Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2905.2410.5081	9613	Grounds & Improvements	\$0	\$0	\$0	\$0	\$0	\$0	\$0
1000.2410.5081	9611	Site Clearance Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2800.2410.5081	9601	Design/Engineering	\$0	\$0	\$0	\$69,500	\$69,500	\$0	\$69,500
9104.2411.5081	9609	Relocation Assistance - CIP	\$0	\$0	\$43,350	\$0	\$43,350	\$0	\$43,350
9104.2411.5081	9610	Land Acquisition	\$0	\$0	\$580	\$0	\$580	\$0	\$580
9104.2411.5081	9611	Site Clearance Costs	\$0	\$0	\$10,000	\$0	\$10,000	\$0	\$10,000
9104.2411.5081	9613	Grounds & Improvements	\$0	\$0	\$420,000	\$0	\$420,000	\$0	\$420,000
<b>Project Totals:</b>			<b>\$525,789</b>	<b>\$0</b>	<b>\$473,930</b>	<b>\$69,500</b>	<b>\$543,430</b>	<b>\$0</b>	<b>\$1,069,219</b>

Funding Sources:

MRA 2006 TAB Proceeds - Fund 2905	\$525,789	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$525,789
General Fund - Fund 1000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Successor Agency RDA 2006 TAB - Fund 9104	\$0	\$0	\$473,930	\$0	\$0	\$0	\$473,930	\$0	\$473,930
Endowment - Fund 2800	\$0	\$0	\$0	\$0	\$0	\$69,500	\$69,500	\$0	\$69,500
<b>Totals:</b>	<b>\$525,789</b>	<b>\$0</b>	<b>\$473,930</b>	<b>\$0</b>	<b>\$69,500</b>	<b>\$69,500</b>	<b>\$543,430</b>	<b>\$0</b>	<b>\$1,069,219</b>

CITY OF MOORPARK  
BUDGET LINE ITEM DETAIL  
FISCAL YEAR 2012/13  
CAPITAL IMPROVEMENTS

Department: Successor Agency to the City of Moorpark Redevelopment Agency Project Number: 5082  
Project Title: 112 First St.

Project Description: Land Acquisition FY10/11. Demolition in process.

Budget Unit	Object Code	Account Description	Total Expenditures as of 6/30/11	2011/12 Estimated Expenditures	2011/12 Estimated Carryover Amount	2012/13 New Appropriations	2012/13 Total Budget	Estimated Future Year(s) Amount	Estimated Total Project Cost
2904.2420.5082	9610	Land Acquisition	\$278,825		\$0	\$0	\$0	\$0	\$278,825
9103.2421.5082	9610	Land Acquisition	\$0	\$0	\$19,175	\$0	\$19,175	\$0	\$19,175
2201.2420.5082	9611	Site Clearance Costs	\$0	\$4,020	\$0	\$0	\$0	\$0	\$4,020
2203.2421.5082	9611	Site Clearance Costs	\$0	\$8,047	\$805	\$0	\$805	\$0	\$8,852
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Project Totals:</b>			<b>\$278,825</b>	<b>\$12,067</b>	<b>\$19,980</b>	<b>\$0</b>	<b>\$19,980</b>	<b>\$0</b>	<b>\$310,872</b>

Funding Sources:

MRA TAX 2001 Proceeds - Fund 2904		\$278,825	\$0	\$0	\$0	\$0	\$0	\$0	\$278,825
Successor Agency Housing - Fund 2203		\$0	\$8,047	\$805	\$0	\$0	\$805	\$0	\$8,852
City Affordable Housing - Fund 2201		\$0	\$4,020	\$0	\$0	\$0	\$0	\$0	\$4,020
Successor Agency RDA 2001 TAB - Fund 9103		\$0	\$0	\$19,175	\$0	\$0	\$19,175	\$0	\$19,175
<b>Totals:</b>		<b>\$278,825</b>	<b>\$12,067</b>	<b>\$19,980</b>	<b>\$0</b>	<b>\$0</b>	<b>\$19,980</b>	<b>\$0</b>	<b>\$310,872</b>

CITY OF MOORPARK  
 BUDGET LINE ITEM DETAIL  
 FISCAL YEAR 2012/13  
 CAPITAL IMPROVEMENTS

Department: Successor Agency to the City of Moorpark Redevelopment Agency Project Number: 5083  
 Project Title: 124 First St.

Project Description: Land Acquisition FY10/11. Demolition in process.

Budget Unit	Object Code	Account Description	Total Expenditures as of 6/30/11	2011/12 Estimated Expenditures	2011/12 Estimated Carryover Amount	2012/13 New Appropriations	2012/13 Total Budget	Estimated Future Year(s) Amount	Estimated Total Project Cost
2901.2420.5083	9610	Land Acquisition	\$303,089	\$0	\$0	\$0	\$0	\$0	\$303,089
2901.2420.5083	9611	Site Clearance Costs	\$911	\$0	\$0	\$0	\$0	\$0	\$911
2201.2420.5083	9611	Site Clearance Costs	\$0	\$13,750	\$0	\$0	\$0	\$0	\$13,750
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Project Totals:</b>			<b>\$304,000</b>	<b>\$13,750</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$317,750</b>

Funding Sources:

MRA Low/Mod Income Housing - Fund 2901	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$304,000
City Affordable Housing - Fund 2201	\$0	\$13,750	\$0	\$0	\$0	\$0	\$0	\$0	\$13,750
-	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
-	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Totals:</b>	<b>\$304,000</b>	<b>\$13,750</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$317,750</b>

CITY OF MOORPARK  
BUDGET LINE ITEM DETAIL  
FISCAL YEAR 2012/13  
CAPITAL IMPROVEMENTS

Department: Successor Agency to the City of Moorpark Redevelopment Agency Project Number: 5084  
 Project Title: 450 High Street

Project Description: Land Acquisition FY10/11; demolition scheduled for FY11/12.

Budget Unit	Object Code	Account Description	Total Expenditures as of 6/30/11	2011/12 Estimated Expenditures	2011/12 Estimated Carryover Amount	2012/13 New Appropriations	2012/13 Total Budget	Estimated Future Year(s) Amount	Estimated Total Project Cost
2904.2410.5084	9610	Land Acquisition	\$911,604	\$0	\$0	\$0	\$0	\$0	\$911,604
2904.2410.5084	9625	Building Improvements	\$119	\$0	\$0	\$0	\$0	\$0	\$119
1000.2410.5084	9611	Site Clearance Costs	\$0	\$30,000	\$0	\$0	\$0	\$0	\$30,000
9103.2411.5084	9611	Site Clearance Costs	\$0	\$0	\$10,000	\$0	\$10,000	\$0	\$10,000
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Project Totals:</b>			<b>\$911,723</b>	<b>\$30,000</b>	<b>\$10,000</b>	<b>\$0</b>	<b>\$10,000</b>	<b>\$0</b>	<b>\$951,723</b>

Funding Sources:

MRA 2001 TAB Proceeds - Fund 2904	\$911,723	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$911,723
General Fund - Fund 1000	\$0	\$30,000	\$0	\$0	\$0	\$0	\$0	\$0	\$30,000
Successor Agency RDA 2001 TAB - Fund 9103	\$0	\$0	\$10,000	\$0	\$0	\$0	\$10,000	\$0	\$10,000
-	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Totals:</b>	<b>\$911,723</b>	<b>\$30,000</b>	<b>\$10,000</b>	<b>\$0</b>	<b>\$10,000</b>	<b>\$0</b>	<b>\$10,000</b>	<b>\$0</b>	<b>\$951,723</b>

CITY OF MOORPARK  
BUDGET LINE ITEM DETAIL  
FISCAL YEAR 2012/13  
CAPITAL IMPROVEMENTS

Department: Parks, Recreation & Community Services Department Project Number: 7022

Project Title: Arroyo Vista Community Park

Project Description: FY 10/11 COMPLETED: New Playground and Walkway \$147,068; New Playground Swing Set \$14,425  
Parking lot A repair (\$100,000); Being deferred to later years: Addition of lights to parking lot (\$150,000); Addition of lighted basketball court to multi-purpose court (\$50,000); Addition of lights to soccer field (\$60,000); Relocation of backflow (\$50,000)

Budget Unit	Object Code	Account Description	Total Expenditures as of 6/30/11	2011/12 Estimated Expenditures	2011/12 Estimated Carryover Amount	2012/13 New Appropriations	2012/13 Total Budget	Estimated Future Year(s) Amount	Estimated Total Project Cost
2100.7800.7022	9613	Grounds & Improvements	\$79,264	\$0	\$0	\$0	\$0	\$0	\$79,264
2100.7800.7022	9630	Construction of Sport Areas	\$2,184,189	\$100,000	\$0	\$0	\$0	\$0	\$2,284,189
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Project Totals:</b>			<b>\$2,263,453</b>	<b>\$100,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,363,453</b>

Funding Sources:

Park Improvement Community Wide-Fund 2100	\$2,263,453	\$100,000	\$0	\$0	\$0	\$0	\$0	\$0	\$2,363,453
-	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
-	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
-	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Totals:</b>	<b>\$2,263,453</b>	<b>\$100,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,363,453</b>

CITY OF MOORPARK  
 BUDGET LINE ITEM DETAIL  
 FISCAL YEAR 2012/13  
 CAPITAL IMPROVEMENTS

Department: Parks, Recreation & Community Services Department Project Number: 7707  
 Project Title: ADA Upgrades

Project Description: Annex I Handrails \$2,000; Annex II Handrails \$4,100 and Step Handrails Modification \$1,500; Administrative Services Threshold at entry door \$900; Community Center: Lower drinking fountain \$750; Library: Lower drinking fountain \$750 Carryover: Villa Campesina Park: ADA Parking Space and Signage \$6,000

Budget Unit	Object Code	Account Description	Total Expenditures as of 6/30/11	2011/12 Estimated Expenditures	2011/12 Estimated Carryover Amount	2012/13 New Appropriations	2012/13 Total Budget	Estimated Future Year(s) Amount	Estimated Total Project Cost
1000.7620.7707	9613	Grounds & Improvements	\$0	\$12,000	\$0	\$0	\$0	\$0	\$12,000
2400.7800.7707	9613	Grounds & Improvements	\$0	\$0	\$6,000	\$0	\$6,000	\$0	\$6,000
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Project Totals:</b>			<b>\$0</b>	<b>\$12,000</b>	<b>\$6,000</b>	<b>\$0</b>	<b>\$6,000</b>	<b>\$0</b>	<b>\$18,000</b>

Funding Sources:

General - Fund 1000	\$0	\$12,000	\$0	\$0	\$0	\$0	\$0	\$0	\$12,000
Park Maintenance - Fund 2400	\$0	\$0	\$6,000	\$0	\$0	\$0	\$6,000	\$0	\$6,000
-	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
-	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Totals:</b>	<b>\$0</b>	<b>\$12,000</b>	<b>\$6,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$6,000</b>	<b>\$0</b>	<b>\$18,000</b>

CITY OF MOORPARK  
 BUDGET LINE ITEM DETAIL  
 FISCAL YEAR 2012/13  
 CAPITAL IMPROVEMENTS

Department:		Parks, Recreation & Community Services Department					Project Number:		7805	
Project Title:		Campus Park Restroom Upgrades								
Project Description:										
Carryover: Remodel restrooms with ADA upgrades. (This project was funded under 9252 in FY 2008/09 for \$25,000; \$3,000 was added for ADA upgrade.)										
Budget Unit	Object Code	Account Description	Total Expenditures as of 6/30/11	2011/12 Estimated Expenditures	2011/12 Estimated Carryover Amount	2012/13 New Appropriations	2012/13 Total Budget	Estimated Future Year(s) Amount	Estimated Total Project Cost	
2400.7800.7805	9621	Building Improvements	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
<b>Project Totals:</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	
Funding Sources:										
Park Maintenance - Fund 2400			\$0	\$0	\$0	\$0	\$0	\$0	\$0	
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
<b>Totals:</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	

CITY OF MOORPARK  
 BUDGET LINE ITEM DETAIL  
 FISCAL YEAR 2012/13  
 CAPITAL IMPROVEMENTS

Department: Parks, Recreation & Community Services Department Project Number: 7809

Project Title: Monte Vista Park Landscape Improvements

Project Description: Carryover: Landscape improvements.

Budget Unit	Object Code	Account Description	Total Expenditures as of 6/30/11	2011/12 Estimated Expenditures	2011/12 Estimated Carryover Amount	2012/13 New Appropriations	2012/13 Total Budget	Estimated Future Year(s) Amount	Estimated Total Project Cost
2113.7800.7809	9613	Grounds & Improvements	\$0	\$0	\$0	\$0	\$0	\$0	\$0
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Project Totals:</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

Funding Sources:

Park Improvement Zone 3 - Fund 2113	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
-	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
-	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
-	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Totals:</b>	<b>\$0</b>								

CITY OF MOORPARK  
 BUDGET LINE ITEM DETAIL  
 FISCAL YEAR 2012/13  
 CAPITAL IMPROVEMENTS

Department: Parks, Recreation & Community Services Department Project Number: 7810

Project Title: Handball Wall

Project Description: Carryover: Design and construction of handball wall at Park to be selected.

Budget Unit	Object Code	Account Description	Total Expenditures as of 6/30/11	2011/12 Estimated Expenditures	2011/12 Estimated Carryover Amount	2012/13 New Appropriations	2012/13 Total Budget	Estimated Future Year(s) Amount	Estimated Total Project Cost
2113.7800.7810	9632	Improvements Other Than Bldgs	\$7,324	\$0	\$0	\$0	\$0	\$0	\$7,324
-	-		\$0	\$0	\$0	\$0	\$0	\$0	\$0
-	-		\$0	\$0	\$0	\$0	\$0	\$0	\$0
-	-		\$0	\$0	\$0	\$0	\$0	\$0	\$0
-	-		\$0	\$0	\$0	\$0	\$0	\$0	\$0
-	-		\$0	\$0	\$0	\$0	\$0	\$0	\$0
-	-		\$0	\$0	\$0	\$0	\$0	\$0	\$0
-	-		\$0	\$0	\$0	\$0	\$0	\$0	\$0
-	-		\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Project Totals:</b>			<b>\$7,324</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$7,324</b>

Funding Sources:

Park Improvement Zone 3 - Fund 2113	\$7,324	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$7,324
-	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
-	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
-	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Totals:</b>	<b>\$7,324</b>	<b>\$0</b>	<b>\$7,324</b>						

CITY OF MOORPARK  
 BUDGET LINE ITEM DETAIL  
 FISCAL YEAR 2012/13  
 CAPITAL IMPROVEMENTS

Department:		Parks, Recreation & Community Services Department					Project Number:		7905	
Project Title:		Central Irrigation System								
Project Description:										
Phase 1 Completed: Installation at Peach Hill Park, Mammoth Highlands Park, Lighting & Maintenance Assessment Districts: Zone 2 (Steeple Hill), Zone 5 (Pheasant Run), Zone 10 (Mountain Meadows), Zone 12 (Carlsberg), Zone 15 (Toll Brothers), and Zone 22 (Pardee Homes). Accounted for under Capital Outlay Account 9504: \$293,519 Phase 2: Deferred to future years (\$188,404)										
Budget Unit	Object Code	Account Description	Total Expenditures as of 6/30/11	2011/12 Estimated Expenditures	2011/12 Estimated Carryover Amount	2012/13 New Appropriations	2012/13 Total Budget	Estimated Future Year(s) Amount	Estimated Total Project Cost	
1000.7800.7905	9613	Grounds & Improvements	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
-	-		\$0	\$0	\$0	\$0	\$0	\$0	\$0	
-	-		\$0	\$0	\$0	\$0	\$0	\$0	\$0	
-	-		\$0	\$0	\$0	\$0	\$0	\$0	\$0	
-	-		\$0	\$0	\$0	\$0	\$0	\$0	\$0	
-	-		\$0	\$0	\$0	\$0	\$0	\$0	\$0	
-	-		\$0	\$0	\$0	\$0	\$0	\$0	\$0	
-	-		\$0	\$0	\$0	\$0	\$0	\$0	\$0	
-	-		\$0	\$0	\$0	\$0	\$0	\$0	\$0	
-	-		\$0	\$0	\$0	\$0	\$0	\$0	\$0	
<b>Project Totals:</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	
Funding Sources:										
General - Fund 1000			\$0	\$0	\$0	\$0	\$0	\$0	\$0	
-	-		\$0	\$0	\$0	\$0	\$0	\$0	\$0	
-	-		\$0	\$0	\$0	\$0	\$0	\$0	\$0	
-	-		\$0	\$0	\$0	\$0	\$0	\$0	\$0	
<b>Totals:</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	





CITY OF MOORPARK  
 BUDGET LINE ITEM DETAIL  
 FISCAL YEAR 2012/13  
 CAPITAL IMPROVEMENTS

Department:		Parks, Recreation & Community Services Department					Project Number:		xxxx	
Project Title:		Arroyo Vista Recreation Center HVAC Replacement								
Project Description:		Carryover: Remove and replace the four HVAC units at Arroyo Vista Recreation Center, 10 ton unit (\$15,000), 12.5 ton unit (\$20,000), 15 ton unit (\$30,000), 25 ton unit (\$35,000); Total = \$100,000								
Budget Unit	Object Code	Account Description	Total Expenditures as of 6/30/11	2011/12 Estimated Expenditures	2011/12 Estimated Carryover Amount	2012/13 New Appropriations	2012/13 Total Budget	Estimated Future Year(s) Amount	Estimated Total Project Cost	
xxxx.xxxx.xxxx	xxxx	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
<b>Project Totals:</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	
Funding Sources:										
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
<b>Totals:</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	

CITY OF MOORPARK  
 BUDGET LINE ITEM DETAIL  
 FISCAL YEAR 2012/13  
 CAPITAL IMPROVEMENTS

Department:		Parks, Recreation & Community Services Department						Project Number:		xxxx	
Project Title:		Arroyo Vista Recreation Center Gym Expansion Project - Construction Documents									
Project Description:		Construction Documents: Civil Engineer \$20,000, Architectural \$18,500, Structural Engineering \$24,000, Mechanical/Plumbing \$6,500, Electrical \$8,200, Geotechnical \$2,500: Total \$79,700									
Budget Unit	Object Code	Account Description	Total Expenditures as of 6/30/11	2011/12 Estimated Expenditures	2011/12 Estimated Carryover Amount	2012/13 New Appropriations	2012/13 Total Budget	Estimated Future Year(s) Amount	Estimated Total Project Cost		
xxxx.xxxx.xxxx	xxxx	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0		
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0		
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0		
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0		
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0		
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0		
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0		
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0		
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0		
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0		
<b>Project Totals:</b>			\$0	\$0	\$0	\$0	\$0	\$0	\$0		
Funding Sources:											
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0		
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0		
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0		
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0		
<b>Totals:</b>			\$0	\$0	\$0	\$0	\$0	\$0	\$0		



CITY OF MOORPARK  
BUDGET LINE ITEM DETAIL  
FISCAL YEAR 2012/13  
CAPITAL IMPROVEMENTS

Department: Public Works Department Project Number: 8001

Project Title: Sidewalk Reconstruction Project

Project Description: Replacement of sidewalks, curbs, and gutters at various locations. Recurring project each fiscal year.

Budget Unit	Object Code	Account Description	Total Expenditures as of 6/30/11	2011/12 Estimated Expenditures	2011/12 Estimated Carryover Amount	2012/13 New Appropriations	2012/13 Total Budget	Estimated Future Year(s) Amount	Estimated Total Project Cost
2605.8310.8001	9640	Construction of Streets	\$230,084	\$0	\$0	\$0	\$0	\$0	\$230,084
2603.8310.8001	9640	Construction of Streets	\$0	\$0	\$0	\$125,000	\$125,000	\$0	\$125,000
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Project Totals:</b>			<b>\$230,084</b>	<b>\$0</b>	<b>\$0</b>	<b>\$125,000</b>	<b>\$125,000</b>	<b>\$0</b>	<b>\$355,084</b>

Funding Sources:

Gas Tax - Fund 2605	\$230,084	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$230,084
TDA Article 8A - Fund 2603	\$0	\$0	\$125,000	\$0	\$0	\$125,000	\$125,000	\$0	\$125,000
-	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
-	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Totals:</b>	<b>\$230,084</b>	<b>\$0</b>	<b>\$125,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$125,000</b>	<b>\$125,000</b>	<b>\$0</b>	<b>\$355,084</b>

CITY OF MOORPARK  
BUDGET LINE ITEM DETAIL  
FISCAL YEAR 2012/13  
CAPITAL IMPROVEMENTS

Department: Public Works Department Project Number: 8002

Project Title: Slurry Seal Project

Project Description: Bi-annual slurry seal / ARAM project. Resurfacing approximately one-third of the City's streets every other year.

Budget Unit	Object Code	Account Description	Total Expenditures as of 6/30/11	2011/12 Estimated Expenditures	2011/12 Estimated Carryover Amount	2012/13 New Appropriations	2012/13 Total Budget	Estimated Future Year(s) Amount	Estimated Total Project Cost
2603.8310.8002	9601	Design/Engineering	\$34,741	\$0	\$0	\$0	\$0	\$0	\$34,741
2400.8310.8002	9640	Construction of Streets	\$53,203	\$0	\$0	\$0	\$0	\$0	\$53,203
2603.8310.8002	9640	Construction of Streets	\$2,372,788	\$0	\$0	\$0	\$0	\$0	\$2,372,788
2606.8310.8002	9640	Construction of Streets	\$0	\$0	\$0	\$313,770	\$313,770	\$0	\$313,770
2609.8310.8002	9640	Construction of Streets	\$94,347	\$0	\$0	\$54,000	\$54,000	\$0	\$148,347
2610.8310.8002	9640	Construction of Streets	\$479,323	\$0	\$405,435	\$0	\$405,435	\$0	\$884,758
2611.8310.8002	9640	Construction of Streets	\$536,260	\$0	\$0	\$0	\$0	\$0	\$536,260
2603.8310.8002	9650	Construction Inspection	\$100,763	\$0	\$0	\$0	\$0	\$0	\$100,763
2606.8310.8002	9650	Construction Inspection	\$0	\$0	\$0	\$50,000	\$50,000	\$0	\$50,000
2611.8310.8002	9650	Construction Inspection	\$44,651	\$0	\$1,795	\$0	\$1,795	\$0	\$46,446
<b>Project Totals:</b>			<b>\$3,716,076</b>	<b>\$0</b>	<b>\$407,230</b>	<b>\$417,770</b>	<b>\$825,000</b>	<b>\$0</b>	<b>\$4,541,076</b>

Funding Sources:

Park Maintenance - Fund 2400	\$53,203	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$53,203
TDA Article 8A - Fund 2603	\$2,508,291	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,508,291
HUT 2103 - Fund 2606	\$0	\$0	\$0	\$0	\$0	\$363,770	\$363,770	\$0	\$363,770
CIWMB Recycled Tire Use State Grant - Fund 2609	\$94,347	\$0	\$0	\$0	\$0	\$54,000	\$54,000	\$0	\$148,347
Traffic Congestion Relief - Fund 2610	\$479,323	\$0	\$0	\$405,435	\$0	\$0	\$405,435	\$0	\$884,758
Prop 1B Local Street & Road Funding - Fund 2611	\$580,911	\$0	\$0	\$1,795	\$0	\$0	\$1,795	\$0	\$582,706
<b>Totals:</b>	<b>\$3,716,076</b>	<b>\$0</b>	<b>\$0</b>	<b>\$407,230</b>	<b>\$417,770</b>	<b>\$825,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$4,541,076</b>

CITY OF MOORPARK  
BUDGET LINE ITEM DETAIL  
FISCAL YEAR 2012/13  
CAPITAL IMPROVEMENTS

Department:		Public Works Department		Project Number:		8012			
Project Title:		Princeton Avenue Widening							
Project Description:									
Widening, realignment, and reconstruction of Princeton Avenue from a point east of Spring Road to South Condor Drive. In FY 2009/10, the City received award of a Bicycle Transportation Account (BTA) in the amount of \$206,000 and award of a Highway Safety Improvement Program (HSIP) in the amount of \$900,000.									
Budget Unit	Object Code	Account Description	Total Expenditures as of 6/30/11	2011/12 Estimated Expenditures	2011/12 Estimated Carryover Amount	2012/13 New Appropriations	2012/13 Total Budget	Estimated Future Year(s) Amount	Estimated Total Project Cost
2501.8310.8012	9601	Design/Engineering	\$584,730	\$75,000	\$90,761	\$0	\$90,761	\$0	\$750,491
2501.8310.8012	9609	Relocation Assistance - CIP	\$22,900	\$0	\$0	\$0	\$0	\$0	\$22,900
2501.8310.8012	9610	Land Acquisition	\$2,167,195	\$0	\$0	\$0	\$0	\$0	\$2,167,195
2501.8310.8012	9611	Site Clearance Costs	\$29,410	\$0	\$601	\$0	\$601	\$0	\$30,011
2501.8310.8012	9640	Construction of Streets	\$0	\$0	\$762,000	\$0	\$762,000	\$0	\$762,000
2501.8310.8012	9650	Construction Inspection	\$0	\$0	\$100,000	\$0	\$100,000	\$0	\$100,000
2609.8310.8012	9601	Design/Engineering	\$16,835	\$1,921	\$0	\$0	\$0	\$0	\$18,756
2609.8310.8012	9640	Construction of Streets	\$0	\$0	\$1,087,244	\$0	\$1,087,244	\$0	\$1,087,244
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Project Totals:</b>			<b>\$2,821,070</b>	<b>\$76,921</b>	<b>\$2,040,606</b>	<b>\$0</b>	<b>\$2,040,606</b>	<b>\$0</b>	<b>\$4,938,597</b>
Funding Sources:									
Los Angeles Avenue AOC - Fund 2501			\$2,804,235	\$75,000	\$953,362	\$0	\$953,362	\$0	\$3,832,597
Other State/Federal Grants - Fund 2609			\$16,835	\$1,921	\$1,087,244	\$0	\$1,087,244	\$0	\$1,106,000
-			\$0	\$0	\$0	\$0	\$0	\$0	\$0
-			\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Totals:</b>			<b>\$2,821,070</b>	<b>\$76,921</b>	<b>\$2,040,606</b>	<b>\$0</b>	<b>\$2,040,606</b>	<b>\$0</b>	<b>\$4,938,597</b>

CITY OF MOORPARK  
BUDGET LINE ITEM DETAIL  
FISCAL YEAR 2012/13  
CAPITAL IMPROVEMENTS

Department:		Public Works Department		Project Number:		8013			
Project Title:		Los Angeles Avenue Widening - Spring Road to Moorpark Avenue							
Project Description:									
Street widening and addition of travel lanes, an emergency lane, and curb/gutter and sidewalk along the south side of Los Angeles Avenue from a point east of Spring Road west to Moorpark Avenue. Construction of a storm drain along the south side of Los Angeles Avenue and installation of a traffic signal at Millard Street and Los Angeles Avenue.									
Budget Unit	Object Code	Account Description	Total Expenditures as of 6/30/11	2011/12 Estimated Expenditures	2011/12 Estimated Carryover Amount	2012/13 New Appropriations	2012/13 Total Budget	Estimated Future Year(s) Amount	Estimated Total Project Cost
2501.8310.8013	9601	Design/Engineering	\$679,601	\$40,000	\$17,220	\$0	\$17,220	\$0	\$736,821
2501.8310.8013	9610	Land Acquisition	\$498,060	\$750,000	\$409,685	\$0	\$409,685	\$0	\$1,657,745
2501.8310.8013	9640	Construction of Streets	\$25,376	\$0	\$329,500	\$0	\$329,500	\$0	\$354,876
2604.8310.8013	9640	Construction of Streets	\$0	\$0	\$796,770	\$0	\$796,770	\$0	\$796,770
-	-	<b>Total Construction of Streets</b>	\$25,376	\$0	\$1,126,270	\$0	\$1,126,270	\$0	\$1,151,646
2501.8310.8013	9650	Construction Inspection	\$4,019	\$0	\$93,534	\$0	\$93,534	\$0	\$97,553
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Project Totals:</b>			<b>\$1,207,056</b>	<b>\$790,000</b>	<b>\$1,646,709</b>	<b>\$0</b>	<b>\$1,646,709</b>	<b>\$0</b>	<b>\$3,643,765</b>
Funding Sources:									
Los Angeles Avenue AOC - Fund 2501			\$1,207,056	\$790,000	\$849,939	\$0	\$849,939	\$0	\$2,846,995
ISTEA - CMAQ Federal Grant - Fund 2604			\$0	\$0	\$796,770	\$0	\$796,770	\$0	\$796,770
-			\$0	\$0	\$0	\$0	\$0	\$0	\$0
-			\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Totals:</b>			<b>\$1,207,056</b>	<b>\$790,000</b>	<b>\$1,646,709</b>	<b>\$0</b>	<b>\$1,646,709</b>	<b>\$0</b>	<b>\$3,643,765</b>

CITY OF MOORPARK  
BUDGET LINE ITEM DETAIL  
FISCAL YEAR 2012/13  
CAPITAL IMPROVEMENTS

Department: Public Works Department Project Number: 8026

Project Title: Spring Road Widening

Project Description: Widening the east side of Spring Road from Los Angeles Avenue to Flinn Avenue. Relocation of the traffic signal pole at the NE corner of Los Angeles Avenue and Spring Road.

Budget Unit	Object Code	Account Description	Total Expenditures as of 6/30/11	2011/12 Estimated Expenditures	2011/12 Estimated Carryover Amount	2012/13 New Appropriations	2012/13 Total Budget	Estimated Future Year(s) Amount	Estimated Total Project Cost
2501.8310.8026	9601	Design/Engineering	\$77,778	\$0	\$42,222	\$0	\$42,222	\$0	\$120,000
2501.8310.8026	9610	Land Acquisition	\$272,178	\$0	\$87,822	\$0	\$87,822	\$0	\$360,000
2501.8310.8026	9640	Construction of Streets	\$44,380	\$0	\$655,620	\$0	\$655,620	\$0	\$700,000
2501.8310.8026	9650	Construction Inspection	\$0	\$0	\$70,000	\$0	\$70,000	\$0	\$70,000
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Project Totals:</b>			<b>\$394,336</b>	<b>\$0</b>	<b>\$855,664</b>	<b>\$0</b>	<b>\$855,664</b>	<b>\$0</b>	<b>\$1,250,000</b>

Funding Sources:

Los Angeles Avenue AOC - Fund 2501	\$394,336	\$0	\$855,664	\$0	\$855,664	\$0	\$855,664	\$0	\$1,250,000
-	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
-	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
-	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Totals:</b>	<b>\$394,336</b>	<b>\$0</b>	<b>\$855,664</b>	<b>\$0</b>	<b>\$855,664</b>	<b>\$0</b>	<b>\$855,664</b>	<b>\$0</b>	<b>\$1,250,000</b>

CITY OF MOORPARK  
BUDGET LINE ITEM DETAIL  
FISCAL YEAR 2012/13  
CAPITAL IMPROVEMENTS

Department: Public Works Department Department Project Number: 8039

Project Title: Railroad Crossing Improvements at Spring Road

Project Description: Construction of median gates and other improvements including street widening between the railroad and Princeton Avenue.

Budget Unit	Object Code	Account Description	Total Expenditures as of 6/30/11	2011/12 Estimated Expenditures	2011/12 Estimated Carryover Amount	2012/13 New Appropriations	2012/13 Total Budget	Estimated Future Year(s) Amount	Estimated Total Project Cost
2603.8310.8039	9601	Design/Engineering	\$69,275	\$0	\$0	\$0	\$0	\$0	\$69,275
2902.8310.8039	9601	Design/Engineering	\$64,065	\$0	\$0	\$0	\$0	\$0	\$64,065
2501.8310.8039	9601	Design/Engineering	\$0	\$0	\$66,551	\$0	\$66,551	\$0	\$66,551
2603.8310.8039	9610	Land Acquisition	\$58,064	\$0	\$0	\$0	\$0	\$0	\$58,064
2902.8310.8039	9610	Land Acquisition	\$58,784	\$0	\$0	\$0	\$0	\$0	\$58,784
2501.8310.8039	9640	Construction of Streets	\$0	\$500,000	\$1,130,145	\$0	\$1,130,145	\$0	\$1,630,145
2603.8310.8039	9640	Construction of Streets	\$0	\$0	\$162,881	\$0	\$162,881	\$0	\$162,881
2603.8310.8039	9650	Construction Inspection	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2501.8310.8039	9650	Construction Inspection	\$0	\$0	\$40,000	\$0	\$40,000	\$0	\$40,000
<b>Project Totals:</b>			<b>\$250,188</b>	<b>\$500,000</b>	<b>\$1,399,577</b>	<b>\$0</b>	<b>\$1,399,577</b>	<b>\$0</b>	<b>\$2,149,765</b>

Funding Sources:

TDA Article 8A - Fund 2603	\$127,339	\$0	\$162,881	\$0	\$0	\$162,881	\$0	\$0	\$290,220
MRA Operations - Fund 2902	\$122,849	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$122,849
Los Angeles AOC - Fund 2501	\$0	\$500,000	\$1,236,696	\$0	\$0	\$1,236,696	\$0	\$0	\$1,736,696
<b>Totals:</b>	<b>\$250,188</b>	<b>\$500,000</b>	<b>\$1,399,577</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,399,577</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,149,765</b>

CITY OF MOORPARK  
BUDGET LINE ITEM DETAIL  
FISCAL YEAR 2012/13  
CAPITAL IMPROVEMENTS

Department:		Public Works Department		Project Number:		8040			
Project Title:		Moorpark Avenue Widening Project							
Project Description:									
Widening of Moorpark Avenue to add a southbound lane along the west side from Casey Road to Third Street. Street realignment at First Street and Poindexter Avenue (Prior Project 8057) and rail crossing improvements at Moorpark Avenue (prior project 8038). Prior year appropriations for those projects have been returned to funding sources.									
Budget Unit	Object Code	Account Description	Total Expenditures as of 6/30/11	2011/12 Estimated Expenditures	2011/12 Estimated Carryover Amount	2012/13 New Appropriations	2012/13 Total Budget	Estimated Future Year(s) Amount	Estimated Total Project Cost
2002.8310.8040	9601	Design/Engineering	\$134,245	\$0	\$365,755	\$5,000	\$370,755	\$0	\$505,000
2902.8310.8040	9601	Design/Engineering	\$128,675	\$0	\$0	\$0	\$0	\$0	\$128,675
-	-	<b>Total Design/Engineering</b>	\$262,920	\$0	\$365,755	\$5,000	\$370,755	\$0	\$633,675
2902.8310.8040	9609	Relocation Assistance - CIP	\$22,500	\$0	\$0	\$0	\$0	\$0	\$22,500
2002.8310.8040	9610	Land Acquisition	\$0	\$0	\$300,000	\$0	\$300,000	\$0	\$300,000
2902.8310.8040	9610	Land Acquisition	\$632,737	\$0	\$0	\$0	\$0	\$0	\$632,737
-	-	<b>Total Land Acquisition</b>	\$655,237	\$0	\$300,000	\$0	\$300,000	\$0	\$955,237
2501.8310.8040	9640	Construction of Streets	\$156,708	\$0	\$0	\$0	\$0	\$0	\$156,708
-	-		\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Project Totals:</b>			<b>\$1,074,865</b>	<b>\$0</b>	<b>\$665,755</b>	<b>\$5,000</b>	<b>\$670,755</b>	<b>\$0</b>	<b>\$1,745,620</b>
Funding Sources:									
Traffic Mitigation - Fund 2002			\$134,245	\$0	\$665,755	\$5,000	\$670,755	\$0	\$805,000
Los Angeles Avenue AOC - Fund 2501			\$156,708	\$0	\$0	\$0	\$0	\$0	\$156,708
MRA Operations - Fund 2902			\$783,912	\$0	\$0	\$0	\$0	\$0	\$783,912
-			\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Totals:</b>			<b>\$1,074,865</b>	<b>\$0</b>	<b>\$665,755</b>	<b>\$5,000</b>	<b>\$670,755</b>	<b>\$0</b>	<b>\$1,745,620</b>

CITY OF MOORPARK  
BUDGET LINE ITEM DETAIL  
FISCAL YEAR 2012/13  
CAPITAL IMPROVEMENTS

Department: Public Works Department Project Number: 8045

Project Title: 23 North Alignment

Project Description: Construction of a roadway north of Princeton Avenue to connect to Broadway. Initial costs are for the development of design concepts. Note that 50% of Design/Engineering costs associated with RBF contract will be funded through Project 8061.

Budget Unit	Object Code	Account Description	Total Expenditures as of 6/30/11	2011/12 Estimated Expenditures	2011/12 Estimated Carryover Amount	2012/13 New Appropriations	2012/13 Total Budget	Estimated Future Year(s) Amount	Estimated Total Project Cost
2002.8310.8045	9601	Design/Engineering	\$192,201	\$0	\$22,288	\$0	\$22,288	\$0	\$214,489
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Project Totals:</b>			<b>\$192,201</b>	<b>\$0</b>	<b>\$22,288</b>	<b>\$0</b>	<b>\$22,288</b>	<b>\$0</b>	<b>\$214,489</b>

Funding Sources:

Traffic Mitigation - Fund 2002	\$192,201	\$0	\$22,288	\$0	\$22,288	\$0	\$22,288	\$0	\$214,489
-	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
-	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
-	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Totals:</b>	<b>\$192,201</b>	<b>\$0</b>	<b>\$22,288</b>	<b>\$0</b>	<b>\$22,288</b>	<b>\$0</b>	<b>\$22,288</b>	<b>\$0</b>	<b>\$214,489</b>

CITY OF MOORPARK  
BUDGET LINE ITEM DETAIL  
FISCAL YEAR 2012/13  
CAPITAL IMPROVEMENTS

Department: Public Works Department Project Number: 8047

Project Title: Los Angeles Avenue Medians

Project Description: The construction of raised landscaped medians on Los Angeles Avenue (SR-118), from the SR-23 freeway westerly to Tierra Rejada Road. Phase 1 will include that area east of Spring Road to the SR-23.

Budget Unit	Object Code	Account Description	Total Expenditures as of 6/30/11	2011/12 Estimated Expenditures	2011/12 Estimated Carryover Amount	2012/13 New Appropriations	2012/13 Total Budget	Estimated Future Year(s) Amount	Estimated Total Project Cost
2501.8310.8047	9601	Design/Engineering	\$210,941	\$0	\$92,549	\$0	\$92,549	\$0	\$303,490
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Project Totals:</b>			<b>\$210,941</b>	<b>\$0</b>	<b>\$92,549</b>	<b>\$0</b>	<b>\$92,549</b>	<b>\$0</b>	<b>\$303,490</b>

Funding Sources:

Los Angeles Ave. AOC - Fund 2501	\$210,941	\$0	\$92,549	\$0	\$92,549	\$0	\$92,549	\$0	\$303,490
-	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
-	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
-	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Totals:</b>	<b>\$210,941</b>	<b>\$0</b>	<b>\$92,549</b>	<b>\$0</b>	<b>\$92,549</b>	<b>\$0</b>	<b>\$92,549</b>	<b>\$0</b>	<b>\$303,490</b>

CITY OF MOORPARK  
BUDGET LINE ITEM DETAIL  
FISCAL YEAR 2012/13  
CAPITAL IMPROVEMENTS

Department: Public Works Department Project Number: 8051

Project Title: Underground Utility District No. 2

Project Description: Establishment and implementation of an underground utility district along Los Angeles Avenue between Shasta Avenue and Millard Street to underground the high voltage transmission lines and remove all poles and overhead wires. SCE Rule 20A monies in the approximate amount of \$400,000 are not included in the budget figures shown below.

Budget Unit	Object Code	Account Description	Total Expenditures as of 6/30/11	2011/12 Estimated Expenditures	2011/12 Estimated Carryover Amount	2012/13 New Appropriations	2012/13 Total Budget	Estimated Future Year(s) Amount	Estimated Total Project Cost
2330.8310.8051	9640	Construction of Streets	\$0	\$0	\$0	\$0	\$0	\$426,447	\$426,447
2501.8310.8051	9640	Construction of Streets	\$240	\$0	\$0	\$0	\$0	\$299,761	\$300,001
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Project Totals:</b>			<b>\$240</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$726,208</b>	<b>\$726,448</b>

Funding Sources:

AD 92-1 - Fund 2330	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$426,447	\$426,447
Los Angeles Ave. AOC - Fund 2501	\$240	\$0	\$0	\$0	\$0	\$0	\$0	\$299,761	\$300,001
-	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
-	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Totals:</b>	<b>\$240</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$726,208</b>	<b>\$726,448</b>

CITY OF MOORPARK  
BUDGET LINE ITEM DETAIL  
FISCAL YEAR 2012/13  
CAPITAL IMPROVEMENTS

Department: Public Works Department Project Number: 8056

Project Title: Metro Link South Parking Lot South Entry

Project Description: Relocation of the south entry to the south Metrolink parking lot to a point on First Street east of Moorpark Avenue. CMAQ Funding requires an 11.47% local match.

Budget Unit	Object Code	Account Description	Total Expenditures as of 6/30/11	2011/12 Estimated Expenditures	2011/12 Estimated Carryover Amount	2012/13 New Appropriations	2012/13 Total Budget	Estimated Future Year(s) Amount	Estimated Total Project Cost
2604.8310.8056	9610	Land Acquisition	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2001.8310.8056	9601	Design/Engineering	\$960	\$0	\$107	\$0	\$107	\$0	\$1,067
2603.8310.8056	9601	Design/Engineering	\$33,983	\$0	\$0	\$0	\$0	\$0	\$33,983
2001.8310.8056	9609	Relocation Assistance - CIP	\$0	\$12,000	\$19,000	\$0	\$19,000	\$0	\$31,000
2604.8310.8056	9609	Relocation Assistance - CIP	\$0	\$88,000	\$132,400	\$0	\$132,400	\$0	\$220,400
2001.8310.8056	9610	Land Acquisition	\$300,000	\$5,000	\$60,000	\$0	\$60,000	\$0	\$365,000
2604.8310.8056	9610	Land Acquisition	\$0	\$0	\$342,000	\$0	\$342,000	\$0	\$342,000
4004.8310.8056	9610	Land Acquisition	\$185,000	\$0	\$0	\$0	\$0	\$0	\$185,000
2001.8310.8056	9611	Site Clearance Costs	\$0	\$0	\$4,000	\$0	\$4,000	\$0	\$4,000
2604.8310.8056	9611	Site Clearance Costs	\$0	\$0	\$20,395	\$0	\$20,395	\$0	\$20,395
2001.8310.8056	9640	Construction of Streets	\$0	\$0	\$71,250	\$0	\$71,250	\$0	\$71,250
5000.8310.8056	9640	Construction of Streets	\$0	\$0	\$200,000	\$0	\$200,000	\$0	\$200,000
2604.8310.8056	9640	Construction of Streets	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2001.8310.8056	9650	Construction Inspection	\$0	\$0	\$15,000	\$0	\$15,000	\$0	\$15,000
<b>Project Totals:</b>			<b>\$519,943</b>	<b>\$105,000</b>	<b>\$864,152</b>	<b>\$0</b>	<b>\$864,152</b>	<b>\$0</b>	<b>\$1,489,095</b>

Funding Sources:

Traffic System Management - Fund 2001	\$300,960	\$17,000	\$169,357	\$0	\$169,357	\$0	\$487,317
TDA Article 8A - Fund 2603	\$33,983	\$0	\$0	\$0	\$0	\$0	\$33,983
ISTEA - CMAQ Federal Grant - Fund 2604	\$0	\$88,000	\$494,795	\$0	\$494,795	\$0	\$582,795
Special Projects - Fund 4004	\$185,000	\$0	\$0	\$0	\$0	\$0	\$185,000
TDA Article 8C - Fund 5000	\$0	\$0	\$200,000	\$0	\$200,000	\$0	\$200,000
<b>Totals:</b>	<b>\$519,943</b>	<b>\$105,000</b>	<b>\$864,152</b>	<b>\$0</b>	<b>\$864,152</b>	<b>\$0</b>	<b>\$1,489,095</b>

CITY OF MOORPARK  
 BUDGET LINE ITEM DETAIL  
 FISCAL YEAR 2012/13  
 CAPITAL IMPROVEMENTS

Department: Public Works Department Project Number: 8058

Project Title: L.A. Avenue Widening at Shasta Avenue

Project Description: Street widening and construction of a curb, gutter, and sidewalk along the south side of Los Angeles Avenue from a point just east of Maureen Lane to a point just west of Leta Yancy Road. The project is funded by the LA Avenue AOC with all costs to be reimbursed by the developer (Pacific Communities).

Budget Unit	Object Code	Account Description	Total Expenditures as of 6/30/11	2011/12 Estimated Expenditures	2011/12 Estimated Carryover Amount	2012/13 New Appropriations	2012/13 Total Budget	Estimated Future Year(s) Amount	Estimated Total Project Cost
2501.8310.8058	9601	Design/Engineering	\$68,876	\$15,000	\$116,124	\$0	\$116,124	\$0	\$200,000
2501.8310.8058	9640	Construction of Streets	\$0	\$0	\$900,000	\$0	\$900,000	\$0	\$900,000
2501.8310.8058	9650	Construction Inspection	\$0	\$0	\$100,000	\$0	\$100,000	\$0	\$100,000
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Project Totals:</b>			<b>\$68,876</b>	<b>\$15,000</b>	<b>\$1,116,124</b>	<b>\$0</b>	<b>\$1,116,124</b>	<b>\$0</b>	<b>\$1,200,000</b>

Funding Sources:

Los Angeles A.O.C. - Fund 2501	\$68,876	\$15,000	\$1,116,124	\$0	\$1,116,124	\$0	\$1,200,000
-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Totals:</b>	<b>\$68,876</b>	<b>\$15,000</b>	<b>\$1,116,124</b>	<b>\$0</b>	<b>\$1,116,124</b>	<b>\$0</b>	<b>\$1,200,000</b>

CITY OF MOORPARK  
BUDGET LINE ITEM DETAIL  
FISCAL YEAR 2012/13  
CAPITAL IMPROVEMENTS

Department: Public Works Department Project Number: 8061

Project Title: North Hills Parkway

Project Description: Construction of an east-west arterial street north of the railway, to be generally located within the right-of-way reserved for the prior Route 118 bypass project. Initial costs are for the development of a conceptual design.

Budget Unit	Object Code	Account Description	Total Expenditures as of 6/30/11	2011/12 Estimated Expenditures	2011/12 Estimated Carryover Amount	2012/13 New Appropriations	2012/13 Total Budget	Estimated Future Year(s) Amount	Estimated Total Project Cost
2002.8310.8061	9601	Design/Engineering	\$626,411	\$220,000	\$1,144,839	\$0	\$1,144,839	\$0	\$1,991,250
2002.8310.8061	9610	Land Acquisition	\$242,109	\$0	\$2,891	\$0	\$2,891	\$0	\$245,000
2002.8310.8061	9621	Building Improvements	\$0	\$58,562	\$0	\$0	\$0	\$0	\$58,562
2002.8310.8061	9625	Building Improvements	\$2,061	\$0	\$0	\$0	\$0	\$0	\$2,061
2002.8310.8061	9640	Construction of Streets	\$0	\$0	\$300,000	\$0	\$300,000	\$0	\$300,000
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Project Totals:</b>			<b>\$870,581</b>	<b>\$278,562</b>	<b>\$1,447,730</b>	<b>\$0</b>	<b>\$1,447,730</b>	<b>\$0</b>	<b>\$2,596,873</b>

Funding Sources:

Traffic Mitigation - Fund 2002	\$870,581	\$278,562	\$1,447,730	\$0	\$1,447,730	\$0	\$1,447,730	\$0	\$2,596,873
-	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
-	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
-	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Totals:</b>	<b>\$870,581</b>	<b>\$278,562</b>	<b>\$1,447,730</b>	<b>\$0</b>	<b>\$1,447,730</b>	<b>\$0</b>	<b>\$1,447,730</b>	<b>\$0</b>	<b>\$2,596,873</b>



CITY OF MOORPARK  
BUDGET LINE ITEM DETAIL  
FISCAL YEAR 2012/13  
CAPITAL IMPROVEMENTS

Department: Public Works Department Project Number: 8066

Project Title: Los Angeles Avenue Undergrounding

Project Description: Undergrounding the overhead utilities on the north side of Los Angeles Avenue east and west of the Arroyo Simi bridge.

Budget Unit	Object Code	Account Description	Total Expenditures as of 6/30/11	2011/12 Estimated Expenditures	2011/12 Estimated Carryover Amount	2012/13 New Appropriations	2012/13 Total Budget	Estimated Future Year(s) Amount	Estimated Total Project Cost
2001.8310.8066	9601	Design/Engineering	\$13,414	\$0	\$286	\$0	\$286	\$0	\$13,700
2001.8310.8066	9640	Construction of Streets	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2001.8310.8066	9650	Construction Inspection	\$0	\$0	\$0	\$0	\$0	\$0	\$0
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2501.8310.8066	9601	Design/Engineering	\$0	\$10,000	\$98,301	\$8,000	\$106,301	\$0	\$116,301
2501.8310.8066	9640	Construction of Streets	\$0	\$0	\$305,000	\$0	\$305,000	\$0	\$305,000
2501.8310.8066	9650	Construction Inspection	\$0	\$0	\$3,000	\$0	\$3,000	\$0	\$3,000
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Project Totals:</b>			<b>\$13,414</b>	<b>\$10,000</b>	<b>\$406,587</b>	<b>\$8,000</b>	<b>\$414,587</b>	<b>\$0</b>	<b>\$438,001</b>

Funding Sources:

Traffic System Management - Fund 2001	\$13,414	\$0	\$286	\$0	\$286	\$0	\$286	\$0	\$13,700
Los Angeles A.O.C. - Fund 2501	\$0	\$10,000	\$406,301	\$8,000	\$414,301	\$0	\$414,301	\$0	\$424,301
-	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
-	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Totals:</b>	<b>\$13,414</b>	<b>\$10,000</b>	<b>\$406,587</b>	<b>\$8,000</b>	<b>\$414,587</b>	<b>\$0</b>	<b>\$414,587</b>	<b>\$0</b>	<b>\$438,001</b>

CITY OF MOORPARK  
BUDGET LINE ITEM DETAIL  
FISCAL YEAR 2012/13  
CAPITAL IMPROVEMENTS

Department: Public Works Department Project Number: 8069

Project Title: Spring Road Bus Turn Out

Project Description: Spring Road bus turn out at Charles Street.

Budget Unit	Object Code	Account Description	Total Expenditures as of 6/30/11	2011/12 Estimated Expenditures	2011/12 Estimated Carryover Amount	2012/13 New Appropriations	2012/13 Total Budget	Estimated Future Year(s) Amount	Estimated Total Project Cost
2001.8310.8069	9601	Design/Engineering	\$13,968	\$0	\$0	\$0	\$0	\$0	\$13,968
2001.8310.8069	9610	Land Acquisition	\$248	\$0	\$0	\$0	\$0	\$39,000	\$39,248
2001.8310.8069	9640	Construction of Streets	\$0	\$0	\$0	\$0	\$0	\$106,000	\$106,000
2001.8310.8069	9650	Construction Inspection	\$0	\$0	\$0	\$0	\$0	\$5,000	\$5,000
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Project Totals:</b>			<b>\$14,216</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$150,000</b>	<b>\$164,216</b>

Funding Sources:

Traffic System Management - Fund 2001	\$14,216	\$0	\$0	\$0	\$0	\$0	\$0	\$150,000	\$164,216
-	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
-	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
-	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Totals:</b>	<b>\$14,216</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$150,000</b>	<b>\$164,216</b>

CITY OF MOORPARK  
BUDGET LINE ITEM DETAIL  
FISCAL YEAR 2012/13  
CAPITAL IMPROVEMENTS

Department: Public Works Department Project Number: 8071

Project Title: Bus Shelters and Other Bus Stop Amenities

Project Description: Bus stop adjustments, refurbishments, additions, and amenities.

Budget Unit	Object Code	Account Description	Total Expenditures as of 6/30/11	2011/12 Estimated Expenditures	2011/12 Estimated Carryover Amount	2012/13 New Appropriations	2012/13 Total Budget	Estimated Future Year(s) Amount	Estimated Total Project Cost
2601.7310.7302	9632	Improvements Other Than Bldgs	\$3,193	\$0	\$0	\$0	\$0	\$0	\$3,193
5000.7310.7302	9632	Improvements Other Than Bldgs	\$123,189	\$0	\$0	\$0	\$0	\$0	\$123,189
5000.8510.8071	9632	Improvements Other Than Bldgs	\$3,180	\$5,000	\$62,618	\$0	\$62,618	\$0	\$70,798
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Project Totals:</b>			<b>\$129,562</b>	<b>\$5,000</b>	<b>\$62,618</b>	<b>\$0</b>	<b>\$62,618</b>	<b>\$0</b>	<b>\$197,180</b>

Funding Sources:

State Transit Assistance - Fund 2601	\$3,193	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$3,193
TDA 8C - Fund 5000	\$126,369	\$5,000	\$62,618	\$0	\$0	\$0	\$62,618	\$0	\$193,987
Prior year fiscal expenditure budget unit was 2601 and 5000.7610.7302)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
-	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Totals:</b>	<b>\$129,562</b>	<b>\$5,000</b>	<b>\$62,618</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$62,618</b>	<b>\$0</b>	<b>\$197,180</b>

CITY OF MOORPARK  
BUDGET LINE ITEM DETAIL  
FISCAL YEAR 2012/13  
CAPITAL IMPROVEMENTS

Department:		Public Works Department		Project Number:		8073			
Project Title:		Metrolink Station Security Wall & Camera System							
Project Description:		Extension by approximately 500 linear feet of the security wall along the Metrolink south parking lot property line. 2011/12. Metrolink security camera system completed in FY 07/08. Metrolink Block Wall completed in FY11/12. PROJECT IS COMPLETE							
Budget Unit	Object Code	Account Description	Total Expenditures as of 6/30/11	2011/12 Estimated Expenditures	2011/12 Estimated Carryover Amount	2012/13 New Appropriations	2012/13 Total Budget	Estimated Future Year(s) Amount	Estimated Total Project Cost
5000.7310.7304	9601	Design/Engineering	\$14,578	\$0	\$0	\$0	\$0	\$0	\$14,578
5000.8510.8073	9601	Design/Engineering	\$8,551	\$1,020	\$0	\$0	\$0	\$0	\$9,571
5000.8510.8073	9625	Building Improvements	\$272	\$204	\$0	\$0	\$0	\$0	\$476
2612.8510.8073	9632	Improvements Other Than Bldgs	\$101,806	\$800	\$0	\$0	\$0	\$0	\$102,606
5000.7310.7304	9632	Improvements Other Than Bldgs	\$5,271	\$0	\$0	\$0	\$0	\$0	\$5,271
5000.8510.8073	9632	Improvements Other Than Bldgs	\$194,997	\$5,000	\$0	\$0	\$0	\$0	\$199,997
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Project Totals:</b>			<b>\$325,475</b>	<b>\$7,024</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$332,499</b>
Funding Sources:									
Prop 1B Transit Safety & Security - Fund 2612			\$101,806	\$800	\$0	\$0	\$0	\$0	\$102,606
FTA UZ 5307 Grant - Fund 5000			\$178,935	\$4,979	\$0	\$0	\$0	\$0	\$183,914
TDA 8C - Fund 5000			\$44,734	\$1,245	\$0	\$0	\$0	\$0	\$45,979
Prior fiscal year's budget unit was 5000.7310.7304. Total project cost: \$65,250 for Metrolink security wall (\$52,200 FTA; \$13,050 TDA) and \$250,000 Metrolink security camera (\$200,000 FTA; \$50,000 TDA).									
<b>Totals:</b>			<b>\$325,475</b>	<b>\$7,024</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$332,499</b>

CITY OF MOORPARK  
BUDGET LINE ITEM DETAIL  
FISCAL YEAR 2012/13  
CAPITAL IMPROVEMENTS

Department: Public Works Department Project Number: 8078

Project Title: Collins and University Traffic Signal

Project Description: Traffic signal at Collins Drive and University Drive. Project is funded by settlement agreement between the City and Ventura County Community College District. Requires the City to complete the construction of the signal by June 30, 2011. PROJECT IS COMPLETE.

Budget Unit	Object Code	Account Description	Total Expenditures as of 6/30/11	2011/12 Estimated Expenditures	2011/12 Estimated Carryover Amount	2012/13 New Appropriations	2012/13 Total Budget	Estimated Future Year(s) Amount	Estimated Total Project Cost
4000.8310.8078	9601	Design/Engineering	\$22,097	\$0	\$0	\$0	\$0	\$0	\$22,097
4000.8310.8078	9640	Construction of Streets	\$182,815	\$570	\$0	\$0	\$0	\$0	\$183,385
4000.8310.8078	9650	Construction Inspection	\$7,671	\$9,129	\$0	\$0	\$0	\$0	\$16,800
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Project Totals:</b>			<b>\$212,583</b>	<b>\$9,699</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$222,282</b>

Funding Sources:

Capital Projects - Fund 4000	\$212,583	\$9,699	\$0	\$0	\$0	\$0	\$0	\$0	\$222,282
-	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
-	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
-	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Totals:</b>	<b>\$212,583</b>	<b>\$9,699</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$222,282</b>

CITY OF MOORPARK  
 BUDGET LINE ITEM DETAIL  
 FISCAL YEAR 2012/13  
 CAPITAL IMPROVEMENTS

Department: Public Works Department Project Number: 8079

Project Title: 23 Fwy Soundwall at Tierra Rejada Road

Project Description: Soundwall along the 23 Freeway at Tierra Rejada Road.

Budget Unit	Object Code	Account Description	Total Expenditures as of 6/30/11	2011/12 Estimated Expenditures	2011/12 Estimated Carryover Amount	2012/13 New Appropriations	2012/13 Total Budget	Estimated Future Year(s) Amount	Estimated Total Project Cost
2002.6440.8079	9601	Design/Engineering	\$310,954	\$25,000	\$64,046	\$0	\$64,046	\$0	\$400,000
2002.6440.8079	9640	Construction of Streets	\$0	\$0	\$1,600,000	\$0	\$1,600,000	\$0	\$1,600,000
2002.6440.8079	9650	Construction Inspection	\$0	\$0	\$100,000	\$0	\$100,000	\$0	\$100,000
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Project Totals:</b>			<b>\$310,954</b>	<b>\$25,000</b>	<b>\$1,764,046</b>	<b>\$0</b>	<b>\$1,764,046</b>	<b>\$0</b>	<b>\$2,100,000</b>

Funding Sources:

City-Wide Traffic MIT - Fund 2002	\$310,954	\$25,000	\$1,764,046	\$0	\$1,764,046	\$0	\$2,100,000
-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Totals:</b>	<b>\$310,954</b>	<b>\$25,000</b>	<b>\$1,764,046</b>	<b>\$0</b>	<b>\$1,764,046</b>	<b>\$0</b>	<b>\$2,100,000</b>

CITY OF MOORPARK  
BUDGET LINE ITEM DETAIL  
FISCAL YEAR 2012/13  
CAPITAL IMPROVEMENTS

Department: Public Works Department Project Number: 8083  
 Project Title: Mountain Trail Street and Spring Road Pavement Rehabilitation

Project Description: Asphalt overlay on Mountain Trail Street from Tierra Rejada Road to Country Hill Road and on Spring Road from Peach Hill Road, 2,000 feet south. Includes a new raised median with trees on Mountain Trail Street from Cedar Springs Street to Mountain Meadows Drive. PROJECT IS COMPLETE FY11/12

Budget Unit	Object Code	Account Description	Total Expenditures as of 6/30/11	2011/12 Estimated Expenditures	2011/12 Estimated Carryover Amount	2012/13 New Appropriations	2012/13 Total Budget	Estimated Future Year(s) Amount	Estimated Total Project Cost
2001.8310.8083	9601	Design/Engineering	\$20,992	\$0	\$0	\$0	\$0	\$0	\$20,992
2150.8310.8083	9640	Construction of Streets	\$24,370	\$0	\$0	\$0	\$0	\$0	\$24,370
2604.8310.8083	9640	Construction of Streets	\$558,519	\$5,948	\$0	\$0	\$0	\$0	\$564,467
2604.8310.8083	9650	Construction Inspection	\$40,989	\$0	\$0	\$0	\$0	\$0	\$40,989
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Project Totals:</b>			<b>\$644,870</b>	<b>\$5,948</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$650,818</b>

Funding Sources:

Traffic System Management - Fund 2001	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$20,992
Tree & Landscape Fees - Fund 2150	\$24,370	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$24,370
TEA 21 Federal Grants - Fund 2604	\$599,508	\$5,948	\$0	\$0	\$0	\$0	\$0	\$0	\$605,456
-	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Totals:</b>	<b>\$644,870</b>	<b>\$5,948</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$650,818</b>

CITY OF MOORPARK  
 BUDGET LINE ITEM DETAIL  
 FISCAL YEAR 2012/13  
 CAPITAL IMPROVEMENTS

Department: Public Works Department Project Number: 8084

Project Title: Arroyo Drive Overlay

Project Description: Pavement rehabilitation on Arroyo Drive from Collins Drive to entrance of Villa del Arroyo Mobile Home Park.

Budget Unit	Object Code	Account Description	Total Expenditures as of 6/30/11	2011/12 Estimated Expenditures	2011/12 Estimated Carryover Amount	2012/13 New Appropriations	2012/13 Total Budget	Estimated Future Year(s) Amount	Estimated Total Project Cost
2611.8310.8084	9601	Design/Engineering	\$656	\$0	\$9,344	\$0	\$9,344	\$0	\$10,000
2611.8310.8084	9640	Construction of Streets	\$0	\$0	\$517,000	\$0	\$517,000	\$0	\$517,000
2611.8310.8084	9650	Construction Inspection	\$0	\$0	\$10,000	\$0	\$10,000	\$0	\$10,000
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Project Totals:</b>			<b>\$656</b>	<b>\$0</b>	<b>\$536,344</b>	<b>\$0</b>	<b>\$536,344</b>	<b>\$0</b>	<b>\$537,000</b>

Funding Sources:

Prop 1B - Local Streets & Roads - Fund 2611	\$656	\$0	\$536,344	\$0	\$536,344	\$0	\$536,344	\$0	\$537,000
-	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
-	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
-	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Totals:</b>	<b>\$656</b>	<b>\$0</b>	<b>\$536,344</b>	<b>\$0</b>	<b>\$536,344</b>	<b>\$0</b>	<b>\$536,344</b>	<b>\$0</b>	<b>\$537,000</b>

CITY OF MOORPARK  
 BUDGET LINE ITEM DETAIL  
 FISCAL YEAR 2012/13  
 CAPITAL IMPROVEMENTS

Department: Public Works Department Project Number: 8086

Project Title: Sidewalk & Bicycle Lane at AVRC

Project Description: 1,200 foot sidewalk and bicycle path connecting Arroyo Vista Recreation Center's existing sidewalk to the Pedestrian Bridge.

Budget Unit	Object Code	Account Description	Total Expenditures as of 6/30/11	2011/12 Estimated Expenditures	2011/12 Estimated Carryover Amount	2012/13 New Appropriations	2012/13 Total Budget	Estimated Future Year(s) Amount	Estimated Total Project Cost
2001.8310.8086	9601	Design/Engineering	\$0	\$0	\$3,000	\$0	\$3,000	\$0	\$3,000
2001.8310.8086	9640	Construction of Streets	\$0	\$0	\$60,000	\$2,000	\$62,000	\$0	\$62,000
2001.8310.8086	9650	Construction Inspection	\$0	\$0	\$3,000	\$0	\$3,000	\$0	\$3,000
2602.8310.8086	9601	Design/Engineering	\$0	\$0	\$3,000	\$0	\$3,000	\$0	\$3,000
2602.8310.8086	9640	Construction of Streets	\$0	\$0	\$60,000	\$0	\$60,000	\$0	\$60,000
2602.8310.8086	9650	Construction Inspection	\$0	\$0	\$3,000	\$0	\$3,000	\$0	\$3,000
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Project Totals:</b>			<b>\$0</b>	<b>\$0</b>	<b>\$132,000</b>	<b>\$2,000</b>	<b>\$134,000</b>	<b>\$0</b>	<b>\$134,000</b>

Funding Sources:

TSM - Fund 2001	\$0	\$0	\$66,000	\$2,000	\$68,000	\$0	\$68,000	\$0	\$68,000
TDA Article 3 - Fund 2602	\$0	\$0	\$66,000	\$0	\$66,000	\$0	\$66,000	\$0	\$66,000
-	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
-	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Totals:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$132,000</b>	<b>\$2,000</b>	<b>\$134,000</b>	<b>\$0</b>	<b>\$134,000</b>	<b>\$0</b>	<b>\$134,000</b>

CITY OF MOORPARK  
BUDGET LINE ITEM DETAIL  
FISCAL YEAR 2012/13  
CAPITAL IMPROVEMENTS

Department: Public Works Department Project Number: 8087  
Project Title: Moorpark Avenue Left Turn Lane

Project Description: Dedicated left turn lane on northbound Moorpark Avenue at High Street. Also includes a dedicated northbound through and right turn lanes. Southbound Moorpark Avenue will remain one lane only.

Budget Unit	Object Code	Account Description	Total Expenditures as of 6/30/11	2011/12 Estimated Expenditures	2011/12 Estimated Carryover Amount	2012/13 New Appropriations	2012/13 Total Budget	Estimated Future Year(s) Amount	Estimated Total Project Cost
2501.8310.8087	9601	Design/Engineering	\$0	\$0	\$25,000	\$0	\$25,000	\$0	\$25,000
2501.8310.8087	9640	Construction of Streets	\$0	\$0	\$150,000	\$0	\$150,000	\$0	\$150,000
2501.8310.8087	9650	Construction Inspection	\$0	\$0	\$25,000	\$0	\$25,000	\$0	\$25,000
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Project Totals:</b>			<b>\$0</b>	<b>\$0</b>	<b>\$200,000</b>	<b>\$0</b>	<b>\$200,000</b>	<b>\$0</b>	<b>\$200,000</b>

Funding Sources:

Los Angeles A.O.C. - Fund 2501	\$0	\$0	\$200,000	\$0	\$200,000	\$0	\$200,000	\$0	\$200,000
-	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
-	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
-	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Totals:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$200,000</b>	<b>\$0</b>	<b>\$200,000</b>	<b>\$0</b>	<b>\$200,000</b>	<b>\$0</b>	<b>\$200,000</b>

CITY OF MOORPARK  
 BUDGET LINE ITEM DETAIL  
 FISCAL YEAR 2012/13  
 CAPITAL IMPROVEMENTS

Department: Public Works Department Project Number: 8088  
 Project Title: Master Drainage Study Update

Project Description: Update to the 1995 Citywide Master Drainage Study, subsequent to adoption of the new Digital Flood Insurance Rate Maps (DFIRM) by the Federal Emergency Management Agency (FEMA).

Budget Unit	Object Code	Account Description	Total Expenditures as of 6/30/11	2011/12 Estimated Expenditures	2011/12 Estimated Carryover Amount	2012/13 New Appropriations	2012/13 Total Budget	Estimated Future Year(s) Amount	Estimated Total Project Cost
2800.8410.8088	9601	Design/Engineering	\$0	\$0	\$150,000	\$0	\$150,000	\$0	\$150,000
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Project Totals:</b>			\$0	\$0	\$150,000	\$0	\$150,000	\$0	\$150,000

Funding Sources:

Endowment - Fund 2800	\$0	\$0	\$150,000	\$0	\$150,000	\$0	\$150,000	\$0	\$150,000
-	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
-	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
-	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Totals:</b>	\$0	\$0	\$150,000	\$0	\$150,000	\$0	\$150,000	\$0	\$150,000

CITY OF MOORPARK  
BUDGET LINE ITEM DETAIL  
FISCAL YEAR 2012/13  
CAPITAL IMPROVEMENTS

Department:		Public Works Department		Project Number:		8091			
Project Title:		Alderbrook Street Asphalt Overlay							
Project Description:									
Asphalt overlay on Alderbrook Street from Honeybrook Court to Rivergrove Court.									
Budget Unit	Object Code	Account Description	Total Expenditures as of 6/30/11	2011/12 Estimated Expenditures	2011/12 Estimated Carryover Amount	2012/13 New Appropriations	2012/13 Total Budget	Estimated Future Year(s) Amount	Estimated Total Project Cost
2606.8310.8091	9601	Design/Engineering	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2606.8310.8091	9640	Construction of Streets	\$0	\$0	\$0	\$240,000	\$240,000	\$0	\$240,000
2606.8310.8091	9650	Construction Inspection	\$0	\$0	\$0	\$35,000	\$35,000	\$0	\$35,000
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Project Totals:</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$275,000</b>	<b>\$275,000</b>	<b>\$0</b>	<b>\$275,000</b>
Funding Sources:									
HUT 2103 - Fund 2606			\$0	\$0	\$0	\$275,000	\$275,000	\$0	\$275,000
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
-	-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Totals:</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$275,000</b>	<b>\$275,000</b>	<b>\$0</b>	<b>\$275,000</b>

## **ITEM 9.G.**

### **MOORPARK CITY COUNCIL AGENDA REPORT**

**TO:** Honorable City Council

**FROM:** Steven Kueny, City Manager *SK*

**BY:** Ron Ahlers, Finance Director *RA*

**DATE:** June 4, 2012 (City Council Meeting of June 20, 2012)

**SUBJECT:** Consider Resolution Adopting the Operating and Capital Improvement Budget for the City of Moorpark for the Fiscal Year 2012/2013.

#### **SUMMARY**

On May 24, 2012, the City Manager presented to the City Council the recommended Operating and Capital Improvement Budget for FY 2012/2013. The Council held a public meeting to discuss the budget on May 30, 2012. Based on this meeting, Council directed staff to make several changes to the recommended budget and approved it. After further analysis of the May 30 action and current information, staff has included other adjustments for Council consideration and action. The General Fund is balanced, with a projected surplus of \$1,327.

#### **DISCUSSION**

The proposed Budget as submitted by the City's operating departments had an approximate \$1,360,000 General Fund deficit. After review with the departments, the net General Fund (GF) operating deficit was reduced about \$257,400. On May 24, 2012, the City Manager presented to City Council the Operating and Capital Improvement Budget for the City of Moorpark. The City Manager identified several options: use of General Fund surplus from FY 2011/12, revenue increases, expenditure reduction measures for the General Fund and other funds that the General Fund supports and use General Fund reserves for one-time costs. As a reminder, the General Fund supports the following operations: landscape maintenance districts, Community Development Fund, Parks Maintenance Fund and Engineering Public Works Fund. These adjustments resulted in the General Fund now having a surplus of \$1,327; the Council completely eliminated the projected General Fund deficit. The modifications to the General Fund are as follows:

<u>Description</u>	<u>May 30, 2012 Recommendation</u>	<u>Budget Adoption</u>
1 Projected General Fund operating surplus FY 2011/12	290,000	290,000
2 Eligible traffic-related expenses in Public Safety - transfer to Traffic Safety Fund	32,000	32,883
3 Reduce Public Safety overtime by \$30,000 and vehicle maintenance/fuel by \$25,000	55,000	55,000
4 Increase revenue from Youth Sports leagues	23,600	23,600
5 Second Street Park - transfer to Endowment Fund	15,000	15,000
6 Transfer Tierra Rejada Valley open space parcel expenses to Endowment Fund	17,200	17,200
7 Use General Fund Reserve for specific costs that are not regularly re-occurring or ongoing activities, as follows:		
a PERS side fund	31,500	31,500
b November 2012 General Election	15,000	15,000
c Records scanning and reorganization	25,000	25,000
d Carpet replacement in the City Hall modular building	25,000	25,000
e Video system upgrades	22,000	22,000
f New website design	25,000	25,000
g General Plan EIR/Graphics & Housing Element update	185,000	185,000
h 30 <sup>th</sup> Anniversary activities	8,000	8,000
8 Eliminate part-time costs from Community Services since this related to the High Street Arts Center (HSAC)	9,800	9,930
9 Increase Revenue as the City's share of the Library tax increment as successor to Ventura County	120,000	120,000
10 Increase Revenue estimate for Property Tax Unsecured	40,000	40,000
11 Increase General Fund Transfers to various departments to fund retirement and workers' compensation costs	(24,000)	(23,043)
12 Reduce items in Information Systems (IS) / Cable TV		
d BBS/Character Generator	2,500	2,500
13 Increase in Parks Landscaping Contract	(18,000)	(17,182)
14 Law Enforcement Contract modifications		
a Eliminate School Resource Officer (SRO)	242,212	242,212
b Additional overhead due to elimination of SRO	(6,000)	(6,000)
c Upgrade Deputy to Senior Deputy (Differential Patrol)	(34,118)	(34,118)
d Upgrade Office Assistant to Administrative Assistant (ne)	(10,000)	(10,000)
15 Shift Contract Scanning \$10,000 to Part-Time staff	0	0
16 Redistribution of Overhead Costs due to reductions in IS	0	3,715
17 Additional General Fund Reserve	0	6,000

The following table lists the adjustments to funds other than the General Fund.

<u>Description</u>	<u>May 30, 2012 Recommendation</u>	<u>Budget Adoption</u>
12 Reduce items in Information Systems (IS) / Cable TV		
a Digital telephone support and maintenance	4,500	4,500
b Spam/web filter support	1,500	1,500
c Email archiving system maintenance	6,000	0
18 Second Street Park Endowment Fund CIP 5081	(50,000)	(69,500)
19 Alderbrook Street Overlay HUT 2103 Fund CIP 8091	(275,000)	(275,000)
20 Slurry Seal Project HUT 2103 & CIWMB Grant CIP 8002	(417,770)	(417,770)
21 Increase revenue from CIWMB Grant ~ Recycled Tires	54,000	54,000
22 Remove funding for Ball Wall Project CIP 7810	0	17,676

City Manager Recommendations/Adjustments after May 30, 2012

There are a few adjustments that need to be made to the May 30<sup>th</sup> recommendations.

The eligible traffic-related expenses in Public Safety originally were \$32,000. The actual amount of the items totals to \$32,883.

Staff initially calculated the increase in transfers to various departments in the amount of \$24,000. After refining all the figures, the amount is actually \$23,043.

At the May 30<sup>th</sup> meeting staff informed Council of the increase in the parks landscaping contract of \$18,000. The actual increase is \$17,182.

The reductions in Information Services costs of \$4,500 and \$1,500 for digital phone support and spam/web filter support have been distributed to the operating departments. The General Fund portion is \$3,715.

Staff recommended to Council the elimination of the email archiving system maintenance for a savings of \$6,000. It is currently showing as zero dollars removed. The item was already removed in the budget document that was presented to the Council in May. Therefore, we cannot eliminate it twice. Staff recommends using \$6,000 additional of General Fund reserves.

The costs for the Second Street Park had a preliminary estimate of \$50,000. The costs have been refined to \$69,500.

The City Manager is recommending the removal of the Ball Wall Project from the Capital Improvement Program. The remaining appropriation is \$17,676. The funding for the Ball Wall comes from the Park Development Zone 3, which currently has a negative fund balance estimated at (47,207) for June 30, 2012.

Collectively, the above measures yield a total net deficit reduction to the City budget of \$279,004 and the General Fund of \$1,361,327; that results in a \$1,327 General Fund surplus projected for FY 2012/13. The General Fund is balanced for FY 2012/13.

As previously mentioned in this report, the City's General Fund was projected to have an estimated \$1,360,000 deficit in fiscal year 2012/2013. In the Budget Message, the Council was presented a number of options to address the deficit. The City Manager recommended and the City Council tentatively agreed to certain measures: use of General Fund surplus for FY 2011/12, increase revenues, reduce expenditures, use General Fund reserves and transfer certain expenditures to another funding source.

In fiscal year 2013/2014, it is projected that the increase in rates for Sheriff services will exceed growth in the General Fund revenue. Staff will be evaluating options to close this gap without impacting service levels.

If the City Council concurs with the changes to the City Manager's recommended budget as noted in this staff report, staff recommends that the City Council adopt the attached resolution. The final budget document with the referenced changes will be provided to the City Council under separate cover as well as made available to the public on the City's website, at City Hall and the Moorpark Library by early July.

Successor Agency to the Redevelopment Agency of the City of Moorpark

The budget approval is being done for City internal governance purposes and the approval of the Recognized Obligation Payment Schedule (ROPS) by the Oversight Board on May 15, 2012 and the State of California Department of Finance's (DOF) allowance of costs in the ROPS defined the parameters of the Successor Agency administrative and operating budget for the period of the ROPS. The Successor Agency understands that the annual budget may be modified should the ROPS for the second half of the fiscal year include substantial departures from the approved first-half ROPS

**STAFF RECOMMENDATION** (ROLL CALL VOTE REQUIRED)

Adopt Resolution No. 2012-\_\_\_\_\_.

Attachment: Resolution No. 2012-\_\_\_\_\_  
Changes to Recommended Budget per May 30, 2012 Budget Workshop

RESOLUTION NO. 2012-3116

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MOORPARK, CALIFORNIA, ADOPTING THE OPERATING AND CAPITAL IMPROVEMENT BUDGET FOR THE CITY OF MOORPARK FOR THE FISCAL YEAR 2012/2013

WHEREAS, on May 24, 2012 the City Manager's Recommended Budget for Fiscal Year 2012/2013 was submitted to the City Council for its review and consideration; and

WHEREAS, the City Council has provided the opportunity for public comment at a public meeting held on May 30, 2012, and conducted detailed review of expenditure proposals; and

WHEREAS, as the result of the reviews and analysis, expenditure proposals and revenue projections have been modified as needed.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MOORPARK DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. The Operating and Capital Improvement Budget for Fiscal Year 2012/2013 (beginning July 1, 2012) for the City of Moorpark containing operating and capital expenditures and anticipated revenues as identified in Exhibit "A" to this resolution attached hereto and incorporated herein, shall be adopted as the City of Moorpark's Operating and Capital Improvement Budget for Fiscal Year 2012/2013.

SECTION 2. The City Manager is authorized to amend the capital improvement budget for Fiscal Year 2012/2013 at the conclusion of Fiscal Year 2011/2012 when a final accounting of project costs during the Fiscal Year 2011/2012 is complete and continuing appropriations are determined as long as the total project appropriation authorized by the City Council is not exceeded.

SECTION 3. The City Manager is authorized to approve appropriation transfers within departments and within individual funds as required to provide efficient and economical services, as long as the total department appropriation and fund appropriation authorized by the City Council is not exceeded.

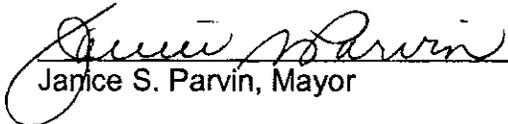
SECTION 4. Except as otherwise provided in this resolution, amendments to the appropriations in Fiscal Year 2012/2013 Operating and Capital Improvement Budget shall require Council action by resolution.

SECTION 5. The City Manager is authorized to make such emergency appropriations as may be necessary to address emergency needs of the City, provided that the appropriation is presented to the City Council at its next regular meeting for ratification.

SECTION 6. The budget approval is being done for City internal governance purposes and the approval of the Recognized Obligation Payment Schedule (ROPS) by the Oversight Board on May 15, 2012 and the State of California Department of Finance's (DOF) allowance of costs in the ROPS defined the parameters of the Successor Agency administrative and operating budget for the period of the ROPS. The Successor Agency understands that the annual budget may be modified should the ROPS for the second half of the fiscal year include substantial departures from the approved first-half ROPS

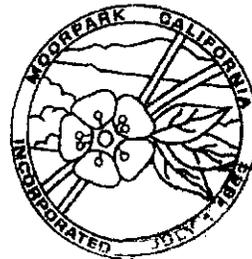
SECTION 7. The City Clerk shall certify to the adoption of this resolution and shall cause a certified resolution to be filed in the book of original resolutions.

PASSED AND ADOPTED this 20th day of June, 2012.

  
\_\_\_\_\_  
Janice S. Parvin, Mayor

ATTEST:

  
\_\_\_\_\_  
Maureen Benson, City Clerk



Attachment: Exhibit "A"

Exhibit A

Operating and Capital Improvement Budget

For the City of Moorpark

Fiscal Year 2012/2013

On file with the City Clerk

STATE OF CALIFORNIA            )  
COUNTY OF VENTURA         )     ss.  
CITY OF MOORPARK            )

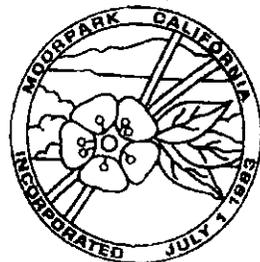
I, Maureen Benson, City Clerk of the City of Moorpark, California, do hereby certify under penalty of perjury that the foregoing Resolution No. 2012-3116 was adopted by the City Council of the City of Moorpark at a regular meeting held on the 20th day of June, 2012, and that the same was adopted by the following vote:

AYES:       Councilmembers Mikos, Millhouse, Pollock, Van Dam, and Mayor Parvin  
NOES:       None  
ABSENT:     None  
ABSTAIN:    None

WITNESS my hand and the official seal of said City this 22nd day of June, 2012.

*Maureen Benson*  
\_\_\_\_\_  
Maureen Benson, City Clerk

(seal)



## **ITEM 10.G.**

### **MOORPARK CITY COUNCIL AGENDA REPORT**

**TO:** Honorable City Council

**FROM:** Ron Ahlers, Finance Director *RA*

**BY:** Irmira Lumbad, Budget and Accounting Manager *IL*

**DATE:** June 1, 2012 (Council Meeting of June 20, 2012)

**SUBJECT:** Consider Resolution Establishing the Appropriation Limitation for Fiscal Year 2012/2013 for the City of Moorpark at \$27,972,590

#### **BACKGROUND**

Proposition 4, sometimes referred to as the "Gann Limit", was approved by the voters of California on the November 1979 special ballot election. This Proposition created Article XIII B of the State Constitution which sets forth the calculation of the State and local jurisdictions' annual appropriations limit or the "ceiling" on monies that can be spent from tax revenues. Each year, it requires the governing body of the local agency to establish the limit, by resolution, before the beginning of the following fiscal year.

Initially, the appropriations limit was annually adjusted by the population growth of each local agency and the lesser of the change in cost-of-living or the change in California per capita personal income from the preceding year. Proposition 111 adopted in June 1990, allowed major adjustments to the methodology. Local agencies may select the higher of percentage change in population within the City, or County; and the higher of rate of change in California per capita personal income from preceding year, or the rate of change in the local assessment valuation due to additional non-residential new construction from the preceding year.

#### **DISCUSSION**

On April 26, 2012 the California State Department of Finance notified the local jurisdictions of the population and price data for use in the appropriations limit calculation for FY 2012/2013. Based on this letter, the percentage change in population for the City of Moorpark is 0.57%, while the Ventura County percentage change is 0.61%. The preceding year's percentage change in cost-of-living factor per capita personal income is 3.77%. Information regarding the change in local assessment valuation in non-residential new construction of -15.00% was provided by the City's property tax consultants, HDL Coren & Cone.

The City selected to use the percentage change in population for the County of Ventura (0.61%) and the percentage change in cost-of-living factor per capita personal income (3.77%) in adjusting the prior year's appropriations limit of \$26,792,899. Accordingly, the City of Moorpark's limitation for FY 2012/2013 is \$27,972,590. Per the Recommended Budget for FY 2012/2013, the appropriations subject to limit is \$15,262,503. This brings us \$12,710,087 or 45.44% under the limit.

**FISCAL IMPACT**

None.

**STAFF RECOMMENDATION**

Adopt Resolution No. 2012-\_\_\_\_\_.

Attachments:       A. Resolution No. 2012-\_\_\_\_\_  
                          B. Appropriation Limit Calculation

RESOLUTION NO. 2012-3117

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MOORPARK, CALIFORNIA, ESTABLISHING THE CITY'S APPROPRIATION LIMITATION FOR FISCAL YEAR 2012/2013

WHEREAS, Article XIII B of the State Constitution limits annual appropriations from proceeds of tax revenues for state and local governments; and

WHEREAS, Government Code Section 7910 requires that a city establish its annual appropriations limitation by resolution at a public meeting of the legislative body; and

WHEREAS, the Fiscal Year 2012/2013 appropriations limitation has been calculated in accordance with the State Constitution and applicable sections of the Government Code by adjusting its Fiscal Year 2011/2012 appropriations limit of \$26,792,899 by the percentage change in the County of Ventura's population of .61%, as determined by the State of California, Department of Finance and the percentage change of cost-of-living factor per capita personal income of 3.77% as provided by the State of California Department of Finance.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MOORPARK DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. The appropriations limitation for the City of Moorpark for Fiscal Year 2012/2013 is hereby determined to be \$27,972,590.

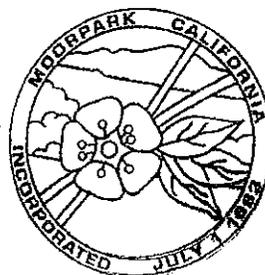
SECTION 2. The City Clerk shall certify to the adoption of this resolution and shall cause a certified resolution to be filed in the book of original Resolutions.

PASSED AND ADOPTED this 20th day of June, 2012.

  
Janice S. Parvin, Mayor

ATTEST:

  
Maureen Benson, City Clerk



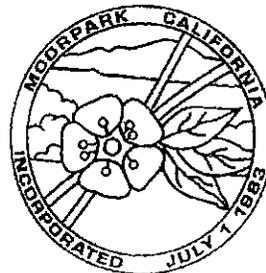
STATE OF CALIFORNIA                    )  
 COUNTY OF VENTURA                    )  
 CITY OF MOORPARK                    )        ss.

I, Maureen Benson, City Clerk of the City of Moorpark, California, do hereby certify under penalty of perjury that the foregoing Resolution No. 2012-3117 was adopted by the City Council of the City of Moorpark at a regular meeting held on the 20th day of June, 2012, and that the same was adopted by the following vote:

- AYES:       Councilmembers Mikos, Millhouse, Pollock, Van Dam, and Mayor Parvin
- NOES:       None
- ABSENT:   None
- ABSTAIN:   None

WITNESS my hand and the official seal of said City this 22nd day of June, 2012.

*Maureen Benson*  
 \_\_\_\_\_  
 Maureen Benson, City Clerk  
 (seal)



**CITY OF MOORPARK**  
Appropriation Limit Calculation

Article XIII B of the California State Constitution, commonly referred to as the Gann Initiative or Gann Appropriations Limit, was adopted by California voters in 1979 and placed limits on the amount of proceeds of taxes that State and local agencies can appropriate and spend each fiscal year.

The limit is different for every agency and changes each year. The annual limit is based on the amount of tax proceeds that were authorized to be spent in FY 1978/1979, modified for changes in inflation and population. Inflationary adjustments are based on increases in the California per capita income or the increase in non-residential assessed valuation due to new construction. An adjustment is also made based on changes in Moorpark's population or County population.

At incorporation in FY 1983/84, the Local Agency Formation Commission (LAFCO) determined that the initial appropriation limit for the city was \$900,000. The limit was annually adjusted as prescribed by law. However by FY 1988/89, it became evident that the appropriation limit was set too low and the City has more revenues that could fund certain levels of service and/or capital improvement projects. An increase in Gann Limit may be achieved by simple majority vote by the voters. Thus on June 7, 1988, the voters approved Measure "C" which increased the City's appropriation limit for the four year period beginning FY 1986/87 through FY 1989/90 by the amount of proceeds of taxed collected in excess of said limit for each year mentioned.

Subsequently in June 1993, the City reviewed the original incorporation study and found that the LAFCO's assumptions of revenues, which were the basis for setting the initial appropriation limit of \$900,000, were erroneous. A public hearing was held to gather information and testimony regarding the correction of the initial limit. By Resolution 93-953, the FY 1983/84 appropriation limit was corrected based on actual revenues of the City from \$900,000 to \$2,400,000. The City Council subsequently authorized the filing of a validation action with the Superior Court. On November 22, 1994 (Case No. CIV 147270) the Superior Court of the State of California for the County of Ventura set the City's appropriation limit at \$2,400,000. The subsequent years' appropriation limits were adjusted accordingly.

For FY 2012/2013, the estimated tax proceeds appropriated by the Moorpark City Council are under the limit. The adjusted Appropriation Limit for FY 2012/2013 is \$27,972,590. This is the maximum amount of tax proceeds the City is able to appropriate and spend in FY 2012/2013. The appropriations subject to the limit is \$15,262,503, leaving the City with an appropriations capacity under the limit of \$12,710,087.

Section 7910 of the State Government Code requires the governing body to annually adopt, by resolution, an Appropriations Limit for the upcoming fiscal year.

<b>HISTORY OF LIMIT CALCULATION</b>						
<b>Fiscal Year</b>	<b>Population City/County</b>		<b>Price or Non-Residential New Construction</b>		<b>Growth Factor</b>	<b>Appropriation Limit</b>
	<b>Basis</b>	<b>Factor</b>	<b>Basis</b>	<b>Factor</b>		
1997-98	City	2.58	Per Capita Income	4.67	1.0737	\$11,011,629
1998-99	City	2.72	Per Capita Income	4.15	1.0698	\$11,780,241
1999-00	City	0.64	Per Capita Income	4.56	1.0523	\$12,392,814
2000-01	City	0.07	Per Capita Income	4.91	1.0498	\$13,010,402
2001-02	City	1.37	Per Capita Income	7.82	1.0930	\$14,219,997
2002-03	City	4.19	Per Capita Income	-1.27	1.0287	\$14,627,654
2003-04	City	4.21	Non-residential new construction	9.23	1.1383	\$16,650,451
2004-05	County	1.73	Per Capita Income	3.28	1.0507	\$17,494,629
2005-06	City	2.66	Per Capita Income	5.26	1.0806	\$18,904,696
2006-07	City	0.24	Per Capita Income	3.96	1.0421	\$19,700,584
2007-08	City	1.05	Per Capita Income	4.42	1.0552	\$20,788,056
2008-09	City	2.13	Non-residential new construction	4.51	1.0674	\$22,189,171
2009-10	City	1.27	Non-residential new construction	16.59	1.1807	\$26,198,908
2010-11	City	1.42	Per Capita Income	-2.54	0.9884	\$25,896,031
2011-12	City	0.93	Per Capita Income	2.51	1.0346	\$26,792,899
2012-13	County	0.61	Per Capita Income	3.77	1.0440	\$27,972,590

**MOORPARK CITY COUNCIL  
AGENDA REPORT**

**TO:** Honorable City Council

**FROM:** Steven Kueny, City Manager



**DATE:** June 12, 2012 (CC Meeting of 6/20/12)

**SUBJECT:** Consider Mission Statement, Priorities, Goals and Objectives for Fiscal Year (FY) 2012/2013

**BACKGROUND**

On May 16, 2012, the proposed Mission Statement, Priorities, Goals and Objectives for FY 2012/2013 (*Objectives*) and *Potential Objectives* were presented to the City Council. The Council directed this item be placed on the "consent calendar" for approval in June 2012, with changes discussed by Council and staff incorporated, and to discuss funding sources of some Objectives at the Budget Workshop held on May 30, 2012. No Objectives were referred to a Standing Committee. The *Potential Objectives* were revised as shown in legislative format on Attachment 2.

**DISCUSSION**

After the Budget Workshop on May 30, 2012, the following changes were made to the *Objectives* (Attachment 1) for final presentation to the City Council:

- A. Legislative formatting from the May 16, 2012, version was removed and Council's changes incorporated as shown below;
- B. All Objectives were renumbered;
- C. The Top Ten (10) Priorities on page 2 have been renumbered to match the *Objectives* identified as Top Ten Priorities. Also, the City Manager identified the following *Objectives* as additional Top Ten Priorities: II.A.4. (added to #7.); II.B.1. (added to #7.); II.C.3. (added to #7.); III.A.1.b) (added to #4.); III.A.8. (added to #6.); VI.A.30. (added to #10.); VI.B.4. (added to #10.); VII.A.28. (added to #3.); and VII.A.29. (added to #10.);

D. I.A.1. is now funded as follows:

**I.A. 0 to 2 Years**

- F 1. Develop an enhanced city website that encourages interactive communication with the City in a user friendly format, easy calendar event scheduling and removal, and includes additional online services for new and renewed Business Registration and animal licensing, and parking ticket payments. (AS, CD, F & PRCS)

E. The item previously numbered as II.B.3. is now funded and moved to the 0-2 Years' category as II.A.6., as follows:

**II.A. 0 to 2 Years**

- F 6. Construct a public park on Second Street property. (PRCS & CD)

F. The \*\* were removed on VI.A.2. because it no longer applies to a Top Ten Priority, as follows:

- F 2. Complete construction of the Ruben Castro Human Services Center for the provision of non-emergency medical care and health and social services to the residents of Moorpark by July 31, 2012. (PRCS)

G. VI.A.9. was not funded, as follows:

**VI.A. 0 to 2 Years**

- NF 9. Construct a wood ball wall at a selected City park by June 30, 2013. (PRCS)

H. The date in VI.A.10. was changed to June 30, 2013, as follows:

**VI.A. 0 to 2 Years**

- F\*\* 10. Develop and implement a comprehensive water conservation program for City facilities, parks and landscape maintenance districts including installation of the second phase of a centralized irrigation system by June 30, 2013. (PRCS)

- I. The \*\* were removed on VII.A.8. because it no longer applies to a Top Ten Priority, as follows:

**VII.A. 0 to 2 Years**

- F 8. Consider items of public art for Police Services Center, Arroyo Vista Recreation Center, High Street Post Office, and Train Station by December 31, 2013. (PRCS)

- J. VII.A.28. was not funded, as follows:

**VII.A. 0 to 2 Years**

- NF\*\* 28. Prepare a commercial demand study as part of the General Plan update. (CD)

Regarding the *Potential Objectives* (Attachment 2), Item 4. was not funded and remains on the list as:

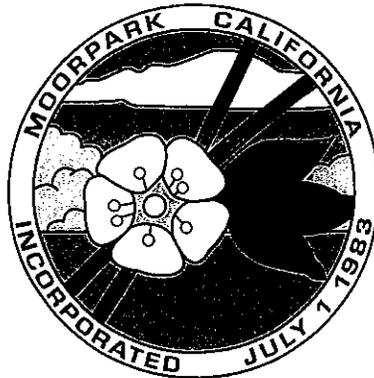
4. Install winter holiday decorations on street light poles at various locations in the City.

**STAFF RECOMMENDATION**

Approve the Mission Statement, Priorities, Goals and Objectives for FY 2012/2013 and the Potential Objectives as presented.

**Attachments:**

- 1) Mission Statement, Priorities, Goals and Objectives for FY 2012/13
- 2) Potential Objectives



## **CITY OF MOORPARK**

### **Mission Statement, Priorities, Goals, and Objectives**

**FY 2012/2013**

**Approved by City Council June 20, 2012**

**CITY OF MOORPARK**  
**Mission Statement, Priorities, Goals, and Objectives**  
**For FY 2012/2013**

**CITY MISSION STATEMENT**

Striving to preserve and improve the quality of life in Moorpark.

**TOP TEN (10) PRIORITIES (The listed items are considered to have equal priority.)**

1. Construct new City Hall and Library. (VI.A.1.; VII.B.2.)
2. Improve City's watershed protection and flood control capabilities. (VII.A.16., 18. & 19.; VII.C.2.)
3. Comprehensive update of General Plan Land Use, Circulation, Housing and adopt updated OSCAR Elements to insure internal consistency among all elements of the General Plan. (III.A.3. & 9.; VII.A.4. & 28.)
4. Widen Los Angeles Avenue (SR 118) to six travel lanes from Tierra Rejada Road to SR 23 Freeway with a raised median and bus turnouts, and improve Princeton Avenue from Condor Drive west to 1500 feet east of Spring Road. (III.A.1.a), b) & c); III.A.5. & 6.; III.C.3.)
5. Construct a permanent truck scale facility west of the City. (III.C.1.)
6. Widening of Moorpark Avenue/Walnut Canyon Road from Los Angeles Avenue (SR 118) to north City limits and prepare plans for an alternate route for north/south truck traffic through the City. (III.A.2.; III.A.8. & 9.; III.B.1., 3. & 5.)
7. Facilitate new commercial development on High Street. Develop and implement program to encourage new multi and single family housing on underutilized sites within the Downtown Specific Plan area and increase the number of affordable housing units. (II.A.2., 3., 4., & 5.; II.B.1. & 2.; II.C.2. & 3.)
8. Increase City's General Fund revenue through enhancement of existing revenue sources including business attraction and retention programs and establishment of additional revenue sources. (IV.A.1., 3., 4. & 5.)
9. Enhance open space and greenbelt areas and determine feasibility of establishing a trail system along the Arroyo Simi and work with other public agencies to develop a comprehensive Arroyo Simi Management Plan that incorporates flood control, habitat preservation/restoration, and recreation components. (III.A.3.; IV.A.3.; VII.A.3.; VII.A.26.; VII.B.3.)
10. Promote sustainability and environmental protection in City programs and facilities and inform residents, business owners, developers and contractors about best practices and opportunities for recycling, reuse, water quality, green construction techniques, water and energy conservation, and other sustainability efforts. (III.A.3.; VI.A.10., 15., 19. & 30.; VI.B.4., VII.A.3., 11., 12., 16., 27. & 29; VII.B.5.)

## DEPARTMENTAL GOALS AND OBJECTIVES

The abbreviation used after each objective indicates which department has responsibility for it. If more than one abbreviation is used, the first one shown has primary responsibility for that objective. The abbreviations and corresponding departments used are as follows:

(AS)	Administrative Services/Deputy City Manager
(CA)	City Attorney
(CD)	Community Development
(CE/PW)	City Engineer/Public Works
(CM)	City Manager
(F)	Finance
(PD)	Police Department
(PRCS)	Parks, Recreation and Community Services/Assistant City Manager

\*\* Denotes those objectives related to an identified Top Ten Priority.

The notations in the left margin indicate whether funding for an objective is included in the budget, as follows:

F	Funded
NF	Not Funded
SE	Staff Effort (Staff effort only without need for additional funding)

**I. Expand and encourage community involvement in establishing the general policies of the City and increase the public's understanding of local government operations.**

**A. 0 to 2 Years**

F 1. Develop an enhanced city website that encourages interactive communication with the City in a user friendly format, easy calendar event scheduling and removal, and includes additional online services for new and renewed Business Registration and animal licensing, and parking ticket payments. (AS, CD, F & PRCS)

**C. 5+ Years**

NF 1. Install two additional electronic message signs to further enhance City's public information efforts. (PRCS & AS)

**II. Revitalize downtown Moorpark with a focus on High Street and the surrounding business district and residential neighborhoods, which includes consideration of public rail transit, potential for increased residential density, and governmental and related public uses.**

**A. 0 to 2 Years**

- F 1. Complete the right-of-way acquisition needed for the east side Spring Road widening project from the railroad tracks south to a point south of Los Angeles Avenue and then proceed with project construction. (CE/PW)
- NF\*\* 2. Develop program to encourage new multi and single family housing projects on underutilized residential and commercial sites within the Downtown Specific Plan area. (CD)
- NF\*\* 3. Determine if Disposition and Development Agreement (DDA) for properties on south side of High Street is still valid and, if so, what entity is responsible for former MRA obligations. (CD)
- SE\*\* 4. Evaluate a potential mixed use (residential/commercial) zone within the Downtown Specific Plan area. (CD)
- SE\*\* 5. Coordinate the City's efforts to resolve concerns with day laborers. (PRCS & CD)
- F 6. Construct a public park on Second Street property. (PRCS & CD)

**B. 2 to 5 Years**

- NF\*\* 1. Install new street furniture (benches, planters, and trash receptacles) on High Street. (CD & CE/PW)
- NF\*\* 2. Process General Plan Amendment, Zone Change, and entitlement process for high density residential project for property at Moorpark Avenue and Everett Street. (CD)

**C. 5+ Years**

- NF 1. Install raised median with landscaping on Princeton Avenue from Spring Road to approximately 1,500 feet east of Spring Road. (CE/PW & CD)
- NF\*\* 2. Prepare a Commercial Façade Improvement Program to assist with architectural improvements within the Downtown Specific Plan area. (CD)

NF\*\* 3. Develop phasing plan and construct selected portions of the High Street Streetscape Plan. (CD, CE/PW & PRCS)

**III. Improve traffic circulation and mitigate impacts on the movement of traffic through the City and enhance trail, bicycle and pedestrian facilities.**

**A. 0 to 2 Years**

\*\* 1. Work with Caltrans to complete a number of projects including: (CE/PW)

F\*\* a) Obtain Caltrans approval for construction of a raised median on Los Angeles Avenue from west city limits to SR 23 Freeway.

SE\*\* b) Improve traffic signal synchronization for Princeton Avenue at SR 118 ramps and Condor Drive.

F\*\* c) Widen south side of Los Angeles Avenue between Maureen Lane and Shasta Avenue.

F\*\* 2. Confer with Caltrans and work with developer to complete grading of Alternate SR 23 and North Hills Parkway within Specific Plan No. 2. Grading of Alternate SR 23 will include trail linkage between City and Happy Camp Canyon Regional Park. (CD & CE/PW)

SE\*\* 3. Prepare Trails Master Plan as part of OSCAR Element of the General Plan. (CD, PRCS & CE/PW)

F 4. Assist SCRRA to construct improvements to widen Spring Road from the railroad to High Street / Princeton Avenue by June 30, 2013. (CE/PW)

F\*\* 5. Work with Caltrans to complete design and acquire right-of-way to widen Los Angeles Avenue between Spring Road and Moorpark Avenue. (CE/PW)

F\*\* 6. Acquire right-of-way, prepare design and commence construction of Princeton Avenue from Condor Drive west to 1,500 feet east of Spring Road by June 30, 2013. (CE/PW)

F 7. Acquire right-of-way, prepare design and construct improvements to Spring Road south of the railroad including construction of a raised median to accommodate additional railroad crossing safety devices by March 31, 2013. (CE/PW)

F\*\* 8. Confer with Caltrans and prepare required Project Study Reports (PSRs) and environmental document for North Hills Parkway. Evaluate potential funding options for portion of improvements not developer funded.

Proceed with preliminary design of planned railroad undercrossing.  
(CE/PW & CD)

- SE\*\* 9. Prepare environmental documentation and an amendment to the Circulation Element for Moorpark Avenue (SR 23) between Casey Road and Los Angeles Avenue (SR 118) as an arterial street by March 31, 2013. (CD & CE/PW)
- SE 10. Evaluate feasibility and cost for installation of "Blue Lights" (also known as "Tattletale Lights") on selected traffic signals to enhance traffic enforcement of red light violations. (CE/PW & PD)
- SE 11. Determine feasibility of constructing a sidewalk on Arroyo Drive from Collins Drive to east City limits, and in conjunction with City of Simi Valley and County of Ventura, pedestrian and bike connections between Collins Drive and Madera Road. (CE/PW)
- SE 12. Develop a plan, including costs, to comply with Federal Traffic Sign law by January 31, 2013. (CE/PW)

**B. 2 to 5 Years**

- SE\*\* 1. Coordinate efforts of various developers to construct improvements to Walnut Canyon Road (SR 23) from Casey Road to north City limits to provide lane widening, paved shoulders, and striped median. (CE/PW)
- NF 2. Realign the intersection of Poindexter Avenue / First Street at Moorpark Avenue (SR 23). (CE/PW & CD)
- SE\*\* 3. Confer with Caltrans and evaluate potential funding options for improvement of Alternate SR 23. (CE/PW & CD)
- SE 4. Assist SCRRA with construction of modifications to the Arroyo Drive railroad crossing. (CE/PW)
- F\*\* 5. Determine the feasibility of new and/or revised connections to the SR 23/118 freeways west of Princeton Avenue to facilitate the possible construction of roadways to connect to Broadway Road and/or North Hills Parkway. (CE/PW)

**C. 5+ Years**

- SE\*\* 1. Work with VCTC, CHP, Caltrans, and County of Ventura to site a permanent truck scale facility west of the City. (CE/PW & ACM)

- F 2. Work with Caltrans to construct improvements at the eastbound and westbound Collins Drive at SR 118 freeway ramps. (CE/PW)
- SE\*\* 3. Consider feasibility of pedestrian bridge on Los Angeles Avenue (SR 118) in vicinity of Moorpark Avenue. (CE/PW)

**IV. Strengthen the City’s fiscal stability and long-range financial growth.**

**A. 0 to 2 Years**

- SE\*\* 1. Develop proposed Business License Program for consideration by the City Council. (F & CD)
- SE 2. Develop an equitable basis for requiring all new development projects to provide Affordable Housing units and/or pay in lieu fees. (CD)
- SE\*\* 3. Evaluate potential uses for parcels on the north side of the Arroyo Simi that were deeded to City by SDI. (CD, CE/PW & PRCS)
- SE\*\* 4. Conduct citywide mail ballot to seek increase in assessments for either parks or street lighting and landscaping, or for increased assessments for both. (F, CE/PW, PRCS & AS)
- SE\*\* 5. Prepare 5 Year Revenue/Expenditure Projections for all major Funds by October 31, 2012. (F & CM)
- SE 6. In conjunction with other affected cities, seek to modify current State law (SB 716) to allow continued use of Transportation Development Act (TDA) funds for street purposes after July 1, 2014. (AS & CE/PW)
- SE 7. Update Equipment Replacement Fund depreciation schedules and fixed assets list by June 30, 2013. (F)

**V. Reduce the potential for juvenile crime through intervention and prevention efforts.**

**A. 0 to 2 Years**

- SE 1. Work with community groups and school district to address violence intervention and drug use among teenagers. (PD & PRCS)
- SE 2. Develop Community Forum to address drug use by teenagers, in collaboration with the Moorpark Unified School District and Ventura County Behavioral Health. (PD)

- SE 3. Plan and implement the DUI prevention program "Every 15 Minutes" on the Moorpark High School campus. (PD)

**B. 2 to 5 Years**

- NF 1. Develop a Youth Master Plan in collaboration with the various agencies that serve Moorpark youth, including MUSD and Moorpark Boys and Girls Club, and interested residents to identify existing needs, services and programs, including but not limited to the expansion needs of the Moorpark Boys and Girls Club. (PRCS)

**VI. Enhance the delivery of services and expand program efficiencies.**

**A. 0 to 2 Years**

- F\*\* 1. Develop conceptual design proposal and process Civic Center Master Plan including EIR for new City Hall, council chambers, and other government offices and Library by June 30, 2013. (PRCS & CD)
- F 2. Complete construction of the Ruben Castro Human Services Center for the provision of non-emergency medical care and health and social services to the residents of Moorpark by July 31, 2012. (PRCS)
- NF 3. Purchase and install electrical generators to serve the Active Adult Center, Arroyo Vista Recreation Center offices, and the Moorpark Public Services Facility by June 30, 2013. (PRCS)
- NF 4. Develop a unified filing system for all City files and an updated electronic records retention schedule that conforms to federal and state law. (AS)
- F 5. Complete construction of second access to south Metrolink parking lot from First Street by June 30, 2013. (CE/PW & CD)
- NF 6. Install lighting at east parking lots, soccer fields, and multi-purpose court at Arroyo Vista Community Park (AVCP). (PRCS)
- SE 7. Develop City Manager approved administrative procedures to regulate replacement procedure for computer hardware and software and communication systems by December 31, 2012. (AS & CM)
- SE 8. Prepare a Parks/Facilities Capital Improvement Program for presentation to City Council by October 31, 2012. (PRCS)
- NF 9. Construct a wood ball wall at a selected City park by June 30, 2013. (PRCS)

- F\*\* 10. Develop and implement a comprehensive water conservation program for City facilities, parks and landscape maintenance districts including installation of the second phase of a centralized irrigation system by June 30, 2013. (PRCS)
- SE 11. Install a computerized Crisis Information Management System in the City's EOC by December 31, 2012. (PRCS)
- SE 12. Develop new procedures to enhance security of debit/credit card information received by City. (F & AS)
- SE 13. Evaluate existing financial policies and procedures and consolidate them as part of City Council Policies Resolution by October 31, 2012. (F & CM)
- SE 14. Prepare a Senior Adult Master Plan by June 30, 2013. (PRCS)
- SE\*\* 15. Prepare list of energy savings projects including potential solar power for City parks and facilities and a funding and phasing plan by September 30, 2012. (PRCS)
- SE 16. Develop a teen programs and events page and calendar for the City's website to incorporate all City recreation and library sponsored programs and events scheduled for teens and enhance coordination of services between these two divisions by November 30, 2012. (PRCS & AS)
- SE 17. By December 31, 2012, analyze alternatives to better utilize the roller hockey court at Arroyo Vista Community Park as a multi-purpose court. (PRCS)
- NF 18. Evaluate feasibility including legal, financial, and operational issues for City to consider possible provision of water and wastewater services. (CE/PW & CM)
- SE\*\* 19. By December 31, 2012, develop a plan to reduce the amount of turf in City parks by ten percent (10%). (PRCS)
- SE 20. Seek grant funding for installation of universally accessible play equipment. (PRCS)
- SE 21. By March 31, 2013, present a policy to the City Council that new facilities and buildings which are City funded include public art in the same manner as private projects. (PRCS & AS)
- F 22. Evaluate options for second location for vehicular access to Arroyo Vista Community Park for consideration by the City Council by January 31, 2013. (CE/PW, CD & PRCS)

- SE 23. Develop a comprehensive Capital Improvement Program document. (CE/PW & PRCS)
- SE 24. Develop a policy for parkway and parkway tree maintenance on residential streets. (CE/PW)
- SE 25. Evaluate feasibility of performing pavement crack sealing work with in-house staff by December 31, 2012. (CE/PW)
- F 26. Develop a program and activities to commemorate City's 30<sup>th</sup> Anniversary [July 1, 2013]. (PRCS & AS)
- SE 27. Implement biannual Ethics Training for all full-time employees and part-time employees scheduled to work 400 or more hours per year by March 31, 2013. (AS)
- SE 28. By June 30, 2013, develop options and funding sources to provide a facility for either or both free-style bicycle and BMX riders. (PRCS)
- SE 29. Develop rules for use of Country Club Estates and Meridian Hills equestrian staging areas. (PRCS)
- SE\*\* 30. Evaluate a policy and standards for use of more energy efficient street lights on public and private streets in new developments. (CE/PW & CD)
- F 31. Establish a demonstration project for extended weekday hours and Saturday service for the City's fixed route and Dial-a-Ride programs beginning October 1, 2012. (CE/PW)
- F 32. Construct ADA compliant pedestrian access from Moorpark Avenue to all buildings at City's Community Center and improve the bus stop. (PRCS & CE/PW)
- F 33. Contract with the *Moorpark Foundation for the Arts* for management of the High Street Arts Center effective July 1, 2012. (CM & PRCS)
- SE 34. Prepare an updated Pavement Management System and associated projections for maintenance and improvement costs by March 31, 2013. (CE/PW)
- F 35. By September 30, 2012, present a report to the City Council on feasibility of retaining the current library building and expanding it at its current location. (PRCS)

- SE 36. Evaluate merging the Teen Council and Library Teen Advisory Council by June 30, 2013. (PRCS)

**B. 2 to 5 Years**

- SE 1. Consider options for funding construction and maintenance of a community aquatic facility. (PRCS)
- NF 2. Comprehensive update of City's Classification Plan and Job Descriptions. (AS)
- SE 3. Determine feasibility of purchasing City street lights. (CE/PW & F)
- SE\*\* 4. Determine feasibility of converting existing street lights to a more energy efficient lighting source. (CE/PW & F)

**C. 5+ Years**

- NF 1. Expand Arroyo Vista Community Park gym. (PRCS)

**VII. Reinforce and enhance Moorpark's attractive community character and safeguard its desirable resources.**

**A. 0 to 2 Years**

- SE 1. Plan and conduct an emergency response exercise involving the City Council and community organizations. (PRCS & PD)
- SE 2. Develop policies and program guidelines for use of Art in Public Places and Tree and Landscape fees by June 30, 2013. (PRCS & CD)
- SE\*\* 3. Develop options to enhance open space and greenbelt areas to include at a minimum: (1) strengthening the Tierra Rejada greenbelt agreement; and (2) consideration of adding new formal greenbelt(s) and agreement(s) for the areas north and south of the Ronald Reagan Freeway (SR 118) near the east end of the City of Moorpark and the west end of the City of Simi Valley plus contiguous unincorporated Ventura County and west of the City limits (Los Posas) for consideration by the City Council. (CD & CM)
- F\*\* 4. Prepare a comprehensive update of all General Plan Elements with special emphasis on Land Use, OSCAR, Housing and Circulation Elements and insure internal consistency among all General Plan Elements. Consider creation of a Natural Open Space land use designation and the city's vision for land within the City's Area of Interest

as part of the Land Use Element. Present Land Use and Circulation Elements to the City Council by March 31, 2013. Present OSCAR Element to City Council by September 30, 2013. Upon adoption of any General Plan Amendments, prepare necessary changes to the Zoning Ordinance to insure conformity and consistency with the General Plan. (CD)

- SE 5. Process amendments to City Zoning Ordinance including definitions, non-conforming uses, and overall internal consistency for presentation to the City Council by August 31, 2013. (CD)
- SE 6. Evaluate funding sources for undergrounding of utility lines throughout the City. (CE/PW)
- NF 7. Select location, design and construct a water spray attraction at one or more selected City Parks. (PRCS)
- F 8. Consider items of public art for Police Services Center, Arroyo Vista Recreation Center, High Street Post Office, and Train Station by December 31, 2013. (PRCS)
- NF 9. Modify and upgrade wall treatment and enhance landscaping on north side of Los Angeles Avenue (SR 118) between Millard Avenue and Spring Road. (PRCS & CD)
- NF 10. Landscape excess right-of-way on southeast corner of Tierra Rejada Road and Moorpark Road and install standard curb and gutter. (PRCS & CE/PW)
- NF\*\* 11. Develop a Tree Master Plan including tree inventory and mapping by June 30, 2013. (PRCS)
- SE\*\* 12. Develop options to enhance commercial and multifamily residential recycling as part of new Refuse Franchise Agreements. (CE/PW)
- SE 13. Evaluate feasibility of expanding security camera systems to additional locations. (PRCS, AS, CM & PD)
- SE 14. By June 30, 2013, evaluate feasibility of establishing a community garden program including identification of a preferred location. (PRCS)
- SE 15. Evaluate feasibility of expanding activities for CERT trained community members. (PRCS & PD)

- F\*\* 16. Update City's 1995 Master Drainage Plan and incorporate needed improvements into Capital Improvement Program by June 30, 2013. (CE/PW & CD)
- F 17. Underground existing electrical lines on north side of Los Angeles Avenue in the vicinity of the Arroyo Simi Bridge by June 30, 2013. (CE/PW)
- SE\*\* 18. In conjunction with the Ventura County Watershed Protection District, prepare conceptual plans and evaluate potential funding for Arroyo Simi improvements determined necessary by the FIRM update; and evaluate the adequacy of existing facilities, determine what improvements are needed, and develop a funding program to protect downstream properties during 100 year storm events for:
  - a) Happy Camp Canyon Drain
  - b) Strathearn Drain
  - c) Canyon No. 2 Drain
  - d) Gabbert Canyon Drain, and
  - e) Walnut Canyon Drain
 (CE/PW)
- SE\*\* 19. Work with owner of Villa Del Arroyo Mobile Home Park to resolve drainage issues. (CE/PW)
- F 20. Complete construction of sound wall on SR 23 north of Tierra Rejada Road adjacent to Tract No. 4975 by March 31, 2013. (CD & CE/PW)
- SE 21. Pursue state legislation to expand Vehicle Code Enforcement on private property parking lots. (AS)
- SE 22. Evaluate options for partial development, sale or continued lease of Buttercreek Park by June 30, 2013. (PRCS & CM)
- SE 23. Evaluate feasibility of constructing park facilities on remnant property west of post office. (CD & PRCS)
- SE 24. Develop a conceptual plan and cost estimates for a formal walking path around the perimeter of Arroyo Vista Community Park. (PRCS)
- SE 25. Work with Ventura County Fire Protection District to consider siting a fire station in the Campus Park area of the City. (PRCS)
- SE\*\* 26. Develop options for use of 80-acre City owned open space parcel in the Tierra Rejada Valley for consideration by the City Council by March 31, 2013. (PRCS)

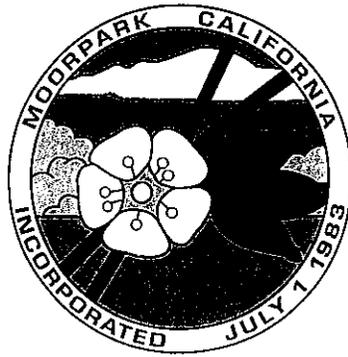
- NF\*\* 27. Prepare a demonstration project with community involvement for replacement of turf with native landscaping by June 30, 2013. (PRCS & CD)
- NF\*\* 28. Prepare a commercial demand study as part of the General Plan update. (CD)
- SE\*\* 29. Evaluate feasibility and funding options to install one or more public charging facilities for electric vehicles. (CD & CE/PW)

**B. 2 to 5 Years**

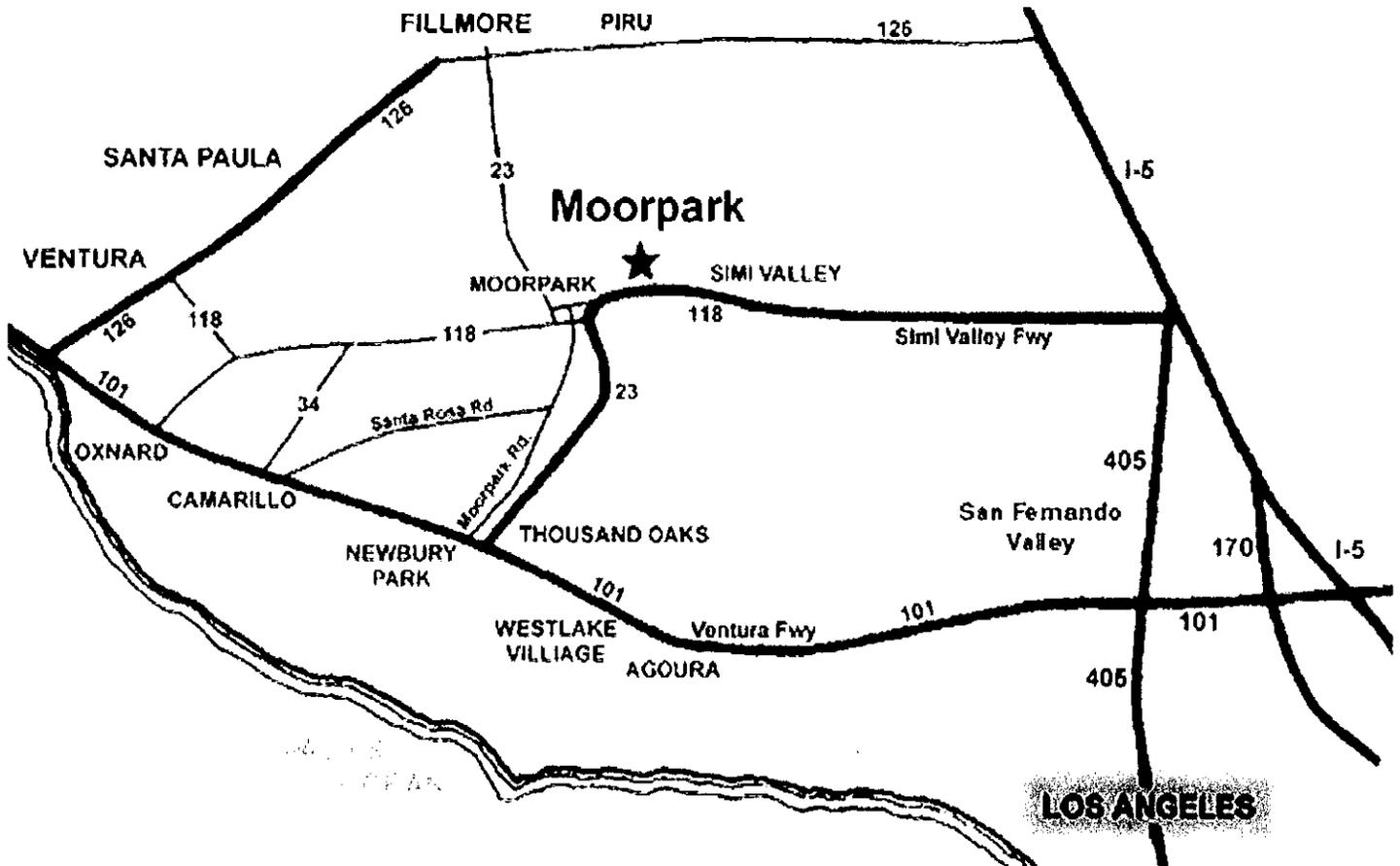
- NF 1. Establish Underground Utility District to underground electrical transmission lines on Los Angeles Avenue (SR 118) from Shasta Avenue to Millard Street. (CE/PW)
- SE\*\* 2. As part of new City Hall project, establish Civic Hall of Fame to recognize city enhancement efforts by individuals and organizations. (AS)
- SE\*\* 3. Work with property owners within the unincorporated area on both sides of Los Angeles Avenue to improve west City entry. (CD & CM)
- SE 4. Evaluate feasibility of relocating the Metrolink layover facility. (CD & CE/PW)
- NF\*\* 5. Develop design plan to refurbish median landscaping and hardscape on Tierra Rejada Road from Spring Road to Los Angeles Avenue and Campus Park Drive from Princeton Avenue to Collins Drive including cost estimates, financing, phasing and water conservation measures. (PRCS & CE/PW)

**C. 5+ Years**

- NF 1. Landscape north side of Poindexter Avenue from Gabbert Road east to vicinity of Chaparral School. (PRCS, CE/PW & CD)
- NF\*\* 2. Prepare design for extension of Fremont drain north of Los Angeles Avenue. (CE/PW)
- NF 3. Work with Caltrans to install additional landscape improvements at the SR 23 / Tierra Rejada Road interchange and Princeton Avenue SR 118 freeway ramps. (PRCS & CE/PW)



# CITY OF MOORPARK Regional Map



**CITY OF MOORPARK  
PROFILE AND HISTORY  
FY 2012/13 BUDGET**

**PROFILE OF THE CITY OF MOORPARK**

The City provides a full range of services to its residents with a total regular full-time staff of about 60 and part-time staff of approximately 42 employees. Major services such as police (contracted with Ventura County Sheriff), attorney, development engineering and inspection, building and safety plan check/inspection, transit, street sweeping and landscape maintenance are provided through contractual arrangements. In addition, fire protection is provided by the Ventura County Fire Protection District. The City provides services such as emergency management, redevelopment, housing, planning, code compliance, recreation programs, vector/animal control, park and facilities maintenance, street maintenance, city engineering, crossing guard and administrative management services with city employees.

**HISTORY OF THE CITY OF MOORPARK**

In 1887, Robert W. Poindexter was granted title to the present site of Moorpark. He named the City after the Moorpark apricot which grew throughout the valley. Poindexter plotted Moorpark city streets and planted Pepper trees in the downtown area. The City of Moorpark was incorporated in 1983 as the tenth city of Ventura County with a Council-Manager form of government. The Mayor is elected at large to serve a two-year term. The four Council Members are elected at large to serve staggered four-year terms. The size of the City was 12.36 square miles with a population of about 10,000 at incorporation and is currently at 12.6 square miles with a population of 34,826 (Provided by the California Department of Finance as of January 1, 2012). Moorpark is recognized for having the lowest number of serious crimes committed in Ventura County and is one of the safest cities of its size in the United States.

**CITY OF MOORPARK**  
 Statistical Information  
 FY 2012/13

Date of Incorporation	July 1, 1983
City Logo	Apricot Blossom
Type of City	General Law
Form of Government	Council/Manager
Estimated Population	34,826 (January 1, 2012)
Area	12.6 square miles
Miles of Streets	79 miles
Recreation Facilities	Arroyo Vista Recreation Center Community Center
Parks	18 (153.3 acres)
Transportation	City Bus; Dial-a-Ride; Beach Bus; Metrolink: VISTA
Public Elementary and Secondary Schools	Moorpark Unified School District; Moorpark College
Utilities	
Water System	Ventura County Water Works
Sewerage System	Ventura County Water Works
Refuse Haulers	Moorpark Rubbish Disposal; G.I. Industries
Gas	Southern California Gas Co.
Electricity	Southern California Edison Co.
Telephone	AT&T
Police Services	Ventura County Sheriff
Fire Services	Ventura County Fire District
Libraries	1 – Total Circulation = 98,505
Local Media	
Newspaper	Acorn, Ventura County Star, Daily News, Los Angeles Times
Radio	KCLU, 88.3 FM Ventura County
Cable Companies	Time/Warner Cable
Television Stations	Government Channel 10

**City of Moorpark**  
**Direct and Overlapping Bonded Debt**  
**As of Fiscal Year 2010-2011**

2010-2011 Assessed Valuation:	\$ 4,812,567,462
Redevelopment Agency Incremental Valuation:	660,697,282
Adjusted Assessed Valuation:	<u>\$ 4,151,870,180</u>

	Percent Applicable	Overlapping Debt as 6/30/11
<b>Direct and Overlapping Tax and Assessment Debt:</b>		
Metropolitan Water District	0.233%	530,471
Ventura Community College District	1.383%	13,785,535
Conejo Valley Unified School District	0.019%	5,985
Moorpark Unified School District	91.820%	36,714,601
City of Moorpark Community Facilities District No. 97-1	100.000%	5,940,000
City of Moorpark Community Facilities District No. 2004-1	100.000%	25,480,000
City of Moorpark 1915 Act Bonds	100.000%	1,400,000
Total Direct and Overlapping Tax & Assessment Debt		<u>\$ 83,856,592</u>
<b>Overlapping General Fund Obligation Debt:</b>		
Ventura County General Fund Obligations	4.382%	\$ 4,438,528
Ventura County Superintendent of Schools Certificates of Participation	4.382%	531,975
Moorpark Unified School District Certificates of Participation	91.820%	7,924,066
Total Overlapping General Fund Obligation Debt		<u>\$ 12,894,569</u>
Combined Total Debt*		<u>\$ 96,751,161</u>

\* Excludes tax and revenue anticipation notes, revenue, mortgage revenue and tax allocation bonds and non-bonded capital lease obligations.

Note: The direct and overlapping bonded debt above is not the City's or the Redevelopment Agency's obligation.

Source: California Municipal Statistics, Inc.

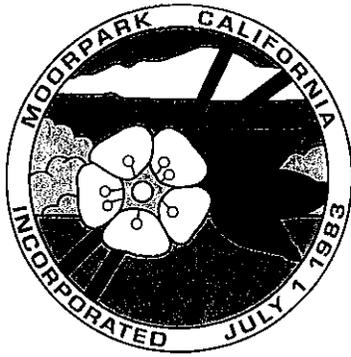
**CITY OF MOORPARK  
FY 2012/13 BUDGET**

**REVENUE/EXPENDITURE BUDGET COMPARISON WITH AREA CITIES**

(Source: Internet - City Originally Adopted Budgets for FY 2011-12)

**Ventura County**

<b>City</b>		<b>General Fund Budget</b>	<b>Total Budget</b>	<b>Population</b>	<b>General Fund Per Capita Spending</b>
Moorpark	Revenues	\$ 15,486,195	\$ 44,652,784	34,421	\$ 449.80
	Expenditures	\$ 15,482,404	\$ 64,501,154		
Camarillo	Revenues	\$ 26,765,570	\$ 78,522,431	66,690	\$ 404.67
	Expenditures	\$ 26,987,591	\$ 111,555,264		
Ojai	Revenues	\$ 7,617,627	\$ 13,588,086	8,226	\$ 966.57
	Expenditures	\$ 7,950,977	\$ 13,438,628		
Oxnard	Revenues	\$ 107,066,000	\$ 368,337,284	199,722	\$ 536.08
	Expenditures	\$ 107,066,000	\$ 368,337,284		
Port Hueneme	Revenues	\$ 17,031,863	\$ 50,990,303	21,887	\$ 791.86
	Expenditures	\$ 17,331,466	\$ 51,863,165		
Santa Paula	Revenues	\$ 11,646,971	\$ 35,761,013	29,531	\$ 375.22
	Expenditures	\$ 11,080,484	\$ 30,644,326		
Simi Valley	Revenues	\$ 56,021,300	\$ 165,640,000	124,237	\$ 460.27
	Expenditures	\$ 57,183,000	\$ 186,032,760		
Thousand Oaks	Revenues	\$ 64,572,066	\$ 164,559,733	128,000	\$ 528.57
	Expenditures	\$ 67,656,866	\$ 209,405,168		
Ventura	Revenues	\$ 88,791,777	\$ 259,103,094	109,946	\$ 807.59
	Expenditures	\$ 88,791,777	\$ 259,103,094		



**CITY OF MOORPARK  
SALARY SCHEDULE  
PER RESOLUTION 2010-2963**

Non-Competitive Service Positions	Range	Hourly Range		Bi-Weekly Range		Monthly Range	
City Manager	99	78.62	105.76	6,290	8,461	13,627	18,332
Assistant City Manager	91	64.53	86.79	5,162	6,943	11,185	15,044
Deputy City Manager	89	61.43	82.62	4,914	6,610	10,648	14,321
Administrative Services Director	87	58.47	78.62	4,678	6,290	10,135	13,627
City Engineer / Public Works Director	87	58.47	78.62	4,678	6,290	10,135	13,627
Community Development Director	87	58.47	78.62	4,678	6,290	10,135	13,627
Public Works Director	87	58.47	78.62	4,678	6,290	10,135	13,627
Parks and Recreation Director	85	55.65	74.84	4,452	5,987	9,646	12,972
Assistant to City Manager / City Clerk	83	52.97	71.24	4,238	5,699	9,181	12,348
Finance Director	83	52.97	71.24	4,238	5,699	9,181	12,348
Planning Director	83	52.97	71.24	4,238	5,699	9,181	12,348
Assistant City Engineer	77	45.67	61.43	3,654	4,914	7,916	10,648
Parks and Landscape Manager	77	45.67	61.43	3,654	4,914	7,916	10,648
Planning Manager	77	45.67	61.43	3,654	4,914	7,916	10,648
Redevelopment Manager	77	45.67	61.43	3,654	4,914	7,916	10,648
Senior Civil Engineer	77	45.67	61.43	3,654	4,914	7,916	10,648
Budget and Finance Manager	75	43.48	58.47	3,478	4,678	7,537	10,135
Administrative Services Manager	71	39.38	52.97	3,150	4,238	6,826	9,181
Assistant to City Manager	71	39.38	52.97	3,150	4,238	6,826	9,181
Finance / Accounting Manager	71	39.38	52.97	3,150	4,238	6,826	9,181
Information Systems Manager	71	39.38	52.97	3,150	4,238	6,826	9,181
Recreation / Community Service Manager	71	39.38	52.97	3,150	4,238	6,826	9,181
Accountant II	67	35.68	47.99	2,854	3,839	6,185	8,318
Associate Civil Engineer	67	35.68	47.99	2,854	3,839	6,185	8,318
City Clerk	67	35.68	47.99	2,854	3,839	6,185	8,318
Landscape / Parks Maintenance Superintendent	67	35.68	47.99	2,854	3,839	6,185	8,318
Principal Planner	67	35.68	47.99	2,854	3,839	6,185	8,318
Public Works Superintendent / Inspector	67	35.68	47.99	2,854	3,839	6,185	8,318
Recreation Superintendent	67	35.68	47.99	2,854	3,839	6,185	8,318
Senior Information Systems Analyst	67	35.68	47.99	2,854	3,839	6,185	8,318
Senior Management Analyst	67	35.68	47.99	2,854	3,839	6,185	8,318
Accountant I	62	31.53	42.41	2,522	3,393	5,465	7,351
Active Adult Center Supervisor	62	31.53	42.41	2,522	3,393	5,465	7,351
Assistant City Clerk	62	31.53	42.41	2,522	3,393	5,465	7,351
Assistant Engineer	62	31.53	42.41	2,522	3,393	5,465	7,351
Code Compliance Supervisor	62	31.53	42.41	2,522	3,393	5,465	7,351
Human Resources Analyst	62	31.53	42.41	2,522	3,393	5,465	7,351
Information Systems Analyst	62	31.53	42.41	2,522	3,393	5,465	7,351
Management Analyst	62	31.53	42.41	2,522	3,393	5,465	7,351
Parks and Facilities Supervisor	62	31.53	42.41	2,522	3,393	5,465	7,351
Public Works Supervisor	62	31.53	42.41	2,522	3,393	5,465	7,351
Recreation Supervisor	62	31.53	42.41	2,522	3,393	5,465	7,351

**CITY OF MOORPARK  
SALARY SCHEDULE  
PER RESOLUTION 2010-2963**

Competitive Service Positions	Range	Hourly Range		Bi-Weekly Range		Monthly Range	
Associate Planner	59	29.29	39.38	2,343	3,150	5,077	6,826
Human Resources Specialist	59	29.29	39.38	2,343	3,150	5,077	6,826
Recreation Specialist	59	29.29	39.38	2,343	3,150	5,077	6,826
Vector / Animal Control Specialist	59	29.29	39.38	2,343	3,150	5,077	6,826
Assistant Planner II	56	27.20	36.58	2,176	2,926	4,715	6,341
Administrative Specialist	53	25.25	33.97	2,020	2,718	4,377	5,888
Executive Secretary	53	25.25	33.97	2,020	2,718	4,377	5,888
Human Resources Assistant	53	25.25	33.97	2,020	2,718	4,377	5,888
Recreation Coordinator III	53	25.25	33.97	2,020	2,718	4,377	5,888
Senior Account Technician	53	25.25	33.97	2,020	2,718	4,377	5,888
Code Compliance Technician II	51	24.03	32.32	1,922	2,586	4,165	5,602
Account Technician II	51	24.03	32.32	1,922	2,586	4,165	5,602
Active Adult Center Coordinator	51	24.03	32.32	1,922	2,586	4,165	5,602
Assistant Planner I	51	24.03	32.32	1,922	2,586	4,165	5,602
Deputy City Clerk II	51	24.03	32.32	1,922	2,586	4,165	5,602
Information Systems Technician II	51	24.03	32.32	1,922	2,586	4,165	5,602
Facilities Technician	49	22.87	30.77	1,830	2,462	3,964	5,333
Administrative Assistant	48	22.33	30.02	1,786	2,402	3,871	5,203
Community Services Technician	48	22.33	30.02	1,786	2,402	3,871	5,203
Deputy City Clerk I	48	22.33	30.02	1,786	2,402	3,871	5,203
Vector / Animal Control Technician	48	22.33	30.02	1,786	2,402	3,871	5,203
Recreation Coordinator II	47	21.79	29.29	1,743	2,343	3,777	5,077
Senior Maintenance Worker	47	21.79	29.29	1,743	2,343	3,777	5,077
Account Technician I	46	21.24	28.56	1,699	2,285	3,682	4,950
Information Systems Technician I	46	21.24	28.56	1,699	2,285	3,682	4,950
Administrative Secretary	45	20.72	27.88	1,658	2,230	3,591	4,833
Community Development Technician	45	20.72	27.88	1,658	2,230	3,591	4,833
Code Compliance Technician I	43	19.73	26.53	1,578	2,122	3,420	4,599
Maintenance Worker III	43	19.73	26.53	1,578	2,122	3,420	4,599
Crossing Guard Supervisor	41	18.78	25.25	1,502	2,020	3,255	4,377
Records Clerk	41	18.78	25.25	1,502	2,020	3,255	4,377
Secretary II	41	18.78	25.25	1,502	2,020	3,255	4,377
Maintenance Worker II	39	17.88	24.03	1,430	1,922	3,099	4,165
Recreation Coordinator I	39	17.88	24.03	1,430	1,922	3,099	4,165
Teen Coordinator	39	17.88	24.03	1,430	1,922	3,099	4,165
Account Clerk II	38	17.44	23.44	1,395	1,875	3,023	4,063
Account Clerk I	34	15.80	21.24	1,264	1,699	2,739	3,682
Laborer / Custodian IV	34	15.80	21.24	1,264	1,699	2,739	3,682
Recreation Leader IV	34	15.80	21.24	1,264	1,699	2,739	3,682
Secretary I	33	15.41	20.72	1,233	1,658	2,671	3,591
Recreation Assistant	32	15.04	20.22	1,203	1,618	2,607	3,505
Maintenance Worker I	31	14.66	19.73	1,173	1,578	2,541	3,420
Receptionist	31	14.66	19.73	1,173	1,578	2,541	3,420
Office Assistant III	29	13.96	18.78	1,117	1,502	2,420	3,255
Office Assistant II	24	12.34	16.59	987	1,327	2,139	2,876

Fiscal Year 2012-2013 Staffing Cost Allocations - By Department

Position	Employee Name	Percent	Account	Department	Dept
<b><u>FULL TIME</u></b>					
<b>Administrative Services:</b>					
Human Resources Analyst	Archer, Joan	100.00%	1000-3110-0000	Human Resources/Risk Management	ASD
Sr. Information Systems Analyst	Beltchev, Atanas	100.00%	1000-3120-0000	Information System/Cable TV	ASD
City Clerk	Benson, Maureen	100.00%	1000-3100-0000	City Clerk	ASD
Deputy City Clerk II	Garza, Blanca	100.00%	1000-3100-0000	City Clerk	ASD
Secretary I	Iverson, Josha	40.00%	1000-3110-0000	Human Resources/Risk Management	ASD
Secretary I	Iverson, Josha	40.00%	1000-3160-0000	Administrative Services Admin	ASD
Secretary I	Iverson, Josha	20.00%	1000-3100-0000	City Clerk	ASD
Sr. Information Systems Analyst	Johnston, Melody	100.00%	1000-3120-0000	Information System/Cable TV	ASD
Administrative Services Manager	Mellon, Jennifer	10.00%	1000-3110-0000	Human Resources/Risk Management	ASD
Administrative Services Manager	Mellon, Jennifer	40.00%	1000-3120-0000	Information System/Cable TV	ASD
Administrative Services Manager	Mellon, Jennifer	50.00%	1000-3160-0000	Administrative Services Admin	ASD
Administrative Specialist	Moe, Tracy	20.00%	1000-3100-0000	City Clerk	ASD
Administrative Specialist	Moe, Tracy	40.00%	1000-3110-0000	Human Resources/Risk Management	ASD
Administrative Specialist	Moe, Tracy	20.00%	1000-3120-0000	Information System/Cable TV	ASD
Administrative Specialist	Moe, Tracy	20.00%	1000-3160-0000	Administrative Services Admin	ASD
Deputy City Manager	Trafenstedt, Deborah	20.00%	1000-3100-0000	City Clerk	ASD
Deputy City Manager	Trafenstedt, Deborah	40.00%	1000-3110-0000	Human Resources/Risk Management	ASD
Deputy City Manager	Trafenstedt, Deborah	10.00%	1000-3120-0000	Information System/Cable TV	ASD
Deputy City Manager	Trafenstedt, Deborah	30.00%	1000-3160-0000	Administrative Services Admin	ASD
<b>Community Development:</b>					
Community Development Director	Bobardt, David	40.00%	2200-6100-0000	Community Development Admin	CD
Community Development Director	Bobardt, David	10.00%	2200-6430-0000	Code Compliance	CD
Community Development Director	Bobardt, David	50.00%	2200-6440-0000	Planning	CD
Assistant Planner I	Carrillo, Freddy	100.00%	2200-6440-0000	Planning	CD
Administrative Assistant	Figueroa, Joyce	40.00%	2200-6100-0000	Community Development Admin	CD
Administrative Assistant	Figueroa, Joyce	10.00%	2200-6430-0000	Code Compliance	CD
Administrative Assistant	Figueroa, Joyce	50.00%	2200-6440-0000	Planning	CD
Principal Planner	Fiss, Joseph	25.00%	2200-6430-0000	Code Compliance	CD
Principal Planner	Fiss, Joseph	75.00%	2200-6440-0000	Planning	CD
Redevelopment Manager	Moe, David	75.00%	1000-2411-0000	Economic Development	CD
Redevelopment Manager	Moe, David	25.00%	2201-2430-0000	Housing	CD
Receptionist	Nicola, Yvonne	100.00%	1000-6100-0000	Community Development	CD
Administrative Secretary	Priestley, Kathy	50.00%	1000-2411-0000	Economic Development	CD
Administrative Secretary	Priestley, Kathy	50.00%	2201-2430-0000	Housing	CD
Code Compliance Technician II	Riley, Mario	75.00%	2200-6430-0000	Code Compliance	CD
Code Compliance Technician II	Riley, Mario	25.00%	2201-6430-0000	Code Compliance	CD
Management Analyst	Sandifer, Jessica	30.00%	2200-6100-0000	Community Development Admin	CD
Management Analyst	Sandifer, Jessica	50.00%	2201-2430-0000	Housing	CD
Management Analyst	Sandifer, Jessica	20.00%	2001-6100-0000	Traffic System Mgt	CD
Principal Planner	Vacca, Joe	100.00%	2200-6440-0000	Planning	CD
<b>City Manager's Office</b>					
City Manager	Kueny, Steve	100.00%	1000-2100-0000	City Manager	CM
<b>Finance:</b>					
Finance Director	Ahlers, Ron	100.00%	1000-5110-0000	Finance	FD
Accountant I	Burdorf, Deborah	100.00%	1000-5110-0000	Finance	FD
Account Technician I	Dever, Hiromi	100.00%	1000-5110-0000	Finance	FD
Budget/Finance Manager	Lumbad, Irmina	100.00%	1000-5110-0000	Finance	FD
Account Technician I	Mesa, Elizabeth	100.00%	1000-5110-0000	Finance	FD
Sr. Account Technician	Ritchie-Rojas, Laura	100.00%	1000-5110-0000	Finance	FD

**Fiscal Year 2012-2013 Staffing Cost Allocations - By Department**

Position	Employee Name	Percent	Account	Department	Dept
<b>Parks, Recreation and Community Services:</b>					
Administrative Assistant	Anderson, Patty	40.00%	1000-7100-0000	Community Services Admin	PRCS
Administrative Assistant	Anderson, Patty	10.00%	1000-7620-0000	Facilities	PRCS
Administrative Assistant	Anderson, Patty	0.65%	2300-7900-7901	Lighting/Landscaping	PRCS
Administrative Assistant	Anderson, Patty	0.10%	2301-7900-7901	Parkways & Medians Zone 1	PRCS
Administrative Assistant	Anderson, Patty	0.22%	2302-7900-7901	Parkways & Medians Zone 2	PRCS
Administrative Assistant	Anderson, Patty	0.01%	2303-7900-7901	Parkways & Medians Zone 3	PRCS
Administrative Assistant	Anderson, Patty	0.03%	2304-7900-7901	Parkways & Medians Zone 4	PRCS
Administrative Assistant	Anderson, Patty	0.31%	2305-7900-7901	Parkways & Medians Zone 5	PRCS
Administrative Assistant	Anderson, Patty	0.00%	2306-7900-7901	Parkways & Medians Zone 6	PRCS
Administrative Assistant	Anderson, Patty	0.05%	2307-7900-7901	Parkways & Medians Zone 7	PRCS
Administrative Assistant	Anderson, Patty	0.10%	2308-7900-7901	Parkways & Medians Zone 8	PRCS
Administrative Assistant	Anderson, Patty	0.03%	2309-7900-7901	Parkways & Medians Zone 9	PRCS
Administrative Assistant	Anderson, Patty	1.16%	2310-7900-7901	Parkways & Medians Zone 10	PRCS
Administrative Assistant	Anderson, Patty	0.01%	2311-7900-7901	Parkways & Medians Zone 11	PRCS
Administrative Assistant	Anderson, Patty	0.83%	2312-7900-7901	Parkways & Medians Zone 12	PRCS
Administrative Assistant	Anderson, Patty	0.02%	2314-7900-7901	Parkways & Medians Zone 14	PRCS
Administrative Assistant	Anderson, Patty	0.63%	2315-7900-7901	Parkways & Medians Zone 15	PRCS
Administrative Assistant	Anderson, Patty	0.03%	2316-7900-7901	Parkways & Medians Zone 16	PRCS
Administrative Assistant	Anderson, Patty	0.03%	2318-7900-7901	District 18 (Tract 5307)	PRCS
Administrative Assistant	Anderson, Patty	1.71%	2320-7900-7901	Lyon Homes (Tract 5187)	PRCS
Administrative Assistant	Anderson, Patty	0.01%	2321-7900-7901	Shea Homes (Tract 5133)	PRCS
Administrative Assistant	Anderson, Patty	4.07%	2322-7900-7901	Pardee Homes (Tract 5045)	PRCS
Administrative Assistant	Anderson, Patty	40.00%	2400-7800-0000	Park Maintenance	PRCS
Senior Management Analyst	Brand, John	50.00%	1000-2210-0000	Emergency Management	PRCS
Senior Management Analyst	Brand, John	35.00%	1010-7640-0000	Library	PRCS
Senior Management Analyst	Brand, John	15.00%	1000-7210-0000	Vector Control	PRCS
Maintenance Worker III	Casillas, John	5.00%	1000-7620-0000	Facilities	PRCS
Maintenance Worker III	Casillas, John	0.32%	2300-7900-7901	Lighting/Landscaping	PRCS
Maintenance Worker III	Casillas, John	0.05%	2301-7900-7901	Parkways & Medians Zone 1	PRCS
Maintenance Worker III	Casillas, John	0.11%	2302-7900-7901	Parkways & Medians Zone 2	PRCS
Maintenance Worker III	Casillas, John	0.00%	2303-7900-7901	Parkways & Medians Zone 3	PRCS
Maintenance Worker III	Casillas, John	0.02%	2304-7900-7901	Parkways & Medians Zone 4	PRCS
Maintenance Worker III	Casillas, John	0.15%	2305-7900-7901	Parkways & Medians Zone 5	PRCS
Maintenance Worker III	Casillas, John	0.00%	2306-7900-7901	Parkways & Medians Zone 6	PRCS
Maintenance Worker III	Casillas, John	0.03%	2307-7900-7901	Parkways & Medians Zone 7	PRCS
Maintenance Worker III	Casillas, John	0.05%	2308-7900-7901	Parkways & Medians Zone 8	PRCS
Maintenance Worker III	Casillas, John	0.01%	2309-7900-7901	Parkways & Medians Zone 9	PRCS
Maintenance Worker III	Casillas, John	0.58%	2310-7900-7901	Parkways & Medians Zone 10	PRCS
Maintenance Worker III	Casillas, John	0.00%	2311-7900-7901	Parkways & Medians Zone 11	PRCS
Maintenance Worker III	Casillas, John	0.41%	2312-7900-7901	Parkways & Medians Zone 12	PRCS
Maintenance Worker III	Casillas, John	0.01%	2314-7900-7901	Parkways & Medians Zone 14	PRCS
Maintenance Worker III	Casillas, John	0.31%	2315-7900-7901	Parkways & Medians Zone 15	PRCS
Maintenance Worker III	Casillas, John	0.01%	2316-7900-7901	Parkways & Medians Zone 16	PRCS
Maintenance Worker III	Casillas, John	0.02%	2318-7900-7901	District 18 (Tract 5307)	PRCS
Maintenance Worker III	Casillas, John	0.86%	2320-7900-7901	Lyon Homes (Tract 5187)	PRCS
Maintenance Worker III	Casillas, John	0.01%	2321-7900-7901	Shea Homes (Tract 5133)	PRCS
Maintenance Worker III	Casillas, John	2.05%	2322-7900-7901	Pardee Homes (Tract 5045)	PRCS
Maintenance Worker III	Casillas, John	90.00%	2400-7800-0000	Park Maintenance and Improvement	PRCS
Recreation Assistant	Casillas, Stephanie	100.00%	1000-7630-0000	Recreation	PRCS
Maintenance Worker III/Parks	Ceja, Rodrigo	5.00%	1000-7620-0000	Facilities	PRCS
Maintenance Worker III/Parks	Ceja, Rodrigo	0.32%	2300-7900-7901	Lighting/Landscaping	PRCS
Maintenance Worker III/Parks	Ceja, Rodrigo	0.05%	2301-7900-7901	Parkways & Medians Zone 1	PRCS
Maintenance Worker III/Parks	Ceja, Rodrigo	0.11%	2302-7900-7901	Parkways & Medians Zone 2	PRCS
Maintenance Worker III/Parks	Ceja, Rodrigo	0.00%	2303-7900-7901	Parkways & Medians Zone 3	PRCS
Maintenance Worker III/Parks	Ceja, Rodrigo	0.02%	2304-7900-7901	Parkways & Medians Zone 4	PRCS
Maintenance Worker III/Parks	Ceja, Rodrigo	0.15%	2305-7900-7901	Parkways & Medians Zone 5	PRCS
Maintenance Worker III/Parks	Ceja, Rodrigo	0.00%	2306-7900-7901	Parkways & Medians Zone 6	PRCS
Maintenance Worker III/Parks	Ceja, Rodrigo	0.03%	2307-7900-7901	Parkways & Medians Zone 7	PRCS
Maintenance Worker III/Parks	Ceja, Rodrigo	0.05%	2308-7900-7901	Parkways & Medians Zone 8	PRCS
Maintenance Worker III/Parks	Ceja, Rodrigo	0.01%	2309-7900-7901	Parkways & Medians Zone 9	PRCS
Maintenance Worker III/Parks	Ceja, Rodrigo	0.58%	2310-7900-7901	Parkways & Medians Zone 10	PRCS

**Fiscal Year 2012-2013 Staffing Cost Allocations - By Department**

Position	Employee Name	Percent	Account	Department	Dept
Maintenance Worker III/Parks	Ceja, Rodrigo	0.00%	2311-7900-7901	Parkways & Medians Zone 11	PRCS
Maintenance Worker III/Parks	Ceja, Rodrigo	0.41%	2312-7900-7901	Parkways & Medians Zone 12	PRCS
Maintenance Worker III/Parks	Ceja, Rodrigo	0.01%	2314-7900-7901	Parkways & Medians Zone 14	PRCS
Maintenance Worker III/Parks	Ceja, Rodrigo	0.31%	2315-7900-7901	Parkways & Medians Zone 15	PRCS
Maintenance Worker III/Parks	Ceja, Rodrigo	0.01%	2316-7900-7901	Parkways & Medians Zone 16	PRCS
Maintenance Worker III/Parks	Ceja, Rodrigo	0.02%	2318-7900-7901	District 18 (Tract 5307)	PRCS
Maintenance Worker III/Parks	Ceja, Rodrigo	0.86%	2320-7900-7901	Lyon Homes (Tract 5187)	PRCS
Maintenance Worker III/Parks	Ceja, Rodrigo	0.01%	2321-7900-7901	Shea Homes (Tract 5133)	PRCS
Maintenance Worker III/Parks	Ceja, Rodrigo	2.05%	2322-7900-7901	Pardee Homes (Tract 5045)	PRCS
Maintenance Worker III/Parks	Ceja, Rodrigo	90.00%	2400-7800-0000	Park Maintenance and Improvement	PRCS
Recreation Supervisor	Duenas, Martha	100.00%	1000-7630-0000	Recreation	PRCS
Laborer/Custodian IV	Forney, Roy	100.00%	1000-7620-0000	Facilities	PRCS
Recreation Coordinator I	Gunning, Dylan	100.00%	1000-7630-0000	Recreation	PRCS
Facilities Technician	Henderson, Todd	25.00%	2400-7800-0000	Park Maintenance and Improvement	PRCS
Facilities Technician	Henderson, Todd	75.00%	1000-7620-0000	Facilities	PRCS
Maintenance Worker III	Hernandez, Ricardo	5.00%	1000-7620-0000	Facilities	PRCS
Maintenance Worker III	Hernandez, Ricardo	0.32%	2300-7900-7901	Lighting/Landscaping	PRCS
Maintenance Worker III	Hernandez, Ricardo	0.05%	2301-7900-7901	Parkways & Medians Zone 1	PRCS
Maintenance Worker III	Hernandez, Ricardo	0.11%	2302-7900-7901	Parkways & Medians Zone 2	PRCS
Maintenance Worker III	Hernandez, Ricardo	0.00%	2303-7900-7901	Parkways & Medians Zone 3	PRCS
Maintenance Worker III	Hernandez, Ricardo	0.02%	2304-7900-7901	Parkways & Medians Zone 4	PRCS
Maintenance Worker III	Hernandez, Ricardo	0.15%	2305-7900-7901	Parkways & Medians Zone 5	PRCS
Maintenance Worker III	Hernandez, Ricardo	0.00%	2306-7900-7901	Parkways & Medians Zone 6	PRCS
Maintenance Worker III	Hernandez, Ricardo	0.03%	2307-7900-7901	Parkways & Medians Zone 7	PRCS
Maintenance Worker III	Hernandez, Ricardo	0.05%	2308-7900-7901	Parkways & Medians Zone 8	PRCS
Maintenance Worker III	Hernandez, Ricardo	0.01%	2309-7900-7901	Parkways & Medians Zone 9	PRCS
Maintenance Worker III	Hernandez, Ricardo	0.58%	2310-7900-7901	Parkways & Medians Zone 10	PRCS
Maintenance Worker III	Hernandez, Ricardo	0.00%	2311-7900-7901	Parkways & Medians Zone 11	PRCS
Maintenance Worker III	Hernandez, Ricardo	0.41%	2312-7900-7901	Parkways & Medians Zone 12	PRCS
Maintenance Worker III	Hernandez, Ricardo	0.01%	2314-7900-7901	Parkways & Medians Zone 14	PRCS
Maintenance Worker III	Hernandez, Ricardo	0.31%	2315-7900-7901	Parkways & Medians Zone 15	PRCS
Maintenance Worker III	Hernandez, Ricardo	0.01%	2316-7900-7901	Parkways & Medians Zone 16	PRCS
Maintenance Worker III	Hernandez, Ricardo	0.02%	2318-7900-7901	District 18 (Tract 5307)	PRCS
Maintenance Worker III	Hernandez, Ricardo	0.86%	2320-7900-7901	Lyon Homes (Tract 5187)	PRCS
Maintenance Worker III	Hernandez, Ricardo	0.01%	2321-7900-7901	Shea Homes (Tract 5133)	PRCS
Maintenance Worker III	Hernandez, Ricardo	2.05%	2322-7900-7901	Pardee Homes (Tract 5045)	PRCS
Maintenance Worker III	Hernandez, Ricardo	80.00%	2400-7800-0000	Park Maintenance and Improvement	PRCS
Maintenance Worker III	Hernandez, Ricardo	10.00%	2605-8310-0000	Street Maintenance	PRCS
Parks & Landscape Manager	Laurentowski, Jeremy	15.00%	1000-7620-0000	Facilities	PRCS
Parks & Landscape Manager	Laurentowski, Jeremy	0.97%	2300-7900-7901	Lighting/Landscaping	PRCS
Parks & Landscape Manager	Laurentowski, Jeremy	0.14%	2301-7900-7901	Parkways & Medians Zone 1	PRCS
Parks & Landscape Manager	Laurentowski, Jeremy	0.34%	2302-7900-7901	Parkways & Medians Zone 2	PRCS
Parks & Landscape Manager	Laurentowski, Jeremy	0.01%	2303-7900-7901	Parkways & Medians Zone 3	PRCS
Parks & Landscape Manager	Laurentowski, Jeremy	0.05%	2304-7900-7901	Parkways & Medians Zone 4	PRCS
Parks & Landscape Manager	Laurentowski, Jeremy	0.46%	2305-7900-7901	Parkways & Medians Zone 5	PRCS
Parks & Landscape Manager	Laurentowski, Jeremy	0.00%	2306-7900-7901	Parkways & Medians Zone 6	PRCS
Parks & Landscape Manager	Laurentowski, Jeremy	0.08%	2307-7900-7901	Parkways & Medians Zone 7	PRCS
Parks & Landscape Manager	Laurentowski, Jeremy	0.14%	2308-7900-7901	Parkways & Medians Zone 8	PRCS
Parks & Landscape Manager	Laurentowski, Jeremy	0.04%	2309-7900-7901	Parkways & Medians Zone 9	PRCS
Parks & Landscape Manager	Laurentowski, Jeremy	1.73%	2310-7900-7901	Parkways & Medians Zone 10	PRCS
Parks & Landscape Manager	Laurentowski, Jeremy	0.01%	2311-7900-7901	Parkways & Medians Zone 11	PRCS
Parks & Landscape Manager	Laurentowski, Jeremy	1.24%	2312-7900-7901	Parkways & Medians Zone 12	PRCS
Parks & Landscape Manager	Laurentowski, Jeremy	0.03%	2314-7900-7901	Parkways & Medians Zone 14	PRCS
Parks & Landscape Manager	Laurentowski, Jeremy	0.94%	2315-7900-7901	Parkways & Medians Zone 15	PRCS
Parks & Landscape Manager	Laurentowski, Jeremy	0.04%	2316-7900-7901	Parkways & Medians Zone 16	PRCS
Parks & Landscape Manager	Laurentowski, Jeremy	0.05%	2318-7900-7901	District 18 (Tract 5307)	PRCS
Parks & Landscape Manager	Laurentowski, Jeremy	2.58%	2320-7900-7901	Lyon Homes (Tract 5187)	PRCS
Parks & Landscape Manager	Laurentowski, Jeremy	0.02%	2321-7900-7901	Shea Homes (Tract 5133)	PRCS
Parks & Landscape Manager	Laurentowski, Jeremy	6.13%	2322-7900-7901	Pardee Homes (Tract 5045)	PRCS
Parks & Landscape Manager	Laurentowski, Jeremy	70.00%	2400-7800-0000	Park Maintenance and Improvement	PRCS
Recreation Coordinator II	Lozano, Gilberto	100.00%	1000-7630-0000	Recreation	PRCS
Assistant City Manager	Riley, Hugh	50.00%	1000-7100-0000	Community Services Admin	PRCS
Assistant City Manager	Riley, Hugh	0.65%	2300-7900-7901	Lighting/Landscaping	PRCS

**Fiscal Year 2012-2013 Staffing Cost Allocations - By Department**

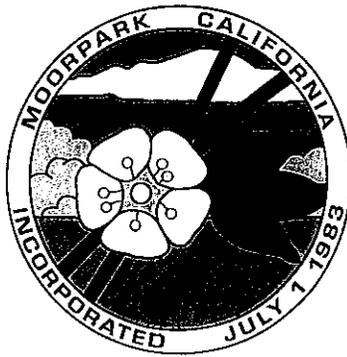
Position	Employee Name	Percent	Account	Department	Dept
Assistant City Manager	Riley, Hugh	0.10%	2301-7900-7901	Parkways & Medians Zone 1	PRCS
Assistant City Manager	Riley, Hugh	0.22%	2302-7900-7901	Parkways & Medians Zone 2	PRCS
Assistant City Manager	Riley, Hugh	0.01%	2303-7900-7901	Parkways & Medians Zone 3	PRCS
Assistant City Manager	Riley, Hugh	0.03%	2304-7900-7901	Parkways & Medians Zone 4	PRCS
Assistant City Manager	Riley, Hugh	0.31%	2305-7900-7901	Parkways & Medians Zone 5	PRCS
Assistant City Manager	Riley, Hugh	0.00%	2306-7900-7901	Parkways & Medians Zone 6	PRCS
Assistant City Manager	Riley, Hugh	0.05%	2307-7900-7901	Parkways & Medians Zone 7	PRCS
Assistant City Manager	Riley, Hugh	0.10%	2308-7900-7901	Parkways & Medians Zone 8	PRCS
Assistant City Manager	Riley, Hugh	0.03%	2309-7900-7901	Parkways & Medians Zone 9	PRCS
Assistant City Manager	Riley, Hugh	1.16%	2310-7900-7901	Parkways & Medians Zone 10	PRCS
Assistant City Manager	Riley, Hugh	0.01%	2311-7900-7901	Parkways & Medians Zone 11	PRCS
Assistant City Manager	Riley, Hugh	0.83%	2312-7900-7901	Parkways & Medians Zone 12	PRCS
Assistant City Manager	Riley, Hugh	0.02%	2314-7900-7901	Parkways & Medians Zone 14	PRCS
Assistant City Manager	Riley, Hugh	0.63%	2315-7900-7901	Parkways & Medians Zone 15	PRCS
Assistant City Manager	Riley, Hugh	0.03%	2316-7900-7901	Parkways & Medians Zone 16	PRCS
Assistant City Manager	Riley, Hugh	0.03%	2318-7900-7901	District 18 (Tract 5307)	PRCS
Assistant City Manager	Riley, Hugh	1.71%	2320-7900-7901	Lyon Homes (Tract 5187)	PRCS
Assistant City Manager	Riley, Hugh	0.01%	2321-7900-7901	Shea Homes (Tract 5133)	PRCS
Assistant City Manager	Riley, Hugh	4.07%	2322-7900-7901	Pardee Homes (Tract 5045)	PRCS
Assistant City Manager	Riley, Hugh	40.00%	2400-7800-0000	Park Maintenance	PRCS
Recreation Leader IV	Scrivens, Steven	100.00%	1000-7610-0000	Active Adult Center	PRCS
Active Adult Center Supervisor	Sierra, Angel	100.00%	1000-7610-0000	Active Adult Center	PRCS
Recreation Superintendent	Shaw, Stephanie	100.00%	1000-7630-0000	Recreation	PRCS
Vector/Animal Control Technician	Tran, Loc	40.00%	1000-7210-0000	Vector Control	PRCS
Vector/Animal Control Technician	Tran, Loc	60.00%	1000-7210-7210	Animal Regulation	PRCS
Landscape/Parks Maintenance Supt	Walter, Allen	30.00%	1000-7620-0000	Facilities	PRCS
Landscape/Parks Maintenance Supt	Walter, Allen	4.51%	2300-7900-7901	Lighting/Landscaping	PRCS
Landscape/Parks Maintenance Supt	Walter, Allen	0.66%	2301-7900-7901	Parkways & Medians Zone 1	PRCS
Landscape/Parks Maintenance Supt	Walter, Allen	1.57%	2302-7900-7901	Parkways & Medians Zone 2	PRCS
Landscape/Parks Maintenance Supt	Walter, Allen	0.05%	2303-7900-7901	Parkways & Medians Zone 3	PRCS
Landscape/Parks Maintenance Supt	Walter, Allen	0.24%	2304-7900-7901	Parkways & Medians Zone 4	PRCS
Landscape/Parks Maintenance Supt	Walter, Allen	2.14%	2305-7900-7901	Parkways & Medians Zone 5	PRCS
Landscape/Parks Maintenance Supt	Walter, Allen	0.01%	2306-7900-7901	Parkways & Medians Zone 6	PRCS
Landscape/Parks Maintenance Supt	Walter, Allen	0.38%	2307-7900-7901	Parkways & Medians Zone 7	PRCS
Landscape/Parks Maintenance Supt	Walter, Allen	0.67%	2308-7900-7901	Parkways & Medians Zone 8	PRCS
Landscape/Parks Maintenance Supt	Walter, Allen	0.19%	2309-7900-7901	Parkways & Medians Zone 9	PRCS
Landscape/Parks Maintenance Supt	Walter, Allen	8.09%	2310-7900-7901	Parkways & Medians Zone 10	PRCS
Landscape/Parks Maintenance Supt	Walter, Allen	0.05%	2311-7900-7901	Parkways & Medians Zone 11	PRCS
Landscape/Parks Maintenance Supt	Walter, Allen	5.80%	2312-7900-7901	Parkways & Medians Zone 12	PRCS
Landscape/Parks Maintenance Supt	Walter, Allen	0.14%	2314-7900-7901	Parkways & Medians Zone 14	PRCS
Landscape/Parks Maintenance Supt	Walter, Allen	4.38%	2315-7900-7901	Parkways & Medians Zone 15	PRCS
Landscape/Parks Maintenance Supt	Walter, Allen	0.19%	2316-7900-7901	Parkways & Medians Zone 16	PRCS
Landscape/Parks Maintenance Supt	Walter, Allen	0.24%	2318-7900-7901	District 18 (Tract 5307)	PRCS
Landscape/Parks Maintenance Supt	Walter, Allen	12.06%	2320-7900-7901	Lyon Homes (Tract 5187)	PRCS
Landscape/Parks Maintenance Supt	Walter, Allen	0.10%	2321-7900-7901	Shea Homes (Tract 5133)	PRCS
Landscape/Parks Maintenance Supt	Walter, Allen	28.53%	2322-7900-7901	Pardee Homes (Tract 5045)	PRCS
Vector/Animal Control Specialist	Westerline, Mark	40.00%	1000-7210-0000	Vector Control	PRCS
Vector/Animal Control Specialist	Westerline, Mark	60.00%	1000-7210-7210	Animal Regulation	PRCS
<b>Public Works:</b>					
Senior Management Analyst	Davis, Teri	25.00%	1000-8100-0000	Public Works	PW
Senior Management Analyst	Davis, Teri	5.00%	2603-8310-0000	Street Maintenance	PW
Senior Management Analyst	Davis, Teri	5.00%	2605-8310-0000	Street Maintenance	PW
Senior Management Analyst	Davis, Teri	10.00%	2620-8410-0000	Engineering	PW
Senior Management Analyst	Davis, Teri	55.00%	5001-3140-3003	Solid Waste - 939	PW
Assistant Engineer	Gali, Al	40.00%	2620-8410-0000	Engineering	PW
Assistant Engineer	Gali, Al	25.00%	2603-8310-0000	Street Maintenance	PW
Assistant Engineer	Gali, Al	25.00%	2605-8310-0000	Street Maintenance	PW
Assistant Engineer	Gali, Al	10.00%	1000-8100-0000	Public Works	PW
City Engineer/Public Works Director	Klotzle, David	10.00%	1000-8100-0000	Public Works	PW
City Engineer/Public Works Director	Klotzle, David	10.00%	2603-8310-0000	Street Maintenance	PW
City Engineer/Public Works Director	Klotzle, David	10.00%	2605-8310-0000	Street Maintenance	PW
City Engineer/Public Works Director	Klotzle, David	50.00%	2620-8410-0000	Engineering	PW

**Fiscal Year 2012-2013 Staffing Cost Allocations - By Department**

Position	Employee Name	Percent	Account	Department	Dept
City Engineer/Public Works Director	Klotzle, David	10.00%	5000-8510-0000	Public Transit	PW
City Engineer/Public Works Director	Klotzle, David	10.00%	5001-3140-3003	Solid Waste - 939	PW
Senior Management Analyst	Kroes, Shaun	10.00%	1000-8100-0000	Public Works	PW
Senior Management Analyst	Kroes, Shaun	20.00%	1000-8320-0000	NPDES	PW
Senior Management Analyst	Kroes, Shaun	70.00%	5000-8510-0000	Public Transit	PW
Maintenance Worker III	Magdaleno, Javier	20.00%	2000-8210-0000	Crossing Guards	PW
Maintenance Worker III	Magdaleno, Javier	50.00%	2603-8310-0000	Street Maintenance	PW
Maintenance Worker III	Magdaleno, Javier	30.00%	2605-8310-0000	Street Maintenance	PW
Senior Maintenance Worker	McBride, Mike	70.00%	2603-8310-0000	Street Maintenance	PW
Senior Maintenance Worker	McBride, Mike	30.00%	2605-8310-0000	Street Maintenance	PW
Maintenance Worker III	Mendez, Leonardo	46.50%	1000-8100-0000	Public Works	PW
Maintenance Worker III	Mendez, Leonardo	0.50%	2302-8320-8902	NPDES	PW
Maintenance Worker III	Mendez, Leonardo	0.50%	2305-8320-8902	NPDES	PW
Maintenance Worker III	Mendez, Leonardo	6.00%	2310-8320-8902	NPDES	PW
Maintenance Worker III	Mendez, Leonardo	30.00%	2603-8310-0000	Street Maintenance	PW
Maintenance Worker III	Mendez, Leonardo	16.50%	2605-8310-0000	Street Maintenance	PW
Public Works Supt / Inspector	Rostom, Ashraf	5.00%	1000-8100-0000	Public Works	PW
Public Works Supt / Inspector	Rostom, Ashraf	5.00%	2000-8330-0000	Parking Enforcement	PW
Public Works Supt / Inspector	Rostom, Ashraf	5.00%	2000-8210-0000	Crossing Guards	PW
Public Works Supt / Inspector	Rostom, Ashraf	60.00%	2603-8310-0000	Street Maintenance	PW
Public Works Supt / Inspector	Rostom, Ashraf	25.00%	2605-8310-0000	Street Maintenance	PW
Administrative Assistant	Williams, Linda	30.00%	2000-8330-0000	Parking Enforcement	PW
Administrative Assistant	Williams, Linda	20.00%	2603-8310-0000	Street Maintenance	PW
Administrative Assistant	Williams, Linda	20.00%	2605-8310-0000	Street Maintenance	PW
Administrative Assistant	Williams, Linda	10.00%	2620-8410-0000	Engineering	PW
Administrative Assistant	Williams, Linda	10.00%	5000-8510-0000	Public Transit	PW
Administrative Assistant	Williams, Linda	10.00%	5001-3140-3003	Solid Waste - 939	PW
Crossing Guard Supervisor	Zaragoza, Jose	50.00%	2000-8330-0000	Parking Enforcement	PW
Crossing Guard Supervisor	Zaragoza, Jose	10.00%	2000-8210-0000	Crossing Guards	PW
Crossing Guard Supervisor	Zaragoza, Jose	10.00%	2603-8310-0000	Street Maintenance	PW
Crossing Guard Supervisor	Zaragoza, Jose	30.00%	2605-8310-0000	Street Maintenance	PW

**PART TIME**

City Council Members	Council	100.00%	1000-1100-0000	City Council	ASD
Planning Commissioners	Council	100.00%	2200-6100-0000	Community Development-TS	CD
Parks & Recreation Commissioners	Council	100.00%	1000-7100-0000	Community Services Admin	PRCS
Arts Commissioners	Council	100.00%	1000-2610-0000	Arts	PRCS
Library Board Commissioners	Council	100.00%	1010-7640-0000	Library	PRCS
Executive Secretary	Broussalian, Debra	100.00%	1000-2100-0000	City Manager	CM
Clerical Aide II	Deagon, Deborah	100.00%	1000-3100-0000	City Clerk	ASD
Clerical Aide II	Best, Heidi	100.00%	1000-3100-0000	City Clerk	ASD
Recreation Leader I (ARVC Rentals)	Many	100.00%	1000-7620-7702	Facility Rentals	PRCS
Recreation Leader II (ARVC Rental)	Many	100.00%	1000-7620-7702	Facility Rentals	PRCS
Recreation Leader III (ARVC Rental)	Many	100.00%	1000-7620-7702	Facility Rentals	PRCS
Laborer III/Custodian (ARVC Rental)	Many	100.00%	1000-7620-7702	Facility Rentals	PRCS
Recreation Leader I (Parks)	Many	100.00%	2400-7800-0000	Park Maintenance	PRCS
Recreation Leader II (Parks)	Many	100.00%	2400-7800-0000	Park Maintenance	PRCS
Recreation Leader III (Parks)	Many	100.00%	2400-7800-0000	Park Maintenance	PRCS
Laborer II/Custodian (Parks)	Many	100.00%	2400-7800-0000	Park Maintenance	PRCS
Laborer III/Custodian (Parks)	Many	100.00%	2400-7800-0000	Park Maintenance	PRCS
Recreation Aid (Recreation)	Many	100.00%	1000-7630-0000	Recreation Program	PRCS
Recreation Leader I (Recreation)	Many	100.00%	1000-7630-0000	Recreation Program	PRCS
Recreation Leader II (Recreation)	Many	100.00%	1000-7630-0000	Recreation Program	PRCS
Recreation Leader III (Recreation)	Many	100.00%	1000-7630-0000	Recreation Program	PRCS
Laborer II/Custodian (Recreation)	Many	100.00%	1000-7630-0000	Recreation Program	PRCS
Sr Nutrition Coordinator AAC	Strossman, Stacie Meeks	100.00%	1000-7610-0000	Active Adult Center	PRCS
Clerical Aide/Crossing Guard	Montoya, Sonia	100.00%	2003-8210-0000	Crossing Guard	PRCS
Clerical Aide/Crossing Guard	Owens, Elizabeth	100.00%	2003-8210-0000	Crossing Guard	PW
Intern (Solid Waste)	Ignacio, Victor	75.00%	5001-3140-3003	Solid Waste AB 939	PW
Intern (Solid Waste)	Ignacio, Victor	25.00%	5001-3140-3006	State Oil Payment Program	PW



## **CITY OF MOORPARK**

### **GENERAL FUND REVENUE SOURCES**

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**PROPERTY TAX** - Property Tax is imposed on real property (land and permanently attached improvements such as buildings) and tangible personal property (movable property) located within the City. Property is appraised at the 1975-76 base year value and is adjusted each year after 1975 by a 2% inflation factor per year. When property changes ownership, it is reassessed at current market value. Cities, counties, school districts and special districts share the revenues from one percent of the property tax. The County collects the tax and allocates 7.4% of the one percent to the City.

**SALES AND USE TAX** - Sales and use tax is imposed on retailers for the privilege of selling at retail, within the City limits. The tax is based on the sales price of any taxable transaction of tangible personal property. Leases are considered to be a continuing sale or use and are subject to taxation. The State Board of Equalization collects sales tax for cities and counties. The City receives one percent of sales tax collections from sales in the City.

**TRANSIENT OCCUPANCY TAX** - Transient Occupancy Tax is imposed on the occupancy of a room or rooms in a hotel, motel or other lodging facility. The rate is 10% and the motel owners collect and then remit the tax to the City. The City currently has no hotels/motels.

**TRANSFER TAX** - Transfer tax is imposed on the transfer of real property. The City and County each receive 27½¢ per \$500 value exclusive of any lien or remaining encumbrance on the property. The County remits the tax to the City.

**MOTOR VEHICLE IN-LIEU** - A special license fee equivalent to 2% of the market value of motor vehicles is imposed annually by the state in lieu of local property taxes. The City receives an allocation from the State based on population. Due to the "VLF for Property Tax Swap of 2004", VLF revenues are replaced with a like amount of Property Taxes, dollar for dollar.

**FRANCHISES** - Franchise Fees are imposed on gas, electric, rubbish and cable television companies for the privilege of using City rights of way. The fee is collected by the companies and remitted to the City. The refuse franchise fee is 16% for multi-family and commercial and 5% for residential. The cable franchise fee is 5% and the electric and gas franchise fees are 2% of gross revenues.

**PERMIT FEES** - The City engages in certain regulatory activities in the interest of the overall community. The City charges permit fees as a means of recovering the cost of regulation.

**CITY OF MOORPARK**  
**BASIS OF ACCOUNTING/BUDGETING**

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The budgets of governmental funds (General, Special Revenue, Debt Service, and Capital Projects) are prepared on a modified accrual basis where revenues are recognized in the accounting period in which they become susceptible to accrual, that is, when they become both measurable and available to finance expenditures of the current period. "Measurable" means that the amount of the transaction can be determined, and "available" means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. Expenditures are recorded when the fund liability is incurred, if measurable, except for unmatured interest on general long-term debt, which is recognized when due.

Proprietary fund (Internal Service and Enterprise Fund) revenues and expenses are budgeted and accounted for on an accrual basis where revenues are recognized when earned, and expenses are recognized when incurred.

The following fund classifications describe the various types of funds used by the City of Moorpark.

**GOVERNMENTAL FUNDS**

Four fund types are used to account for governmental-type activities. These are the general fund, special revenue funds, debt service funds, and capital projects funds.

*GENERAL FUND*

The primary operating fund of the City used to account for the day-to-day operations which are financed from property taxes and other general revenues. All revenues that are not allocated by law or contractual agreement to a specific fund are accounted for in the General Fund. With the exception of subvention or grant revenues restricted for specific uses, General Fund resources can be utilized for any legitimate governmental purpose.

*SPECIAL REVENUE FUNDS*

Special Revenue Funds are used to account for revenues derived from specific taxes or other earmarked revenue sources which, by law, are designated to finance particular functions or activities of government and which therefore cannot be diverted to other uses. The City has the following special revenue funds:

**PARK IMPROVEMENT** – Quimby fees paid by developers in lieu of dedicating park land are accounted for in this fund. The purpose of this fund is to build and improve park and recreation facilities.

**SOLID WASTE AB939** - This fund is used to account for recycling program revenue as required by Assembly Bill 939. Funds are used for programs that promote resource reduction, recycling, composting, and proper disposal of household hazardous waste.

**CITY OF MOORPARK**  
**BASIS OF ACCOUNTING/BUDGETING (continued)**

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**GAS TAX** - The City receives a portion of the taxes paid on the purchase of gasoline. The revenue received is restricted to the construction, improvement and maintenance of public streets.

**ASSESSMENT DISTRICT MAINTENANCE** - Revenue received for this fund is from special assessment property tax revenue. The funds are to be used for operations and maintenance of medians, parkways, parks, trees, and slopes within the district boundaries.

**ENDOWMENT FUND** - Revenue received from developers for future projects necessitated by new development is accounted for in this fund.

**LOCAL TRANSPORTATION DEVELOPMENT ACT** - Revenue from Ventura County Transportation Commission (VCTC) Articles 8A, 8C, 3 & 6.5 for transportation related expenses.

**COMMUNITY DEVELOPMENT** - Revenue from the issuance of various permits, plan check, planning staff time charges, and other miscellaneous items.

**TRAFFIC SAFETY** - Revenue from traffic fines and forfeitures collected through Ventura County. Funds are used for traffic safety activities such as crossing guards and parking enforcement.

**TRAFFIC SYSTEMS MANAGEMENT** - Revenue from fees based on air quality impacts of development with the purpose of mitigating these impacts by funding programs or projects that reduce emissions.

**CITY-WIDE TAFFIC MITIGATION** – Revenue from development fees to fund traffic mitigation measures for increased traffic flow.

**CROSSING GUARD** – Revenue from development fees for the provision of increased crossing guards at specific locations in the City.

**TREE AND LANDSCAPE** – Revenue from development fees to provide landscaping and trees in public areas.

**ART IN PUBLIC PLACES** – Revenue from development fees to provide art in public areas.

**BICYCLE PATH/MULTI-USE TRAILS** – Revenue from development fees to provide recreational facilities in the form of bicycle paths/trails.

**MUNICIPAL POOL** – Revenue from development to provide a municipal pool.

**CITY OF MOORPARK**  
**BASIS OF ACCOUNTING/BUDGETING (continued)**

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COMMUNITY DEVELOPMENT BLOCK GRANT - Revenue for this fund comes from the Federal Department of Housing and Urban Development and is administered through Ventura County. Many activities are eligible for CDBG funding. The CDC reviews each activity to determine if it is eligible for funding. Each activity must address at least one of the national objectives of the CDBG program which are: benefiting low and moderate income persons; addressing slums or blight; or, meeting a particularly urgent community development need for which no other resources are available.

STATE/FEDERAL GRANTS - These funds account for grants requiring segregated fund accounting. Financing is provided by federal, state and county agencies and includes monies for law enforcement programs.

AFFORDABLE HOUSING - This fund is used to account for activities related to the City's affordable housing program.

LIBRARY FACILITIES - This fund has been established to account for development fees to fund projects that provide additional library services to the community.

AREA OF CONTRIBUTION – Revenue from development fees for street related improvement projects with the City's Area of Contribution (AOC).

LOW & MODERATE INCOME HOUSING – Funds are accounted for redevelopment tax increment 20% set-aside for the benefit of providing low and moderate income housing for residents of the community.

*CAPITAL PROJECT FUNDS*

The Capital Projects Funds account for all resources used for the acquisition and/or construction of capital equipment and facilities by the City. The City accounts for these expenditures in the following funds:

CITY HALL BUILDING – Revenue from developer fees to provide for construction of a new Civic Center Complex.

POLICE FACILITIES - Revenue from developer fees to provide for the construction of a Police Services Facility.

EQUIPMENT REPLACEMENT – Funds set aside from the General Fund to help finance and account for the replacement of equipment and vehicles.

CAPITAL PROJECTS – Funds spent exclusively on the construction of roadway and traffic improvements

**CITY OF MOORPARK**  
**BASIS OF ACCOUNTING/BUDGETING (continued)**

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SPECIAL PROJECTS – Funds earmarked for approved new infrastructure projects or any other municipal purpose determined by City Council

*DEBT SERVICE FUNDS*

The Debt Service Funds are used to account for the payment of interest and principal on general and special obligation debts other than those payable from special assessments and debt issued for and serviced by a governmental enterprise. The City does not currently have any debt.

**PROPRIETARY FUNDS**

Two fund types are used to account for a government's business-type activities (activities that receive a significant portion of their funding through user fees). These are the enterprise funds and the internal service funds. The City does not currently have any enterprise funds.

*INTERNAL SERVICE FUNDS*

Internal Service Funds are used by state and local governments to account for the financing of goods and services provided by one department or agency to other departments or agencies, and to other governments, on a cost-reimbursement basis. The City has one internal service fund:

INTERNAL SERVICE – This fund is designed for providing goods or services on a cost reimbursement basis through fees or charges to various other City funds/departments.

**FIDUCIARY FUNDS**

These funds are used when a government holds or manages financial resources in an agent or fiduciary capacity. This single fund type is subdivided into four "sub-fund types" to account for various types of fiduciary obligations. These are non-expendable trust fund, expendable trust fund, pension trust funds and agency funds.

*PENSION TRUST FUNDS*

Pension trust funds are used when governments manage pension plans. The City of Moorpark does not currently engage in pension fund management.

*NON-EXPENDABLE AND EXPENDABLE TRUST FUNDS*

These consist of resources received from non-City sources and held by the City as trustee to be expended or invested in accordance with the conditions of the trust. In a non-

**CITY OF MOORPARK**  
**BASIS OF ACCOUNTING/BUDGETING (continued)**

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expendable trust, the government typically is only permitted to spend the investment of earnings and not the assets. The city does not currently have any trust funds.

*AGENCY FUNDS*

Trust funds typically involve some degree of financial management. Agency funds are used when the government plays a more limited role by just collecting funds on behalf of some third party.

FIDUCIARY FUND - This fund is used to account for general deposits/assets held for various purposes.

CITY OF MOORPARK

FUND DEFINITIONS AND AUTHORIZED USES

Fund No.	Revenue Fund Title	Definition of Types of Monies Included	Restricted	Authorized Uses
0100	Internal Services Fund	Designed for providing goods or services on a cost reimbursement basis through fees or charges to various City funds.	Yes	General overhead expenditures only.
0101	Investment Earnings - City	Overall portfolio of the City's cash balance invested in: LAIF, bank accounts and securities.	Yes	Funds can only be invested in accordance with the City's Investment Policy.
0901	Investment Earnings - MRA	Overall portfolio of the Moorpark Redevelopment Agency cash balance invested in: LAIF, bank accounts and securities.	Yes	Funds can only be invested in accordance with the City's Investment Policy.
1000	General Fund	Property tax, sales tax, business license, franchise fees, fines & forfeitures, investment interest, funds from other agencies, fees for service.	No	Primary City fund for operational expenditures.
1010	Library Services Fund	Other Property taxes, library fines, Federal/State grant funds, gifts, donations and fees for service	Yes	Use of this fund is limited to library purposes only including operating and maintenance expenditures.
2000	Traffic Safety Fund	Revenues from traffic fines and forfeitures collected through Ventura County Superior Courts.	Yes	This fund is used for traffic safety activities such as crossing guards and parking enforcement.
2001	Traffic Systems Management Fund	Fees based on the air quality impacts of development with the purpose of mitigating these impacts by funding programs or projects that reduce emissions.	Yes	Funds can only be used on appropriate programs including, but not limited to, low emissions and alternative fuel vehicles for the City fleet and transit buses.
2002	City-Wide Traffic Mitigation Fund	Fees to fund mitigation measures for increased traffic flows generated by developments within the City.	Yes	Funds to be used for projects that will improve traffic flow
2003	Crossing Guard Fund	Fees for the provision of increased crossing guards at specific locations as a result of additional residential development.	Yes	Fees collected in this account are used to partially fund the annual costs of providing crossing guard services.
2100-2113	Park Improvement Fund	Quimby Act fees from developers in lieu of dedicating park land.	Yes	For use of construction of park facilities as a result of increased demand for parks resulting from new development.
2150	Tree and Landscape Fund	Fees to provide landscaping and trees in public areas resulting from the increase in demand from additional development.	Yes	To fund projects providing landscaping and trees in public areas.
2151	Art in Public Places Fund	Fees to provide art in public areas resulting from the demand for additional art from new development.	Yes	To fund projects that provide art in public areas.
2152	Bicycle Path/Multi-Use Trails Fund	Fees to provide recreational facilities, in the form of a bicycle path, to accommodate demand for recreational services caused by additional development.	Yes	To fund projects that provide additional bicycle paths for public use.
2153	Municipal Pool Fund	Fees to provide recreational facilities, in the form of a municipal pool, to accommodate demand for recreational services caused by additional development.	Yes	Provides funding for construction of a municipal pool.
2154	Library Facilities Fund	Fees to provide additional library facilities to accommodate demand for library services caused by additional development.	Yes	To fund projects that provide additional library services to the community.
2155	Open Space Maintenance Fund	Fees to provide maintenance and/or acquisition of land for open space purposes.	Yes	Provides funding for open space maintenance and/or acquisition.
2200	Community Development Fund	Community Development and Building and Safety services fees from issuance of various permits, plan checks, planning staff time charges and other miscellaneous items.	Yes	Planning and development related type of expenditures.
2201	City Affordable Housing Fund	Fees in lieu of constructing affordable housing units on new developments to provide housing to very low, low and moderate income households. Federal grant from programs benefiting low-income persons and/or neighborhoods.	Yes	Funds are used to account for expenditures associated with the retention and development of affordable housing units.
2202	Calhome Program Reuse Fund	Repayment of loans come from loan recipients	Yes	Funds are for Calhome loans
2203	Housing - Successor Agency Fund	Assets, liabilities and encumbered MRA Low and Moderate Income Housing Fund (2901)	Yes	Funds are used for the benefit of providing low and moderate income housing to residents of Moorpark.
23XX	Assessment Dist Parkways & Medians Citywide Fund	Citywide and special benefit assessments levied upon each property within district boundaries and collected by Ventura County Tax Collector.	Yes	Provides funding for public street lighting and parkway/median landscape maintenance and improvement on designated landscape districts.
2400	Park Maintenance Fund	Special benefit assessments levied upon each property within the district boundaries and collected by Ventura County Tax Collector	Yes	Provides funding for maintenance and improvement of the City's parks and recreation facilities.

CITY OF MOORPARK

FUND DEFINITIONS AND AUTHORIZED USES

Fund No.	Revenue Fund Title	Definition of Types of Monies Included	Restricted	Authorized Uses
25XX	Area Of Contribution (AOC) Funds	Fees for street and related improvements to specific project areas to fund infrastructure enhancements a result of additional development.	Yes	Funds are reserved for projects within the City's AOC.
2601-3 & 5000	Local Transportation Development Act Fund (Articles 8A, 8C, 3 & 6.5)	Local transportation fund derived from 1/4 cent of general sales tax collected by Statewide and allocated to the City by Ventura County Transportation Commission (VCTC).	Yes	Transportation and street/road maintenance related expenses.
2604	ISTEA Federal Grant Fund	Federal Grant, received on a reimbursement basis for approved projects.	Yes	Transportation and street/road maintenance related expenses.
2605	Gas Tax Fund	This is the City's share of the motor vehicle gas tax imposed under the provisions of the Street and Highway Code of the State of California under Sections 2105, 2106, 2107 and 2107.5.	Yes	Restricted for the acquisition, construction, improvement and maintenance of public streets.
2606	HUT 2103 Fund (ABx8 6 and ABx8 9)	This replaces funds received from Proposition 42. The provision swapped state sales tax on gasoline with higher gasoline excise tax. Allocation is based on the same HUTA formulas.	Yes	Funds may be expended for research, planning, construction, improvement, maintenance, and operation of public streets and highways. May also be used for research, planning, construction and improvement for exclusive public mass transit guideways.
2609	Other State/Federal Grants Fund	Includes various State and Federal grant monies from Supplemental Law Enforcement Grants, CHP Grant, Technology Grant, LLEBG and American Recovery and Reinvestment Act 2009 (ARRA)	Yes	Funds are used to support police services and other grant specific approved projects
2610	Traffic Congestion Relief Fund (Proposition 42)	SB 1662 established this fund in the State Treasury for allocation to cities and counties for street or road maintenance and reconstruction. Allocation of funds is based on population. Continued eligibility is subject to amount Maintenance of Effort (MOE), the annual minimum spending from general funds for street or road purposes established during fiscal years 1996/97, 1997/98 and 1998/99.	Yes	Funds must be expended for maintenance or reconstruction of public streets and roads within the city's road system. It may include related engineering, administration and inspection costs. It may also be used for storm damage repair or drainage improvements to prevent future flooding, provided such costs are ineligible for emergency fundings.
2611	Prop 1B Local Streets & Roads Fund	City's share of State bonds to fund State and local transportation.	Yes	Funds are used for improvements and repairs to State highways, streets and road.
2612	Prop 1B Safety and Security Fund	City's share of State bonds to enhance safety and security of transportation systems.	Yes	Funds are used to improve seismic safety of bridges, antiterrorism security, and expand public transit
2620	Engineering/Public Works Fund	Engineering services fees from issuance of encroachment permits, plan checks, improvement inspections and other miscellaneous items.	Yes	Engineering and Public Works related type of expenditures.
2701	CDBG Entitlement Fund	Funds are allocated to the City by the Federal Housing and Urban Development Department through the County of Ventura.	Yes	Funds are used to benefit low to moderate income persons or areas, eliminate slums or blighted areas.
2710	2003 Southern California Fires Fund	FEMA & State OES reimbursements for emergency expenditures related to the 2003 Southern California fires.	Yes	Funds are used for eligible costs for debris removal, emergency protective and hazard mitigation measures related to the 2003 Southern California Fires.
2711	2006 Shekell Fire Fund	FEMA & State OES reimbursements for emergency expenditures related to the 2006 Shekell fire.	Yes	Funds are used for eligible costs for debris removal, emergency protective and hazard mitigation measures related to the 2006 Shekell Fire.
2715	2005 Rain Storm Fund	FEMA reimbursements for emergency expenditures related to the 2005 Rain Storm.	Yes	Funds are used for emergency expenditures related to the 2005 Rain Storm.
2800	Endowment Fund	Development fee paid by a developer as a condition of the issuance of a building permit for each residential or institutional use within the boundaries of the specific plan.	No	The development fee may be expended by the City in its sole and unfettered discretion.
2901	MRA Low/Mod Income Housing Fund	This fund accounts for the MRA requirements to set aside 20% of available tax increment collected from the Ventura County Tax Roll.	Yes	Funds are used for the benefit of providing low and moderate income housing to residents of Moorpark.
2902	MRA Operating Fund	Property tax increment collected by Ventura County Tax Collector, rents for properties, theater tickets sales and other miscellaneous revenues.	Yes	Funds are used for economic development purposes and other MRA objectives.
2904	MRA 2001 Tax Allocation Bond (TAB) Proceeds	Proceeds of revenue bond issued in 2001.	Yes	To provide funding for public facilities and improvements in downtown Moorpark.
2905	MRA 2006 Tax Allocation Bond (TAB) Proceeds	Proceeds of revenue bond issued in 2006.	Yes	To provide funding for public improvements in the MRA Project Area.

CITY OF MOORPARK

FUND DEFINITIONS AND AUTHORIZED USES

Fund No.	Revenue Fund Title	Definition of Types of Monies Included	Restricted	Authorized Uses
3900-3903	MRA Area 1 - Debt Service (3900) 1999 MRA TAB Debt Service (3901) 2001 MRA TAB Debt Service (3902) 2006 MRA TAB Debt Service (3903)	Property tax increments collected by the Ventura County Tax Collector	Yes	Funds are used for principal and interest payments on the issued bonds.
4000	Capital Projects Fund	Annual property tax increment allocation due to Ventura County Community College from the Redevelopment Agency to the City beginning with revenues received in fiscal year 2006/07 through and including fiscal year 2024/25. (Per settlement agreement dated May 1, 2008)	Yes	Funds shall be spent exclusively on the construction of roadway/traffic of improvements at 118 Fwy at Collins Drive (Improvements 1 & 2) and Collins Drive at University Avenue (Improvement #3).
4001	City Hall Improvement Fund	Funds come from developers through various special agreements.	Yes	Funds are used for the purpose of building a new Civic Center Complex.
4002	Police Facilities Fund	A percentage of Building and Safety permits for the construction of police facilities within the City to provide for the increased demand for police services as a result of additional development.	Yes	To provide funding for the construction of the Police Services Facility.
4003	Equipment Replacement Fund	Funds are transferred from the General Fund for the acquisition of the City-owned equipment and vehicles.	Yes	Funds are used to finance and account for the acquisition/replacement of equipment and vehicles.
4004	Special Projects Fund	Annual transfer of excess General Fund monies over \$3M of unreserved fund balance per adopted Resolution No. 2008-2725, which established the General Fund Reserve Policy on June 18, 2008.	Yes	Earmarked for approved new infrastructure projects or any other municipal purpose determined by 3 or more affirmative votes of the City Council.
4010	Moorpark Highlands Improvement Fund	Initial capital project contribution from property owners	Yes	Funds used for the building of infrastructure in the Moorpark Highlands.
5001	Solid Waste AB939 Fund	Funded by AB 939 fees collected from users. Used Oil Grants, Household Hazardous Waste Grants, Waste Prevention Grants and Department of Conservation Beverage and Litter Reduction Grants.	Yes	Funds are used on programs that promotes resource reduction, recycling, composting, and proper disposal of household hazardous waste.
6000	Fiduciary Fund - General Deposits Fund	General deposits held as trust accounts.	Yes	Funds are only available for projects/events that relate to the purpose of each trust deposit.
6001-6999	Community Development Project Deposits Fund	Project deposits collected by the Community Development department.	Yes	Provide funding for Planning staff time, legal fees, and other related project expenses. Any excess funds in a deposit account are returned to the depositor.
8000	City Long Term Debt Fund	Employee compensated absences and other accrued payroll payable.	N/A	Used to account for unmatured long-term indebtedness of the governmental fund types.
8900	MRA Long Term Debt Fund	1999, 2001 and 2006 bonds payable	N/A	Used to account for unmatured long-term indebtedness of the governmental fund types.
9005	Mission Bell Bond Fund	Pass through tax proceeds from Ventura County	Yes	Used to pay debt service
9010	CFD 97-1 Bond Fund	Pass through tax proceeds from Ventura County	Yes	Used to pay debt service
9015	Moorpark Highlands 04-1 Bond Fund	Pass through tax proceeds from Ventura County	Yes	Used to pay debt service
9100	RDA Obligation Retirement Fund	Property tax increment apportioned from the County of Ventura Redevelopment Property Tax Trust Fund	Yes	Used to pay SARA enforceable obligations
9101	RDA-SA Economic Development Fund	Previously 2902 (MRA Operating Fund) Property tax increment apportioned from the Redevelopment Property Tax Fund	Yes	Used to wind down all economic development projects and obligations except for bond debt service
9102	RDA-SA Housing Fund	Accounts for all unencumbered funds of the old 2901 (MRA Low/Moderate Housing Fund)	Yes	Used to wind down all economic development projects and obligations except for bond debt service
9103	RDA-SA 2001 Tax Allocation Bond (TAB) Proceeds	Previously Fund 2904 Proceeds of revenue bond issued in 2001	Yes	To provide funding for public facilities and improvements in downtown Moorpark.
9104	RDA-SA 2006 Tax Allocation Bond (TAB) Proceeds	Previously Fund 2905 Proceeds of revenue bond issued in 2006	Yes	To provide funding for public improvements in the MRA Project Area.
9105-9107	RDA-SA 1999 MRA TAB Debt Service (9105) RDA-SA 2001 MRA TAB Debt Service (9106) RDA-SA 2006 MRA TAB Debt Service (9107)	Previously 3900-3903 Property tax increments apportioned from the Redevelopment Property Tax Fund	Yes	Funds are used for principal and interest payments on the issued bonds.

**CITY OF MOORPARK  
BUDGET GLOSSARY**

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**ACCOUNT** - Financial reporting unit for budget, management, or accounting purposes.

**ACCOUNTS PAYABLE** - Amounts owed to others for goods and services rendered.

**ACCRUAL BASIS** - Method of accounting under which revenues and expenditures are recorded when they occur, regardless of the timing of related cash flows; expenditures are recorded at the time liabilities are incurred and revenues are recorded when earned.

**AD VALOREM** – Tax based on the value of real estate.

**ALLOCATION** - Component of an appropriation earmarking expenditures for a specific purpose and/or level of organization.

**AMORTIZATION** - Payment of a debt at regular intervals over a specific period of time.

**APPROPRIATION** - Specific amount of money authorized by the City Council for the expenditure of a designated amount of public funds for a specific purpose.

**APPROPRIATIONS LIMIT** - Article XIII B, of the California Constitution, was amended by Proposition 4, "The Gann Initiative," in 1979. This Article limits growth in government spending to changes in population and inflation, by multiplying the limit for the prior year, by the percentage change in the cost of living (or per capita personal income, whichever is lower); then multiplying the figure resulting from the first step, by the percentage change in population. The base year limit (FY 1978-79) amount consists of all tax proceeds appropriated in that year. The Appropriations Limit calculation worksheet can be found in the Appendix of the budget.

**ASSET** - Resources owned or held by a government with a monetary value.

**ASSESSED VALUATION** - Value assigned to real property (land and buildings) and tangible personal property (moveable property) by the County Assessors Office for use as a basis in levying property taxes.

**AUDIT** - Prepared by an independent certified public accountant (CPA), the primary objective of an audit is to determine if the City's Financial Statements present fairly the City's financial position and results of operations in conformity with generally accepted accounting principles.

**BALANCED BUDGET** - Budget in which planned expenditures do not exceed planned funds available.

**CITY OF MOORPARK**  
**BUDGET GLOSSARY (continued)**

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**BEGINNING FUND BALANCE** - Fund balance available in a fund from the end of the prior year, for use in the following year.

**BOND** – Debt instrument issued for a period of more than one year with the purpose of raising capital by borrowing, with a promise to repay the principal along with interest on a specified maturity date.

**BONDED INDEBTEDNESS** - Outstanding debt issues of bonds repaid by ad valorem or other revenue.

**BUDGET** - Financial plan that identifies revenues, types and levels of services to be provided, and the amount of funds which can be spent.

**BUDGET CALENDAR** - Schedule of key dates which a government follows in the preparation and adoption of the budget.

**BUDGET DEFICIT** - Amount by which the government's budget outlays exceed its budget receipts for a given period, usually a fiscal year.

**BUDGET MESSAGE** - General outline of the budget including comments regarding the City's financial status at the time of the message, and recommendations regarding the financial policies for the coming period.

**BUDGET OBJECTIVE** - Specific, measurable and observable result of an organization's activity which advances the organization toward its goal, to be accomplished within the fiscal year.

**BUDGET POLICIES** - General and specific guidelines adopted by the Council that govern budget preparation and administration.

**CAPITAL IMPROVEMENT PROGRAM (CIP)** - Multi-year financial plan to provide for the maintenance or replacement of infrastructure, existing public facilities and for the construction or acquisition of new ones.

**CAPITAL OUTLAY** - Equipment (fixed assets) with a useful life of more than one year, such as computer terminals, and office furniture, which are part of the operating budget.

**CONTINGENCY** - Budgeted reserve set aside for unanticipated expenditures. Council authorization is required to transfer the necessary amount to the appropriate expenditure account.

**CITY OF MOORPARK**  
**BUDGET GLOSSARY (continued)**

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**DEBT SERVICE** - Annual principal and interest payments owed on money the City has borrowed.

**DEPARTMENT** - Highest organizational unit which is responsible for managing divisions within a functional area.

**DIVISION** – Organizational unit that provides a specific service within a department.

**ENTERPRISE FUNDS** - Funds established to account for the total costs of those governmental facilities and services that are operated in a manner similar to private enterprise. These programs are entirely, or predominately, self-supporting.

**EXPENDITURE** - Decrease in net financial resources that represent the actual payment for goods and services or the accrual thereof.

**EXPENSE** - Charges incurred (whether paid immediately or unpaid) for operations, maintenance, interest or other charges.

**FIDUCIARY FUNDS** - Trust and Agency Funds.

**FISCAL YEAR** - Beginning and ending period for recording City financial transactions, specifically July 1 to June 30.

**FIXED ASSETS** - Assets of long-term character which are intended to be held or used for more than one fiscal year including land, buildings, machinery and furniture.

**FULL-TIME EQUIVALENT (FTE)** - Number of positions calculated on the basis that one FTE equates to a 40-hour work week for twelve months. For example, two part-time positions working 20 hours for twelve months also equals one FTE.

**FUND** - Accounting entity that records all financial transactions for specific activities or government functions. The four generic fund types used by the City are: General Fund, Special Revenue, Capital Projects, and Internal Service.

**FUND BALANCE** - Difference between the assets and liabilities for a particular fund.

**GENERAL FUND** - Primary operating fund of a City. All revenues that are not allocated by law or contractual agreement to a specific fund are accounted for in the General Fund.

**GENERAL OBLIGATION BONDS** - Bonds where the City pledges its full faith and credit to the repayment of the bonds, and are secured by the General Fund of the City.

**CITY OF MOORPARK**  
**BUDGET GLOSSARY (continued)**

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**GRANT FUNDS** - Monies received from another government entity such as the State or Federal Government, usually restricted to a specific purpose.

**GOAL** - Long-term, attainable target for an organization - its vision for the future.

**GOVERNMENTAL FUNDS** - General, Special Revenue, Debt Service, and Capital Projects funds.

**INFRASTRUCTURE** - Substructure or underlying foundation on which the continuance or growth of a community depend; such as streets, roads, transportation systems, etc.

**LINE-ITEM BUDGET** - Budget that lists detailed expenditure categories (salary, materials, telephone service, travel, etc.) separately, along with the amount budgeted for each specified category.

**MODIFIED ACCRUAL** - Basis of accounting used by the City, whereby revenues are recognized when susceptible to accrual (i.e., when they become both measurable and available) and expenditures are recorded when the related fund liability is incurred.

**MUNICIPAL CODE** - Collection of City Council approved ordinances currently in effect. The Municipal Code defines City policy in various categories (i.e. building regulations, planning and zoning regulations, sanitation and health standards, and traffic regulations).

**OPERATING BUDGET** - Portion of the budget that pertains to daily operations providing basic governmental services.

**OPERATING COSTS** - Supplies and other materials used in the normal operation of City departments including books, maintenance materials and contractual services.

**ORDINANCE** - Formal legislative enactment by the City Council. An ordinance has the full force and effect of law within the City boundaries, unless it is in conflict with any higher form of law, such as a State statute or constitutional provision. An ordinance has a higher legal standing than a resolution.

**PERSONNEL COSTS** - Salaries and benefits paid to City employees including insurance and retirement.

**PROPOSITION 4/GANN INITIATIVE LIMIT** - The City is required, under Article XIII.B of the State Constitution to limit appropriations from the proceeds of taxes. The annual appropriation limit is based on data received from the State, including various growth measures such as population, CPI, and non-residential construction changes.

**CITY OF MOORPARK**  
**BUDGET GLOSSARY (continued)**

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**RESERVE** - Account used to indicate a portion of fund balance that is legally restricted for a specific purpose and is, therefore, not available for general appropriation.

**RESOLUTION** - Order of a legislative body requiring less formality than an ordinance.

**RESOURCES** - Amounts available for appropriation including estimated revenues, beginning fund balances and beginning appropriated reserves.

**REVENUE** - Income received through such sources as taxes, fines, fees, grants or service charges which can be used to finance operations or capital assets.

**RISK MANAGEMENT** - Organized attempt to protect an organization's assets against accidental loss in the most cost-effective manner.

**SPECIAL REVENUE FUNDS** - Funds used to account for the proceeds from specific revenue sources (other than trusts or major capital projects) that are legally restricted to expenditures for specific purposes.

**SUBVENTION** - Revenues collected by the State and allocated to the City on a formula basis including motor vehicle in-lieu and gasoline taxes.

**SUCCESSOR AGENCY** – newly created agency to replace the Redevelopment Agency.

**SUPPLIES & SERVICES** - This budget category accounts for all non-personnel and non-capital expenses. Such expenditures include building maintenance, contract services, equipment maintenance, office supplies, and utility costs.

**TRANSFERS** - All inter-fund transactions except loans or advances, quasi-external transactions and reimbursements.

**TRUST & AGENCY FUNDS** - Classification of funds which temporarily hold cash for other agencies or legal entities.

CITY OF MOORPARK  
BUDGET GLOSSARY - ACRONYMS

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AAA	Area Agency on Aging
AAC	Active Adult Center
AB	State Assembly Bill
ACA	American Camping Association
ACM	Assistant City Manager
AD	Assessment District
ADA	Americans with Disabilities Act
AEM	Association of Emergency Managers
ACCT	Accountant
AHA	Area Housing Authority
AICP	American Institute of Certified Planners
AOC	Area of Contribution
APA	American Planning Association
APTA	American Public Transportation Association
APWA	American Public Works Association
ARAM	Asphalt Rubber Aggregate Membrane
ARRA	American Recovery and Reinvestment Act
ASCAP	American Society of Composers, Authors & Publishers
ASCE	American Society of Civil Engineers
AV	Assessed Valuation
AVCP	Arroyo Vista Community Park
AVRC	Arroyo Vista Recreation Center
AE	Assistant Engineer
BFM	Budget & Finance Manager
BICEPP	Business & Industry Council for Emergency Planning and Preparedness
BMP	Best Management Practices
BNY	Bank of New York
BR	Business Registration
BTA	Bicycle Transportation Account

CITY OF MOORPARK

BUDGET GLOSSARY - ACRONYMS

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CAA	Charles Abbott Associates
CACEO	California Association of Code Enforcement Officers
CAFR	Comprehensive Annual Financial Report
CALACT	California Association for Coordinated Transportation
CALBO	California Building Officials
CALFEST	California Festival and Events Association
CALPERS	See PERS
CAPIO	California Association of Public Information Officials
CASQA	California Stormwater Quality Association
CC	City Council
CCAC	City Clerk's Association of California
CCO	Code Compliance Officer
CCRL	California Community Redevelopment Law
CDBG	Community Development Block Grant
CDD	Community Development Department
CDPD	Computer Digital Packet Display
CE/PWD	City Engineer/Public Works Director
CERBT	California Employer Retiree Benefit Trust
CERT	Community Emergency Response Team
CFCIA	California Financial Crimes Investigators Association
CFD	Community Facilities District
CHP	California Highway Patrol
CIP	Capital Improvement Project
CIPMA-HR	Channel Islands Public Management Association-Human Resources
CIWMP	County Integrated Waste Management Plan
CJPIA	California Joint Powers Insurance Authority
CM	City Manager
CMAQ	Congestion Mitigation and Air Quality Improvement Program
CMTA	California Municipal Treasurer's Association

CITY OF MOORPARK  
BUDGET GLOSSARY - ACRONYMS

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CNG	Compressed Natural Gas
CPI	Consumer Price Index
CPR	Cardiopulmonary Resuscitation
CPRS	California Parks and Recreation Society
CRA	California Redevelopment Association
CRRA	California Resource Recovery Association
CSMFO	California Society of Municipal Finance Officers
CSO	Community Services Officer
CSUCI	California State University at Channel Islands
CSTI	California Specialized Training Institute
DCM	Deputy City Manager
DFIRM	Digital Flood Insurance Rate Managers
DSL	Digital Subscriber Line
EDC-VC	Economic Development Commission - Ventura County
EIR	Environmental Impact Report
EOC	Emergency Operations Center
ERAF	Educational Revenue Augmentation Fund
FD	Finance Director
FEMA	Federal Emergency Management Agency
FT	Full Time or Facilities Technician
FTA	Federal Transit Administration
FTE	Full Time Equivalent
FY	Fiscal Year
GASB	Government Accounting Standards Board
GF	General Fund
GFOA	Government Finance Officers Association
GIS	Geographic Information System
HDL	Hinderliter de Llamas and Associates
HHW	Household Hazardous Waste

CITY OF MOORPARK

BUDGET GLOSSARY - ACRONYMS

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HR	Human Resources
HSAC	High Street Arts Center
HSIP	Highway Safety Improvement Program
HSRO	High School Resource Officer
HUT	Highway Users Tax
HVAC	Heating, Ventilation and Air Conditioning
IAEM	International Association of Emergency Managers
ICC	International Code Council
IIMC	International Institute of Municipal Clerks
IPMA	International Public Management Association
ISA	International Society of Arboriculture
ISTEA	Interstate Transportation Efficiency Act
IT	Information Technology
JPIA	Joint Powers Insurance Association
L&L	Lighting & Landscaping
LA	Los Angeles Avenue
LAFCO	Local Agency Formation Commission
LAIF	Local Agency Investment Fund
LAN	Local Area Network
LCC	League of California Cities
LMD	Landscape Maintenance Districts
LPM	Landscape Parks and Maintenance
MA	Management Analyst
MAD	Mosquito Abatement District
MCC	Mortgage Credit Certificate
MISAC	Municipal Information Systems Association of California
MMASC	Municipal Management Association of Southern California
MOE	Maintenance of Effort
MOU	Memorandum of Understanding

CITY OF MOORPARK  
BUDGET GLOSSARY - ACRONYMS

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MPSF	Moorpark Public Services Facility
MPTV	Moorpark Television Channel 10
MRA	Moorpark Redevelopment Agency
MUSD	Moorpark Unified School District
NACA	National Animal Control Association Academy
NFL	Neighborhoods for Learning
NIMS	National Incident Management System
NPDES	National Pollutant Discharge Elimination System
NRPA	National Recreation and Park Association
NSF	Insufficient Funds
OMB	Office of Management and Budget (Federal)
OPEB	Other Post Employment Benefits
OSHA	Occupational Safety and Health Administration
PARMA	Public Agency Risk Managers Association
PCA	Pest Control Application
PEG	Public Educational Governmental
PERS	Public Employee Retirement System (California)
PLM	Parks & Landscape Manager
PLS	Parks & Landscape Superintendent
PPO	Preferred Provider Organization
PRCS	Parks, Recreation and Community Services
PRI	Primary Rate Interface
PSC	Police Services Center (City of Moorpark)
PT	Part-Time
PW	Public Works
PWD	Public Works Director
RCHSC	Ruben Castro Human Services Center
RDA	Redevelopment Agency
RDM	Redevelopment Manager

CITY OF MOORPARK

BUDGET GLOSSARY - ACRONYMS

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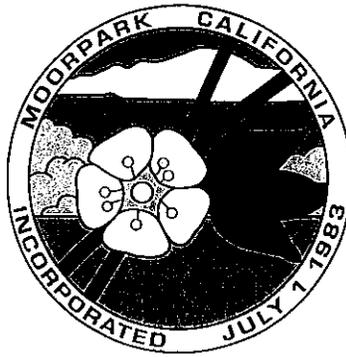
SAN	Storage Area Network
SARA	Successor Agency to Redevelopment Agency
SB	Senate Bill
SBA	Special Benefit Assessment
SCAG	Southern California Association of Governments
SCAN-NATOA	State of CA & NV Chapter of National Association of Telecommunications Advisors
SCE	Southern California Edison
SCESA	Southern California Emergency Services Association
SCMAF	Southern California Municipal Athletic Federation
SCRIA	Southern California Regional Investigators Association
SED	Special Enforcement Detail
SEMS	Standardized Emergency Management System
SERAF	Supplemental Educational Revenue Augmentation Fund
SFE	Single Family Equivalent
SISA	Samsung Information Systems America
SLESF	Supplemental Law Enforcement Services Fund (State)
SRO	School Resource Officer
SST	Sheriff Service Technician
ST/LT	Short Term/Long Term
TAB	Tax Allocation Bonds
TDA	Transportation Development Act
TEA 21	Transportation Equity Act for the 21st Century
TMDL	Total Maximum Daily Load
TOT	Transient Occupancy Tax
TSM	Traffic Safety Management
UFI	Urban Futures Inc.
UUT	Utility Users Tax
VCAAAA	Ventura County Area Agency on Aging
VCCF	Ventura County Community Foundation

CITY OF MOORPARK

BUDGET GLOSSARY - ACRONYMS

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VCERA	Ventura County Employees Retirement Association
VCOG	Ventura Council of Governments
VCS	Vector/Animal Control Specialist
VCTC	Vector/Animal Control Technician
VCTC	Ventura County Transportation Commission
VCWPD	Ventura County Watershed Protection District
VIP	Volunteer in Policing
VISTA	Ventura Intercity Service Transit Authority
VLF	Vehicle License Fee



**CITY OF MOORPARK  
 FY 2012/13 BUDGET  
 BASIS OF ASSUMPTIONS SUMMARY  
 FOR MAJOR REVENUE SOURCES AND EXPENDITURE ESTIMATES**

DESCRIPTION	BASIS AND RATIONALE FOR FORECAST/PERCENTAGE INCREASE	SOURCE / COMMENTS
<b>REVENUE</b>		
Sales Tax	Assumed a 3% increase from FY 2011/12	Based on expected economic conditions & State catch-up payment
Vehicle License Fees	Assumed zero dollars in FY 2012/13. \$75,000 per year in revenue lost to State	Based on expected economic conditions from the State
Property Tax	Projected 2% increase from prior FY 2011/12	Based on expected economic conditions
Interest Earnings	Income is projected to remain stable in response to stable rates in the market	Finance
Franchise Fees	Projected a 1% increase from FY 2011/12	Finance
Licenses & Permits	Increase estimated at 52% based on projected development (largest increase is from residential building permit)	Community Development
<b>EXPENDITURES</b>		
Employee Merit Increases	5.00%	MOU
COLA	0.00%	MOU: In Process
Longevity Pay	Varies	MOU
PERS Employer Rate	Increase of 1.267% of pay from 9.539% in FY 2011/12 to 10.806% in FY 2012/13; effective July 1, 2012	CalPERS Actuarial Valuation
Medical	Rate projected to increase by an average of 10% from FY 2011/12	Effective January 1, 2013
Vision/Dental Life/AD&D	Projected to remain the same as FY 2011/12 for Vision, Life/AD&D; rate projected to increase 10% for Dental effective January 1, 2013	Finance
OPEB	\$26,000 annual contribution	Actuarial Study dated June 30, 2010. Zero unfunded liability
Cost Allocation Plan	Overall 25% decrease from FY 2011/12	Based on FY 2010/11 Actuals and updated every two years for applicable funds. Redevelopment abolished.
Worker's Comp Insurance	\$48,000 increase compared to FY 2011/12 actuals. Annual premium of \$58,152	CJPIA
General Liability Earthquake/Flood Insurance	1% increase compared to FY 2011/12 actuals.	CJPIA

