



CITY OF MOORPARK

BUILDING AND SAFETY DIVISION | 799 Moorpark Avenue, Moorpark, California 93021

Phone Number (805) 517-6272 | www.moorparkca.gov

BUILDING AND SAFETY PERMIT APPLICATION

A. Project Information

Property Location or Address: _____

B. Applicant Information (Individual at the public counter submitting application)

Applicant Name: _____ Business Name: _____

Street Address: _____

City: _____ Zip: _____ Telephone: _____

C. Design Professional Information (Preparer of the plans)

Professionals Name: _____ Business Name: _____

Street Address: _____

City: _____ Zip: _____ Phone: _____

License No.: _____ Expiration Date: _____

D. Owner's Information (Property Owner)

Property Owner's Name: _____ Business Name: _____

Street Address: _____

City: _____ Zip: _____ Phone: _____

DESCRIPTION OF WORK: _____ **Valuation:** _____ (Valuation is the total cost of labor & materials)

If the Owner is acting as Owner Builder please attach Owner/Builders Package form and complete the following declaration otherwise skip to section E

OWNER-BUILDER'S DECLARATION

I hereby affirm under penalty of perjury that I am exempt from the Contractors' State License Law for the reason(s) indicated below by the checkmark(s) I have placed next to the applicable item(s) (Section 7031.5, Business and Professions Code: Any city or country that requires a permit to construct, alter, improve, demolish, or repair any structure, prior to its issuance, also requires the applicant for the permit to file a signed statement that he or she is licensed pursuant to the provisions of the Contractors' State License Law (Chapter 9 (commencing with Section 7000) of Division 3 of the Business and Professions Code) or that he or she is exempt from licensure and the basis for the alleged exemption. Any violation of Section 7031.5 by any applicant for a permit subjects the applicant to a civil penalty of not more than five hundred dollars (\$500).):

I, as owner of the property, or my employees with wages as their sole compensation, will do **all of or** **portions of the work,** and the structure is not intended or offered for sale (Section 7044, Business and Professions Code: The Contractors' State License Law does not apply to an owner of property who, through employees' or personal effort, builds or improves the property, provided that the improvements are not intended or offered for sale. If, however, the building or improvement is sold within one year of completion, the Owner-Builder will have the burden of proving that it was not built or improved for the purpose of sale).

I, as owner of the property, am exclusively contacting with licensed Contractors to construct the project (Section 7044, Business and Professions Code: The Contractors' State License Law does not apply to an owner of property who builds or improves thereon, and who contracts for the projects with a licensed Contractor pursuant to the Contractors' State License Law).

I am exempt from licensure under the Contractors' State License Law for the following reason:

By my signature below I acknowledge that, except for my personal residence in which I must have resided for at least one year prior to completion of the improvements covered by this permit, I cannot legally sell a structure that I have built as an owner-builder if it has not been constructed in its entirety by licensed contractors. I understand that a copy of the applicable law, Section 7044 of the Business and Professions Code, is available upon request when this application is submitted or at the following Web site: <http://www.leginfo.ca.gov/calaw.html>.

Property Owner or Authorized Agent Name: _____

Property Owner or Authorized Agent signature: _____ Date: _____

E. Contractor's Information

Licensee Name: _____ Business Name: _____

Street Address: _____

City: _____ Zip: _____ Phone: _____

License No.: _____ License Class: _____ Expiration Date: _____

I hereby affirm under penalty of perjury that I am licensed under provisions of Chapter 9 (commencing with Section 7000 of Division 3 of the Business and Professions Code and my license is in full force and effect.

Contractor's or Authorized Agent Signature: _____

IDENTIFY WORKERS' COMPENSATION COVERAGE AND LENDING AGENCY

WARNING: FAILURE TO SECURE WORKERS' COMPENSATION COVERAGE IS UNLAWFUL, AND SHALL SUBJECT AN EMPLOYER TO CRIMINAL PENALTIES AND CIVIL FINES UP TO ONE HUNDRED THOUSAND DOLLARS (\$100,000), IN ADDITION TO THE COST OF COMPENSATION, DAMAGES AS PROVIDED FOR IN SECTION 3706 OF THE LABOR CODE, INTEREST, AND ATTORNEY'S FEE.

WORKERS' COMPENSATION DECLARATION

I hereby affirm under penalty of perjury one of the following declarations:

I have and will maintain a certificate of consent to self-insure for workers' compensation, issued by the Director of Industrial Relations as provided for by Section 3700 of the Labor Code, for the performance of the work for which this permit is issued.

Policy No: _____

I have and will maintain workers' compensation insurance, as required by Section 3700 of the Labor Code, for the performance of work for which this permit is issued. My workers' compensation insurance carrier and policy number are:

Carrier: _____ Policy No: _____ Expiration Date: _____

I certify that, in the performance of the work for which this permit is issued, I shall not employ any person in any manner so as to become subject to the workers' compensation laws of California, and agree that, if I should become subject to the workers' compensation provisions of Section 3700 of the Labor Code, I shall forthwith comply with those provisions.

DECLARATION REGARDING CONSTRUCTION LENDING AGENCY

I hereby affirm under penalty of perjury that there is a construction lending agency for the performance of the work for which this permit is issued (Section 3097, Civil Code).

Lender's Name and Address: _____

F. Applicant's Declaration

Under penalty of perjury I attest that I am the:

- Owner/Builder*
- Owner's Authorized Agent**
- Third Party Contracted Agent ***
- Contractor***
- Contractor's Authorized Employee**

I have read this construction permit application and the information I have provided is true and correct.

I authorize representatives of this city or county to enter the above-identified property for inspection purposes.

California Licensed Contractor*, Property Owner* or Authorized Agent**

Business Name: _____

Print Name: _____ Signature: _____

Email: _____ Date: _____

* Requires separate Owner/Builder Verification Form. ** Requires separate Letter of Authorization. *** Business Registration Required

5.08.010 Registration permit required.

Any person engaged in any business within the city must obtain a valid business registration permit issued pursuant to the provisions of this chapter. A separate business registration permit is required for each branch establishment or location of a business in the city. All mobile businesses must obtain a valid business registration permit. Issuance of a business registration permit does not authorize or legalize any business or business activity which violates any federal, state or local statute, ordinance, rule or regulation. (Ord. 366 § 1 Exh. A, 2007)