



# CITY OF MOORPARK

COMMUNITY DEVELOPMENT DEPARTMENT | 323 Science Drive, Moorpark, California 93021  
 Main City Phone Number (805) 517-6200 | Fax (805) 532-2540 | www.moorparkca.gov

## SIGN PERMIT APPLICATION

**Instructions:** Complete and sign the application. Include sign plans, provide either an electronic PDF or 3 sets of printed plans (not to exceed 11" x 17"). Plans shall include the following, drawn to scale:

- Site plan**, showing the property lines and building layout, with the location and size of all existing and proposed signs;
- Sign and Building Elevations**, including construction details. Show the dimensions, colors, area, shape, etc. of each sign; and
- Lighting** information on lighting type, timers, temperature, motion, or other related information.

### SELECT APPLICABLE PERMIT:

<input type="checkbox"/> New Sign(s)	\$ 431.42	<input type="checkbox"/> Sign Program Modification	\$ 1,295.32
<input type="checkbox"/> Sign Copy Change to a Permitted Sign	\$ 216.24	<input type="checkbox"/> Temporary Sign / Banner	\$ 108.12
<input type="checkbox"/> New Sign Program	\$ 1,295.32	<i>*Listed permit cost includes a 6% technology enhancement fee</i>	

<b>BUSINESS NAME:</b>			
<b>BUSINESS ADDRESS:</b>			
<b>PARCEL NUMBER(S):</b>		<b>ZONE DESIGNATION:</b>	
<b>DESCRIPTION OF SIGN(S):</b>			

I hereby acknowledge that I have read this application in its entirety and state that the information given is correct and agree to comply with all provisions of [Title 17 \(Zoning\)](#) of the Moorpark Municipal Code. Sign Permits shall expire 180 days after issuance, unless otherwise indicated by the Community Development Director on the clearance or unless the use of land or structures or building construction has commenced and is being diligently pursued, as evidenced by current inspections and/or valid building permits.

APPLICANT	
Name	
Address	
City, State and Zip Code	
Phone	
Email	
Signature	Date

PROPERTY OWNER	
Name	
Address	
City, State and Zip Code	
Phone	
Email	
Signature <b>or</b>	Date
<input type="checkbox"/> Attached property owner's authorization	

**STAFF USE ONLY BELOW THIS LINE**

Approved By: \_\_\_\_\_ Date: \_\_\_\_\_ Sign Permit No.: \_\_\_\_\_