RESOLUTION NO. 2026-4384

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MOORPARK, CALIFORNIA, ADOPTING THE SALARY PLAN FOR HOURLY EMPLOYEES TO ADD AN ADMINISTRATIVE AIDE POSITION AND RESCINDING RESOLUTION NO. 2025-4370

WHEREAS, the City Council at its Regular meeting on March 18, 2026, considered and adopted an amended Salary Plan Resolution for Hourly Employees adding an Administrative Aide position; and

WHEREAS, the Hourly Employee Salary Schedule is attached hereto.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MOORPARK DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. The Salary Plan of hourly rates is hereby adopted for all of the positions herein listed:

Hourly Positions	**Salary Range**
Camp Counselor	1
Clerical Aide I	1
Parks and Facilities Attendant I	2
Recreation Leader	2
Clerical Aide II	3
Crossing Guard	3
Camp Counselor II	4
Clerical Aide/Crossing Guard	4
Preschool Aide	4
Parks and Facilities Attendant II	5
Recreation Leader II	6
Administrative Aide	7
Records Clerk	7
Intern	7
Park and Facilities Attendant III	9
Assistant Camp Director	10
Senior Nutrition Coordinator	10
Solid Waste and Recycling Assistant	10
Preschool Teacher	11
Camp Director	12
Preschool Director	12
Project Administrator I	13
Project Administrator II	14
Project Administrator III	15
Project Administrator IV	16

SECTION 2. The corresponding salaries for the ranges established in Section 1 of this resolution are attached hereto and incorporated herein as the "Hourly Employees Salary Schedules" Table.

SECTION 3. Overtime: When in the best interest of the City, the City Manager or a department head or his/her designee may require an employee to work more hours than are typically scheduled. Overtime that can be anticipated or scheduled shall require the prior approval of the department head based on budget limits. No more than ten (10) hours of overtime may be worked in any one work week without prior written approval of the City Manager. Credit for overtime shall not begin until an employee has worked forty (40) hours for that work week. All overtime shall be computed in increments of one quarter (1/4) hour and shall be credited at one and one-half (1 ½) times the overtime worked. Calculation of overtime pay shall be based on an employee's regular pay rate. Compensation for authorized overtime shall be included in the paycheck for the pay period.

SECTION 5. Implementation of salary adjustments for positions noted in Section 1, herein, shall be limited by the performance evaluation system established by the City Manager. Employees shall be evaluated prior to their anniversary date, and approved salary adjustments shall be effective as of the first day of the pay period in which the anniversary date or revised anniversary date occurs.

SECTION 6. This Resolution shall take effect immediately upon adoption.

SECTION 7. The City Clerk shall certify to the adoption of this resolution and shall cause a certified resolution to be filed in the book of original resolutions

PASSED AND ADOPTED this 18th day of March, 2026.

Chris R. Enegren, Mayor

ATTEST:

Ky Spangler, City Clerk

Exhibit A: Salary Schedule Table for Hourly Employees

EXHIBIT A

HOURLY EMPLOYEE SALARY SCHEDULE

Calendar Year 2026

Effective the First Full Pay Period Commencing on or After January 1, 2026

Classifications	Salary Range	A	B	C	D	E
Camp Counselor I Clerical Aide I	1	$ 16.90	$ 17.32	$ 17.75	$ 18.19	$ 18.64
Parks & Facilities Attendant I Recreation Leader I	2	$ 17.40	$ 17.84	$ 18.29	$ 18.75	$ 19.22
Clerical Aide II Crossing Guard	3	$ 17.90	$ 18.35	$ 18.81	$ 19.28	$ 19.76
Camp Counselor II Clerical Aide/Crossing Guard Preschool Aide	4	$ 18.40	$ 18.86	$ 19.33	$ 19.81	$ 20.31
Parks & Facilities Attendant II	5	$ 18.90	$ 19.37	$ 19.85	$ 20.35	$ 20.86
Recreation Leader II	6	$ 19.40	$ 19.89	$ 20.39	$ 20.90	$ 21.42
Administrative Aide Intern Records Clerk	7	$ 19.90	$ 20.40	$ 20.91	$ 21.43	$ 21.97
	8	$ 20.40	$ 20.91	$ 21.43	$ 21.97	$ 22.52
Parks & Facilities Attendant III	9	$ 20.90	$ 21.42	$ 21.96	$ 22.51	$ 23.07
Assistant Camp Director Senior Nutrition Coordinator Solid Waste & Recycling Assistant	10	$ 21.90	$ 22.45	$ 23.01	$ 23.59	$ 24.18
Preschool Teacher	11	$ 22.90	$ 23.47	$ 24.06	$ 24.66	$ 25.28
Camp Director Preschool Director	12	$ 24.90	$ 25.52	$ 26.16	$ 26.81	$ 27.48
Project Administrator I	13	$ 25.00	$ 30.00	$ 35.00	$ 40.00	$ 45.00
Project Administrator II	14	$ 50.00	$ 55.00	$ 60.00	$ 65.00	$ 70.00
Project Administrator III	15	$ 75.00	$ 80.00	$ 85.00	$ 90.00	$ 95.00
Project Administrator IV	16	$ 100.00	$ 105.00	$ 110.00	$ 115.00	$ 120.00

STATE OF CALIFORNIA)
COUNTY OF VENTURA) ss.
CITY OF MOORPARK)

CERTIFICATION

I, Ky Spangler, City Clerk of the City of Moorpark, California, do hereby certify under penalty of perjury that the foregoing Resolution No. 2026-4384 was adopted by the City Council of the City of Moorpark at a regular meeting held on the 18th day of March, 2026, and that the same was adopted by the following vote:

AYES:	Councilmembers Barrett, Castro, Delgado, Means and Mayor Enegren
NOES:	None
ABSENT:	None
ABSTAIN:	None

WITNESS my hand and the official seal of said City this 19th day of March, 2026.

Ky Spangler, City Clerk
(seal)