City of Moorpark, Recreation Division

INFORMATION PACKET

Summer 2026 - Spring 2027

Camp Moorpark is offered year-round and features activities including sports, crafts, STEM projects, special guests, themed events, movies, parties, summer field trips & more!



Arroyo Vista Recreation Center - 4550 Tierra Rejada Road, Moorpark CA 93021

www.moorparkca.gov/recreation | avrc@moorparkca.gov | (805) 517-6300

WELCOME CAMPERS!



Camp Moorpark is for children entering K-6th grade (ages 5 to 11)

Must turn 5 by September 1st.

Must be at least 6 years old to attend field trips.

Campers will be divided into groups based on age.

Note: If your child's age group fills, they may be placed in the next closest age group. Priority placement is given to full-week enrollees.

Camp operates Monday - Friday on most MUSD breaks and student free days, except major holidays.

Extended care included at no extra charge.

CAMP HOURS:

9:00 a.m. - 3:00 p.m.

Summer Extended Care hours:

7:00 - 9:00 a.m. & 3:00 - 6:00 p.m.

School-Year Extended Care hours:

8:00 - 9:00 a.m. & 3:00 - 6:00 p.m.

Late Pick-Up Notice:

There is a 5 minute grace period for late pick-ups. Children picked up after 6:05 p.m. will incur a $5 per 5 minutes late pick-up fee. Children not picked up by 6:30 p.m. are released to the Moorpark Police Department.



CAMP BASICS

SIGN IN / SIGN OUT POLICY:

A parent or authorized adult (age 18+) is required to drop off and pick up children. All campers must be signed in and out on the attendance roster by an authorized adult. Only adults listed on your Annual Enrollment Form can sign children in/out. *Photo ID is required to sign a child out.*

DRESS CODE:

Campers must dress appropriately for an active day, wearing athletic or other soft-soled shoes with a **closed-toe and heel**. Sorry, no crocs. Clothing with offensive pictures or statements are not allowed. Campers MUST wear their camp shirt while on field trips.

WHAT TO BRING:

- Lunch in a well sealed lunch box or small cooler, plus morning and afternoon snacks.
- Sunscreen for reapplication throughout the day. Please put sunscreen on kids before they come to camp! *Bring spray sunscreen if your child needs help with reapplication.*
- Younger campers may want to bring a change of clothes, just in case.
- If applicable, prescription medication in the original container. *No OTC medications*.
- For trip and water days, see the weekly Camp News for notices on what to bring.
- **Please make sure to mark your child's belongings with their FULL name!**

LUNCHES & SNACKS:

Please pack a lunch and snacks for your child in a well sealed lunch box clearly marked with your child's name. Snack breaks are taken in the morning and afternoon. For lunch arrangements on field trips, please see the weekly Camp News.

FOOD ALLERGY NOTICE:

Nuts or other allergens may be present on equipment or facilities at the Arroyo Vista Recreation Center and park that are used by camp. Please be aware that this camp is **not** nut or other allergen free, and that camp participants may come into contact with nuts or other allergens.

CAMP MOORPARK



CAMP STAFF

A great camp experience starts with great staff! Our energetic, enthusiastic, and highly qualified camp counselors make camp fun! Counselors are thoroughly trained on camp policies, safety procedures, active and passive games, arts and crafts, camp songs, sports, and athletic activities. All camp staff undergo fingerprinting and background checks and are CPR/First Aid trained. Average staff to camper ratio is 1 to 12. There are always familiar faces at Camp Moorpark, as many counselors return for several seasons!



CAMP SPIRIT

Each day, spirit points are awarded to camp teams for working together, participation, and being helpful. At the end of the week, the team with the most points receives the Spirit Torch and a special reward. For individual behavior support, "Camp Cash" is awarded to campers for good behavior, a positive attitude, sportsmanship, and activity participation. "Camp Cash" can be redeemed for items in the Camp Store.

CAMP FACILITIES

Camp is held at the beautiful Arroyo Vista Recreation Center & Community Park. Our facility features air conditioned rooms and a gymnasium, picnic pavilions, playgrounds, ball fields, soccer fields, tennis courts, a recreational trail, and lots of open space. All indoor facilities and equipment are thoroughly cleaned daily. During inclement weather, activities will be indoors.





CAMP RULES:

Everyone at camp should have fun and be safe! All campers are expected to treat everyone respectfully; harmful or disruptive behavior is not allowed. Rules are reviewed with campers daily. Please note that toys, stuffed animals, and electronic devices (including but not limited to cell phones, smart watches, video games, iPads, iPods, and tablets) are not allowed at Camp. Items may be confiscated and kept in the office for parent pick-up.

SUMMER 2026

Fall Camp Activities

Monday, Sept. 21: Superhero Academy

Today we're all Superheroes as we take on agility training with an obstacle course with lava, tunnel crawl, balance beam, and the superhero shield throw. We'll use our super craft skills to design superhero masks, and then we'll show some super teamwork as we work together to build the tallest superhero tower using popsicle sticks. We will also play The Great Hero Heist and Super Strikers.



Monday, Oct. 26: Monster Mash Club

Today's spooky fun starts off with a monster-sized scavenger hunt where we will search for Frankenstein's missing pieces to put him back together! Then we'll take turns feeding our monsters in a game of cornhole, each board being decorated as a different monster. We'll also get creative designing our own monsters, then we will get to know our monsters by discussing their name, favorite foods, powers, and habitat. Our STEM activity will be making MONSTER SLIME!

Wednesday, November 11: Mission Impossible

The Camp Mission Impossible Agency (CMIA) has discovered the mysterious organization S.P.E.C.T.R.E. has stollen the 'Golden Camp Badge.' While we play Agent Evasion and Spy Tag, we'll be on the lookout for clues to where the camp badge is hidden!

November 23-25: Around the World

Monday - Today, we are headed to South America! We will decorate luggage tags and will compete in the Camp Moorpark World Cup. We will then journey to the Rio Carnival with our newly decorated feather masks to play world music Freeze Dance and more!



Tuesday - Join us on a safari as we set our sites on Africa! We'll craft our very own binoculars, then take them on a safari. We'll gaze in the grass with the lions as we play Sleepy Lions, then we will fly with the flamingos while playing Flamingo Tag.

Wednesday - After traveling around the world, it's time to come home to the U.S.A. where we will create our thankful turkeys. We will play an All-American game of Baseball and have a turkey dance party. We will close out our afternoon by watching the movie, *Free Birds* (PG).

Fall Camp Hours & Reminders

- **Fall Camp hours are 9:00 a.m. to 3:00 p.m. Extended care (included in daily rate) begins at 8:00 a.m. & concludes at 6:00 p.m. A photo ID is required to pick up your child.**
- Fall Camp is open to children in Kindergarten through 5th grade (must turn 5 by December 1)
- **Please do not bring your child to camp if they are sick!** Email our office (avrc@moorparkca.gov) by 8:30 a.m. to receive a 50% sick day credit.*
- Fall weather can be unpredictable, so make sure to apply sunscreen to your child before camp, send extra sunscreen, and bring a jacket for chilly weather!
- In the event of rain, high winds, or other inclement weather, outdoor activities, including lunch and playground time, may be modified to move indoors.

** Please see reverse side for details and restrictions.*

FALL CAMP SAMPLE SCHEDULE:

8:00 - 9:00 a.m.: Extended Care
9:00 a.m.: Opening Circle
9:20 a.m.: Morning Snack Time
9:55 a.m.: Special Activity
11:05 a.m.: Activity Station 1
11:40 a.m.: Activity Station 2
12:15 p.m.: Lunch
1:05 p.m.: Activity Station 3
1:40 p.m.: Activity Station 4
2:15 p.m.: Playground & Snack
2:50 p.m.: Closing Circle
3:00 - 6:00 p.m.: Extended Care

Fall Camp - MUSD School Free Days: 9/21, 10/26, 11/11

Thanksgiving Break: 11/23-11/25

HOW TO SIGN UP

1. Complete the Annual Enrollment Form

Submit completed forms, along with the nonrefundable annual registration fee **in person** to the Arroyo Vista Recreation Center or mail to: Camp Moorpark, 4550 Tierra Rejada Road, Moorpark, CA 93021. ***Please note that annual registration does not secure your child's space in a particular day of camp.***

2. Enroll in Camp Days

Once the annual form and fee have been received, children can be signed up for days of camp by phone at (805) 517-6300, in person at the Arroyo Vista Recreation Center or online at moorparkca.gov/recreg.

Enrollments are taken on a first-come, first-served basis and are confirmed only when full payment is received. If a camp day is full, your child will be added to a waitlist and you will be contacted if a space opens.

Camp Fees: "Discount Rates" are for enrollments received at **least ten (10) business days in advance.** "Regular Rates" are enrollments received less than ten business days in advance but before 12:00 p.m. the prior business day. Drop-In rates apply to enrollments received after 12:00 p.m. the prior business day. Drop-in enrollments must be received by 8:30 a.m. and are on a space available basis.

CAMP MOORPARK RATES	1st Child	2nd Child +
DISCOUNT RATES (enrolled at least 2 full weeks in advance)		
Daily Rate	$58	$56
REGULAR RATES (enrolled before noon prior business day)		
Daily Rate	$63	$61
DROP-IN RATES (enrolled after 12 p.m. prior business day)		
Daily Rate	$68	$70

Annual Registration Fee (Includes 1 camp shirt)	$35	$30
Additional Camp T-shirt	$10	$10
Late Pick-Up Fee (Per 5 minutes or portion thereof after 6:05 p.m. for late pick-up from camp)	$5	$5
Withdrawal & Refund Processing Fees (see below for details)	Varies	Varies

TRANSFERS, CREDITS, & REFUNDS

We offer flexible registration & convenient options for making changes to enrollments.
In order to maintain the safety, quality, and efficiency of camp, the following policies for enrollment changes apply.

Notice Received	TRANSFER Transfer from one day to another. If there is a difference in price, balance is payable, or credit is issued, at time of transfer.	CREDIT Applied to your account at the Arroyo Vista Recreation Center. Must be used by May 31, 2027.	REFUND If paid by credit card, refunded to your card. If paid by check or cash, refunded via check within 30 days. *ALL REFUNDS ALSO INCUR A $15 REFUND PROCESSING FEE.*
Cancellation fees listed below will be deducted from all transfers, credits, and refunds			
10 or more business days notice	**NO** penalty	**NO** penalty	$15 per child per day
Less than 10 business days notice	$10 per child per day	$15 per child per day	$30 per child per day
Less than 2 business days notice	No transfer available.	No credit available.	No refund available.

SICK DAY CREDITS: A 50% credit may be issued if your child is ill. ***The office must be notified by 8:30 a.m. on the date of absence to receive the credit.*** A maximum of five (5) sick day credits can be issued during the camp year (Summer - Spring). **To report a sick day absence, email avrc@moorparkca.gov with the subject line SICK DAY ABSENCE. In the email, include your name and your child's name.** You will receive a confirmation email when the sick day credit is issued. Note: Sick day credits are NONREFUNDABLE and will expire at the end of the camp year if unused (May 31, 2027).

Refunds, Credits, or Transfers for other absences are not available.

An exception to this policy may be made only if there is a significant tragedy and the child is absent because: 1) the child has been admitted to a hospital for a serious or life threating injury; 2) the family has suffered a catastrophe such as losing their home due to a fire or natural disaster; 3) an immediate family member has been admitted to a hospital with a serious or life threatening illness/injury; or 4) of the death of a close family member or friend.



KEEPING CAMPERS ON TRACK

Our counselors provide a structured and positive environment to help campers be their best! We strive to prevent undesirable behaviors before they present themselves. Our goal is to redirect behavior before discipline is necessary. However, when needed we use progressive discipline to improve behavior. For recurring or serious behavioral issues, we work with parents via a Behavior Contract to identify strategies to improve behavior. If issues persist or the child's behavior harms others or themselves, or is disruptive to the group, the child may be sent home for the day, suspended, or permanently removed.

Please note: Credit, refund, and transfer policies and withdrawal fees apply to the first three days any child is removed from camp due to behavioral issues. This may result in loss of camp fees paid or the application of cancellation fees to any refund, credit, or transfer.

ACCOMODATIONS

We make reasonable accommodations for children in order to facilitate their participation in camp. For the safety of all campers, **all** camp participants must be able to abide by camp rules and participate in large group activities. A completed Accommodation Form must be submitted with the Annual Camp Registration form if your child needs an accommodation. We will work with each parent to determine if camp is a suitable environment and what accommodations can be implemented. Accommodations are assessed on a case-by-case basis.

CAMPER HEALTH & SAFETY

CAMPER HEALTH: A child who is ill, has a contagious medical condition, or head lice may not attend camp. Children must be free from all signs of illness, or nits/head lice for 24 hours before returning to camp. If a child develops an illness or signs of head lice while at camp, the parent or legal guardian will be notified and the child must be picked up within one hour. Head Lice: Please check your children for head lice before bringing them to camp. We have a "NO NITS" policy. Note: A limited number of partial credits are available for sick days as detailed under the Transfers, Credits, and Refunds section.

CAMPER INJURIES: Camp staff will administer basic first aid, bandages, and ice packs for minor injuries. For more serious injuries, the parent/guardian will be immediately contacted. In the event of a life-threatening injury, emergency medical services and the parent/guardian will be called.

IMMUNIZATIONS: Each camper must be current with their immunizations before attending camp, unless the parent provides documentation from a health care provider allowing for an exemption from vaccination.

MEDICATION: Only prescription medication can be administered by camp staff. Medication must be brought in the original container at sign-in. A "Permission for Administration of Prescription Medication" form must be completed before medication can be administered at camp. Medication must be left at the check-in desk or carried by a counselor, unless arrangements for the child to hold the medication are approved by the Camp Director in advance. Over-the-counter medications, such as cold and flu medicines, are not allowed at camp.



EMERGENCY PROCEDURES: Safety drills are conducted periodically. In the event of an emergency that requires evacuation of the facility, parents or legal guardians will be called to pick up their children as soon as it is safe to do so.

MANDATED REPORTERS: Our staff are designated "Mandated Reporters". In accordance with state law, all cases of suspected child abuse or neglect will be reported to the appropriate agency.