

Library Board

Online Meetings: (<http://www.moorparkca.gov/485/Library-Board-Agendas-Annotated-Agendas>)

Duties:

The Library Board meets regularly on the second Tuesday of each month at 6:00 p.m. at the Community Center, 799 Moorpark Avenue. The duties and responsibilities of the board include:

- A. The board may recommend to the city council all rules, regulations, and bylaws necessary for the administration, government, and protection of the libraries under its supervision.
- B. If directed by the city council, the board may administer any trust declared or created for the library, and receive by gift, devise, or bequest and hold in trust or otherwise, property situated in this state or elsewhere, and where not otherwise provided, dispose of the property for the benefit of the library.
- C. The board may recommend to the city council the duties and powers of the librarian, and other employees of the library.
- D. The board may make recommendations to purchase necessary books, journals, publications, and other personal property.
- E. The board may borrow books from, lend books to, and exchange books with other libraries, and may recommend to the city council policy language to allow nonresidents to borrow books upon such conditions as the board may prescribe.
- F. The board shall on or before August 31 of each year review and submit a written report to the city council and state librarian on the condition of the library for the fiscal year ending June 30 preceding. The report shall, in addition to other matters deemed expedient by the board, contain such statistical and other information as deemed desirable by the state librarian.
- G. The board may perform such other duties as may be requested from time to time by the city council or as authorized by California Education Code Section 18900 et seq.

Term:

Three-years and until a successor is appointed. The expiration date of all terms shall be June 30.

Appointment:

Five board members appointed by the Mayor and confirmed by City Council.

Qualifications:

Applicants must be a resident of the City of Moorpark, registered to vote in Moorpark, and where possible, have a special knowledge of libraries, library programs, or related subjects.

All applicants will be required to attend a regular City Council meeting in February to make a brief presentation (not to exceed three minutes) on qualifications and interest in the appointment. Failure to make a presentation shall result in disqualification for appointment. Use of a PowerPoint presentation will be permitted if the City Clerk has been provided with the file no less than 24 hours prior to the meeting. Within 30 days from appointment appointee must completed two hours of Ethics training and two hours of Harassment Prevention training. Failure to complete this training within the prescribed time will result in removal from the Library Board.

Compensation:

Members of the Library Board receive compensation for their attendance at each regular Board meeting as approved by resolution of the City Council. Current compensation for regular Library Board meetings is \$50 per meeting not to exceed fifty dollars \$50 per month.

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